



City Council Meeting Agenda
Tuesday, January 2, 2024 – 6:30 p.m.
City Hall, 200 South Osage, Sedalia MO

MAYOR: ANDREW L. DAWSON

MAYOR PRO-TEM: RHIANNON M. FOSTER

- A. CALL TO ORDER** – Andrew L. Dawson – Council Chambers
- B. PRAYER & PLEDGE OF ALLEGIANCE**
- C. ROLL CALL**
- D. SERVICE AWARDS**
1. Kimm Motsinger – Crew Supervisor – WPC – 10 years of service
 2. Nicklous Camirand – Police Officer – Police – 5 years of service
- E. SPECIAL AWARDS**
1. 2023 Christmas Light Contest Winners – Residential
 - 1st Place – Roger & AJ Davis, 1612 W. 4th
 - 2nd Place – Kevin Walker, 700 W. Broadway
 - 3rd Place – Linda Meek, 1908 E. Broadway
- F. RETIREMENT AWARDS** – None
- I. APPROVAL OF PREVIOUS SESSION MINUTES**
- A. Council Meeting – December 18, 2023
- II. REPORT OF SPECIAL BOARDS, COMMISSIONS AND COMMITTEES** – None
- III. ROLL CALL OF STANDING COMMITTEES**
- A. FINANCE / ADMINISTRATION** – Chairman Chris Marshall; Vice Chairman Jack Robinson
1. Presentation – Sedalia-Pettis County Economic Development: Annual Report (Jessica Craig, Presenter)
 2. Presentation – Scott Joplin International Ragtime Foundation: Annual Report (John Simmons, Presenter)
 3. Adoption – 2024 Pettis County Hazard Mitigation Plan
Council Discussion led by Chairman Marshall
R Call for Resolution of the City of Sedalia, adopting the 2024 Pettis County Natural Hazard Mitigation Plan – Mayor Dawson
- B. PUBLIC WORKS** – Chairman Thomas Oldham; Vice Chairman Chris Marshall
1. Strategic Planning Presentation – Parks & Recreation (Amy Epple, Presenter)
 2. Rental Agreement – Trailer Mounted Belt Press
Council Discussion led by Chairman Oldham
O Call for Ordinance authorizing an agreement for the rental of a trailer mounted belt Press
- Mayor Dawson
- C. PUBLIC SAFETY** - Chairman Jack Robinson; Vice Chairman Steve Bloess
1. Amendment of Overtime Compensation Policy

Council Discussion led by Chairman Robinson

O Call for Ordinance Amending the Overtime Compensation Policy – Mayor Dawson

D. COMMUNITY DEVELOPMENT – Chairwoman Rhiannon M. Foster; Vice Chairwoman Tina Boggess
- No Report

IV. OTHER BUSINESS

A. APPOINTMENTS – None

B. LIQUOR LICENSES

Renewal:

*Mary J. Stewart dba American Legion Post #642, 2016 W. Main Street, Sunday Liquor Sales - \$300.00

V. MISCELLANEOUS ITEMS FROM MAYOR, CITY COUNCIL AND CITY ADMINISTRATOR

VI. GOOD AND WELFARE

VII. Closed Door Meeting – Motion and Second to move into closed door meeting in the upstairs conference room pursuant to Subsections 1 (Legal Advice), 2 (Real Estate), and 12 (Negotiated Contracts) of Section 610.021 RSMo.

A. Roll Call Vote for Closed Door Meeting

B. Discussion of closed items

C. Vote on matters, if necessary (require a Roll Call Vote)

D. Motion and Second with Roll Call Vote to adjourn closed door meeting and return to open meeting

VIII. ADJOURN MEETING

A. Motion and second to adjourn meeting

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<https://global.gotomeeting.com/join/578973061>

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Please be mindful of others on the call by eliminating as much background noise as you can. Mute yourself until you are ready to speak. Do not put the call on hold, if you need to leave even for a short time, hang up as you can always dial back in after your other call. If you hear an echo or squeal, you may have your computer speakers on as well as the phone, mute your computer speakers to eliminate this.

If you want to join in **listen only** mode you can dial the following number and enter the access code.

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The City Council reserves the right to discuss any other topics that are broached during the course of this meeting.

IF YOU HAVE SPECIAL NEEDS, WHICH REQUIRE ACCOMMODATION, PLEASE NOTIFY THE CITY CLERK'S OFFICE AT 827-3000. ACCOMMODATIONS WILL BE MADE FOR YOUR NEEDS

POSTED ON DECEMBER 29, 2023, AT 3:30 P.M. AT THE SEDALIA MUNICIPAL BUILDING, BOONSLICK REGIONAL LIBRARY, SEDALIA PUBLIC LIBRARY AND ON THE CITY'S WEBSITE AT WWW.SEDALIA.COM



OFFICE OF THE CITY ADMINISTRATOR

To: Honorable Mayor Andrew L. Dawson & City Council Members
From: Kelvin Shaw, City Administrator 
Re: Agenda items for City Council meeting on Tuesday, January 2, 2024, 6:30 p.m.

Finance/Administration Committee – There are three items for consideration through the Finance / Administration Committee.

1. As part of our strategic planning process, we ask that our outside service contractors make a presentation. The contract requires such presentation and essentially, we ask that they report on how the funds were used this fiscal year, and then what services and costs they propose for the next fiscal year. For this meeting Jessica Craig, will make such a report of the contract with Sedalia-Pettis County Economic Development. The City currently provides \$140,000 of funding per year for these functions.
2. As with the previous presentation, John Simmons, Community Development Director, will provide the annual report for the Scott Joplin International Ragtime Foundation, as he also serves as the president of that organization. The City currently provides \$10,000 of funding per year for this event.
3. The City participates in multi-jurisdictional local hazard mitigation planning efforts. These efforts are in recognition of the threat of potential natural hazards that could affect the community. Through our cooperative contract with Pettis County, Trisha Rooda, EMA Director, brings the necessary individuals together to review such threats and pull together a plan to mitigate the effects of such hazards. Participation in this process, maintains the City's eligibility for grants and other assistance that would otherwise not be available. Staff recommends formal adoption of the updated plan.

Public Works Committee – There are two items for consideration through the Public Works Committee.

1. Amy Epple, our Parks Director, will finish up this year's presentations of strategic planning for each department. Director Epple will present at this meeting an overview of the plans for the Parks & Recreation department.

As a reminder, I ask that in each of the individual presentations that they address the following four questions:

- a) Why is the service needed?
- b) Why should the City be doing it?
- c) What level of service are we providing now?
- d) How are we going to accomplish it? In other words, strategies going forward for services including any major budget requests related to new or expanded initiatives.

These presentations will all lead up to and set the stage for the Council strategic planning session on January 6th (the first Saturday in January). During this session, we review the high-

lights of each of these individual department strategic plans to bring them together into an overall plan for the City, to include setting relative priorities. This high-level direction from Council then becomes the basis for the budget development to match that strategy. We will then have budget work sessions February through March, culminating with a budget adoption the last meeting in March.

2. An essential function of the Central Wastewater Treatment Plant has been failing on a regular basis over the last couple of years. This has resulted in the plant not meeting the permit requirements of the Department of Natural Resources (DNR). Therefore, DNR has placed us under a consent order. The consent order basically outlines what the City must do to bring the plant back into compliance as quickly as possible. Part of the equipment that has been failing is the belt press that extracts the biosolids from the liquid sewage. Staff has repaired this press several times. However, the down time during these repairs, coupled with the overloaded aeration basin being repaired, has rendered the replacement of the press a critical step in bringing the plant back into compliance. In order to continue this project, while still being operational, staff has located a temporary trailer mounted press to rent at a cost of \$20,000 per month. The engineers anticipate we will need this press for 8 to 12 months, while the upgrades are being constructed and a new press is installed. Staff recommends approval of the agreement.

Public Safety Committee – There is one item for consideration through the Public Safety Committee.

1. We have obtained several grants over the years to assist with overtime funding for police officers working on special projects aimed at increased traffic safety through added enforcement efforts. The current rate for the officers working this duty is one and a half times their base rate. In order to entice more officers to participate, the grant will reimburse up to two times their base rate if it were included in our policies. Therefore, staff recommends changing our policy to pay officers two times their base rate while working on these grant funded operations.

Community Development Committee – There are no items for consideration.



CITY OF SEDALIA, MISSOURI
CITY COUNCIL MEETING
DECEMBER 18, 2023

The City has an on-line broadcast of Council Meetings available both live and recorded by going to <https://global.gotomeeting.com/join/578973061>.

The Council of the City of Sedalia, Missouri duly met on Monday, December 18, 2023 at 6:30 p.m. at the Municipal Building in the Council Chambers with Mayor Pro-Tem Rhiannon M. Foster presiding. Mayor Pro-Tem Foster called the meeting to order and asked for a moment of prayer led by Tina Boggess followed by the Pledge of Allegiance.

ROLL CALL:

Jack Robinson	Present	Bob Hiller	Present
Thomas Oldham	Present	Bob Cross	Present
Chris Marshall	Present	Rhiannon Foster	Present
Tina Boggess	Present	Steve Bloess	Present

Public Meeting – FY 2024-2025 Strategic Plan & Budget

Mayor Pro-Tem Foster called the Public Meeting to order. Time has been set aside for input from citizens on items they would like to see the City Council consider in the 2024/2025 Budget. Rene Vance, 19813 Tanglenook Road, asked City Council to consider sponsorship of the Senior Center, particularly one of the Monthly dinners. The sponsorship is approximately \$500 minimum. With no further public comments, the Public Meeting closed.

SERVICE AWARDS/SPECIAL AWARDS/RETIREMENT AWARDS: None

MINUTES: The Council Meeting minutes of December 4, 2023 were approved on motion by Oldham, seconded by Marshall. All in Favor.

REPORTS OF SPECIAL BOARDS, COMMISSIONS & COMMITTEES:

The Citizen’s Traffic Advisory Commission minutes dated November 15, 2023 were accepted on motion Oldham, seconded by Marshall. All in Favor.

ROLL CALL OF STANDING COMMITTEES:

PUBLIC SAFETY – Jack Robinson, Chairman; Steve Bloess, Vice Chairman

Presentation – Sedalia-Pettis County Emergency Management Agency

Trisha Rooda, Director, Sedalia-Pettis County Emergency Management Agency, stated that Emergency Management’s purpose is to protect life and property in an emergency and has four phases – prepare, respond, recover and mitigate.

2023 Accomplishments: Attended Integrated Weather Team course conducted by National Weather Service, developed/conducted Pettis County Chempack request plan tabletop exercise, attended Liberty SPARKS drill for amateur radio and Civil Air Patrol Search and Rescue exercise, assisted with Balloon Festival and Missouri State Fair, assisted in developing and participated in long-term care facility evacuation and transportation full-scale exercise, gave presentations to multiple organizations, attended

multiple tabletop exercises, upgraded siren system to Command 1 program, awarded \$1,000 Walmart grant for purchase of 28 weather radios, conducted multiple hazard mitigation planning meetings, developed Pettis County Chempack plan, started developing Debris Management Plan, updated Local Emergency Operations Plan.

The Emergency Management Performance Grant is a Federal grant which is applied for every year and provides 50/50 match. Each participant is required to conduct 1 tabletop and 1 operational based exercise each year. The Fiscal Year 2023 applications requested \$5.3 million and SEMA was granted \$3.5 million from FEMA. SEMA had to cut \$1.8 Million from the requested applications and the grant cycles are July 1 – June 30. The Grant awarded to EMA paid for 50% of salaries, office supplies, insurance and siren repair.

Expenses for 2022 and 2023 were reviewed. In 2022, EMA spent \$134,174.65 – EMPG covered \$54,482.49, Pettis County paid \$50,935.99 and Sedalia paid \$29,755.19. For 2023, EMA spent \$149,751.71 – EMPG covered \$61,891.43, Pettis County estimated \$54,162.25, and Sedalia estimated \$33,698.03. The overall Budget for 2024 is estimated to be \$197,150.00. EMPG grant coverage is estimated at \$50,000.00, County budget estimate is \$85,325.00, and Sedalia's estimated budget is \$62,325.00. The largest impact is the EMPG grant being cut across the State. A new antenna on EMA building was requested for command 1 and 1 Moswen radio to communicate with first responders whose equipment has been upgraded to digital.

Looking forward to 2024

- **Completing Debris Management Plan** – work with both Pettis County and Sedalia; Planning debris drill in March 2024; conduct a senior official workshop for hazardous preparedness geared toward elected officials.
- **Coordinate exercise with newly formed LEPD** – done in conjunction with Morgan and Moniteau counties to be compliant with MARC grant requirements.
- **Fix Flooding issue at Skyline shelter**
- **Assist with Missouri State Fair and Mozark Music Festival**
- **Conduct 2-year review/update of local Emergency Operation Plan**
- **Presentations to Community Organizations and businesses throughout the year**

Councilman Bloess expressed concern regarding a CHEMPACK disaster related to train derailments inside or outside City Limits and asked if there is any exercise or planning for major rail disasters. Director Rooda stated that she has participated in some at the State level. Johnson county is planning one in May which she will observe and then will speak with area Chiefs to see what their training needs would be.

FINANCE & ADMINISTRATION – Chris Marshall, Chairman; Jack Robinson, Vice Chairman

Financial Update: Finance Director Jessica Pyle reported that October Net Sales and Use Taxes are up fiscal year to date \$250,000 or 1.9%. A 4% increase was budgeted and when compared to prior year it results in a budget variance of \$300,000. Marijuana tax was effective October 1, 2023 and stores were required to report monthly. These reports were due in November with distribution in December. The Missouri Department of Revenue reported that the information was not entered into the system in time for receipt of distribution. We expect to be able to report in January. Franchise tax includes the Charter Settlement received in April of \$377,000.00 and Fiscal year to date is up almost \$440,000 over the prior year. The additional \$60,000 is attributed to Electricity tax. Transportation taxes are higher fiscal year to

date as a result of Gas Tax being up 11.7% Fiscal Year to date over prior year. We have collected some Property Taxes but the bulk of those are collected in December and January.

- The Ordinance removes permit requirements for Garage Sales. Councilman Hiller asked for the Ordinance to be tabled until it is established how it will be enforced. Councilman Cross agreed and feels without getting a permit, people will set up for perpetual sales. Motion made by Hiller, seconded by Cross to table the Ordinance to the January 2, 2024 Council meeting. A Roll Call Vote was taken to move the Ordinance forward and not to table: Voting "Yes" were Oldham, Marshall, Boggess and Foster. Voting "No" were Robinson, Hiller, Cross and Bloess. Mayor Pro-Tem Foster broke the tie by voting "Yes".

BILL NO. 2023-236, ORDINANCE NO. 11951 – AN ORDINANCE AMENDING CHAPTER 44, ARTICLE III RUMMAGE SALES OF THE CODE OF THE CITY OF SEDALIA, MISSOURI TO REMOVE GARAGE SALE PERMITTING read once by title.

2nd Reading – Motion by Oldham, 2nd by Marshall. All in Favor.

Final Passage – Motion by Oldham, 2nd Marshall. All in Favor.

Roll Call Vote: Voting "Yes" were Oldham, Marshall, Boggess, and Foster. Voting "No" were Robinson, Hiller, Cross and Bloess. Mayor Pro-Tem Foster broke the tie by voting "Yes".

- The Ordinance is to place an issue on the April 2, 2024 ballot regarding an increase in City Council Terms from 2 years to 4 years.

BILL NO. 2023-237, ORDINANCE NO.11952 – AN ORDINANCE CALLING FOR A SPECIAL ELECTION TO BE HELD IN CONJUNCTION WITH THE MUNICIPAL GENERAL ELECTION TO BE HELD ON APRIL 2, 2024 TO SUBMIT A PROPOSAL CONCERNING INCREASING TERMS FOR COUNCIL MEMBERS FROM TWO YEARS TO FOUR YEARS was read once by title.

2nd Reading – Motion by Oldham, 2nd by Marshall. All in Favor.

Final Passage – Motion by Oldham, 2nd by Marshall. All in Favor.

Roll Call Vote: Voting "Yes" were Oldham, Marshall, Boggess, Hiller, Cross, Foster and Bloess. Voting "No" was Robinson.

- The Ordinance is to require the Assistant City Administrator to file financial disclosure reports.

BILL NO. 2023-238, ORDINANCE NO. 11953 – AN ORDINANCE AMENDING SECTION 2-833 (C) OF ARTICLE IX OF CHAPTER 2 OF THE CODE OF THE CITY OF SEDALIA, MISSOURI TO REQUIRE ASSISTANT CITY ADMINISTRATOR TO FILE FINANCIAL DISCLOSURE REPORTS was read once by title.

2nd Reading – Motion by Oldham, 2nd by Marshall. All in Favor.

Final Passage – Motion by Oldham, 2nd by Marshall. All in Favor.

Roll Call Vote: Voting "Yes" were Robinson, Oldham, Marshall, Boggess, Hiller, Cross, Foster and Bloess. No one voted "No".

- The Budget amendment and quote from the Kansas Highway Patrol in the amount of \$30,850.00 is for the purchase of a vehicle for the Assistant City Administrator. Councilman Bloess motioned to postpone the item until the January 2, 2024 Council meeting, seconded by Boggess. Council members asked if the City could possibly lose the ability to purchase the vehicle by postponing. Assistant City Administrator Matthew Wirt stated that the vehicle was turned down by another agency and was offered to the City of Sedalia until the end of the year. Roll Call vote to postpone: Voting "Yes" were Boggess, Foster and Bloess. Voting "No" were Robinson, Oldham Marshall, Hiller, and Cross. Motion failed. Resolution and Ordinance will be read.

RESOLUTION NO. 2074 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEDALIA, MISSOURI, STATING FACTS AND REASONS FOR THE NECESSITY TO AMEND AND INCREASE THE CITY'S ANNUAL BUDGET FOR FISCAL YEAR 2024 was read once by title and approved on motion by Oldham, seconded by Marshall. All in favor, except Boggess who voted "No".

BILL NO. 2023-239, ORDINANCE NO. 11954 – AN ORDINANCE AMENDING THE BUDGET FOR THE FISCAL YEAR 2023-2024 AND ACCEPTING A QUOTE FOR VEHICLE PURCHASE FOR ADMINISTRATION was read once by title.

2nd Reading – Motion by Oldham, 2nd by Marshall. All in Favor.

Final Passage – Motion by Oldham, 2nd by Marshall. All in Favor.

Roll Call Vote: Voting “Yes” were Robinson, Oldham, Marshall, Hiller, Cross and Foster. Voting “No” were Boggess and Bloess.

PUBLIC WORKS – Thomas Oldham, Chairman; Chris Marshall, Vice Chairman

Strategic Planning Presentation – Water & Wastewater

Interim Public Works Director, Chris Davies, stated that the Strategic Plan for water is to provide clean, safe water to the community and to ensure there is an adequate supply. The City moved to radio read for water meters which is done through the water towers and sends to the City’s system. These have reached end of life and need to be replaced. Old meters that are at end of life need to be replaced and to reduce cost, Interim Director Davies recommended replacing meters in phases. With approximately 11,000 meters in the system, they should be replaced at about 1,000/year. The code review to ensure consumers are paying appropriately should be handled through Public Works, Water and Finance.

Wastewater system and future plans were reviewed. The three main locations are Central, North and Southeast Wastewater Treatment facilities. Through the Department of Natural Resources, the City was under a consent order for the North plant due to it reaching end of life and need for replacement. The conceptual plan was to build the North plant near a retention basin for future growth for the north part of the City. In reviewing internally, it was determined that there are better alternatives. The idea is to combine the existing North plant and bring flow back down to the Central plant which still leaves the ability to build a new North plant if and when needed. One concern with the Central plant is the lack of compliance with DNR. The solution is to fix the aeration basin. By expanding the plant, you can reduce the existing lagoon and create a new equalization basin. After meeting with the Engineer and DNR, it is a viable plan and can be completed by 2026. The North plant is designed for 2.5 Million gallons/day. The average flow is 1.1 million gallons and in wet weather, 16.6 million gallons goes through that plant. For the Central plant, the flow is 3.3 million gallons/day with an average flow of 2 million gallons/day. The peak flow in wet weather is 24.5 million gallons. It is more cost effective to address the inflow and infiltration issue versus building a facility to handle 40 million gallons.

The staff structure of Public Works has been changed to three departments: Public Works, Water/Wastewater and Engineering Department. A few new staff structures will be added and other areas restructured. Councilman Bloess inquired about a gravity flow main to the North plant and the potential to tie it into the new North plant location if there is growth. It starts with building a pump station at the existing North plant which would pump it to the Central plant through a force line and gravity main which gives the ability to reverse flow back to the North plant to an existing pipe from North plant to the equalization basin.

➤ The agreement with Hutchinson Salt Company, Inc. is for rock salt.

BILL NO. 2023-240, ORDINANCE NO. 11955 – AN ORDINANCE AUTHORIZING AN AGREEMENT FOR TRANSPORT AND PURCHASE OF ROCK SALT was read once by title.

2nd Reading – Motion by Oldham, 2nd by Marshall. All in Favor.

Final Passage – Motion by Oldham, 2nd by Marshall. All in Favor.

Roll Call Vote: Voting "Yes" were Robinson, Oldham, Marshall, Boggess, Hiller, Cross, Foster and Bloess. No one voted "No".

- Interim Public Works Director Chris Davies reviewed the status of refuse equipment and truck purchases. Approximately 5 years ago, the City purchased 3 side lift garbage vehicles, and 1 rear load vehicle at a life expectancy of 7 years. In the last few months, the equipment has been breaking down causing the department to use loaders or large containers to collect trash by hand. For a City the size of Sedalia, different equipment is needed and there is an opportunity to purchase it. The vehicles are \$380,000.00 each and will better serve the City. Interim Director Davies added that the rear loader and camera purchase are related to the truck that was totaled in an accident in September this year. With the insurance check covering a large portion of the purchase, the cost to the City is approximately \$60,000. City Administrator Kelvin Shaw stated that it was declared an emergency purchase due to lack of equipment and recommended that the cost of the Side Loader trucks be loaned out of the General fund to the Sanitation fund to cover the purchase. Cost for 2 side load trucks \$757,800.00; cost for Rear Load truck \$267,364.95 offset by insurance \$207,364.95.

RESOLUTION NO. 2075 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEDALIA, MISSOURI, STATING FACTS AND REASONS FOR THE NECESSITY TO AMEND AND INCREASE THE CITY'S ANNUAL BUDGET FOR FISCAL YEAR 2024 was read once by title and approved on motion by Oldham, seconded by Marshall. All in Favor.

BILL NO. 2023-241, ORDINANCE NO. 11956 – AN ORDINANCE AMENDING THE BUDGET FOR THE FISCAL YEAR 2023-2024 AND APPROVING AND ACCEPTING A QUOTE FOR THE PURCHASE OF TWO SIDE LOADER GARBAGE TRUCKS was read once by title.

2nd Reading – Motion by Oldham, 2nd by Marhsall. All in Favor.

Final Passage – Motion by Oldham, 2nd by Robinson. All in Favor.

Roll Call Vote: Voting "Yes" were Robinson, Oldham, Marshall, Boggess, Hiller, Cross, Foster and Bloess. No one voted "No".

RESOLUTION NO. 2076 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEDALIA, MISSOURI, STATING FACTS AND REASONS FOR THE NECESSITY TO AMEND AND INCREASE THE CITY'S ANNUAL BUDGET FOR FISCAL YEAR 2024 was read once by title and approved on motion by Oldham, seconded by Bloess. All in Favor.

BILL NO. 2023-242, ORDINANCE NO. 11957 – AN ORDINANCE AMENDING THE BUDGET FOR THE FISCAL YEAR 2023-2024 AND RATIFYING THE PURCHASE OF A REAR LOAD GARBAGE TRUCK AND CAMERA was read once by title.

2nd Reading – Motion by Oldham, 2nd by Marshall. All in Favor.

Final Passage – Motion by Oldham, 2nd by Marhsall. All in Favor.

Roll Call Vote: Voting "Yes" were Robinson, Oldham, Marshall, Boggess, Hiller, Cross, Foster and Bloess. No one voted "No".

- The annexation and Utility services agreements with Kroeger Properties II, LLC are for connection of properties located at 6025 Lowe Drive and 6027 Lowe Drive to the City's water distribution system.

BILL NO. 2023-243, ORDINANCE NO. 11958 – AN ORDINANCE AUTHORIZING AN ANNEXATION AND UTILITY SERVICES AGREEMENT FOR CONNECTION TO THE CTIY OF SEDALIA'S WATER DISTRIBUTION SYSTEM was read once by title.

2nd Reading – Motion by Oldham, 2nd by Marshall. All in Favor.

Final Passage – Motion by Oldham, 2nd by Bloess. All in Favor.

Roll Call Vote: Voting "Yes" were Robinson, Oldham, Marshall, Boggess, Hiller, Cross, Foster and Bloess. No one voted "No".

BILL NO. 2023-244, ORDINANCE NO. 11959 – AN ORDINANCE AUTHORIZING AN ANNEXATION AND UTILITY SERVICES AGREEMENT FOR CONNECTION TO THE CTIY OF SEDALIA'S WATER DISTRIBUTION SYSTEM was read once by title.

2nd Reading – Motion by Oldham, 2nd by Marshall. All in Favor.

Final Passage – Motion by Oldham, 2nd by Marshall. All in Favor.

Roll Call Vote: Voting "Yes" were Robinson, Oldham, Marshall, Boggess, Hiller, Cross, Foster and Bloess. No one voted "No".

➤ Task Order 2 with Burns and McDonnell is for technical support and engineering services related to the Central Wastewater Treatment Plant expansion. Cost \$141,689.00

BILL NO. 2023-245, ORDINANCE NO. 11960 – AN ORDINANCE AUTHORIZING TASK ORDER NUMBER TWO FOR TECHNICAL SUPPORT AND ENGINEERING SERVICES RELATED TO THE CENTRAL WASTEWATER TREATMENT PLANT EXPANSION was read once by title.

2nd Reading – Motion by Oldham, 2nd by Marshall. All in Favor.

Final Passage – Motion by Oldham, 2nd by Marshall. All in Favor.

Roll Call Vote: Voting "Yes" were Robinson, Oldham, Marshall, Boggess, Hiller, Cross, Foster and Bloess. No one voted "No".

COMMUNITY DEVELOPMENT – Rhiannon M. Foster, Chairwoman; Tina Boggess, Vice Chairwoman – No Report.

APPOINTMENTS: None

BIDS: Rock Salt – November 15, 2023

LIQUOR LICENSES: None

MISCELLANEOUS ITEMS FROM MAYOR/COUNCIL/ADMINISTRATOR:

City Administrator Kelvin Shaw stated that the City Christmas celebration is at Convention Hall this Friday, December 22, 2023, at 11 a.m. and encouraged City Council and staff to attend and wished everyone a Merry Christmas and safe New Year.

Councilman Bloess stated that there is a lot of great caroling happening around town. He attended one last Friday evening at the Trust building and the Ukrainian citizens held caroling downtown at the Furnell pavilion Saturday morning.

Councilman Bloess commented that on January 22, 2024 a segment will be aired on Modern Marvels on Impact Signs.

Mayor Pro-Tem Foster encouraged everyone to go through Liberty Park to view the light displays.

Councilman Hiller congratulated everyone that participated in the Christmas lighting contest.

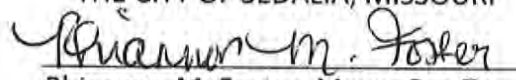
GOOD & WELFARE: None

The meeting adjourned at 8:02 p.m. on motion by Oldham, seconded by Marshall to a closed-door meeting in the upstairs conference room pursuant to subsections 1 (Legal Advice), 2 (Real Estate), and 12

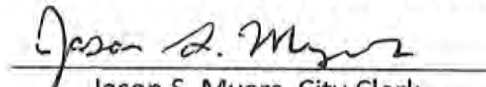
(Negotiated Contracts) of Section 610.021 RSMo. Roll Call Vote: Voting "Yes" were Robinson, Oldham, Marshall, Boggess, Hiller, Cross, Foster and Bloess. No one voted "No".

The regular meeting reopened and closed at 9:12p.m. on motion by Oldham, seconded by Foster. All in favor.

THE CITY OF SEDALIA, MISSOURI



Rhiannon M. Foster, Mayor Pro-Tem



Jason S. Myers, City Clerk

RESOLUTION _____

A RESOLUTION OF THE CITY OF SEDALIA ADOPTING THE 2024 PETTIS COUNTY NATURAL HAZARD MITIGATION PLAN.

WHEREAS, the City of Sedalia recognizes the threat that natural hazards pose to people and property within the City of Sedalia; and

WHEREAS, the City of Sedalia has participated in the preparation of a multi-jurisdictional local hazard mitigation plan, hereby known as the 2024 Pettis County Natural Hazard Mitigation Plan, hereafter referred to as the Plan, in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, the Plan identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in the City of Sedalia from the impacts of future hazards and disasters; and

WHEREAS, the City of Sedalia recognizes that land use policies have a major impact on whether people and property are exposed to natural hazards, the City of Sedalia will endeavor to integrate the Plan into the comprehensive planning process; and

WHEREAS, adoption by the City of Sedalia demonstrates their commitment to hazard mitigation and achieving the goals outlined in the Plan.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI as follows:

Section 1. The City Council of the City of Sedalia, Missouri hereby adopts the 2024 Pettis County Natural Hazard Mitigation Plan for the purpose of building a safer community by reducing natural hazard vulnerability.

Section 2. This resolution shall be in full force and effect from and after its passage and approval.

PASSED by the Council of the City of Sedalia, Missouri this 2nd day of January, 2024.

Presiding Officer of the Council

ATTEST:

Jason S. Myers
City Clerk

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING AN AGREEMENT FOR THE RENTAL OF A TRAILER MOUNTED BELT PRESS.

WHEREAS, the City of Sedalia, Missouri has received a proposal from MSD Environmental Services, Inc., for the rental of a trailer mounted belt press for the Central Wastewater Treatment Plant; and

WHEREAS, under the proposal, the City of Sedalia, Missouri shall pay to MSD Environmental Services, Inc., a base cost of Twenty Thousand dollars per month (\$20,000/month) for 8 months with additional one-time costs which are:

1. Two-day setup and training - \$3,500.00
2. Delivery and return of press, estimated to be \$5,000.00 each way (\$10,000.00 total)

Eight-month rental anticipated cost is \$173,500.00 as more fully described in the proposed agreement attached hereto and incorporated by reference as though the proposed agreement were set forth herein.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI as follows:

Section 1. The Council of the City of Sedalia, Missouri hereby approves and accepts the agreement by and between the City of Sedalia, Missouri and MSD Environmental, Inc., as the agreement has been proposed.

Section 2. The Mayor or City Administrator are authorized and directed to execute and the City Clerk is hereby authorized and directed to attest and fix the seal of the City of Sedalia, Missouri on the agreement in substantively the same form and content as the agreement been proposed.

Section 3. The City Clerk is hereby directed to file in his office a duplicate or copy of the agreement after it has been executed by the parties or their duly authorized representatives.

Section 4. This ordinance shall be in full force and effect from and after its passage and approval.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 2nd day of January 2024.

Presiding Officer of the Council

Approved by the Mayor of said City this 2nd day of January 2024.


Andrew L. Dawson, Mayor

ATTEST:

Jason S. Myers
City Clerk

MEMO

TO: Kelvin L. Shaw, City Administrator
Matthew Wirt, Assistant City Administrator
Jason Myers, City Clerk

FROM: Christopher R. Davies, P.E. Public Works Director 

DATE: December 22, 2023

**SUBJECT: PROPOSAL FROM MSD ENVIRONMENTAL SERVICES, INC.
FOR THE RENTAL OF BDP INDUSTRIES, 3DP, 3 BELT, BDP
MOBILE PRESS FOR THE CENTRAL WWTP – TO ASSIST IN
THE PRODUCTION OF BIOSOLIDS**

Background:

The City of Sedalia is under a consent order from MoDNR for the Central Wastewater Treatment Plant (Central WWTP). The first step the City engaged in was upgrading the Aeration Basin.

As part of the treatment process at the Central Plant, one of the products are biosolids, which the City uses at their composting. To produce biosolids, the liquid material from the plant process is sent through a “belt press” to extract water from the liquid, thus producing biosolids.

The belt press at the Central WWTP was installed in late 1990’s, and over the 18 – 24 months has had numerous breakdowns.

Discussion:

The production of biosolids is an essential process in treating wastewater; if production halted (because of failed equipment or reduced significantly) this reduces the effectiveness of the treatment process. Biosolids are “built up” in the various tanks and that has a significant impact on the plants ability to meet discharge limits.

Normal levels of biosolids within the various processing tanks varies between 4 – 6 feet; over the last 18 months the tanks at the Central WWTP have seen levels at 11 – 14 feet. Staff has done an excellent job of bringing the belt press back “on-line” and maintaining it; however the press is old and needs a major overhaul (Est. cost to rebuild \$200,000.00).

As mentioned previously, the Aeration Basin is the first step in bringing the Central WWTP back into compliance with MoDNR. The upgrades to the basin includes: 1) new blowers, 2) new air

diffusers, 3) new mixer, and other equipment. To install the new air diffusers into the aeration basin requires the entire tank being empty, not just of the liquid but also all of the biosolids.

To accomplish this task within the timeframe available, several options were reviewed: 1) bringing in a company to accomplish if in a very short time frame; 2) having a company bring their own belt press, or 3) City renting and or buy their own mobile belt press. Options 1 and 2 were too expensive – over \$1M; however, option 3 was the most affordable with the rental.

Burns & McDonnell, the engineering firm doing the design- build for the aeration basin located a company that provides such a service – rental of belt presses. Burns & McDonnell reached out to MSD Environmental and asked them to provide a quote for the City. In reviewing the quote, the City contacted MSD, reviewed the proposal, and determined it to be fair and equitable as well as being able to meet the City's timeline.

The base proposal is for a minimum of eight (8) months at a cost of \$20,000/month. Additional one-time costs are: 1) two day setup and training \$3,500.00, 2) Delivery and return of the press, estimated to be \$5000.00 each way (Total of \$10,000.00). Therefore if rented for the 8 months total anticipated cost is \$173,500.00.

Recommendation:

City staff recommends the City Council approved the Rental agreement with MSD Environmental for the Temporary Belt Press as outlined in the proposal.



MSD

Environmental Services, Inc.

December 04, 2023

City of Sedalia
Attn: Chris Davies
2900 W Main St.
Sedalia, MO 65301

RE: Proposal for Rental of BDP Industries, 3DP, 3 Belt, BDP Mobile Press

Dear Chad,

MSD Environmental Services, Inc. is pleased to provide you with the following quotation for rental of a trailer mounted BDP model 3DP belt press on a Curtain side, drop deck trailer.

Equipment Description

One (1) Late model BDP Industries, 1 Meter, Model 3DP belt filter press, including sludge conditioning and mixing device, seamed woven belts, nylon coated drive/pressure rolls and idler rolls, hydraulic belt tensioning and tracking devices, variable speed press drive, controls and starting equipment, and accessory items or special construction features as follows:

1. One (1) 1M 3DP with independent gravity section *at operator level*
 - Hot Dipped Galvanized steel tubular frame.
 - Machined bearing pads.
 - 304 stainless steel wetted parts.
 - 304 stainless steel hardware.
 - Nylon coated rollers.
 - Self-cleaning showers.
 - 50 PLI hydraulic belt tension.
 - Up-flow feedbox with high solids, variable speed paddle wheel distribution box to insure even sludge distribution.
 - Ten foot long, independent gravity belt section at operator level.
 - Six rows of adjustable, furrowing plows.
 - Adjustable, curved wedge section.
 - 20" diameter, 304, stainless steel perforated roller.
 - Stainless steel non-rewetting perforated roll.
 - Eight s-wrap, vertical pressure section.
 - Severe duty, TEFC motors.
 - Individual drip trays to eliminate cake rewetting.
2. One (1) Hydraulic Power Unit.

3. One (1) Custom bi fold, full width conveyor, capable of loading large dump trucks and trailers. Conveyor is made of stainless steel and is variable speed, hydraulic drive.
4. Emulsion polymer feed system with 10 GPH progressive cavity pumps.
5. One MXQ EH1900 progressive cavity sludge pump, rated at an approximate maximum of 300 GPM.
6. One (1) 15 hp Gould's 3656 booster pump for shower water rated for 60 GPM at 120 PSI.
7. One (1) Hot dipped galvanized skid with a 304L stainless steel sump pan with 4" cam lock connections on both sides.
8. One 4" Diameter Siemens Magnetic Flow Meter.
9. One (1) Complete electrical control panel for all belt filter press control functions and drives. The press shall contain interlocks required for ancillary equipment.
 - NEMA 4X stainless steel enclosure.
 - 100 amp service.
 - Start/Stop push buttons with run lights on all press drives and auxiliary equipment.
 - Relay based control system.
 - Alarm lights for e-stop, belt misalignment.
 - All VFD drives for press, GBT and sludge feed pump.
10. Custom Stainless Steel Catwalks, including:
 - Catwalks with non-slip aluminum grating. Stainless steel construction on catwalk frame and handrails. Cantilever design to fold up & down. Complete on one side of the press.
11. One lot of wash down hoses and spray nozzles.
12. Trailer has 480-volt, infrared heaters. Office has heat/ac unit.

Scope of Work

MSD will perform/provide the following:

- Supply unit as described.
- Test run machine prior to shipment.

Under the terms of this agreement, the Customer will be responsible to provide the following:

- Access to the site to facilitate the delivery of the press.
- Utilities and Hoses - 4" filtrate drain line, 4" sludge feed line and 2" water line (all plumbing connections are cam lock fittings) Press should have around 180' of 2" water hose and 180' of 4" sludge feed/filtrate on board.
- Electrical -480 volt, 3 phase 100-amp power source with a disconnect within 100' of press.

- Set up, maintenance and repairs of unit, as outlined in the O&M manual.
- Optimal polymer required for proper press operation.
- Competent operation of the unit.
- Protection from freezing if rented during Cold temperatures
- Daily cleaning of the press, after operation has ceased.
- **Certificate of Insurance:** A certificate of Insurance providing the following:
 - Property coverage for the value of the rental unit and including MSD as a loss payee. Value: \$650,000.00
 - Liability coverage for no less than \$1,000,000 per occurrence for bodily injury and/or property damage and \$2,000,000 aggregate, listing MSD Environmental Services, Inc. as additional insured.
 - Cancellation provision to give 30 days' notice to Certificate Holder
Certificate holder to read: MSD Environmental Services, Inc.
1000 US 127 South, Eaton, OH 45320
- Any necessary **permits and associated fees** required for the project
- *All rental equipment must be kept clean, and returned in excellent condition. Customer will be responsible for all maintenance and any cleaning charges. Customer will also be responsible for any damage to the unit while in Customer's possession. Customer is responsible for missing parts or items. MSD reserves the right to inspect the equipment at any time, during normal working hours. Customer agrees to pay MSD invoices for damaged or missing parts or equipment.*

Rental Pricing

(Minimum 8 Month Rental Term)

The rental price for the 1M unit as outlined above is **\$20,000.00**

*Pricing is based on 72 hours per week of operation. *Any additional hours in excess of 72 hours per week will be billed at **\$50.00 per hour**.* Based on the reading from the hour meter on the control panel.

Set Up Assistance and Training

MSD will provide two day of setup and training for **\$3,500.00**. Any further training or set up is \$1,500.00 per day, per technician needed.

Delivery and Return

MSD will provide third party delivery *estimated* at **\$5,000.00**

Return costs estimated at **\$5,000.00**

The rental rate starts the day the unit leaves our shop in Eaton, OH. The rental rate stops when unit returns to our shop.

PAYMENT TERMS

The rent and delivery is due prior to pickup of the equipment. Any following net invoice amounts shall be due in full within fifteen (15) days from the invoice date.

***Taxes and Other Charges:** Any use tax, sales tax, excise tax, duty, custom, or any other tax, fee or charge of any nature whatsoever imposed by any governmental authority, on or measured by the transaction between Seller and Buyer shall be paid by Buyer in addition to the price quoted or invoiced. Buyer shall provide Seller at the time the Contract is submitted an exemption certificate or other document acceptable to the authority imposing the tax, fee or charge. **However, in the event any governmental authority subsequently requires Seller to pay any such tax, fee or**

charge, then Buyer shall be responsible for and shall promptly reimburse Seller for the full amount that Seller is required to pay.

This Proposal is Valid for 15 days

Equipment Availability

Currently, we have one of these units available for rent. As with any "in-stock" equipment, the units are available on a "first come-first serve" basis. If the unit is rented or sold prior to your rental, MSD can provide quotes on additional equipment, if available.

Thank you for the opportunity to extend this proposal. If you have any questions or concerns, don't hesitate to call me at 937-903-5733.

Sincerely,

Jim Roell

Jim Roell
MSD Environmental Services, Inc.

LIMITATION OF LIABILITY

In no event and under no circumstances shall MSD Environmental Services, Inc. be liable to the customer for consequential, incidental, indirect, special or punitive damages, whether due to delay, breach of contract, tort (including without limitation negligence) or any other cause. In no event shall MSD Environmental Services, Inc. liability hereunder exceed the value to this contract regardless of legal theory. MSD Environmental Services, Inc. is not responsible for any accidents or injuries related to the equipment and Customer agrees to release, defend, indemnify and hold MSD Environmental Services, Inc. harmless from and against and all accidents, injuries, losses and liabilities.

Non Hazardous Certification

Customer hereby certifies that none of the residuals to be provided to MSD Environmental Services, Inc. under this agreement shall constitute hazardous waste under federal, state or local law. Customer further certifies that it will not combine or mix hazardous waste with the residuals to be provided to MSD Environmental Services, Inc.

CHOICE OF FORUM AND APPLICABLE LAW

This Agreement shall be construed under and governed by the laws of the State of Ohio. The Customer submits and consents to the jurisdiction of the Preble County Common Pleas Court, State of Ohio as the sole and exclusive forum, court and venue to hear any lawsuit or other cause of action regarding this Agreement including, but not limited to, its enforceability, interpretation, validity, damages and issuance of restraining orders, injunctions, both temporary and permanent.

Shipment and Risk of Loss

Risk of loss or damage to the Equipment shall pass to Customer upon tender of the Equipment to Customer or common carrier at MSD Environmental Services, Inc.'s facility. Customer shall keep the Goods fully insured with loss payable to Seller from the time of delivery until the Equipment has been returned to MSD Environmental Services, Inc.

ACCEPTANCE OF THIS PROPOSAL

We accept the terms and conditions of this proposal as prepared and presented to _____ this _____ day of _____, ²⁰²⁴~~2023~~ for the rental of a 1 Meter Mobile Belt Press. By signing the acceptance of this proposal, the individuals warrant that they have the authority to bind the respective parties in this agreement.

MSD Environmental Services, Inc.

City of Sedalia, MO

Signature

Signature

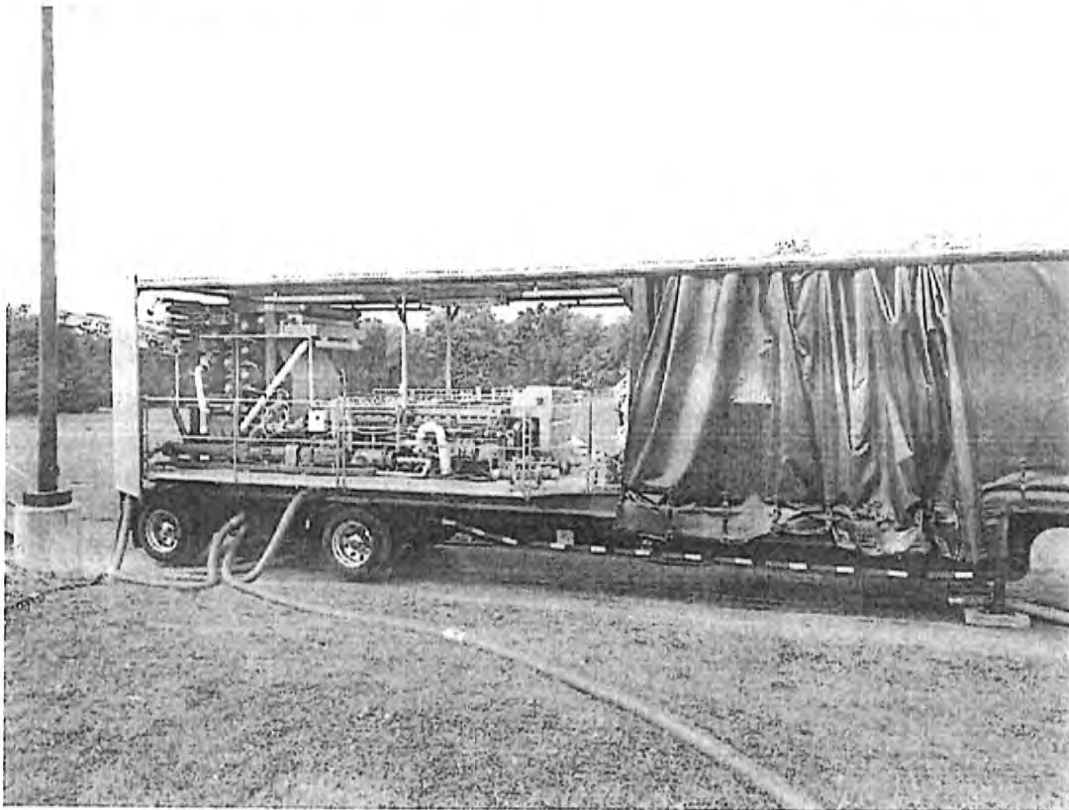
Title

Title

Date

Date

*Please see the example pics of a few of the 1 Meter 3DP units we have available for rent.



MSD Environmental Services Inc. 1000 US 127 South, Eaton, OH 45320
937-533-4682 (Tel) 937-533-4780 (Fax)



MSD Environmental Services Inc. 1000 US 127 South, Eaton, OH 45320
937-533-4682 (Tel) 937-533-4780 (Fax)

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE OVERTIME COMPENSATION POLICY.

WHEREAS, the City of Sedalia has identified the need to change the City of Sedalia's Personnel Regulations Manual pertaining to overtime compensation.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI as follows:

Section 1. Section 5.3E Overtime Compensation, Paragraphs 8, is hereby amended to read as follows:

"If reimbursements are made to the city as a result of Traffic Enforcement Overtime or other compensable duties, the determination of overtime compensation shall be made in accordance with the stipulations of the Traffic Enforcement Overtime or other agreement and thereby shall be paid at the rate as reimbursed. In the instances of Traffic Enforcement Overtime, police officers will be paid at the rate of two times their rate while working on the Traffic Enforcement Project regardless of hours worked and approved by the city prior to the Project implementation."

Section 2. This ordinance shall be in full force and effect after its passage and approval.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 2nd day of January, 2024.

Presiding Officer of the Council

Approved by the Mayor of said City this 2nd day of January, 2024.

Andrew L. Dawson, Mayor

ATTEST:

Jason S. Myers
City Clerk

December 26, 2023

City Administrator Shaw,

The Human Resources Department is requesting an update to the Personnel Policies Manual. As you are aware, there are several policy updates, additions, changes and revisions that are needing to be made to our current version of the Personnel Policies Manual.

The following is currently being recommended:

Much of the traffic safety overtime granted to SPD by the Missouri Department of Transportation has now been approved at state level as double time instead of time and a half. However, the state would like to see the City of Sedalia add some additional language to their personnel or city pay regulations. Revise the following language to the Overtime Policy,

"If reimbursements are made to the city as a result of Traffic Enforcement Overtime or other compensable duties, the determination of overtime compensation shall be made in accordance with the stipulations of the Traffic Enforcement Overtime or other agreement and thereby shall be paid at the rate as reimbursed. In the instances of Traffic Enforcement Overtime, police officers will be paid at the rate of two times their rate while working on the Traffic Enforcement Project regardless of hours worked and approved by the city prior to the Project implementation."

Sincerely,

Shannon Ramey-Trull
Human Resources Director