



City Council Meeting Agenda
Tuesday, September 5, 2023 – 6:30 p.m.
City Hall, 200 South Osage, Sedalia MO

MAYOR: ANDREW L. DAWSON

MAYOR PRO-TEM: RHIANNON M. FOSTER

- A. CALL TO ORDER** – Mayor Dawson – Council Chambers
- B. PRAYER & PLEDGE OF ALLEGIANCE**
- C. ROLL CALL**
- D. PUBLIC HEARING** – Annexation Petition – Midwest Landing LLC
- E. SERVICE AWARDS**
 - 1. Tanner McKee – Recreation Sup.-Sports – Park – 5 years of service
 - 2. Clara Scott – Aquatics Manager – Park – 5 years of service
 - 3. Justin Franken – Police Officer – Police – 5 years of service
 - 4. Kylee Kliegel – Police Officer – Police – 5 years of service
 - 5. Kirra Pappert – Police Officer – Police – 5 years of service
- F. SPECIAL AWARDS**
 - Presentation – Fire Department Badge Pinning
 - 1. Jacob Carver – Fire Inspector
- G. RETIREMENT AWARDS** – None
- I. APPROVAL OF PREVIOUS SESSION MINUTES**
 - A.** Council Meeting – August 21, 2023
- II. REPORT OF SPECIAL BOARDS, COMMISSIONS AND COMMITTEES** - None
- III. ROLL CALL OF STANDING COMMITTEES**
 - A. FINANCE / ADMINISTRATION** – Chairman Chris Marshall; Vice Chairman Jack Robinson
 - 1. Budget Amendment, MEM Grant acceptance, and Purchase of Digital Sign - Budget (\$3,120.00) Grant (\$17,500.00) Sign purchase (\$20,620.00)
Council Discussion led by Chairman Marshall
 - R** Call for Resolution of the City Council of the City of Sedalia, Missouri, stating facts and reasons for the necessity to amend and increase the City’s Annual Budget for Fiscal Year 2024
–Mayor Dawson
 - O** Call for Ordinance Amending the Budget for the Fiscal Year 2023-2024 regarding personnel Safety Towable Board Sign purchase– Mayor Dawson
 - O** Call for Ordinance Authorizing the Acceptance of a Safety Grant for a Digital Roadway Sign
– Mayor Dawson
 - O** Call for Ordinance Approving and Accepting a Sales Quote for the purchase of a Digital Roadway sign – Mayor Dawson

2. Budget Amendment & Quote – Server upgrade – Sedalia Public Library - \$20,031.12

Council Discussion led by Chairman Marshall

R Call for Resolution of the City Council of the City of Sedalia, Missouri, stating facts and reasons for the necessity to amend and increase the City’s Annual Budget for Fiscal Year 2024
–Mayor Dawson

O Call for Ordinance Amending the Budget for the Fiscal Year 2023-2024 regarding Library Server Upgrade – Mayor Dawson

O Call for Ordinance Approving and Accepting a Quote for Library Server Upgrade – Mayor Dawson

3. Budget Amendment – Properties purchase at Pettis County Tax Sale - \$22,332.57

Council Discussion led by Chairman Marshall

R Call for Resolution of the City Council of the City of Sedalia, Missouri, stating facts and reasons for the necessity to amend and increase the City’s Annual Budget for Fiscal Year 2024
–Mayor Dawson

O Call for Ordinance Amending the Budget for the Fiscal Year 2023-2024 regarding purchasing Properties at Pettis County Tax Sale – Mayor Dawson

4. Redevelopment Proposal Support – Liberty and Tambo Apartments

Council Discussion led by Chairman Marshall

O Call for Resolution of support for the proposal from Ventural Industries, LLC., for the Redevelopment of Liberty and Tambo Apartments located at 1400 Liberty Park Blvd, in the City of Sedalia, Missouri – Mayor Dawson

B. COMMUNITY DEVELOPMENT – Chairwoman Rhiannon M. Foster; Vice Chairwoman Tina Boggess

1. Bid – Aerial Photography – Eagleview – \$225,900.00 (Base Bid) and \$64,740.60 (Alternate #1)

Council Discussion led by Chairwoman Foster

O Call for Ordinance of the City of Sedalia, Missouri Approving and Accepting a bid from Eagleview Aerial Photography Services for Color Aerial Photography – Mayor Dawson

2. Main Street Program Agreement – Missouri Main Streets Connection

Council Discussion led by Chairwoman Foster

O Call for Ordinance Authorizing a Missouri Main Street Program Agreement – Mayor Dawson

3. Amending Article II of Chapter 12 of City Code – Mobile Food Vendor License & Temporary Business License for Special Events

Council Discussion led by Chairwoman Foster

O Call for Ordinance of the City of Sedalia, Missouri Amending Article II of Chapter 12, Division 9, of the Code of the City of Sedalia, Missouri to change the duration of mobile food vendor licenses
– Mayor Dawson

O Call for Ordinance of the City of Sedalia, Missouri, Amending Article II of Chapter 12 of the Code of the City of Sedalia, Missouri to add subdivision III for temporary business licenses for Special Event organizers and vendors – Mayor Dawson

4. Budget Amendment – Building Maintenance Position – Part-time to Full-time – \$23,383.59

Council Discussion led by Chairwoman Foster

R Call for Resolution of the City Council of the City of Sedalia, Missouri, stating facts and reasons for the necessity to amend and increase the City's Annual Budget for Fiscal Year 2024
–Mayor Dawson

O Call for Ordinance Amending the Budget for the Fiscal Year 2023-2024 regarding increasing Building Maintenance position from Part-time to Full-time – Mayor Dawson

C. PUBLIC WORKS – Chairman Thomas Oldham; Vice Chairman Chris Marshall

1. Reallocation of Current Year Funds – Upgrade – Public Works Conference Room - \$1,200.00

Council Discussion led by Chairman Oldham

R Call for Resolution of the City Council of the City of Sedalia, Missouri, stating facts and reasons for the necessity to amend and increase the City's Annual Budget for Fiscal Year 2024
–Mayor Dawson

O Call for Ordinance Amending the Budget for the Fiscal Year 2023-2024 regarding Public Works conference room upgrades – Mayor Dawson

2. Approve purchase of blowers for the Central Waste Water Treatment Plant - \$480,210.00

Council Discussion led by Chairman Oldham

O Call for Ordinance Approving and Accepting a quote for the purchase of blowers for the Central Wastewater Treatment Plant – Mayor Dawson

3. Budget Amendment – Electrical Cable – Well Number 11 - \$14,950.00

Council Discussion led by Chairman Oldham

R Call for Resolution of the City Council of the City of Sedalia, Missouri, stating facts and reasons for the necessity to amend and increase the City's Annual Budget for Fiscal Year 2024
–Mayor Dawson

O Call for Ordinance Amending the Budget for the Fiscal Year 2023-2024 regarding purchase of electrical cable for well pump repair – Mayor Dawson

4. Budget Amendment and contract amendment – Burns & McDonnell – Prairie Hollow Development - \$40,300.00

Council Discussion led by Chairman Oldham

R Call for Resolution of the City Council of the City of Sedalia, Missouri, stating facts and reasons for the necessity to amend and increase the City's Annual Budget for Fiscal Year 2024 – Mayor Dawson

O Call for Ordinance Amending the Budget for the Fiscal Year 2023-2024 regarding redesign of water and wastewater lines – Prairie Hollow – Mayor Dawson

O Call for Ordinance Authorizing an Amendment to Task Order Number one for redesign of water and wastewater lines – Mayor Dawson

5. Annexation & Utility Services Agreement – Christopher L. Howell and Christina N. Howell – Connection to Water Distribution System – Property located at 1685 Hickory Lane

Council Discussion led by Chairman Oldham

O Call for Ordinance Authorizing an Annexation and Utility Services Agreement for connection to the City of Sedalia's water distribution system – Mayor Dawson

D. PUBLIC SAFETY – Chairman Jack Robinson; Vice Chairman Steve Bloess

1. Amend School Resource officer agreement

Council Discussion led by Chairman Robinson

O Call for Ordinance Authorizing and Accepting an amendment to the School Resource Officer Cooperative agreement – Mayor Dawson

2. Budget Amendment and Acceptance of Assistance to Firefighters Grant - \$9,182.42

Council discussion led by Chairman Robinson

R Call for Resolution of the City Council of the City of Sedalia, Missouri, stating facts and reasons for the necessity to amend and increase the City's Annual Budget for Fiscal Year 2024 – Mayor Dawson

O Call for Ordinance Amending the Budget for the Fiscal Year 2023-2024 regarding Fire Department radio equipment purchase – Mayor Dawson

R Call for Resolution Authorizing Acceptance of an Assistance to Firefighters Grant – Mayor Dawson

3. Approve Records Destruction Request from the Administrative Support Bureau - Sedalia Police Department

4. Amending City Code – Regulation of Animals

Council Discussion led by Chairman Robinson

O Call for Ordinance of the City of Sedalia Amending the City Code regarding the regulation of animals – Mayor Dawson

IV. OTHER BUSINESS

A. APPOINTMENTS – None

B. LIQUOR LICENSES

New:

*Garrett Volker dba Volker's Eatery & Pub, 1021 South Limit, Special Event – (Mouse Races – State Fair Community College Gym, 3201 West 16th - September 30, 2023 – 5:00 p.m. to 10:00 p.m.) – \$15.00

Renewals:

* Erica Eisenmenger dba Ivory Grille, LLC, 317 South Ohio, Liquor by the Drink - \$450.00

* Mike Emery dba CVS Pharmacy #10305, 100 East Broadway, Packaged Liquor, Sunday Sale & Taste Testing - \$487.50

* Tom Adermann dba Best Western State Fair Inn, 3120 South Limit, Liquor by the Drink - \$450.00

* Cathy Geotz dba Break Time #3167, 101 Rebar Road, Packaged Liquor & Sunday Sales - \$450.00

V. MISCELLANEOUS ITEMS FROM MAYOR, CITY COUNCIL AND CITY ADMINISTRATOR

VI. GOOD AND WELFARE

VII. Closed Door Meeting – Motion and Second to move into closed door meeting in the upstairs conference Room pursuant to Subsections 1 (Legal Advice), 2 (Real Estate) and 12 (Negotiated Contracts) of Section 610.021 RSMo.

A. Roll Call Vote for Closed Door Meeting

B. Discussion of closed items

C. Vote on matters, if necessary (require a Roll Call Vote)

Click on any agenda item to view the related documentation

D. Motion and Second with Roll Call Vote to adjourn closed door meeting and return to open meeting

VIII. BUSINESS RELATED TO CLOSED DOOR MEETING

A. Motion and Second to reopen regular meeting

B. Roll Call

C. Approval of items from Closed Door meeting

IX. ADJOURN MEETING

A. Motion and second to adjourn meeting

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<https://global.gotomeeting.com/join/578973061>

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For **smartphones**: tap on one of the phone numbers and it will dial the phone and the meeting numbers. For **other devices**: use the feature of call me. The phone audio will be much better than through your computer. This should come up if you have your preferences set up to show it. If it does not, in the upper right-hand corner of the GoToMeeting screen you will see an icon that looks like a gear. Click on the gear and then look for "Phone" and if it is not highlighted click on it. One of the options should be to call me. Put the phone number you want to be called on (direct dial) into the box provided and then click the "Call Me" button. Once the system calls you, you will be asked to hit pound.

Please be mindful of others on the call by eliminating as much background noise as you can. Mute yourself until you are ready to speak. Do not put the call on hold, if you need to leave even for a short time, hang up as you can always dial back in after your other call. If you hear an echo or squeal, you may have your computer speakers on as well as the phone, mute your computer speakers to eliminate this.

If you want to join in **listen only** mode you can dial the following number and enter the access code.

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Access Code: 578-973-061


The City Council reserves the right to discuss any other topics that are broached during the course of this meeting.

IF YOU HAVE SPECIAL NEEDS, WHICH REQUIRE ACCOMMODATION, PLEASE NOTIFY THE CITY CLERK'S OFFICE AT 827-3000. ACCOMMODATIONS WILL BE MADE FOR YOUR NEEDS

POSTED ON SEPTEMBER 1, 2023, AT 3:30 P.M. AT THE SEDALIA MUNICIPAL BUILDING, BOONSLICK REGIONAL LIBRARY, SEDALIA PUBLIC LIBRARY AND ON THE CITY'S WEBSITE AT WWW.SEDALIA.COM



OFFICE OF THE CITY ADMINISTRATOR

To: Honorable Mayor Andrew L. Dawson & City Council Members
From: Kelvin Shaw, City Administrator 
Re: Agenda items for City Council meeting on Tuesday, September 5, 2023, 6:30 p.m.

Public Hearing For Midwest Landing LLC Annexation Petition – A petition was received from the owners of the property for a voluntary annexation of the property located at the corner of Nottingham Drive and Cambridge Drive. In accordance with State Statutes, we must hold a public hearing between 14 and 60 days of receiving such a petition. The hearing is to hear from any interested parties on the appropriateness of the annexation. We must then wait at least 14 days after the hearing to consider adoption of an ordinance to conclude the annexation.

Finance/Administration Committee – There are three items for consideration through the Finance / Administration Committee.

1. Shannon Ramey-Trull, Human Resources Director, in coordination with the Safety Committee, has worked with our workmen's compensation insurance carrier to obtain a grant aimed at increasing safety for employees. Director Ramey-Trull identified towable signboard equipment that would alert traffic to road crews and / or public safety personnel working in the right of way. Likewise, the equipment is also capable of checking the speed of the motorist to inform them to slow down and proceed with extra caution. The grant award is for \$10,000 and the previously awarded prize for the buckle up phone down challenge will offset an additional \$7,500 of the cost of this equipment. The total quoted cost is \$20,620, leaving just \$3,120 to be covered from other revenue sources. Staff recommends acceptance of the grant, along with a budget amendment to appropriate the funds to purchase the towable signboard.
2. Jamie Sparks, Library Director, has worked with the Library Board on a proposal to replace and upgrade the computer server at a cost of \$20,031.12. Code section 2-518(b) grants to the board of trustees exclusive control over the expenditure of funds credited to the library fund. Therefore, staff recommends that this amendment be approved for incorporation in the overall budget for the City.
3. State statutes prescribe that the County Collector coordinates a process to essentially auction off the delinquent tax bills. In essence, this gives the purchaser the right to step into a foreclosure procedure to eventually obtain the property if the current owner does not redeem the property by reimbursing the purchaser of the tax lien. At the tax sale, the opening bid must be equal to at least the amount of taxes that are past due, which makes the taxing jurisdictions whole on these delinquent bills. Often some of these properties have outstanding taxes and other liens for mowing or demolition abatements that exceed the value of the property. Likewise, often there are properties that the owner has essentially just abandoned or even where the owner has passed and the heirs have no interest in owning the property. Therefore, no one steps up to take on these properties to clean up the titles and make them viable for private ownership again. This then just becomes a perpetual problem and the City

is left to maintain the property for the sake of the neighboring properties. In order to break this cycle, the City has for the last several years purchased the tax liens on such troubled properties. Staff then works through the foreclosure process and then our legal department to clean up the titles. The City then attempts to sell these properties to developers or the neighboring property owners to get it properly maintained, preserving the surrounding property values, and back on the tax rolls. This year there were five properties that fit this situation so the City purchased the liens for a total of \$22,333.10. Note that of these liens, a City lien of \$14,070.75 is included so we will receive this amount back, leaving the net new investment of \$8,262.35 for five vacant properties.

Community Development Committee – There are four items for consideration through the Community Development Committee.

1. Since 2007, the City has partnered with the County to share in the development and use of Geographical Information Systems (GIS) mapping. As per an agreement signed by the parties in 2011, the County is to provide access to the data layers it creates for items such as parcel data, right of ways, corporate limits, sections, subdivisions, etc., and the City is to provide access to the layers it creates including the aerial photography for the whole County. Such aerial photography imagery is to be updated every two years. The City entered into a six-year agreement with the current vendor that ended with providing the data from the flight in 2022. Therefore, in order to continue this program, a new contract is needed for the updated imagery data for 2024. Devin Lake, Chief Building Official (CBO), who also serves as the City's GIS coordinator, has requested bids and only received one from our current vendor. Eagleview Aerial Photography Services bid \$225,900 for three flights over the next six years. Also, CBO Lake requested a bid alternate to provide one-foot increment contours over the imagery for the 2024 flight, and the bid came in at \$64,740.60 to add this layer of data. The contours were last updated in 2011 and this information is greatly beneficial when planning development, particularly for the sewer department and storm water, as well as, for developers. Staff recommends acceptance of the bid including the alternate for contour lines with the 2024 data.
2. The City's downtown revitalization program was awarded the designation of an Affiliate Main Street program. Main Street America through the state chapter of Missouri Main Street Connection, provides a proven trademarked approach to downtown revitalization that includes materials, training, guidance and support. Staff recommends approval of an agreement outlining the conditions on the use of these materials and the roles and responsibilities associated with the participation in these trademarked programs.
3. The current code requires a mobile food vendor to obtain a license that includes a term of June 1 through May 31 or any portion thereof. Since the expiration is in the middle of the prime mobile food business, this creates a hardship on vendors that want to serve the whole season but may not want to the season before or after. Therefore, staff recommends changing the term for a mobile food vendor to a full year from the date of issuance. Staff further recommends that we add a provision to obtain a special event permit to allow an organizer to hold special events throughout the year and invite other vendors to such events. These permits will also be for one year from the date of issuance and include provisions for them to ensure the proper licensing and sales tax compliance is maintained for the invited vendors.

4. Upon the resignation of the part-time employee that was focused on grounds maintenance in the downtown area, staff reassessed the effectiveness of this position. This assessment resulted in the determination that to fulfill the intended functions, the consistency of effort is better served by a full-time employee. Likewise, any overflow of available staff time could certainly be used in the facilities management department as more of these duties can always be brought in-house. Therefore, Mayor Dawson and staff recommend a budget amendment to bring this position up to a full-time position.

Public Works Committee – There are five items for consideration through the Public Works Committee.

1. To make the conference room on the first floor of City Hall more functional, shelving along with hardware and software was added for video conferencing, as well as, a white board. These items caused the supplies line item in the budget to be overspent; therefore, staff has identified areas within the budget to transfer funds from. Staff recommends transferring \$1,200 from Public Works Administration car allowance line item to supplies.
2. One of the major sets of components to the rehabilitation and upgrade project to the Central Waste Water Treatment Plant are blower equipment. City staff has worked extensively with the engineers on the project to identify the best-suited equipment and sourced such equipment. Purchasing this equipment direct rather than going through the overall contract, secures the price and delivery timeline, along with ensuring the sales tax exemption and avoids markup by the installation contractor. Staff recommends awarding the bid to FTC Equipment, LLC in the amount of \$480,210.00 in accordance with the specifications included in the quote.
3. Included in the current year budget, is the repair of the pump equipment for one of the City's major wells used for water supply. The bid for this project was awarded at a previous council meeting. During the work, it was discovered that the wiring needed to be replaced as well and this was not included in the original quote. Emergency purchases provisions of the financial management policies were utilized to keep the project moving and avoid additional unnecessary costs by further delays. Staff recommends increasing the budget by \$14,950 to cover the costs of these unanticipated expenditures.
4. The initial design for the extension of water and sewer mains to the Prairie Hollow Development included a plan to use the right of way for the Katy Trail. It was later learned that the State would require complete encasement for any pipes running in this right of way, causing this plan to not be feasible. Therefore, staff recommends a change order to the design contract to add redesign services for an alternate route. The cost for these added services is \$40,300.
5. For the last few years, the City has required any properties outside the City limits that wanted to hook up to City Water and / or Sewer that they would have to agree to annex at such time the property becomes contiguous. Christopher and Christina Howell own property at 1685 Hickory Lane and wish to connect to the City water utilities. Therefore, staff has negotiated an annexation agreement and recommends approval.

Public Safety Committee – There are four items for consideration through the Public Safety Committee.

1. Last year, the City and the Sedalia 200 School District entered into an agreement where the City provides a School Resource Officer (SRO) to patrol the junior high school grounds while they are in session and the School District reimburses the City for much of the costs. The School District has approved the extension of this arrangement for another year. Staff also recommends extending this agreement.
2. Fire Chief Irwin was successful in obtaining another Assistance to Firefighters Grant (AFG). This grant will offset up to 90% of the costs to obtain additional dual band radio equipment. The total project is estimated to be \$101,006.54 and the maximum award amount is \$91,824.12. This project along with other grants already obtained will finish out fully equipping the fire department with dual band radios, capable of communicating directly with other agencies in the event of an emergency requiring such. Staff recommends acceptance of the grant and amending the budget to add the revenue and appropriate the funds for the expenditure.
3. As a rather routine housekeeping item, the police department has identified some records that have met their retention requirements and requests authorization to dispose of such records.
4. As presented in her strategic plan, Randi Battson, Animal Services Manager, proposed many changes to our animal control codes to make them easier to understand and effective. Working with legal counsel, Todd Smith, the entire code section was rewritten. The current code attempts to create comprehensive lists of animals that may or may not be kept in the city limits. The rewrite simplifies this by merely listing the common animals that are allowed and prescribes a process for specific approval or denial of all others. This revised code also includes provisions to deal with animals that are allowed to be a nuisance to the public. Further, this new code prohibits the selling of their pet's offspring without first complying with the requirements of the State to do so and obtaining the appropriate license. Staff recommends approval of these amended codes.

NOTICE OF PUBLIC HEARING

~ Annexation Petition ~

The City of Sedalia will hold a public hearing at 6:30 p.m. on Tuesday, September 5, 2023, in the Council Chambers at the Municipal Building, 200 South Osage Avenue, to consider an annexation petition filed with the City on August 17, 2023.

The legal descriptions are set forth below. Public comments concerning the requested annexation will be entertained at the hearing.

Legal Description for the properties owned by Midwest Landing LLC, Zakhariy Izoita owner, states the following:

All of the following described tracts of land in Pettis County, Missouri, which is contiguous and compact to the existing city limits of the City of Sedalia, Missouri, to-wit:

A TRACT OF LAND LOCATED IN A PART OF THE WEST HALF OF SECTION 17, TOWNSHIP 45 NORTH, RANGE 21 WEST OF THE FIFTH PRINCIPAL MERIDIAN, PETTIS COUNTY, MISSOURI AND BEING A PART OF LOTS 2-8, 10, 149-151, 156-157, PLATTED LIGHTHOUSE LANE AND MELYNDA COURT, OF CAMBRIDGE COUNTRY ESTATES, A SUBDIVISION IN PETTIS COUNTY, MISSOURI AS RECORDED IN PLAT CABINET A AT PAGES 126-127 AND LOCATED IN PART OF LOT 2 OF CAMBRIDGE COUNTRY ESTATES, PHASE 2, A SUBDIVISION IN PETTIS COUNTY, MISSOURI, AS RECORDED IN PLAT CABINET A AT PAGE 245, AND ALSO BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT A ½" IRON BAR WITH PLASTIC STAMPED CAP AT THE SOUTHEAST CORNER OF LOT 12, CAMBRIDGE COUNTRY ESTATES, PHASE 3, A SUBDIVISION IN PETTIS COUNTY, MISSOURI, AS RECORDED IN PLAT CABINET A AT PAGES 311-312; THENCE ALONG THE EASTERLY LINE OF TRACT A OF SAID CAMBRIDGE COUNTRY ESTATES, PHASE 3, BEING A CURVE TO THE LEFT HAVING A RADIUS OF 1030.00 FEET AND A CHORD BEARING OF S 16°45'11" E (CHORD DISTANCE OF 50.00 FEET), AN ARC DISTANCE OF 50.00 FEET TO A ½" IRON BAR WITH PLASTIC STAMPED CAP AND THE POINT OF BEGINNING; THENCE CONTINUING ALONG SAID CURVE TO THE LEFT, BEING THE WESTERLY LINE OF "SPARKS BYPASS" HAVING A RADIUS OF 1030.00 FEET AND A CHORD BEARING OF S 32°30'17" E (CHORD DISTANCE OF 510.94 FEET), AN ARC DISTANCE OF 516.33 FEET TO A ½" IRON BAR WITH PLASTIC STAMPED CAP; THENCE LEAVING THE WESTERLY LINE OF "SPARKS BYPASS", S 35°50'25" W, A DISTANCE OF 293.27 FEET; THENCE NORTH 50°39'31" WEST, 259.98 FEET; THENCE NORTH 34°13'29" WEST, 170.22 FEET; THENCE NORTH 87°48'48" WEST, 66.75 FEET; THENCE NORTH 02°11'12" EAST, 327.08 FEET TO A POINT ON THE SOUTH LINE OF SAID TRACT A; THENCE N 89°27'44" E ALONG THE SOUTH LINE OF SAID TRACT A, A DISTANCE OF 27.61 FEET TO A TANGENT CURVE TO THE LEFT; THENCE ALONG SAID CURVE TO THE LEFT ON THE SOUTH LINE OF SAID TRACT A, HAVING A RADIUS OF 525.00 FEET AND A CHORD BEARING OF N 81°21'14" E (CHORD DISTANCE OF 148.07 FEET), AN ARC DISTANCE OF 148.57 FEET TO A POINT OF TANGENCY; THENCE N 73°14'49" E ALONG THE SOUTH LINE OF SAID TRACT A, A DISTANCE OF 117.30 FEET TO THE POINT OF BEGINNING, AS SHOWN AS TRACT A ON PLAT OF SURVEY PREPARED BY WHITEHEAD CONSULTANTS, INC. IN JOB NO. 18-125M SUBJECT TO ANY AND ALL

EASEMENTS, RESERVATIONS AND RESTRICTIONS OF RECORD. TOGETHER WITH AND SUBJECT TO THE 30' UTILITY EASEMENT.

Handicapped citizens needing accommodation in order to attend this public hearing should contact the City Administrator's Office at (660) 827-3000 extension 1102 no later than 48 hours prior to the scheduled hearing.

Kelvin Shaw, City Administrator
City of Sedalia

Run 1x
8-29-2023



**CITY OF SEDALIA, MISSOURI
CITY COUNCIL MEETING
AUGUST 21, 2023**

The City has an on-line broadcast of Council Meetings available both live and recorded by going to <https://global.gotomeeting.com/join/578973061>.

The Council of the City of Sedalia, Missouri duly met on Monday, August 21, 2023 at 6:30 p.m. at the Municipal Building in the Council Chambers with Mayor Andrew L. Dawson presiding. Mayor Dawson called the meeting to order and asked for a moment of prayer led by Chaplain Byron Matson followed by the Pledge of Allegiance.

ROLL CALL:

Jack Robinson	Present	Bob Hiller	Present
Thomas Oldham	Present	Bob Cross	Present
Chris Marshall	Present	Rhiannon Foster	Present
Tina Boggess	Present	Steve Bloess	Present

Public Hearing: Proposed Tax Rates for 2023

Mayor Dawson opened the Public Hearing at 6:34 p.m. The tax rates are set to produce the revenues for the fiscal year budget beginning April 1, 2023.

	2022 ASSESSED VALUATION	2023 ASSESSED VALUATION	ESTIMATED AMOUNT OF PROPERTY TAX REVENUES ASSESSED FOR 2023	PROPOSED TAX RATE 2023 (PER \$100)
For Public Library Purposes:				
Real Estate	173,295,694	178,361,085		
Personal	48,253,194	69,518,139		
Public Library	221,548,888	247,879,224	\$ 581,029	0.2344
Library Temporary			\$ 168,806	0.0681
Total Public Library			\$ 749,834	0.3025
For Special Business District - Real Estate				
	4,856,650	4,796,810		
For Special Business District - Personal				
	680	3,210		
Total	4,857,330	4,800,020	\$ 41,309	0.8606
For All Other Purposes:				
Real Estate	217,837,069	224,110,616		
Personal	67,419,697	95,248,481		
TOTAL	285,256,766	27,828,784		
General			\$ 133,940	0.4813
Public Parks			\$ 46,585	0.1674
Fire Pension			\$ 13,914	0.0500
Police Pension			\$ 26,215	0.0942
TOTAL FOR ALL PURPOSES			\$ 1,011,797	
Tax Levy for All Purposes				1.9560
Tax Levy for Outside Special Business District But Within Public Library				1.0954
Tax Levy for Outside Special Business District and Public Library				0.7929

With no public comments the Public Hearing closed at 6:36 p.m.

SERVICE/RETIREMENT AWARDS: None

SPECIAL AWARDS:

Sedalia Fire Department – Badge Pinning: Fire Chief Matt Irwin presented Firefighter Cody Reynolds with his Fire Driver/Engineer badge and helmet shield. Firefighter Reynolds has been with the Sedalia Fire Department for 2 years and came from the Warrensburg Fire Department where he was also an engineer.

MINUTES: The Council Meeting minutes of August 7, 2023 were approved on motion by Oldham, seconded by Robinson. All in favor.

REPORTS OF SPECIAL BOARDS, COMMISSIONS & COMMITTEES: None

ROLL CALL OF STANDING COMMITTEES:

FINANCE & ADMINISTRATION – Chris Marshall, Chairman; Jack Robinson, Vice Chairman

Financial Update: Finance Director Jessica Pyle stated fiscal year to date, Sales and Use Tax is up over \$350,000 or 5%. Franchise Tax is up \$430,000 and includes the Charter Settlement. An additional \$50,000 in Electricity Tax was collected due to excessive heat and higher use of electricity in homes. Transportation Taxes are up 14.8% due to higher Gasoline Taxes, however, Vehicle Sales Tax has leveled. Additional Property Tax payments increased for the month, however, most payments come in the months of December and January.

➤ The Ordinance sets the property tax levy for 2023.

BILL NO. 2023-146, ORDINANCE NO. 11862 – AN ORDINANCE LEVYING AND PROVIDING FOR THE COLLECTION OF TAXES FOR THE YEAR 2023 IN THE CITY OF SEDALIA, MISSOURI was read once by title.

2nd Reading – Motion by Oldham, 2nd by Robinson. All in favor.

Final Passage – Motion by Oldham, 2nd by Robinson. All in favor.

Roll Call Vote: Voting “Yes” were Robinson, Oldham, Marshall, Boggess, Hiller, Cross, Foster and Bloess.

No one voted “No”.

➤ City Clerk, Jason Myers worked with each department to gather information and managed a bid process regarding property insurance for the City. Cincinnati Insurance was the only bid received in the amount of \$263,857.00.

BILL NO. 2023-147, ORDINANCE NO. 11863 – AN ORDINANCE APPROVING AND ACCEPTING A BID FOR COMMERCIAL PROPERTY AND CONTENT INSURANCE was read once by title.

2nd Reading – Motion by Oldham, 2nd by Robinson. All in favor.

Final Passage – Motion by Oldham, 2nd by Robinson. All in favor.

Roll Call Vote: Voting “Yes” were Robinson, Oldham, Marshall, Boggess, Hiller, Cross, Foster and Bloess.

No one voted “No”.

➤ Per state statutes, a financial institution is to be chosen by the City as a depository for public funds. A 6 person committee was organized to review proposals submitted by Equity Bank and Central Bank. The proposals were extremely competitive leading the committee to recommend splitting the business and to maintain a relationship with Central Bank while transitioning a portion of business to Equity Bank. A representative from Equity Bank stated if the City decided to keep all revenue at Central Bank, it would be giving up approximately \$120,000 - \$150,000 over a 5 year period. Equity Bank is hoping the City will also move fee revenue generators that allows the bank to pay a higher rate such as merchant services, p-cards and HSA’s.

BILL NO. 2023-148, ORDINANCE NO. 11864 – AN ORDINANCE ACCEPTING THE PROPOSAL OF CENTRAL BANK FOR THE CITY’S PRIMARY DEPOSITORY AND AUTHORIZING SECONDARY DEPOSITS AT EQUITY BANK was read once by title.

2nd Reading – Motion by Oldham, 2nd by Robinson. All in favor.

Final Passage – Motion by Oldham, 2nd by Foster. All in favor.

Roll Call Vote: Voting “Yes” were Robinson, Oldham, Marshall, Boggess, Hiller, Cross, Foster and Bloess. No one voted “No”.

- The Lions Club approached the City regarding a fund raising campaign to add the City’s logo and tag line to the water towers. Lion’s Club research shows the 16th Street water tower would be a beneficial place to start. They have set a goal to raise \$40,000 and asked the City to match \$40,000. Staff recommends amending the budget to appropriate matching funds for the project. Mayor Dawson added this is an opportunity to match since the Lion’s Club is willing to do half the work.

RESOLUTION NO. 2041 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEDALIA, MISSOURI, STATING FACTS AND REASONS FOR THE NECESSITY TO AMEND AND INCREASE THE CITY’S ANNUAL BUDGET FOR FISCAL YEAR 2024 was read once by title and approved on motion by Oldham, seconded by Bloess. Roll Call Vote: Voting “Yes” were Oldham, Marshall, Boggess, Hiller, Cross, Foster and Bloess. Voting “No” was Robinson.

BILL NO. 2023-149, ORDINANCE NO. 11865 – AN ORDINANCE AMENDING THE BUDGET FOR THE FISCAL YEAR 2023-2024 REGARDING CITY OF SEDALIA LOGO IMPRINT ON WATER TOWER was read once by title.

2nd Reading – Motion by Oldham, 2nd by Cross. All in favor.

Final Passage – Motion by Oldham, 2nd by Marshall. All in favor.

Roll Call Vote: Voting “Yes” were Robinson, Oldham, Marshall, Boggess, Hiller, Cross, Foster and Bloess. No one voted “No”.

RESOLUTION NO. 2042 – A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF SEDALIA, MISSOURI, EXPRESSING ENTHUSIASTIC SUPPORT FOR A COLLABORATIVE ENDEAVOR WITH THE SEDALIA LIONS CLUB AND OTHER CIVIC ORGANIZATIONS TO DISPLAY THE SEDALIA LOGO ON THE SEDALIA WATER TOWER, THEREBY BOLSTERING COMMUNITY SPIRIT was read once by title and approved on motion by Oldham, seconded by Marshall. All in favor.

- State Fair Community College is looking to add a new center for advanced agriculture and transportation technology, a 200-bed residence hall and an outdoor athletic complex for an approximate total cost of \$50 Million in new construction. They are asking the City to consider waiving permit fees for the projects. Dr. Brent Bates, President of State Fair Community College, stated the residence hall and agriculture building will be built over the next 1-2 years with a ground breaking in early 2024. Completion of the athletic complex is unknown at this time.

RESOLUTION NO. 2043 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEDALIA, MISSOURI TO WAIVE PERMIT FEES FOR PROPOSED STATE FAIR COMMUNITY COLLEGE PROJECTS AS AN ECONOMIC DEVELOPMENT PARTNER IN WORKFORCE DEVELOPMENT was read once by title and approved on motion by Robinson, seconded by Foster. All present in favor except Oldham who abstained due to serving on the State Fair Community College Board of Trustees.

PUBLIC WORKS – Thomas Oldham, Chairman; Chris Marshall, Vice Chairman

- Burns & McDonnell were contracted to design and construct improvements to the Central Wastewater Treatment Plant. The turbo blowers to be used require a building enclosure that was not included in the original design. Cost \$49,800.00.

BILL NO. 2023-150, ORDINANCE NO. 11866 – AN ORDINANCE AUTHORIZING AN AMENDMENT TO TASK ORDER NUMBER EIGHT FOR CENTRAL PLANT AERATION IMPROVEMENTS was read once by title.

2nd Reading – Motion by Oldham, 2nd by Marshall. All in favor.

Final Passage – Motion by Oldham, 2nd by Marshall. All in favor.

Roll Call Vote: Voting “Yes” were Robinson, Oldham, Marshall, Boggess, Hiller, Cross, Foster and Bloess. No one voted “No”.

- The agreement between the Missouri Department of Conservation and the Sedalia Water Department is for continuation of the Community Assistance Program for Springfork Lake.

BILL NO. 2023-151, ORDINANCE NO. 11867 – AN ORDINANCE AUTHORIZING AN AGREEMENT WITH THE MISSOURI DEPARTMENT OF CONSERVATION FOR THE CONTINUATION OF THE COMMUNITY ASSISTANCE PROGRAM FOR SPRINGFORK LAKE was read once by title.

2nd Reading – Motion by Oldham, 2nd by Marshall. All in favor.

Final Passage – Motion by Foster, 2nd by Oldham. All in favor.

Roll Call Vote: Voting “Yes” were Robinson, Oldham, Marshall, Boggess, Hiller, Cross, Foster and Bloess. No one voted “No”.

- E.W. Thompson Inc. and Ditzfeld Transfer, Inc. are granting permanent easements to extend an existing sewer main East from Curry Drive to Lamm Drive.

BILL NO. 2023-152, ORDINANCE NO. 11868 – AN ORDINANCE APPROVING AND ACCEPTING PERMANENT SEWER EASEMENTS RELATING TO CURRY DRIVE SEWER EXTENSION was read once by title.

2nd Reading – Motion by Oldham, 2nd by Marshall. All in favor.

Final Passage – Motion by Oldham, 2nd by Foster. All in favor.

Roll Call Vote: Voting “Yes” were Robinson, Oldham, Marshall, Boggess, Hiller, Cross, Foster and Bloess. No one voted “No”.

- Staff located a used 2015 Kenworth W900B heavy haul truck from R & B Trucking that will be used by the Street Department and provide fleet flexibility at half the budgeted cost. Cost \$130,000.00.

BILL NO. 2023-153, ORDINANCE NO. 11869 – AN ORDINANCE APPROVING AND ACCEPTING A QUOTE FOR THE PURCHASE OF A DUMP TRUCK was read once by title.

2nd Reading – Motion by Oldham, 2nd by Marshall. All in favor.

Final Passage – Motion by Oldham, 2nd by Robinson. All in favor.

Roll Call Vote: Voting “Yes” were Robinson, Oldham, Marshall, Boggess, Hiller, Cross, Foster and Bloess. No one voted “No”.

- The budget amendment is for hauling and disposal of sludge discovered in drying beds at the Central Waste Water Treatment Plant. The landfill will take the waste at a cost of \$100/ton and total cost will be \$75,000.

RESOLUTION NO. 2044 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEDALIA, MISSOURI, STATING FACTS AND REASONS FOR THE NECESSITY TO AMEND AND INCREASE THE CITY’S ANNUAL BUDGET FOR FISCAL YEAR 2024 was read once by title and approved on motion by Oldham, seconded by Robinson. All in favor.

BILL NO. 2023-154, ORDINANCE NO. 11870 – AN ORDINANCE AMENDING THE BUDGET FOR THE FISCAL YEAR 2023-2024 REGARDING WPC SLUDGE HAULING was read once by title.

2nd Reading – Motion by Oldham, 2nd by Foster. All in favor.

Final Passage – Motion by Oldham, 2nd by Foster. All in favor.

Roll Call Vote: Voting “Yes” were Robinson, Oldham, Marshall, Boggess, Hiller, Cross, Foster and Bloess. No one voted “No”.

- Liberty Utilities is extending a gas main to a project north of Nucor. The property is part of the Chapter 100 incentive program, therefore, the land is titled to the City and leased to Nucor. Nucor is in agreement and Staff recommends granting the easement.

BILL NO. 2023-155, ORDINANCE NO. 11871 – AN ORDINANCE GRANTING A PERMANENT EASEMENT AND RIGHT-OF-WAY TO LIBERTY UTILITIES (MIDSTATES NATURAL GAS) CORPORATION FOR EXTENSION OF A GAS MAIN TO A PROJECT NORTH OF NUCOR was read once by title.

2nd Reading – Motion by Foster, 2nd by Oldham. All in favor.

Final Passage – Motion by Oldham, 2nd by Robinson. All in favor.

Roll Call Vote: Voting “Yes” were Robinson, Oldham, Marshall, Boggess, Hiller, Cross, Foster and Bloess. No one voted “No”.

PUBLIC SAFETY – Jack Robinson, Chairman; Steve Bloess, Vice Chairman

Presentation: Public Safety Communications – Administrative Telephone Issues

Pettis County Joint Communications Director, Dannelle Lauder, presented information on administrative telephone issues. The call volume will never equal dispatchable incidents and there is an approximate 50% greater call volume than what can be dispatched. The discrepancy is due to a 5% transfer rate to the records division, 2% for the Pettis County Sheriff's Office and 2% - 3% to adjoining counties/jurisdictions due to call misroutes. The Missouri state statute for 911 misuse states it is specifically for non-emergency reports 3 or more times in a calendar month. The reference to 911 eliminates the reference to administrative phone lines which creates the issue.

There are 3 known members of the community who habitually abuse administrative lines and all 3 people have been confronted regarding the issue. Callers will provide harassing statements based upon the operators perceived race, gender and age of the call taker, scream into the phone and hold the operators hostage sometimes 30-45 minutes.

Repetitive Administrative Callers:

Caller A: 2021 – 10; 2022 – 178; 2023 – 264

Caller B: 2021 – 27; 2022 – 94; 2023 – 132

Caller C: 2021 – 0; 2022 – 57; 2023 – 0 (2021 & 2023 – caller was in custody)

The major issue that needs to be addressed is Denial of Service. The Department of Homeland Security has defined Telephonic Denial of Service as “An attempt to make a telephone system unavailable to the intended user(s) by preventing incoming and/or outgoing calls, and is used to annoy and harass targeted agencies or potentially be part of a larger malicious act.” That is a criminal offense on a 911 line but does not address administrative lines.

The Ordinance being proposed states 10 or more inappropriate administrative calls within a 30 day period is a misuse of resources. Joint Communications Director Lauder stated it has been suggested to contact the known offenders and provide them with written documentation informing them of the Ordinance and how it will affect them. Operators ask 3 questions before ending a call: Do you need a law enforcement response or to speak with an officer? Do you need an ambulance dispatched? Do you need a fire response? If it is determined there is a no response needed, operators terminate the call. Councilman Bloess asked if other cities have similar problems. Director Lauder stated she has reached out to directors across the state, adjoining agencies and the directors association but hasn't been able to locate anyone experiencing the exact problem. Councilman Bloess stated this needs to be fixed at a state level and possibly on a federal level. City Attorney Joe Lauber stated the Denial of Service statement is from a federal statute. Local chapters of national organizations that represent 911 professionals at the federal level have been working on legislation that has successfully passed and they could try to move something similar through legislation.

BILL NO. 2023-156, ORDINANCE NO. 11872 – AN ORDINANCE OF THE CITY OF SEDALIA PROHIBITING TELEPHONE HARASSMENT OF PUBLIC SAFETY AGENCIES was read once by title.

2nd Reading – Motion by Oldham, 2nd by Robinson. All in favor.

Final Passage – Motion by Oldham, 2nd by Foster. All in favor.

Roll Call Vote: Voting “Yes” were Robinson, Oldham, Marshall, Boggess, Hiller, Cross, Foster and Bloess. No one voted “No”.

➤ The budget amendment is to appropriate funds received by the Sedalia Police Department in the amount of \$9,136.00 to offset the cost of 4 bicycles.

RESOLUTION NO. 2045 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEDALIA, MISSOURI, STATING FACTS AND REASONS FOR THE NECESSITY TO AMEND AND INCREASE THE CITY’S ANNUAL BUDGET FOR FISCAL YEAR 2024 was read once by title and approved on motion by Oldham, seconded by Robinson. All in favor.

BILL NO. 2023-157, ORDINANCE NO. 11873 – AN ORDINANCE AMENDING THE BUDGET FOR THE FISCAL YEAR 2023-2024 REGARDING PURCHASE OF FOUR BICYCLES FUNDED BY GRANT was read once by title.

2nd Reading – Motion by Cross, 2nd by Foster. All in favor.

Final Passage – Motion by Oldham, 2nd by Cross. All in favor.

Roll Call Vote: Voting “Yes” were Robinson, Oldham, Marshall, Boggess, Hiller, Cross, Foster and Bloess. No one voted “No”.

BILL NO. 2023-158, ORDINANCE NO. 11874 – AN ORDINANCE AUTHORIZING THE ACCEPTANCE OF A STRATEGIC HIGHWAY SAFETY PLAN PROGRAM AGREEMENT FOR THE PURCHASE OF FOUR BICYCLES FOR THE SEDALIA POLICE DEPARTMENT was read once by title.

2nd Reading – Motion by Oldham, 2nd by Foster. All in favor.

Final Passage – Motion by Foster, 2nd by Oldham. All in favor.

Roll Call Vote: Voting “Yes” were Robinson, Oldham, Marshall, Boggess, Hiller, Cross, Foster and Bloess. No one voted “No”.

COMMUNITY DEVELOPMENT – Rhiannon M. Foster, Chairwoman; Tina Boggess, Vice Chairwoman

➤ The legal description for Deer Brook Villas Phase 4 contained an error and needs amended.

BILL NO. 2023-159, ORDINANCE NO. 11875 – AN ORDINANCE AMENDING ORDINANCE NUMBER 11772 BY CORRECTING THE LEGAL DESCRIPTION OF AN UNINCORPORATED AREA OWNED BY E.W. THOMPSON, INC. FOR DEER BROOK VILLAS PHASE IV was read once by title.

2nd Reading – Motion by Oldham, 2nd by Bloess. All in favor.

Final Passage – Motion by Oldham, 2nd by Robinson. All in favor.

Roll Call Vote: Voting “Yes” were Robinson, Oldham, Marshall, Boggess, Hiller, Cross, Foster and Bloess. No one voted “No”.

➤ The Ordinance authorizes the Board of Appeals to issue an order to vacate the premises at the time an order for repair or demolition of a structure is issued.

BILL NO. 2023-160, ORDINANCE NO. 11876 – AN ORDINANCE AMENDING THE SEDALIA CITY CODE BY AUTHORIZING THE BOARD OF APPEALS TO ISSUE ORDERS TO VACATE DANGEROUS BUILDINGS was read once by title.

2nd Reading – Motion by Cross, 2nd by Foster. All in favor.

Final Passage – Motion by Cross, 2nd by Foster. All in favor.

Roll Call Vote: Voting “Yes” were Robinson, Oldham, Marshall, Boggess, Hiller, Cross, Foster and Bloess. No one voted “No”.

- An amendment to the code regarding the maximum size of signs created conflicting language. Staff suggests removing the section with the lower maximum size limit of 48 sq. ft. and keeping the revised section allowing an 80 sq. ft. size limit.

BILL NO. 2023-161, ORDINANCE NO. 11877 – AN ORDINANCE AMENDING CHAPTER 64, ARTICLE VII, DIVISION 2, SECTION 64-210 GROUND SIGNS/MONUMENT SIGNS OF THE CODE OF THE CITY OF SEDALIA, MISSOURI TO ADJUST SIZE REQUIREMENTS was read once by title.

2nd Reading – Motion by Oldham, 2nd by Bloess. All in favor.

Final Passage – Motion by Oldham, 2nd by Foster. All in favor.

Roll Call Vote: Voting “Yes” were Robinson, Oldham, Marshall, Boggess, Hiller, Cross, Foster and Bloess. No one voted “No”.

APPOINTMENTS: None

BIDS:

*Depository of City Funds – Due May 31, 2023; opened June 5, 2023

*Commercial Property Insurance – July 6, 2023

LIQUOR LICENSES: The following renewal Liquor Licenses were read and approved on motion by Foster, seconded by Oldham. All in favor.

*Philip J Sherman dba Dollar General #1316, 2500 W Broadway, Packaged Liquor

*Philip J Sherman dba Dollar General #3494, 713 E Broadway, Packaged Liquor

*Philip J Sherman dba Dollar General #2787, 2003 S Limit, Packaged Liquor

*Philip J Sherman dba Dollar General #2379, 619 N Ohio, Packaged Liquor

*Charles Wansing dba Chez When, 121 E 3rd, Liquor By The Drink

MISCELLANEOUS ITEMS FROM MAYOR/COUNCIL/ADMINISTRATOR:

Mayor Dawson thanked everyone for attending the Missouri State Fair.

Councilman Hiller thanked the employees who worked the City of Sedalia tent at the Missouri State Fair and added he appreciated the extra security from the Highway Patrol at the Grandstand.

City Administrator Kelvin Shaw stated 650 responses were received on the Spring Fork Lake Survey. 58% were from Sedalia, 38% from Pettis county and 4% from other areas. 92% said to keep the lake and support it with tax dollars, 70% support a user fee and most voluntarily left comments with their names. All of the information will be presented at a Council Meeting or separate work session to discuss the plan going forward. Mayor Dawson suggested holding a separate work session due to the amount of information to be presented. Councilman Bloess stated the Missouri Department of Conservation needs to be contacted to see how much it will cost for the fishery, spillway, dam and to get ducks back into the lake. Mayor Dawson said they will have information on that and the level/type of restoration. City Administrator Shaw stated he has been in contact with the Missouri Department of Conservation and their primary contacts for Spring Fork Lake. Some comments received suggested turning the lake over to the Conservation Department, however, they are not in a position to do that but are willing to help.

GOOD & WELFARE:

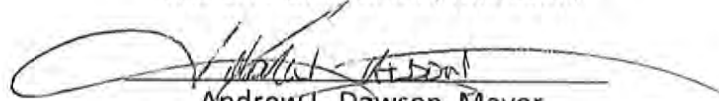
Alona Boggess-Reid, 802 N Missouri, stated she lives a block North of Hubbard Park on the East side of the street. There is a wooded area across from her house and her mailbox is located on that side of the road and she won't get her mail if she sees or hears something moving in the brush and trees. The other day

she heard a machine coming down Missouri Avenue clearing out a lot of the debris and trees and now she can see around her mailbox. Ms. Boggess-Reid thanked the City for cleaning up the area, the Sedalia Fire Department for coming to change out batteries in a carbon monoxide detector in her home and the Sedalia Police Department for checking her neighborhood to make sure she stays safe.

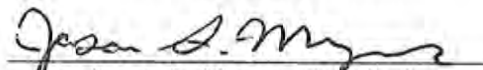
The meeting adjourned at 7:50 p.m. on motion by Oldham, seconded by Bloess to a closed door meeting in the upstairs conference room pursuant to subsections 1 (Legal Advice), 2 (Real Estate), and 12 (Negotiated Contracts) of Section 610.021 RSMo. Roll Call Vote: Voting "Yes" were Robinson, Oldham, Marshall, Boggess, Hiller, Cross, Foster and Bloess. No one voted "No".

The regular meeting reopened and adjourned at 8:45 p.m. on motion by Oldham, seconded by Marshall. All in favor.

THE CITY OF SEDALIA, MISSOURI



Andrew L. Dawson, Mayor



Jason S. Myers, City Clerk

**CITY COUNCIL
OF THE CITY OF SEDALIA, MISSOURI**

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEDALIA, MISSOURI,
STATING FACTS AND REASONS FOR THE NECESSITY TO AMEND AND INCREASE
THE CITY'S ANNUAL BUDGET FOR FISCAL YEAR 2024.**

WHEREAS, Section 67.010 of the Revised Statutes of Missouri requires each political subdivision of the State of Missouri ("State") to prepare an annual budget and establishes the requirements for that budget; and

WHEREAS, the City of Sedalia, Missouri ("City"), is a city of the third classification created pursuant to Chapter 77, RSMo, and is a political subdivision of the State of Missouri; and

WHEREAS, the City Council of the City adopted and approved the City's annual budget for Fiscal Year 2023 in accordance with the requirements of Section 67.010, RSMo, by Ordinance No. 11535 on March 21, 2022, and

WHEREAS, Sections 67.030 and 67.040 authorize and provide a procedure for the City Council to amend the City's annual budget to increase expenditures in any fund; and

WHEREAS, expenses for City's operations for Fiscal Year 2024 have been higher than budgeted, but do not exceed revenues plus the City's unencumbered balance brought forward from previous years; and

WHEREAS, the City Council of the City desire to state the facts and reasons necessitating an amendment to increase certain expenditures in the Fiscal Year 2024 annual budget.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEDALIA, MISSOURI, AS FOLLOWS:

Section 1. Expenditures from the City's General Fund must be increased by a total of \$20,620 above the amount authorized in the adopted annual budget for Fiscal Year 2024. An amendment to increase said budget is necessary for the following facts and reasons:

- A. Purchase towable board sign for safety offset by \$17,500 in grant funds.

Section 2. This Resolution shall take effect immediately upon its execution by the Mayor or otherwise as provided by law.

PASSED by the City Council of the City of Sedalia, Missouri, on September 5, 2023

Presiding Officer of the Council

ATTEST: _____
Jason S. Myers, City Clerk

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE BUDGET FOR THE FISCAL YEAR 2023-2024 REGARDING PERSONNEL SAFETY TOWABLE BOARD SIGN PURCHASE.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI as follows:

Section 1. The 2023-2024 fiscal year budget beginning April 1, 2023 and ending March 31, 2024 is hereby amended to modify certain budgeted line items as they appear on the attached schedule and made a part hereof as Exhibit A as if fully set out herein.

Section 2. This ordinance shall be in full force and effect from and after its passage and approval.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 5th day of September 2023.

Presiding Officer of the Council

Approved by the Mayor of said City this 5th day of September 2023.

Andrew L. Dawson, Mayor

ATTEST:

Jason S. Myers
City Clerk

Exhibit A
City of Sedalia
FY24 Budget Amendment 9/5/2023 Personnel Towable Board Sign Purchase

Account / Description	Current Budget	Change	Amended Budget	Comments
Revenues / Source of Funds				
10-00-432-00 Other Grants	(91,855.50)	(10,000.00)	(109,355.50)	Missouri Employer's Mutual Grant
		(7,500.00)		Buckle Up Phone Down Challenge Proceeds
Total Revenue Change		<u>(17,500.00)</u>		
Expenditures / Uses of Funds				
10-58-351-00 Personnel Capital & Proj Equipment	11,802.49	20,620.00	32,422.49	Purchase Towable Board Sign
Total Expenditure Change		<u>20,620.00</u>		
		<u>(3,120.00)</u>		Net Increase (Decrease) in Projected Fund Balance



Let's Cross Paths

City of Sedalia

Human Resources Department
200 S. Osage
Sedalia, MO 65301
(660) 827-3000 www.sedalia.com

August 30, 2023

City Administrator Shaw,

With the acceptance of the Missouri Employer Mutual Safety Grant, we are requesting a budget amendment to the safety budget.

We are requesting that \$3,120.00 be amended to the FY 2024 budget to purchase the following:

Towable Board Sign and Radar.

The total cost for these items is \$20,620.00. The MEM grant would cover \$10,000 of the cost of the sign, leaving a net additional cost to the budget of \$10,620.00. We plan to use \$7,500.00 towards the sign that we received for getting 1st place in the buckle up phone down business challenge.

I am recommending the amendment to the budget for these items.

Sincerely,

Shannon Ramey-Trull
Human Resources Director

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING THE ACCEPTANCE OF A SAFETY GRANT FOR A DIGITAL ROADWAY SIGN.

WHEREAS, the Human Resources Department applied for and was awarded a Safety grant from Missouri Employers Mutual Insurance toward the purchase of a towable digital roadway sign; and

WHEREAS, the City of Sedalia, Human Resources Department shall receive a matching Safety grant in an amount up to Ten Thousand Dollars (\$10,000.00) from Missouri Employers Mutual Insurance to purchase said equipment.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI as follows:

Section 1. The Human Resources Department is hereby authorized to accept the grant funding from Missouri Employers Mutual Insurance toward the purchase of a towable digital roadway sign.

Section 2. This ordinance shall be in full force and effect from and after its passage and approval.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 5th day of September, 2023.

Presiding Officer of the Council

Approved by the Mayor of said City this 5th day of September, 2023.

Andrew L. Dawson, Mayor

ATTEST:

Jason S. Myers
City Clerk



20230828

Shannon Ramey-Trull
City Of Sedalia
200 S OSAGE AVE
SEDALIA, Missouri 65301-4334
Policy No. 500473

Dear Shannon Ramey-Trull:

Congratulations! Your business was selected to receive a safety grant of up to \$10,000 from Missouri Employers Mutual. MEM's SafetySMARTS Safety Grants take your money twice as far, and we're excited to help you invest in safety to protect your employees and your bottom line.

The following items from your application are approved for purchase:

- PCMS-548 Hydraulic Trailer-Mounted Message Sign
- Radar and Log

Please note: Only these specific items are eligible for reimbursement. If you wish to make a change to these items, you must submit a request via [email](#) explaining the safety features of requested items and show a comparison of the approved items and the newly proposed items. Any costs associated with installation or training cannot be reimbursed. Deviation from these items without prior approval will result in forfeit of grant funds.

MEM may share your business name and approved initiative in publications and with the media. If you prefer your information not to be released, you may opt out by emailing Lacey Hahn at lhahn@mem-ins.com within five days of the date of this letter.

Once you've made your purchase, simply login to our safety grant website to complete your reimbursement request form. You'll need your W9, proof of payment and receipts. We also ask that you include photos and/or videos of the implementation of your new equipment so we can recognize your workplace safety efforts. After the form is approved, we will notify you within 30 days to give you the details on your reimbursement as well as information regarding the two-year post-award process.

SafetySMARTS

As stated more fully in your policy under Part Six (A), we have the right, but are not obligated, to survey your operations and workplaces at any time. These surveys are not safety inspections but are performed for underwriting purposes. We may provide you with reports on the working conditions discovered and submit recommendations for changes to reduce the potential for incidents and injuries. No other liability is assumed by reason of this report as it is only advisory in nature. Our Safety and Risk Services and reports do not replace your responsibility to make sure that your workplaces are safe and comply with all applicable health and safety laws, regulations, codes or standards.

Remember, this Safety Grant program offers a dollar-for-dollar match for safety equipment, unless the cost of your safety equipment exceeds \$20,000. So, your final reimbursement will be no more than half of the total cost per item (listed above), up to \$10,000. For clarification, please send questions to the contact information provided below.

The deadline for purchasing and implementing your safety control for this cycle of awards is August 30, 2024. If your forms are not received by the deadline, the safety grants funds will be forfeited and added back to available funds for other applicants.

If you have any questions, please contact our Resource and Support Center at safetygrants@mem-ins.com or 1.888.499.SAFE (7233).

Thank you for your commitment to improving safety in your workplace!

Sincerely,

The MEM Safety Grant Review Committee
cc: MEM Agent



Let's Cross Paths

City of Sedalia

Human Resources Department
200 S. Osage
Sedalia, MO 65301
(660) 827-3000 www.sedalia.com

August 30, 2023

City Administrator Shaw,

On August 28, 2023, the Human Resources Department was notified that the Missouri Employers Mutual insurance provider had awarded the city a matching funds grant in the amount of \$10,000 for towable board sign.

We are recommending that council accept that grant award to purchase the towable board sign. This project will require a budget amendment to the FY2024 budget to purchase the towable board sign.

Staff recommends accepting the MEM Grant award.

Sincerely,

Shannon Ramey-Trull
Human Resources Director

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE APPROVING AND ACCEPTING A SALES QUOTE FOR THE PURCHASE OF A DIGITAL ROADWAY SIGN.

WHEREAS, the City of Sedalia, Missouri has received a sales quote from Street Smart Rentals, LLC for the purchase of a towable digital roadway sign; and

WHEREAS, under the sales quote, the City of Sedalia, Missouri shall pay Street Smart Rentals, LLC the sum and amount of Twenty Thousand Six Hundred Twenty Dollars (\$20,620.00) as more fully described in the quote attached to this Ordinance and incorporated by reference herein.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI as follows:

Section 1. The Council of the City of Sedalia, Missouri hereby approves and accepts the sales quote by and between the City of Sedalia, Missouri and Street Smart Rentals, LLC as the quote has been proposed.

Section 2. The Mayor or City Administrator are authorized and directed to execute and the City Clerk is hereby authorized and directed to attest and fix the seal of the City of Sedalia, Missouri on the quote in substantively the same form and content as the quote has been proposed.

Section 3. The City Clerk is hereby directed to file in his office a duplicate or copy of the quote after it has been executed by the parties or their duly authorized representatives.

Section 4. This Ordinance shall be in full force and effect from and after its passage and approval.

Read two times by title, copies of the proposed Ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 5^h day of September, 2023.

Presiding Officer of the Council

Approved by the Mayor of said City this 5^h day of September, 2023.

Andrew L. Dawson, Mayor

ATTEST:

Jason S. Myers, City Clerk



Sale Quote

Street Smart Rentals, LLC
 6811 137th Ave NE
 Columbus, MN 55025

Quote # Q-17829-3

Date 6/29/2023

Expires On 6/4/2023

Rep Name Ryan Kilpatrick

Rep Phone (612) 597-5547

Rep Email rkilpatrick@streetsmartrental.com

PREPARED FOR

Shannon Ramey
 City of Sedalia
 (660) 827-3000
 srameytrull@sedalia.com

Billing Address

City of Sedalia
 200 South Osage Avenue
 Sedalia, MO 65301

Shipping/Pick Up Address

City of Sedalia
 200 South Osage Avenue
 Sedalia, MO 65301

Pricing provided on this quote is valid for up to 30 days after the printed date. Thank you for your business!

Ver-Mac PCMS 548 HYD

PRODUCT CODE	DESCRIPTION	QTY	UNIT PRICE	TOTAL
PCMS-548/HYD	Mini Full-Matrix CMS	1	\$15,500.00	\$15,500.00
OPT-2-BALL	2" Ball Hitch	1	\$0.00	\$0.00
OPT-7-PIN-RV	7-Pin Flat RV Plug	1	\$0.00	\$0.00
OPT-MS-Modem	Modem for New Build CMS at Factory	1	\$1,000.00	\$1,000.00
OPT-MS-STEALTH CHARGER	15-Amp Charger for Stealth Batteries	1	\$371.00	\$371.00
OPT-MS-Tilt-Rotate	Tilt & Rotate	1	\$371.00	\$371.00
OPT-MS-TWJ	Tongue Wheel Jack 548/320	1	\$178.00	\$178.00
Freight (Sale)	Sales Freight	1	\$1,000.00	\$1,000.00
Ver-Mac PCMS 548 HYD TOTAL:				\$18,420.00

Options

PRODUCT CODE	DESCRIPTION	QTY	UNIT PRICE	TOTAL
OPT-MS-Radar	Houston Radar	1	\$1,600.00	\$1,600.00
OPT-MS-DATA Automation	Data Log	1	\$600.00	\$600.00
Options TOTAL:				\$2,200.00

This quote and any attachments originated from Street Smart Rentals, LLC may contain information that is proprietary, privileged client communications, or work product. If you are not the intended recipient, you are not authorized to read, retain, or distribute this information. If you received this in error, please notify the sender immediately and delete all copies.

Notes

Quoting:

(1) Ver-Mac PCMS-548 HYD

** This and all of our equipment can be purchased directly off of MN State Equipment Contract A-210(5) - Contract No. 202192

Terms and Conditions

To accept this quote and terms outlined above, sign and date, and return.

**City of Sedalia
Signature**

Print Name

Date

PO Number

Admin Minnesota

Office of State Procurement

Room 112 Administration Bldg., 50 Sherburne Ave., St. Paul, MN 55155; Phone: 651.296.2600, Fax: 651.297.3996
Persons with a hearing or speech disability may contact us through the Minnesota Relay Service by dialing 711 or 1.800.627.3529.

CONTRACT RELEASE: A-210(5)

DATE: DECEMBER 1, 2021

PRODUCT/SERVICE: MOBILE TRAFFIC CONTROL AND SAFETY DEVICES

CONTRACT PERIOD: DECEMBER 1, 2021, THROUGH NOVEMBER 30, 2023

EXTENSION OPTIONS: UP TO 36 MONTHS

ACQUISITION MANAGEMENT SPECIALIST/BUYER: KAREN MCINTYRE

PHONE: 651.201.3124 E-MAIL: karen.mcintyre@state.mn.us WEB SITE: www.mmd.admin.state.mn.us

NOTIFICATION OF MULTIPLE AWARDS

THIS RELEASE CONTAINS MULTIPLE AWARDS FOR SIMILAR OR LIKE ITEMS. STATE AGENCIES AND CPV MEMBERS SHOULD REVIEW AND COMPARE ALL MULTIPLE AWARD CONTRACT VENDORS IN ORDER TO ENSURE THE BEST VALUE FOR THEIR POTENTIAL PURCHASE. FACTORS SUCH AS, BUT NOT LIMITED TO, COST, EQUIPMENT WARRANTY TERMS, VENDOR LOCATION, DELIVERY LEAD TIMES, AVAILABLE SUBSTITUTES, SELECTED OPTIONS AND CURRENT FLEET AND EQUIPMENT OR PARTS INVENTORY LEVELS ALL MAY CONTRIBUTE TO THE TOTAL COST/VALUE OF AN INDIVIDUAL PURCHASE. MULTIPLE VENDORS MAY BE ABLE TO SATISFY THE REQUIREMENTS OF THE PURCHASER AND THEREFORE IT IS IMPORTANT FOR THE PURCHASER TO REVIEW ALL CONTRACTS AND CONTRACT PRICES BEFORE EXECUTING AN ORDER.

CONTRACT VENDOR

AMERICAN SIGNAL COMPANY
2755 Bankers Industrial Dr
Atlanta, GA 30360

VENDOR NO.: 0000215732

CONTRACT NO.

202185

CONTACT: Ahron Kudela
Email: akudela@amsig.com

TERMS

NET 30

DELIVERY

45 Days

PHONE: 770 448.6650 x 135
FAX: 770 448.8970

CONTRACT VENDOR

AMKA GLOBAL LLC
4445 W 77th Street Suite 223
Edina, MN 55435

VENDOR NO.: 0000973563

CONTRACT NO.

202189

CONTACT: Bocar Kane
Email: Bocar@amkaglobal.us

TERMS

NET 30

DELIVERY

8 - 10 Weeks

PHONE: 952-495-4492

CONTRACT VENDOR
ENERGY ABSORPTION
SYSTEMS, INC.

70 W Madison Street, Suite 2350
Chicago, IL 60602

CONTRACT NO.
202190

TERMS
NET 30

DELIVERY
45 Days

CONTACT: Diane Sanchez & Erika Chavez
Email: diane.sanchez@trin.net / erika.chavez@trin.net

PHONE: 312-705-8454
or 312-705-8456

CONTACT: Christina Jones
Email: christina.jones@trin.net

PHONE: 312-705-8455
TOLL FREE: 888-323-6374

VENDOR NO.: 0000303391

CONTRACT VENDOR
INTELCOM, INC.
DBA LITESYS®, INC.

150 Pollywog Lane
PO Box 239
Belgrade, MT 59714

CONTRACT NO.
202191

TERMS
NET 30

DELIVERY
45-60 Days

CONTACT: Kendall Kanning
Email: kendall@litesys.com
Email for Orders: sales@litesys.com

PHONE: 406-388-9317
FAX: 406-388-9319
TOLL FREE: 800-533-7441

VENDOR NO.: 0000223206

CONTRACT VENDOR
STREET SMART
RENTAL, LLC

7526 4th Avenue
PO Box 548
Lino Lakes, MN 55014

CONTRACT NO.
202192

TERMS
NET 30

DELIVERY
Varies by product

CONTACT: Adam Berg
Email: aberg@streetsmartrental.com

PHONE: 651-653-4648
OR 888-653-8600

CONTACT: Matt Krengel
Email: mkrengel@streetsmartrental.com

PHONE: 651-653-4648
OR 888-653-8600

VENDOR NO.: 0000234819

CONTRACT VENDOR
WARNING LITES OF MN INC.

4700 Lyndale Ave N
Minneapolis, MN 55430

CONTRACT NO.
202193

TERMS
NET 30

DELIVERY
2-4 Weeks

CONTACT: Mike Leaf
Email: mleaf@warninglitesmn.com

PHONE: 612-521-4200
FAX: 612-521-0646
TOLL FREE: 800-766-5483

VENDOR NO.: 0000863098

CONTRACT USERS. This Contract is available to the following entities as indicated by the checked boxes below

- State agencies
- Cooperative Purchasing Venture (CPV) members

AGENCY ORDERING INSTRUCTIONS. Orders are to be placed directly with the Contract Vendor. State agencies should use a Contract release order (CRO) or a blanket purchase order (BPC). The person ordering should include his or her name and phone number. Orders may be submitted via fax.

SPECIAL TERMS AND CONDITIONS

SCOPE. To provide mobile traffic control and safety devices such as attenuators, arrowboards, changeable message signs, auto flaggers and portable traffic control signals for all State agencies and members of the Cooperative Purchasing Venture (CPV) program.

1. Right to Add.

During the term of the contract, the State reserves the right to add additional equipment and accessories, upon mutual agreement between the State and the Contractor(s) through a duly executed amendment to the contract.

2. Buying "Off" Contract.

The State reserves the right to issue an additional RFB/Event, separate and aside from this RFB, if deemed in its best interest. The State may use whatever RFB/Event procedure that is most advantageous to the State. The State also reserves the right to issue another RFB/Event if new makes and models become available that would be of interest and benefit to the State or CPV members.

3. Equipment Literature.

Upon request by a State agency or CPV member, the Contractor shall provide equipment sales literature at no cost to the requestor. Equipment sales literature should include items such as, but not limited to, product information, product functionality, and operation instructions. A link to the manufacturer's website that includes technical data must be provided and should be included with the response to the Solicitation.

4. Equipment Orientation.

Unless the cost of orientation is itemized on the Price Schedule, the cost of the equipment includes orientation to familiarize the end user on how the vehicle will operate, the mounting and removal of accessories and options, and all operating and safety instruction. The Contractor must provide orientation where the ordering entity takes possession, unless otherwise requested by the ordering entity. Orientation for drop shipped goods may be accomplished via video or other means as approved by the ordering entity.

5. Miscellaneous Items.

State agencies may purchase incidental miscellaneous parts, accessories and labor that are not listed on the Price Schedule but are directly related to a specific item(s) included on the Contract. The total cost for these miscellaneous items may not exceed \$5,000.00 for an individual purchase order. If the Customer's entity requires a lower threshold for competitive bidding other than \$5,000.00, they must follow their local entity's requirements. Any purchase order must be issued to the Contractor.

6. Discontinued and Replacement Models.

All equipment offered must be available during the initial terms of the contract. If the manufacturer discontinues a model number during the initial term of the contract, the contractor must notify the AMS as soon as possible of the change.

No replacement models will be allowed unless confirmed in writing by the AMS through a fully executed amendment. The State is under no obligation to accept a replacement model.

UNSPSC. 46161700 Mobile Traffic Control & Safety Devices.
 46161508 Security & Safety Equipment Supplies

VERIFYING THE CONTRACT PRICES.

The following information explains the methods for calculating and/or confirming the contract prices.

The contracts for traffic control and safety devices under this release contain FIXED and PERCENTAGE DISCOUNT OFF OF LIST pricing.

- For FIXED pricing, the pricing offered must match or be lower than that detailed on this release on the MnDOT web page.
- For PERCENTAGE DISCOUNT OFF OF LIST pricing, calculate the contract price by following these steps:
 - 1) Locate the appropriate price list using this release and the MnDOT web page.
 - 2) Calculate the Contract Price by applying the Percentage Discount Off of the Appropriate Price List to the appropriate Price List.
 - 3) Confirm the price offered is equal to, or lower than, the price calculated in step 2.

Only accept contract vendor quotes that provide itemized contract pricing (lump sum price quotes must be rejected and revised by the contract vendor to show itemized State contract pricing).

Prior to accepting an order and/or issuing an invoice, inspect the products received to ensure they match both the terms and pricing of the contract.

Contact the AMS detailed on the first page of this release to report any pricing discrepancies or for assistance in confirming/calculating contract pricing.

PRICES. At no time should the ordering entity pay more than the Contract price. Agencies must contact the AMS immediately and fill out a Vendor Performance Report if there is a discrepancy between the price on the invoice and the Contract price.

1. Installation Services.

The Contractor must apply a charge as a separate line item for installation or mounting services if such service is requested in writing by the ordering entity. The price for equipment, attachments, or options does not include installation or mounting costs unless otherwise indicated in the Contract or Price Schedule.

2. Transportation.

Freight under this contract is Price per Loaded Mile. Price per Loaded Mile is the delivery charge per loaded mile from the delivery starting point (city, state, and zip code) to the ordering entity's delivery point. Freight must be included on the quote, and the amount invoiced may not exceed the amount quoted for freight unless the ordering entity agrees otherwise in writing. The State will not accept a flat, fixed price for shipping. If the Price per Loaded Mile is "No Charge" or "\$0.00," or that field on the Price Schedule is blank, delivery is included in the product cost. Mileage distance will be determined using an industry-standard product.

3. Taxes.

Do not add sales tax to the prices being offered. State Agencies hold a Direct Payment Authorization Letter which is used to pay applicable taxes directly to the Department of Revenue. Contractors may go to <http://www.revenue.state.mn.us> to learn about the applicable sales tax (search "Fact Sheet 142").

EQUIPMENT LIST AND PRICING

Detailed Price Pages by Equipment type is available on the MnDOT web page
<http://www.dot.state.mn.us/maintenance/fleet.html>

Select "Current list of equipment contracts" on the MnDOT web page

Contract Vendor Name	AMERICAN SIGNAL CO.	AMKA GLOBAL LLC	ENERGY ABSORPTION SYSTEMS, INC.	INTELCOM INC., DBA LITESYS®, INCORPORATED	STREET SMART RENTAL, LLC	WARNING LITES OF MN INC.
Contract Number	202185	202189	202190	202191	202192	202193
SPEC 2.0 ARROWBOARDS (GROUP I)	✓				✓	✓
SPEC 3.0 TRUCK & TRAILER-TRUCK MOUNTED ATTENUATORS (Group II)		✓	✓		✓	✓
SPEC 4.0 PORTABLE CHANGEABLE MESSAGE SIGNS (PCMS) (Group III)	✓			✓	✓	✓
SPEC 5.0 AUTOMATED FLAGGER ASSISTANCE DEVICES (AFAD) (Group IV)					✓	✓
SPEC 6.0 PORTABLE TRAFFIC CONTROL SIGNALS (PTCS) (Group V)					✓	
SPEC 7.0 MOBILE TRAILERS (Group VII)	✓				✓	✓

Items Awarded by Vendor

STREET SMART RENTAL, LLC Contract No. 202192

- Solar Technology Silent Sentinel 25-Light Arrowboard Trailer
- Solar Technology Silent Messenger 126"x76" PCMS Trailer
- Solar Technology Silent Messenger LR 54"x92" PCMS Trailer
- Solar Technology Silent Messenger 2 54"x92" PCMS Trailer

WARNING LITES OF MN INC. Contract No. 202193

- WTSP-LSAC 25-LED Solar Trailer Unit
- WFB8-LSAC 48"x96" 25-LED Manual Tilt
- WB8-LSAC 48"x96" Truck Mount Arrowboard
- WVMB-2LP Truck Mount 3-Line CMS
- WVMB-3LP Truck Mount Matrix, 3-Line CMS
- WVT3(B) Mini 3-Line CMS Trailer, Hand-Operated Lift
- WVTMM-L Metro VMS, Large
- WVTM(B) Mini Matrix CMS Trailer, Hand-Operated Lift
- WTMMB(A) Full Matrix CMS Trailer, Hydraulic Lift
- WTLMB(A) 3-Line Full Size CMS Trailer, Hydraulic Lift
- WVTMM-M Solar Trailer Metro-Medium CMS, Manual Lift
- WSDT3-S Radar Speed Trailer-Full Matrix
- WSDT3-SPD Radar Speed Trailer for Law Enforcement
- WSD-TF Folding Radar Speed Trailer

EQUIPMENT REQUIREMENTS

1. GENERAL EQUIPMENT REQUIREMENTS

- 1.1. This equipment must be the most current advertised production model, as modified per specifications and approved by Mn/DOT
- 1.2. This equipment must be furnished with all standard equipment advertised, whether or not specifically called for here, except where the item is replaced by optional over standard equipment or conflicting equipment is specified.
- 1.3. This equipment must be complete with all equipment required for immediate operation to function as listed in the equipment specifications and must meet all applicable codes and safety standards.

2. SPECIFICATION 2.0 ARROWBOARDS (GROUP II); CHANGEABLE MESSAGE BOARDS; and TRUCK & TRAILER MOUNTED ATTENUATORSARROWBOARD & TRAILER

- 2.1. Mn/DOT will only purchase arrowboards that are on Mn/DOT's qualified products list. Contractors can view and obtain information regarding Mn/DOT's qualified product list and evaluation process at Mn/DOT's Traffic Engineering's website. <http://www.dot.state.mn.us/trafficeng/products/index.html>
- 2.2. The Contractor shall ensure equipment meets all current Federal and Minnesota safety codes, the requirements of the Manual on Uniform Traffic Control Devices (MUTCD). View at: <http://www.dot.state.mn.us/trafficeng/otepubl/mutcd/index.html>
- 2.3. The portable sign system shall not overturn or change orientation when it is either fully deployed and raised (sign face parallel to axle) or in the transport position (sign face perpendicular to axle). This shall be based on a 3 second wind gust speed of 72 M.P.H., directed to the front face or rear wall of display (NEMA standards).
- 2.4. Arrowboard shall have a minimum of 14 elements comprised of amber sealed beams, halogen bulbs, flip discs or LEDs plus an indicator lamp on the reverse side of the panel. Solderless connectors are not acceptable. Lamps must be hooded.
- 2.5. Arrowboard display elements shall be capable of at least 50 % dimming from full brilliance. This shall be controlled by a potentiometer or a photocell located on the bottom channel where it is protected from direct ambient light.
- 2.6. The electrical system for arrowboard shall be protected from weather and damage.

- 2.7. Control box shall be weather protected with sealed touch membrane switches or enclosed in a sealed compartment. Panel shall indicate switch choices and/or positions.
- 2.8. Solar-charging systems shall be sufficient to operate in Minnesota without external charging.
- 2.9. The minimum element on time shall be 50% for the flashing mode, with equal intervals of 25% for each sequential phase.
- 2.10. The flashing rate shall not be less than 25 or more than 40 flashes per minute with the following mode selections:
 - 2.10.1. A flashing arrow, sequential arrow or sequential chevron mode.
 - 2.10.2. A flashing double arrow mode.
 - 2.10.3. A flashing caution mode with four or more elements that does not indicate any direction.
- 2.11. The Contractor shall offer an option so Mn/DOT units can have the left and right sequential stem arrow function disabled if standard.
- 2.12. Manufacturer's standard color is acceptable, however paint must be lead free.
- 2.13. Each unit shall be supplied with one set of parts, service and operations manuals, as well as a complete wiring diagram.
- 2.14. The Contractor must give adequate training in mounting and removal, operation, safety and maintenance of supplied equipment at delivery site, before the purchase will be considered complete.
- 2.15. The Contractor must furnish a standard manufacturer's warranty. The Contractor shall be responsible for the cost of any inspections, adjustments, parts, labor, travel, pickup and/or delivery charges that are a result of equipment failure(s) during the warranty period. This shall be performed without any delay. This warranty shall commence when the unit is put into service. The Contractor shall state warranty for all items requested on the pricing page.

3. SPECIFICATION 3.0 TRUCK & TRAILER-TRUCK MOUNTED ATTENUATORS

3.1. TRUCK MOUNTED ATTENUATOR REQUIREMENTS

- 3.1.1. Mn/DOT will only purchase truck mounted attenuators that are on Mn/DOT's qualified products list. Contractors can view and obtain information regarding Mn/DOT's qualified product list and evaluation process at Mn/DOT's Traffic Engineering's website.
<http://www.dot.state.mn.us/products/index.html>.
- 3.1.2. TMA and mounting hardware must meet federal MASH requirements per the AASHTO Manual for Assessing Safety Hardware.
- 3.1.3. TMA and mounting hardware must meet or exceed NCHRP 350 Test Level 2 (TL-2), Test #50 or the latest tests with an 1,800-pound inertial mass vehicle.
- 3.1.4. TMA and mounting hardware must meet or exceed NCHRP 350 Test Level 2 (TL-2), Test #51 or the latest tests with a 4,500-pound inertial mass vehicle.
- 3.1.5. TMA and mounting hardware must meet or exceed NCHRP 350 Test Level 2 (TL-2), Tests 52, and 53.
- 3.1.6. TMA must be furnished with a standard trailer lighting system including brake, tail, turn signal, and ICC bar lights that are visible in the lowered and 90° tilt position.
- 3.1.7. The Contractor must provide an optional light hook-up capable of being connected to a Mn/DOT truck with a standard ICC 7-pin connector and be compatible with Mn/DOT's wiring pattern (per attached MnDOT wiring diagram).
- 3.1.8. TMA must be equipped with two heavy-duty, double-wheeled jacks at the front end of the TMA and one-wheel jack at the rear center.

- 3.1.9. TMA cartridge must be painted yellow with 4"-wide black inverted "V" chevrons on the rear. All steel members on the quick mount shall be primed and painted. Paint must not contain lead.
- 3.1.10. Each unit shall be supplied with one set of parts, service, and operations manuals as well as a complete wiring diagram.
- 3.1.11. The Contractor must give adequate training in mounting and removal, operation, safety and maintenance of supplied equipment at delivery site, before the purchase will be considered complete.
- 3.1.12. The Contractor shall furnish a standard manufacturer's warranty. The Contractor shall be responsible for the cost of any inspections, adjustments, parts, labor, travel, pickup and/or delivery charges that are a result of equipment failure(s) during the warranty period. This shall be performed without any delay. This warranty shall commence when the unit is put into service. The Contractor shall state warranty for all items requested on the pricing page.

3.2. TRAILER-TRUCK MOUNTED ATTENUATOR REQUIREMENTS

- 3.2.1. Mn/DOT will only purchase trailer, truck mounted attenuators (Trailer TMA) that are on Mn/DOT's qualified products list. Contractors can view and obtain information regarding Mn/DOT's qualified product list and evaluation process at Mn/DOT's Traffic Engineering's website. <http://www.dot.state.mn.us/trafficeng/products/index.html>.
- 3.2.2. TMA and mounting hardware must meet federal MASH requirements per the AASHTO Manual for Assessing Safety Hardware.
- 3.2.3. Trailer TMA and mounting hardware must meet or exceed NCHRP 350 Test Level 3 (TL-3), Test #50 or the latest tests with a 1,800-pound inertial mass vehicle.
- 3.2.4. Trailer TMA and mounting hardware must meet or exceed NCHRP 350 Test Level 3 (TL-3), Test #51 or the latest tests with a 4,400-pound inertial mass vehicle.
- 3.2.5. Trailer TMA and mounting hardware must meet or exceed NCHRP 350 Test Level 3 (TL-3), Tests 52, and 53.
- 3.2.6. Trailer TMA must meet all current Federal and Minnesota safety codes.
- 3.2.7. TMA cartridge shall be painted yellow with 4"-wide black inverted "V" chevrons on the rear. All steel members on the quick mount shall be primed and painted. Paint must not contain lead.
- 3.2.8. Manufacturer's standard color is acceptable but must have 4"-wide black/yellow inverted "V" chevrons on the rear. Paint must not contain lead.
- 3.2.9. Each unit shall be supplied with one set of parts, service, and operations manuals as well as a complete wiring diagram.
- 3.2.10. The Contractor shall give adequate training in mounting and removal, operation, safety and maintenance of supplied equipment at delivery site, before the purchase will be considered complete.
- 3.2.11. The Contractor shall furnish a standard manufacturer's warranty. The Contractor shall be responsible for the cost of any inspections, adjustments, parts, labor, travel, pickup and/or delivery charges that are a result of equipment failure(s) during the warranty period. This shall be performed without any delay. This warranty shall commence when the unit is put into service. The Contractor shall state warranty for all items requested on the pricing page.

4. SPECIFICATION 4.0 CHANGEABLE MESSAGE SIGN (PCMS)

4.1. CHANGEABLE MESSAGE SIGN (PCMS) REQUIREMENTS

- 4.1.1. Mn/DOT will only purchase changeable message signs that are on Mn/DOT's qualified products list. Contractors can view and obtain information regarding Mn/DOT's qualified product list and evaluation process at Mn/DOT's Traffic Engineering's website.
<http://www.dot.state.mn.us/trafficeng/products/index.html>
- 4.1.2. Mn/DOT shall only purchase PCMS's with messages listed on Mn/DOT's Traffic Engineering website.
- 4.1.3. The Contractor shall ensure equipment meets all current Federal and Minnesota safety codes, and the requirements of the Manual on Uniform Traffic Control Devices (MUTCD). View at:
<http://www.dot.state.mn.us/trafficeng/publ/mutcd/index.html>.
- 4.1.4. PCMS elements shall be comprised aluminum indium phosphide LEDs (approx. 590nm) of flip disk/LEDs.
- 4.1.5. Except for Type A and flip disk PCMS's, a pixel shall be comprised of four LEDs.
- 4.1.6. Unit shall be NTCIP compliant and shall allow for remote accessing via cellular phone system of the State's choice or wireless internet.
- 4.1.7. The sign system shall not overturn or change orientation when it is either fully deployed and raised (sign face parallel to axle) or in the transport position (sign face perpendicular to axle). This shall be based on a 3 second wind gust speed of 72 MPH, directed to the front face or rear wall of display (NEMA standards).
- 4.1.8. Control box shall be weather protected with sealed, touch membrane switches or be enclosed in a sealed compartment. Panel to indicate switch choices and/or positions.
- 4.1.9. Solar charging capacity shall be sufficient to operate year-round in Minnesota without external charging and with no loss of battery charge.
- 4.1.10. The electrical system for PCMS shall be protected from weather and damage.
- 4.1.11. Manufacturer's standard color is acceptable. The paint must be powder coated and lead-free.
- 4.1.12. Each unit shall be supplied with one set of parts, service, and operations manuals as well as a complete wiring diagram.
- 4.1.13. The Contractor shall give adequate training in mounting and removal, operation, safety and maintenance of supplied equipment at delivery site, before the purchase will be considered complete.
- 4.1.14. The Contractor shall furnish a 3-year manufacturer's warranty. The Contractor shall be responsible for the cost of any inspections, adjustments, parts, labor, travel, pickup and/or delivery charges that are a result of equipment failure(s) during the warranty period. This shall be performed without any delay. This warranty shall commence when the unit is put into service. The Contractor shall state warranty for all items requested on the pricing page.

4.2. PCMS TRAILER REQUIREMENTS

- 4.2.1. Deck shall be constructed to be structurally adequate to serve both as a carrier of, and as an operation platform for, all components of the PCMS.
- 4.2.2. Trailer shall be designed for unlimited highway travel.
- 4.2.3. Tire size shall be largest available (minimum 13").
- 4.2.4. Trailer shall have heavy-duty fenders.
- 4.2.5. Trailer shall be equipped with electric brakes if required by state and federal standards.

- 4.2.6. The trailer shall be equipped with a lighting system consisting of taillights, stoplights, and turn signal lights along with the required reflex reflectors. All lights shall be protected.
- 4.2.7. Trailer wiring shall be protected against weather and damage.
- 4.2.8. The Contractor shall provide an optional light hook-up capable of being connected to a Mn/DOT truck with a standard ICC 7-pin connector and be compatible with Mn/DOT's wiring pattern (per attached MnDOT wiring diagram).
- 4.2.9. Hitch shall have screw jack, with locking pin, that rotates for transporting.
- 4.2.10. Contractor shall have four screw jacks with locking pins for leveling the trailer deck.

5. **SPECIFICATION 5.0 AUTOMATED FLAGGER ASSISTANCE DEVICES**

5.1. Mn/DOT will only purchase changeable message signs that are on Mn/DOT's qualified products list. Contractors can view and obtain information regarding Mn/DOT's qualified product list and evaluation process at Mn/DOT's Traffic Engineering's website. <http://www.dot.state.mn.us/trafficeng/products/index.html>

5.2. Automated Flagger Assistance Devices (AFADs) enable a flagger(s) to be positioned out of the lane of traffic and are used to control road users through temporary traffic control zones. These devices are designed to be remotely operated either by a single flagger at one end of the TTC zone or at a central location, or by separate flaggers near each device's location.

5.3. There are two types of AFADs:

5.3.1. An AFAD that uses a remotely controlled STOP/SLOW sign on either a trailer or a movable cart system to alternately control right-of-way.

5.3.1.1. A STOP/SLOW Automated Flagger Assistance Device (AFAD) shall include a STOP/SLOW sign that alternately displays the STOP (R1-1) face and the SLOW (W20-8) face of a STOP/SLOW paddle.

5.3.1.2. The AFAD STOP/SLOW sign shall have an octagonal shape, shall be fabricated of rigid material, and shall be mounted with the bottom of the sign a minimum of 6 feet above the pavement on an appropriate support.

5.3.1.3. The size of the STOP/SLOW sign shall be at least 36 x 36 inches with letters at least 12 inches high.

5.3.1.4. The background of the STOP face shall be red with white letters and border.

5.3.1.5. The background of the SLOW face shall be diamond shaped and orange with black letters and border.

5.3.1.6. Both faces of the STOP/SLOW sign shall be retro-reflectorized.

5.3.2. An AFAD that uses remotely controlled red and yellow lenses and a gate arm to alternately control right-of-way.

5.3.2.1. The AFAD STOP/SLOW sign shall have a means to positively lock, engage, or otherwise maintain the sign assembly in a stable condition when set in the STOP or SLOW position.

5.3.2.2. The AFAD STOP/SLOW sign shall be supplemented with active conspicuity devices by incorporating either:

5.3.2.2.1. White or red flashing lights within the STOP face and white or yellow flashing lights within the SLOW face to meet the provisions contained in Section 6E.3 of the Minnesota Manual on Uniform Traffic Control Devices; or

- 5.3.2.2.2. A Stop Beacon (see Section 4L.5 of the Minnesota Manual on Uniform Traffic Control Devices) mounted a maximum of 24 inches above the STOP face and a Warning Beacon (see Section 4L.3 of the Minnesota Manual on Uniform Traffic Control Devices) mounted a maximum of 24 inches above, below, or to the side of the SLOW face. The Stop Beacon shall not be flashed or illuminated with the SLOW face is displayed, and the Warning Beacon shall not be flashed or illuminated when the STOP face is displayed. Except for the mounting locations, the beacons shall comply with the provisions of Chapter 4L of the Minnesota Manual on Uniform Traffic Control Devices.
 - 5.3.2.3. Type B warning light(s) (see Section 6F.83 of the Minnesota Manual on Uniform Traffic Control Devices) may be used in lieu of the Warning Beacon during the display of the SLOW face of the AFAD STOP/SLOW sign. If Type B warning lights are used in lieu of a Warning Beacon, they shall flash continuously when the SLOW face is displayed and shall not be flashed or illuminated when the STOP face is displayed.
 - 5.3.2.4. The faces of the AFAD STOP/SLOW sign may include louvers to improve the stability of the device in windy or other adverse environmental conditions. If louvers are used, the louvers shall be designed such that the full sign face is visible to approaching traffic at a distance of 50 feet or greater.
 - 5.3.2.5. The STOP/SLOW AFAD should include a gate arm that descends to a down position across the approach lane of traffic when the STOP face is displayed and then ascends to an upright position when the SLOW face is displayed. In lieu of a stationary STOP/SLOW sign with a separate gate arm, the STOP/SLOW sign may be attached to a mast arm that physically blocks the approach lane of traffic when the STOP face is displayed and then moves to a position that does not block the approach lane when the SLOW face is displayed.
 - 5.3.2.6. Gate arms shall be fully retro-reflectorized on both sides and shall have vertical alternating red and white stripes at 16-inch intervals measured horizontally. When the arm is in the down position blocking the approach lane:
 - 5.3.2.6.1. The minimum vertical aspect of the arm and sheeting shall be 2 inches; and
 - 5.3.2.6.2. The end of the arm shall reach at least to the center of the lane being controlled.
- 5.4. RED/YELLOW LENS AUTOMATED FLAGGER ASSISTANCE DEVICE (AFAD) REQUIREMENTS
- 5.4.1. A Red/Yellow Lens Automated Flagger Assistance Device (AFAD) must alternately display a steadily illuminated CIRCULAR RED lens and a flashing CIRCULAR YELLOW lens to control traffic without the need for a flagger in the immediate vicinity of the AFAD or on the roadway.
 - 5.4.2. Red/Yellow Lens AFADs must have at least one set of CIRCULAR RED and CIRCULAR YELLOW lenses that are 12 inches in diameter. Unless otherwise provided in this Section, the lenses and their arrangement, CIRCULAR RED on top and CIRCULAR YELLOW below, must comply with the applicable provisions for traffic signal indications in Part 4 of the Minnesota Manual on Uniform Traffic Control Devices.
 - 5.4.3. If the set of lenses is post-mounted, the bottom of the housing (including brackets) must be at least 7 feet above the pavement. If the set of lenses is located over any portion of the highway that can be used by motor vehicles, the bottom of the housing (including brackets) must be at least 15 feet above the pavement.

- 5.4.4. A Red/Yellow Lens AFAD must include a gate arm that descends to a down position across the approach lane of traffic when the steady CIRCULAR RED lens is illuminated and then ascends to an upright position when the flashing CIRCULAR YELLOW lens is illuminated.
- 5.4.5. The gate arm must be fully retro-reflectorized on both sides and must have vertical alternating red and white stripes at 16-inch intervals measured horizontally. When the arm is in the down position blocking the approach lane:
 - 5.4.5.1. The minimum vertical aspect of the arm and sheeting must be 2 inches; and
 - 5.4.5.2. The end of the arm must reach at least to the center of the lane being controlled.

6. SPECIFICATION 6.0 PORTABLE TRAFFIC CONTROL SIGNALS

6.1. General Requirements

- 6.1.1. Portable Traffic Control Signals (PTCS) in this Section refer to Trailer-Mounted and Pedestal-Mounted Portable Traffic Control Signals.
- 6.1.2. Mn/DOT will only purchase Portable Traffic Control Signals (PTCS) that are on Mn/DOT's qualified products list. Contractors can view and obtain information regarding Mn/DOT's qualified product list and evaluation process at Mn/DOT's Traffic Engineering's website.
<http://www.dot.state.mn.us/products/index.html>
- 6.1.3. The Contractor must ensure equipment meets all current Federal and Minnesota safety codes. All equipment offered must meet the applicable standards and specifications prescribed in Part 4 of the current Minnesota Manual on Uniform Traffic Control Devices and the applicable provisions of Minnesota Department of Transportation (Mn/DOT) 2565, Mn/DOT 3834 and Mn/DOT Light Emitting Diode (LED) 12 and 8 Inch Ball Traffic Control Signal Indication Specifications, except as specifically provided otherwise in this document. View at:
<http://www.dot.state.mn.us/trafficeng/publ/mutcd/index.html>.
- 6.1.4. All equipment offered must meet Institute of Transportation Engineers (ITE) LED requirements for:
 - 6.1.4.1. Photometric
 - 6.1.4.2. Colorimetric
 - 6.1.4.3. Environmental
- 6.1.5. All equipment offered must meet the physical display requirements of conventional traffic signals as specified in Part 4 of the current Minnesota Manual on Uniform Traffic Control Devices (MnMUTCD), and Mn/DOT specifications 2565 and 3834. Signal Heads must be cast aluminum or polycarbonate. All PTCS heads must have three 12-inch LED indications conforming to Mn/DOT LED 12- and 8-Inch Ball Traffic Control Signal Indication Specification. If polycarbonate signal heads are used, they must conform to MN/DOT Polycarbonate Signal Head Specification without Indications as specified in the Mn/DOT Approved Product List.
- 6.1.6. Signal Indications must be vertically arranged.
- 6.1.7. PTCS must have background shields and visors.
- 6.1.8. PTCS must be equipped with operating system having the NEMA TS1 or TS2 Standard capabilities. It must have the capabilities of being operated in a fixed time, actuated and/or manual mode.
- 6.1.9. PTCS must be capable of operating independently in the fixed time mode (each PTCS by itself).

- 6.1.10. PTCS must communicate between signals via hardwire connection and/or wireless radio link communication when operated in the actuation or manual mode. If the hardwire communication is utilized, the communication cable must be deployed in a manner that will not intrude in the direct work area of the project or obstruct vehicular and pedestrian traffic. If the radio link communication option is utilized, the radio system must conform to Federal Communication Commission requirements and all applicable State and Local requirements.
 - 6.1.11. PTCS must be capable of accommodating a pre-emption request which provides a priority green phase in the direction of approaching emergency vehicles.
 - 6.1.12. PTCS must be equipped with diagnostic capabilities in the event of a system default.
 - 6.1.13. PTCS must have a self-contained primary power source. The primary source of power must have sufficient capacity to operate the unit for at least 10 days continuously without external recharge and must be continuously operational as needed for a project.
 - 6.1.14. PTCS must be constructed or equipped for legal transport on public highway system and must be able to travel at posted highway speeds.
 - 6.1.15. The PTCS must be structurally stable, and all connections must conform with current AISC (American Institute of Steel Construction) standards.
 - 6.1.16. PTCS must be equipped with stabilizing and leveling devices.
 - 6.1.17. Each unit must be supplied with one set of parts, service, and operations manuals as well as a complete wiring diagram.
 - 6.1.18. The Contractor must give adequate orientation in setup, operation, safety and maintenance of supplied equipment at delivery site, before the purchase will be considered complete.
 - 6.1.19. The Contractor must furnish a minimum 3-year manufacturer's warranty. The Contractor must be responsible for the cost of any inspections, adjustments, parts, labor, travel, pickup and/or delivery charges that are a result of equipment failure(s) during the warranty period. This must be performed without any delay. This warranty must commence when the unit is put into service. The Contractor must state warranty for all items requested on the pricing page.
- 6.2. TRAILER-MOUNTED PORTABLE TRAFFIC CONTROL SIGNAL (PTCS) REQUIREMENTS
- 6.2.1. Trailer Mounted Portable Traffic Control Signal in this section is defined as those Portable Traffic Control Signals (PTCS) that have a mast arm with one signal head mounted vertically on the upright and with one or more signal head(s) mounted vertically on the mast arm.
 - 6.2.2. PTCS must meet all the requirements listed in the 6.1 General Requirements section, as well as requirements listed in this section of this specification.
 - 6.2.3. PTCS must be mounted with the centers of the signal heads at least 8 feet apart. The bottom of the signal housing (including brackets) of a signal face not located over a roadway must be at least 8 feet but not more than 19 feet above the sidewalk or, if there is no sidewalk, above the pavement grade at the center of the roadway. The bottom of the signal housing and any related attachments to signal face located over a roadway must be at least 17 feet and no more than 19 feet above the pavement. The top of the signal housing of a signal face located over a roadway shall not be more than 25.6 feet above the pavement.
 - 6.2.4. PTCS shall be able to withstand a 90mph wind speed in operating mode per AASHTO (2001) Standard Specification for Highway Signs, Luminaries and Traffic Signals. A proof of conformance shall be provided to Mn/DOT.
 - 6.2.5. PTCS shall have four (4) 2" X 72" long sections of Reflective Vehicle Conspicuity Tape located on the trailer, such that it is completely visible from all four directions.

6.3. PEDESTAL-MOUNTED PORTABLE TRAFFIC CONTROL SIGNAL (PTCS) REQUIREMENTS

- 6.3.1. Pedestal Mounted Portable Traffic Control Signal in this section is defined as those Portable Traffic Control Signals (PTCS) with pedestal and vertical upright mounted signal heads.
- 6.3.2. PTCS must meet all the requirements listed in 6.1 General Requirements section, as well as requirements listed in this section of this specification.
- 6.3.3. The bottom of the signal housing (including brackets) of a signal face not located over a roadway must be at least 8 feet but not more than 19 feet above the sidewalk or, if there is no sidewalk, above the pavement grade at the center of the roadway. Any part of the device located over a roadway must be at least 17 feet above the pavement.
- 6.3.4. PTCS must be able to withstand a 60-mph wind speed in operating mode. A proof of conformance must be provided to Mn/DOT.
- 6.3.5. PTCS must have four (4) 2" X 72" long sections of Reflective Vehicle Conspicuity Tape located on the trailer, such that it is completely visible from all four directions.

6.4. PORTABLE TRAFFIC CONTROL SIGNAL (PTCS) TRAILER REQUIREMENTS

- 6.4.1. Deck must be constructed to be structurally adequate to serve both as a carrier of, and as an operation platform for, all components of the PTCS.
- 6.4.2. Trailer must be designed for unlimited highway travel.
- 6.4.3. Tire size must be the largest available (minimum 13").
- 6.4.4. Trailer must have heavy-duty fenders.
- 6.4.5. Trailer must be equipped with electric brakes if required by State and Federal standards.
- 6.4.6. The trailer must be equipped with a lighting system consisting of taillights, stoplights, and turn signal lights along with the required reflectors. All lights must be protected.
- 6.4.7. Trailer wiring must be protected against weather and damage.
- 6.4.8. The Contractor must provide an optional light hook-up capable of being connected to a Mn/DOT truck with a standard ICC 7-pin connector and be compatible with Mn/DOT's wiring pattern (per attached MnDOT wiring diagram).
- 6.4.9. Hitch must have screw jack, with locking pin, that rotates for transporting.
- 6.4.10. Contractor must have four screw jacks with locking pins for leveling the trailer deck.

7. SPECIFICATION 7.0 MOBILE TRAILERS

7.1. MOBILE TRAILER UNIT REQUIREMENTS

- 7.1.1. For purposes of this section, mobile trailers may include, but are not limited to: Speed Trailers, Radar Trailers, CCTV Trailers, Traffic Detection Sensors, Cell Modems, or any other Traffic Control/Traffic Monitoring equipped trailers.
- 7.1.2. Mn/DOT will only purchase items that are on Mn/DOT's qualified products list. Other entities/CPVs are not limited to this list. Contractors can view and obtain information regarding Mn/DOT's qualified product list and evaluation process at Mn/DOT's Traffic Engineering website. <http://www.dot.state.mn.us/products/index.html>
- 7.1.3. The Contractor must ensure equipment meets all current Federal and Minnesota safety codes, as well as the requirements of the Manual on Uniform Traffic Control Devices (MUTCD). View at: <http://www.dot.state.mn.us/trafficeng/publ/mutcd/index.html>

- 7.1.4. The mobile trailer system must not overturn or change orientation when it is either fully deployed and raised (sign face parallel to axle) or in the transport position (sign face perpendicular to axle). This must be based on a 3 second wind gust speed of 72 M.P.H., directed to the front face or rear wall of display (NEMA standards).
- 7.1.5. The electrical system must be protected from weather and damage.
- 7.1.6. All Boxes must be weather protected with sealed touch membrane switches or enclosed in a sealed compartment. Panel must indicate switch choices and/or positions.
- 7.1.7. Solar-charging systems must be sufficient to operate in Minnesota without external charging.
- 7.1.8. The Contractor must offer all options associated with trailer/system.
- 7.1.9. Manufacturer's standard color is acceptable. The paint must be lead free.
- 7.1.10. Each unit must be supplied with one set of parts, service, and operations manuals, as well as a complete wiring diagram.
- 7.1.11. The Contractor must give adequate orientation in mounting and removal, operation, safety and maintenance of supplied equipment at delivery site, before the purchase will be considered complete.
- 7.1.12. The Contractor must furnish a standard manufacturer's warranty. The Contractor must be responsible for the cost of any inspections, adjustments, parts, labor, travel, pickup and/or delivery charges that are a result of equipment failure(s) during the warranty period. This must be performed without any delay. This warranty must commence when the unit is put into service. The Contractor must state warranty for all items requested on the pricing page.

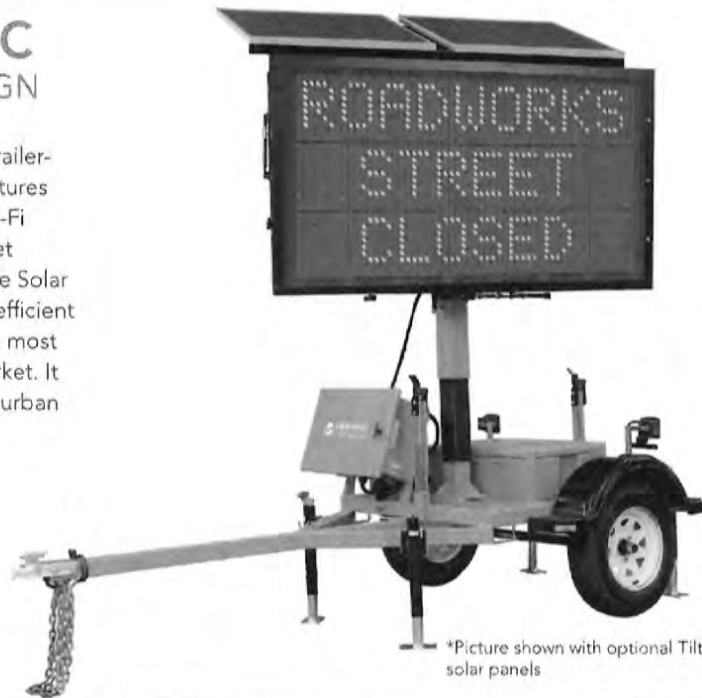
7.2. TRAILER REQUIREMENTS

- 7.2.1. Deck must be constructed to be structurally adequate to serve both as a carrier of, and as an operation platform for, all components.
- 7.2.2. Trailer must be designed for unlimited highway travel.
- 7.2.3. Tire size must be largest available (13" minimum).
- 7.2.4. Trailer must have heavy-duty fenders.
- 7.2.5. Trailer must be equipped with electric brakes if required by State and Federal standards.
- 7.2.6. Trailer must have lighting that meets FMVSS 108.
- 7.2.7. Trailer wiring must be protected against weather and damage.
- 7.2.8. The Contractor must provide an optional light hook-up capable of being connected to a Mn/DOT truck with a standard ICC 7-pin connector and be compatible with Mn/DOT's wiring pattern (per attached Mn/DOT wiring diagram).
- 7.2.9. Hitch must have a screw jack that rotates for transporting.
- 7.2.10. Unit must have outrigger-type jacks or sliding legs with locking pins for leveling the trailer deck.

- 8. **MNDOT CUSTOM SIGN TRAILERS** - This product is being removed from this contract and will be managed directly by a separate contract RFP process solicited and issued by MNDOT.

PCMS-548 HYDRAULIC TRAILER-MOUNTED MESSAGE SIGN

Ver-Mac's PCMS-548 hydraulic is a mini full-matrix trailer-mounted portable changeable message sign. It features the NTCIP-compliant V-Touch Controller, V-Sync Wi-Fi Communication, Stealth Technology, JamLogic Fleet Management Software, and optional Tilt-and-Rotate Solar Panels. The PCMS-548 hydraulic combines energy-efficient design and high-quality construction to provide the most reliable and cost-effective message sign on the market. It is the perfect model for lower speed roadways and urban areas.



*Picture shown with optional Tilt & Rotate solar panels

V-TOUCH CONTROLLER



4 WAYS TO CHANGE A MESSAGE



AT THE SIGN
Using our V-Touch Controller



NEAR THE SIGN
Using our V-SYNC Wi-Fi



REMOTELY
Using JamLogic on your PC or Laptop



REMOTELY
Using JamLogic Web on your Smartphone or Tablet



JAMLOGIC® FLEET MANAGEMENT SOFTWARE

The PCMS-548 hydraulic is equipped with Ver-Mac's high-speed modem with GPS which maximizes your productivity, efficiency and profitability all remotely from your office or home! The JamLogic software is FREE and you get all the updates at no charge!

- Monitor, maintain and manage your signs from any PC, laptop, tablet or smartphone
- View your equipment in a list and GPS map view
- Change a message on one or more signs simultaneously with a simple click
- View your messages and battery voltages
- Group your signs in folders (by customer, location, project... you choose!)
- Receive e-mail or text alerts – optional (low battery cellular failure, etc.)

APPLICATIONS

- City and county (urban areas)
- School zones
- Special events

DISPLAY

- Display panel: 45 x 80 in. (1146 x 2027 mm)
- Full matrix of 30 x 56 pixels
- 2 LEDs per pixel
- 5 x 7 pixels (8.75 in.) characters (default)
- 3 lines of 9 characters per line (default 5x7 font)
- Up to 3 lines of 12 characters per line (3 x 7 font)
- Display sign rotates 360 degrees for perfect setting
- Plug-and-play display modules for simplified maintenance

DIMENSIONS AND WEIGHTS

- Overall length: 131 in. (3338 mm)
- Overall width: 71 in. (1791 mm)
- Traveling height: 94 in. (2393 mm)
- Operating height: 164 in. (4162 mm)
- Weight (approx.): 570 kg (1255 lb.)
- Axle/suspension: 909 kg (2000 lb.)

WARRANTY

- 1 year on complete trailer
- 2 years on electronic components manufactured by Ver-Mac

POWER SUPPLY CONFIGURATION

SOLAR PANELS

Provide maximum solar recharging during all four seasons.

- Designed to run 12 months in most regions without manual charging
- Various configurations of solar panels and batteries are available to meet your needs.

HIGH-QUALITY CONSTRUCTION

POWDER COATING SUPERIOR FINISH

Impact, humidity, salt spray and rust resistant

4 LEVELING JACKS

For stabilization and easy transportation

ELECTRO-HYDRAULIC LIFT MECHANISM

For a quick and effortless deployment

HEAVY-DUTY PLASTIC FENDERS

For durability and easy replacement

PLASTIC BATTERY BOX

To minimize battery corrosion

LOCKABLE CONTROL BOX

For security

2-IN. (51 MM) COUPLER OR 3-IN. (76 MM) PINTLE EYE

For easy towing

STEALTH TECHNOLOGY

Ver-Mac's innovative Stealth Technology design will help you significantly reduce your battery maintenance and repair costs. This technology combines two great innovations:



CLEVERLY HIDDEN BATTERY COMPARTMENT
Deter thieves from stealing batteries



LONG-LASTING SEALED BATTERIES
No maintenance required



VER-MAC®

August 30, 2023

City Administrator Shaw,

The Human Resources Department and the Safety Committee are recommending the purchase of a towable sign board.

We reached out to several companies that specialize in towable board signs and received proposals from 3 companies. No two companies were the same in their offerings. One only provided the option of a radar addition.

We would like to request moving forward with the Street Smart Rental proposal.

The total bid for the towable board sign and radar is, \$20,620.00.

To fund the project, we applied for a Missouri Employers Mutual Safety grant and were awarded that grant. We were awarded a grant in the sum of \$10,000. This grant is paid retroactively upon verification that the funds have been expended on the approved project cost. The grant is a 1 for 1 matching. We plan to apply the \$7,500.00 award that we received from the buckle up phone down challenge. This will leave an amount of \$3,120.00 that we need to fund.

Attached to this letter for reference, review and additional information:

- 1st attachment: Sales Quote from Street Smart Rental (requesting company to go with)
- 2nd attachment: Contract Release from Street Smart Rental
- 3rd attachment: Towable Board Sign Fact Sheet Street Smart Rental

Sincerely,

Shannon Ramey-Trull
Human Resources Director

**CITY COUNCIL
OF THE CITY OF SEDALIA, MISSOURI**

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEDALIA, MISSOURI,
STATING FACTS AND REASONS FOR THE NECESSITY TO AMEND AND INCREASE
THE CITY'S ANNUAL BUDGET FOR FISCAL YEAR 2024.**

WHEREAS, Section 67.010 of the Revised Statutes of Missouri requires each political subdivision of the State of Missouri ("State") to prepare an annual budget and establishes the requirements for that budget; and

WHEREAS, the City of Sedalia, Missouri ("City"), is a city of the third classification created pursuant to Chapter 77, RSMo, and is a political subdivision of the State of Missouri; and

WHEREAS, the City Council of the City adopted and approved the City's annual budget for Fiscal Year 2023 in accordance with the requirements of Section 67.010, RSMo, by Ordinance No. 11535 on March 21, 2022, and

WHEREAS, Sections 67.030 and 67.040 authorize and provide a procedure for the City Council to amend the City's annual budget to increase expenditures in any fund; and

WHEREAS, expenses for City's operations for Fiscal Year 2024 have been higher than budgeted, but do not exceed revenues plus the City's unencumbered balance brought forward from previous years; and

WHEREAS, the City Council of the City desire to state the facts and reasons necessitating an amendment to increase certain expenditures in the Fiscal Year 2024 annual budget.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
OF SEDALIA, MISSOURI, AS FOLLOWS:**

Section 1. Expenditures from the City's Library Fund must be increased by a total of \$20,031.12 above the amount authorized in the adopted annual budget for Fiscal Year 2024. An amendment to increase said budget is necessary for the following facts and reasons:

- A. Server upgrade.

Section 2. This Resolution shall take effect immediately upon its execution by the Mayor or otherwise as provided by law.

PASSED by the City Council of the City of Sedalia, Missouri, on September 5, 2023

Presiding Officer of the Council

ATTEST: _____
Jason S. Myers, City Clerk

BILL NO. _____

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE BUDGET FOR THE FISCAL YEAR 2023-2024
REGARDING LIBRARY SERVER UPGRADE.**

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF
SEDALIA, MISSOURI** as follows:

Section 1. The 2023-2024 fiscal year budget beginning April 1, 2023 and ending March 31, 2024 is hereby amended to modify certain budgeted line items as they appear on the attached schedule and made a part hereof as Exhibit A as if fully set out herein.

Section 2. This ordinance shall be in full force and effect from and after its passage and approval.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 5th day of September 2023.

Presiding Officer of the Council

Approved by the Mayor of said City this 5th day of September 2023.

Andrew L. Dawson, Mayor

ATTEST:

Jason S. Myers
City Clerk

Exhibit A
 City of Sedalia
 FY24 Budget Amendment 9/5/2023 Library Server Upgrade

Account / Description	Current Budget	Change	Amended Budget	Comments
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Expenditures / Uses of Funds

22-35-352-01	Library Equipment Computers	2,000.00	18,141.12	20,141.12	Server Upgrade
22-35-225-00	Library Maintenance Agreements	13,500.00	1,890.00	15,390.00	Subscription Services for Server

Total Expenditure Change

20,031.12

(20,031.12)

Net Increase (Decrease) in Projected Fund Balance

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE APPROVING AND ACCEPTING A QUOTE FOR LIBRARY SERVER UPGRADE.

WHEREAS, the City of Sedalia, Missouri has received a proposal from LammTech Resources, LLC for the upgrade of servers at the Sedalia Public Library; and

WHEREAS, under the proposal, the City of Sedalia, Missouri shall pay LammTech Resources, LLC the sum of Twenty Thousand Thirty-One Dollars and Twelve Cents (\$20,031.12) as more fully described in the quote attached to this Ordinance and incorporated by reference herein.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI as follows:

Section 1. The Council of the City of Sedalia, Missouri hereby approves and accepts the Quote by and between the City of Sedalia, Missouri and LammTech Resources, LLC as the quote has been proposed.

Section 2. The Mayor, City Administrator or Public Library Director are authorized and directed to execute and the City Clerk is hereby authorized and directed to attest and fix the seal of the City of Sedalia, Missouri on the quote in substantively the same form and content as the quote has been proposed.

Section 3. The City Clerk is hereby directed to file in his office a duplicate or copy of the quote after it has been executed by the parties or their duly authorized representatives.

Section 4. This Ordinance shall be in full force and effect from and after its passage and approval.

Read two times by title, copies of the proposed Ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 5^h day of September, 2023.

Presiding Officer of the Council

Approved by the Mayor of said City this 5^h day of September, 2023.

Andrew L. Dawson, Mayor

ATTEST:

Jason S. Myers, City Clerk

Sedalia Public Library
Jamie Sparks
311 West 3rd Street
Sedalia MO 65301

July 23, 2023

STATEMENT OF WORK

LammTech is committed to providing complete technology solutions for our clients, from initial planning and implementation stages of the project to its completion. Sedalia Public Library has requested our services to replace the 2012 R2 Server that is going End of Life in October. LammTech submits the following proposal in accordance with the objectives that we discussed.

Implementation Checklist

LammTech will provide the services and deliverables as follows:

- Install HP ML350 server
 - Install hard drives and configure for RAID 5 with hot spare
 - Install and configure HP ILO management software
 - Install Redundant Power Supply
- Install and configure Windows 2022 Server with Hyper V role for virtualization host
- Install and configure Windows Server 2022 as a guest server for Domain Controller
- Migrate server roles from Windows Server 2012 domain controller to the new server
- Configure existing network printers with new server
- Install existing applications on the new server
- Migrate data from old server to the new server
- Configure workstations to access the new server
- Configure existing APC UPS software on host and virtual server
- Configure LammTech Backup and Disaster Recovery Service on the new virtual server

Client Responsibilities

Sedalia Public Library acknowledges the following:

- Client is ultimately responsible for their data. Data will be backed up prior to LammTech assuming network responsibility.

Client will provide the following in advance of implementation:

- User names, departments, and any additional information to meet spec for user structure.

LammTech Responsibilities

LammTech acknowledges the following:

- All manuals, documentation, original discs, and packaging will be left on client site upon completion of the project.
 - Administrator passwords will be documented and left with client.
 - LammTech will assist client in maintaining license compliance with manufacturers.
-



PO Box 845
 Sedalia, MO 65302-0845
 660-827-9944

QUOTE

Quote # AAAQ12626
 Date 08/01/23
 Time 10:31:31
 Sales Rep. Paige

Quote To:

Ship To:

Sedalia Public Library
 Jamie Sparks
 311 W 3rd
 Sedalia, MO 65301
 United States

Qty	Description	Unit Price	Ext. Price
Server Hardware			
1	HPE ProLiant ML350 G10 4U Tower Server - 1 x Intel Xeon Silver 4214R 2.40 GHz - 32 GB RAM - Serial ATA/600 Controller - 2 Processor Support - 1.50 TB RAM Support - Up to 16 MB Graphic Card - Gigabit Ethernet - 8 x SFF Bay(s) - Hot Swappable Bays - 1 x 800 W	\$4,025.69	\$4,025.69
1	HPE 800W Flex Slot Universal Hot Plug Low Halogen Power Supply Kit - 230 V AC, 380 V DC	\$518.36	\$518.36
4	HPE 1.20 TB Hard Drive - 2.5" Internal - SAS (12Gb/s SAS) - 10000rpm - 3 Year Warranty - 1 Pack	\$337.36	\$1,349.44
1	HPE Trusted Platform Module 2.0 Kit	\$120.41	\$120.41
1	HPE Integrated Lights-Out Advanced - Subscription License - 1 Server License - 3 Year - Standard	\$214.94	\$214.94
1	HPE Pointnext Tech Care Essential Service - Extended Warranty - 3 Year - Warranty - 24 x 7 x 4 Hour - On-site - Maintenance - Parts & Labor	\$1,474.18	\$1,474.18
	SubTotal		\$7,703.02
Windows Server Licensing			
1	Windows Server 2022 Standard - 16 Core License Pack (Perpetual) [Charity]	\$485.71	\$485.71
40	Windows Server 2022 - 1 Device CAL (Perpetual) [Charity]	\$10.24	\$409.60
	SubTotal		\$895.31
	SubTotal		\$8,598.33
	Sales Tax		\$0.00
	Shipping		\$42.79
	Total		\$8,641.12

Please contact me if I can be of further assistance.

PRICES SUBJECT TO CHANGE - PRICES BASED UPON TOTAL PURCHASE

PRICES VALID FOR 15 DAYS.

Copyright 2018 - Lamm Technical Resources, LLC
 All rights reserved.

Summary of Charges

Project

Hardware/Software*	\$8,641.12
Labor – installation, configuration, data migration	\$9,500.00
Total project	\$18,141.12

Pricing is valid till August 30th, 2023

Subscription/Services Addition (added to the agreement)

Backup and Disaster Recovery Service \$315.00/month – replaces a tape/disk backup solution that is being used

Backup and Disaster Recovery Service with Business Continuity includes the following services:

- Backup and Disaster Recovery Service
 - Daily onsite and offsite backups
 - Local appliance and ongoing maintenance included
 - Secure offsite data storage
 - Monitoring/alerting

Hardware pricing is valid till August 27th

Payment for the hardware and software is required at the time of order. Labor charges will be paid upon completion of the project. Any changes in the above work must be agreed upon by Sedalia Public Library and LammTech and documented by a *Change Order*. Once a signed Statement of Work and initial payment are received, ordering and implementation will begin. Payment due to LammTech to begin project is **\$8,641.12** (Quote Attached).



Sedalia Public Library



August 8, 2023

To: Library Board of Trustees

Cc: City Council Members

It has been brought to my attention that our current server (2012 R2 Server) will reach End of Life, as of October 2023. Lamm Tech has submitted the (attached) proposal in order to replace the current server with Windows 2022 Server in accordance with the Implementation checklist (attached).

Since I was not aware that this replacement would be needed during the current Fiscal Year, the cost associated with it was not figured into our current budget. I am asking the Board to approve an amendment to the budget in order to replace our outdated Server as recommended by Lamm Tech.

The following is a breakdown of cost associated with this project; as well as the account associated with it:

Item:	Amount:	Account:
Hardware/Software	\$8,641.12	22-35-352-01 Equipment
Labor-installation, configuration, data migration	\$9,500.00	22-35-352-01 Equipment
Subscription Services Addition (\$315 per month Oct.-Mar.)	\$1,890	22-35-225-00 Maintenance Agreements
Total	\$20,031.12	

Respectfully,

Jamie Sparks, Director

Sedalia Public Library

**CITY COUNCIL
OF THE CITY OF SEDALIA, MISSOURI**

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEDALIA, MISSOURI,
STATING FACTS AND REASONS FOR THE NECESSITY TO AMEND AND INCREASE
THE CITY'S ANNUAL BUDGET FOR FISCAL YEAR 2024.**

WHEREAS, Section 67.010 of the Revised Statutes of Missouri requires each political subdivision of the State of Missouri ("State") to prepare an annual budget and establishes the requirements for that budget; and

WHEREAS, the City of Sedalia, Missouri ("City"), is a city of the third classification created pursuant to Chapter 77, RSMo, and is a political subdivision of the State of Missouri; and

WHEREAS, the City Council of the City adopted and approved the City's annual budget for Fiscal Year 2023 in accordance with the requirements of Section 67.010, RSMo, by Ordinance No. 11535 on March 21, 2022, and

WHEREAS, Sections 67.030 and 67.040 authorize and provide a procedure for the City Council to amend the City's annual budget to increase expenditures in any fund; and

WHEREAS, expenses for City's operations for Fiscal Year 2024 have been higher than budgeted, but do not exceed revenues plus the City's unencumbered balance brought forward from previous years; and

WHEREAS, the City Council of the City desire to state the facts and reasons necessitating an amendment to increase certain expenditures in the Fiscal Year 2024 annual budget.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
OF SEDALIA, MISSOURI, AS FOLLOWS:**

Section 1. Expenditures from the City's General Fund must be increased by a total of \$22,332.57 above the amount authorized in the adopted annual budget for Fiscal Year 2024. An amendment to increase said budget is necessary for the following facts and reasons:

- A. Purchase properties at the Pettis County tax sale.

Section 2. This Resolution shall take effect immediately upon its execution by the Mayor or otherwise as provided by law.

PASSED by the City Council of the City of Sedalia, Missouri, on September 5, 2023

Presiding Officer of the Council

ATTEST: _____
Jason S. Myers, City Clerk

BILL NO. _____

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE BUDGET FOR THE FISCAL YEAR 2023-2024
REGARDING PURCHASING PROPERTIES AT PETTIS COUNTY TAX SALE.**

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF
SEDALIA, MISSOURI** as follows:

Section 1. The 2023-2024 fiscal year budget beginning April 1, 2023 and ending March 31, 2024 is hereby amended to modify certain budgeted line items as they appear on the attached schedule and made a part hereof as Exhibit A as if fully set out herein.

Section 2. This ordinance shall be in full force and effect from and after its passage and approval.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 5th day of September 2023.

Presiding Officer of the Council

Approved by the Mayor of said City this 5th day of September 2023.

Andrew L. Dawson, Mayor

ATTEST:

Jason S. Myers
City Clerk

Exhibit A
City of Sedalia
FY24 Budget Amendment 9/5/2023 Community Development Tax Sale Purchases

Account / Description	Current Budget	Change	Amended Budget	Comments
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Expenditures / Uses of Funds

10-66-352-00 Community Development Capital & Proj	-	22,332.57	22,332.57	Purchase Properties at Pettis County Tax Sale
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Total Expenditure Change

22,332.57

(22,332.57)

Net Increase (Decrease) In Projected Fund Balance

RESOLUTION NO. _____

A RESOLUTION OF SUPPORT FOR THE PROPOSAL FROM VENTURAL INDUSTRIES, LLC., FOR THE REDEVELOPMENT OF LIBERTY AND TAMBO APARTMENTS LOCATED AT 1400 LIBERTY PARK BLVD, IN THE CITY OF SEDALIA MISSOURI.

WHEREAS, Ventura Industries, LLC, Is proposing to rehabilitate Liberty and Tambo Apartments (to be named Liberty Apartments); and

WHEREAS, Ventura Industries, LLC., wishes to apply for financing and tax credits available through the Missouri Housing Development Commission as stated in the 2023 MHDC Multi-Family Rental Production Program Notice of Funding Availability; and

WHEREAS, the City Council recognizes the need for safe, affordable, quality housing for low-income households, and supports the proposal from Ventura Industries, LLC.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEDALIA, MISSOURI, AS FOLLOWS:

Section 1. The City hereby expresses its support for the proposal from Ventura Industries, LLC for the 2023 Multi-Family Rental Production Program Notice of Funding Availability, for the rehabilitation of the development located at 1400 Liberty Park Blvd, in the City of Sedalia, Missouri.

Section 2. This Resolution shall be in full force and effect after its passage and approval.

PASSED by the Council of the City of Sedalia, Missouri, this 5^h day of September, 2023.

Presiding Officer of the Council

ATTEST:

Jason S. Myers
City Clerk

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF SEDALIA, MISSOURI APPROVING AND ACCEPTING A BID FROM EAGLEVIEW AERIAL PHOTOGRAPHY SERVICES FOR COLOR AERIAL PHOTOGRAPHY.

WHEREAS, the City of Sedalia, Missouri, has received a bid from EagleView regarding Color Aerial Photography services; and

WHEREAS, the City of Sedalia, Missouri, shall agree to the budget proposals as presented by EagleView of \$225,900.00 for the Base Bid and \$64,740.60 for Alternate #1 for said Color Aerial Photography services. **NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI**, as follows:

Section 1. That the Council of the City of Sedalia, Missouri, hereby approves and accepts the bid by and between the City of Sedalia, Missouri, and EagleView, in substantially the same form and content as it has been proposed.

Section 2. That the City Administrator is authorized and directed to execute and the City Clerk is hereby authorized to affix the seal of the City of Sedalia, Missouri, on the bid and any other subsequent documents in substantively the same form and content as they have been proposed.

Section 3. The City Clerk is hereby directed to file in his office a duplicate or copy of the bid and any other subsequent documents after they have been executed by the parties or their duly authorized representatives.

Section 4. That should any section, sentence or clause of this Ordinance be declared invalid or unconstitutional, such declaration shall not affect the validity of the remaining sections, sentences, or clauses.

Section 5. This ordinance shall be in full force and effect from and after its passage and approval.

Section 6. That the City Clerk is authorized by this ordinance to correct any scrivener's errors identified within this Ordinance.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 5th day of September, 2023.

Presiding Officer of the Council

Approved by the Mayor of said City this 5th day of September, 2023.

ATTEST:

Jason S. Myers
City Clerk

Andrew L. Dawson, Mayor

TABULATION OF BIDS

**Color Aerial Photography
August 17, 2023 2:00 p.m.
Council Chambers**

	EagleView Attn: Alexandra Stark 25 Methodist Hill Dr Rochester, NY 14623
Description	RFP for Color Aerial Photography of Pettis County
Base Bid	\$225,900.00/project
Alternate #1	\$64,740.60/project
Alternate #2	\$321,750.00/project
E-Verify Affidavit	Yes

To: Kelvin Shaw
From: Devin Lake
Date: August 28, 2023
Subject: Aerial Photography & LiDAR Contours

As part of the intergovernmental agreement with Pettis County, the City has the responsibility of updating the aerial photography County wide every 2 years. The previous contract was for a 6-year term for a total of 3 flights. The final flight of that contract was completed in 2022 so in preparation for the 2024 flight, we bid out another 6-year term. One bid was received from Eagleview, our previous vendor. The bid for all 3 flights came in at \$225,900 in comparison to our previous contract of \$273,750.

As an alternate to the bid, a price was also requested to obtain 1' contours. This was last done in 2011 and is greatly beneficial for development. The price for this came in at \$64,740.60.

We recommend that Council approve and accept the base bid of \$225,900 as well as Alternate #1 for \$64,740.60. These costs will not affect the FY 2023-2024 budget but will be accounted for in future budget years as listed below:

Flight #1 & 1' Contours
FY 2024-2025 - \$70,020.30
FY 2025-2026 - \$70,020.30
Flight #2
FY 2026-2027 - \$37,650.00
FY 2027-2028 - \$37,650.00
Flight #3
FY 2028-2029 - \$37,650.00
FY 2029-2030 - \$37,650.00

Thank you

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING A MISSOURI MAIN STREET PROGRAM AGREEMENT

WHEREAS, The City of Sedalia, Missouri has received a proposal to enter into an agreement with the Missouri Main Street Connection; and

WHEREAS, the City of Sedalia, Missouri, Sedalia Main Streets, desires to enter into the agreement with Missouri Main Street Connection that is required for the local Main Street program to utilize the Main Street Approach™ to revitalize downtown as more fully described in the agreement attached to this ordinance and incorporated by reference herein.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI as follows:

Section 1. The Council of the City of Sedalia, Missouri hereby approves and accepts the agreement by and between the City of Sedalia, Sedalia Main Streets and Main Street Connection, Inc. on the agreement in substantively the same form and content as the agreement has been proposed.

Section 2. The Mayor or City Administrator are authorized and directed to execute and the City Clerk is hereby authorized and directed to attest and fix the seal of the City of Sedalia, Missouri on the agreement in substantively the same form and content as the agreement has been proposed.

Section 3. The City Clerk is hereby directed to file in his office a duplicate or copy of the agreement after it has been executed by the parties or their duly authorized representatives.

Section 4. This ordinance shall be in full force and effect from and after its passage and approval.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 5th day of September 2023.

Presiding Officer of the Council

Approved by the Mayor of said City this 5th day of September 2023.

Andrew L. Dawson, Mayor

ATTEST:

Jason S. Myers,
City Clerk

MEMO

To: City Administrator Kelvin Shaw

From: Joleigh Cornine, Planner/Downtown Specialist

Date: August 16, 2023

Subject: Ordinance Approving 2023 Annual Main Street Program Agreement between the City of Sedalia (Sedalia Main Streets) and Missouri Main Street Connection

As you may recall on April 27, 2023, Sedalia Main Streets received notification our organization had been designated an Affiliate Main Street program through Main Street America. This second program agreement is the annual document required between Missouri Main Street Connection and Sedalia Main Streets as we, the local Main Street program, uses the Main Street Approach™ to revitalize our downtown. I am requesting that City Council approve the enclosed agreement.

Annual Main Street Program Agreement



Sedalia Main Streets

Please return original* signed agreement to:

Missouri Main Street Connection
P.O. Box 1066
Branson, MO 65615-1066

*No faxes, scans, or photocopies will be accepted.



Missouri Main Street – Program Agreement

Affiliate Tier Main Street Communities

Agreement must be completed & returned to MMSC by September 15, 2023, to receive services.

THIS AGREEMENT is entered into and executed by the Missouri Main Street Connection herein referred to as the “MMSC”, Sedalia Main Streets, herein after referred to as the “Local Main Street Program,” and City of Sedalia.

THIS AGREEMENT is an annual document that is revised and reviewed each year by MMSC in cooperation with the Local Main Street Program.

WHEREAS, MMSC and the Local Main Street Program desire to continue to implement the Main Street Approach™ in the City of Sedalia, Missouri, to promote the revitalization of the designated Main Street area of the community; and

WHEREAS, the Local Main Street Program understands that the Tier Placement has been established by MMSC based upon the Community’s 2022 Assessment and the Local Main Street Program is in the Affiliate Tier Level.

NOW THEREFORE, in consideration of the mutual covenants and agreements herein, the parties agree as follows:

Missouri Main Street Connection agrees to:

1. Arrange, coordinate, and participate in all National Main Street Center visits and other specialist visits as requested and mutually agreed upon.
2. Conduct statewide Executive Directors and Support Staff training opportunities.
3. Conduct regional meetings and workshops to further develop and refine the skills of local Executive Directors, Board members, and volunteers.
4. Provide Main Street 101 online training platform covering the Main Street Approach™ to revitalization.
5. Provide training, advice, and information by telephone, e-mail, and other appropriate ways to the local Executive Director, Support Staff, and Board of Directors.
6. Make staff available for selection and hiring of a new Executive Director.
7. Provide, arrange, and participate in an assessment visit with the National Main Street Center. This participation may vary and may not take place every year.
8. Provide one (1) on-site organizational visit, by request, of the Local Main Street Program annually, at no cost to the Affiliate program. Examples of an organizational visit include Board Development or Committee Training, by request annually.
9. A community presentation will be conducted by MMSC staff, explaining the Main Street Approach™ to Downtown Revitalization, upon request.
10. Provide access to the MMSC Main Street Resource Library area of the MMSC website with the Local Main Street Program’s active membership with MMSC.
11. Facilitate on-going media coverage of the Missouri Main Street Programs.
12. Collect and publish economic development statistics both statewide and by community.
13. Continue to educate Missouri Legislators and Missouri State Agencies of the value of the Missouri Main Street Program.
14. Provide research into potential grant opportunities for the Local Main Street Program to utilize on a monthly basis through the Grant Resource Directory. MMSC will provide specialized research for a Local Main Street Program upon request as time allows.
15. When available, MMSC may provide grant opportunities for the Local Main Street Program. The Local Main Street Program must be in compliance with this agreement to be eligible to apply for the grant. Compliance means the Local Main Street Program is meeting all of the items below.

The Local Main Street Program agrees to:

1. Maintain the focus of Affiliate Main Street Program by following the Main Street Approach™ to revitalization following the methodology established by the National Main Street Center.
2. Strive to meet National Main Street Accreditation Standards. The Local Main Street Program must continue to strive for and/or operate within the six (6) criteria to maintain or receive State and National Accreditation:
 - a. Broad-based Community Commitment
 - b. Inclusive Leadership and Organizational Capacity
 - c. Diverse Funding and Sustainable Operations
 - d. Strategy-Driven Programming
 - e. Preservation-Based Economic Development
 - f. Demonstrated Impact and Results
3. Maintain broad-based community support for the program from public and private sectors through financial contributions and in-kind volunteer support.
4. Receive financial and in-kind support from the City government.
5. Maintain a historic preservation ethic by striving to work with building owners on building renovations, develop and seek out financial incentive programs for redevelopment, and build historic preservation awareness in the community through educational efforts.
6. Develop written action plans that are based on the Vision and Mission statements and Transformation Strategy/Strategies of the Local Main Street Program, with an adequate operating budget to carry out the action plans.
7. Collect current Economic and Main Street Data to monitor the progress of the Main Street Program and submit the reports quarterly to MMSC. Quarterly reports are due by the 15th of the month following the end of the quarter.
8. Provide MMSC with a copy of the minutes of each Board and committee meeting when reporting Main Street Economic Data each quarter. The submission of Board and committee minutes is part of the quarterly reporting in item #7.
9. Local Main Street Programs that have not submitted the reports above are out of compliance and not eligible for services until reports are completed and delivered to MMSC.
10. Require Board member attendance at the state and national training opportunities, as identified by MMSC. MMSC trainings will be hosted in-person unless emergency or health reasons prevent MMSC from conducting the training in-person, at which time a virtual option may be offered. THERE ARE TWO (2) THRESHOLDS FOR COMPLIANCE:
 - a. At least two (2) different members of the Board and/or committees are required to attend the trainings provided by MMSC.
 - b. Board and/or committee member attendance is required at the majority of trainings offered by MMSC. The majority of training is defined as attending one more than half of the trainings offered by MMSC outside of the Local Main Street Program's community. Currently the qualifying trainings include the spring workshop, Main Street Now Conference, Missouri's Premier Downtown Revitalization Conference, and the fall workshop. Others may be added, and the organization will be notified when other offerings are added. In September, there will be a workshop held in Jefferson City, "Equitable Entrepreneurial Ecosystems in Rural Main Street Communities," that qualifies towards the attendance requirement.
11. All new Board members elected or appointed must complete the Main Street 101 virtual online training module and receive a passing score for certification. The current fee to go through certification is \$50 per person to either be paid by the Board member or the Local Main Street Program. The new Board members must complete this training within the first six (6) months of taking office.
12. Oblige and provide financial support for the Executive Director, if applicable, to attend all required trainings, meetings, events, and workshops throughout the term of this agreement. If an Executive Director is hired, they are required to follow all Executive Director requirements outlined in this agreement. The Executive Director is required to attend all the Directors' Meetings, Capital Day, and educational trainings offered by MMSC. Attendance at the Main Street Now Conference is highly recommended but not mandatory. If a conflict arises and the Executive Director is unable to attend any of the required meetings/trainings, the Executive Director must notify the MMSC State Director of the reason for their inability to attend thirty (30) days prior to the training, as reasoning allows. MMSC will work with the Executive Director to determine appropriate trainings to replace the missed workshop or event. Classification of extenuating circumstances will be determined by MMSC on a case-by-

case basis. In the event of an excused absence, the local program, working with the MMSC State Director, must send either a staff person or Board President in their place. Unexcused absences will result in non-compliance and disqualify the Local Main Street Program from grant opportunities, receiving services or scholarships, or may result in loss of Tier Status. MMSC trainings will be hosted in-person unless emergency or health reasons prevent MMSC from conducting the training in-person, at which time a virtual option may be offered.

13. MMSC will provide training opportunities for the Local Main Street Program's Support Staff throughout the term of this agreement. When offered, Support Staff is recommended to attend the training opportunity. As outlined above, if Support Staff cannot attend, notice must be given to the MMSC State Director thirty (30) days prior to the training.
14. Provide all required documents to MMSC by stated deadline, *e.g.*, self-assessment materials, Quarterly Reports, and Board/committee meeting minutes.
15. Host at least one (1) Board training, orientation, or planning retreat per calendar year.
16. Provide and/or conduct training for the Local Main Street Program including annual orientation for Board members and annual committee training.
17. Be a current member of MMSC by paying the annual dues. It is also highly encouraged to be a current member of Main Street America.
18. Use the MMSC and Main Street America logo properly on website and appropriate documents. The Local Main Street Program must adhere to the MMSC brand standards as outlined in the MMSC Brand Standards Guide.
19. Sign and adhere to the National Main Street sublicense agreement on logo usage as outlined in the Main Street America Brand Standards, if applicable.

The Local Main Street Program agrees to fulfill all of the requirements listed above. If the Local Main Street Program is not in compliance with any one of these requirements, they are not eligible to apply for grant opportunities or receive services provided by MMSC as detailed above. MMSC reserves the right to withhold services until compliance is restored.

Notwithstanding any other provisions of this Agreement to the contrary, if funds anticipated for continued fulfillment, at the time of the Agreement, or at any time throughout the period of the Agreement are not forthcoming or are insufficient, either through the failure of the State of Missouri to appropriate funds for continuation of the contractual agreement with the National Main Street Center, or discontinuance or material alteration of the program for which the funds are provided, then MMSC shall have the right to amend this Agreement without penalty by giving the Community not less than sixty (60) days written notice.

Continued on next page →

Missouri Main Street and the Local Main Street Program jointly agree that:

1. If a Local Main Street Program fails to comply with the provisions of this program agreement, the Missouri Main Street State Director may choose to send that program a written initial warning. At this time, the Local Main Street Program will be put on probationary status and ineligible for any services from MMSC. The warning will include a summary of deficiencies and provide guidance on how to correct the problem. The Local Main Street Program will be reevaluated by MMSC ninety (90) days following the first warning. If the Local Main Street Program is not in compliance within ninety (90) days after the warning is sent, the State Director will terminate the program agreement with the Local Main Street Program and notify the Missouri Department of Economic Development, the National Main Street Center, and the listed parties in the agreement. The Local Main Street Program will cease using the trademarked brand "Main Street" and/or "Main Street Program" in its name or as part of its name if the Local Main Street Program withdraws from Missouri Main Street Connection or if this agreement is terminated by MMSC. The Local Main Street Program must also cease using MMSC's logo on their website and all documents at this time. Once the program agreement is terminated, the Local Main Street Program must reapply to MMSC before it can receive MMSC services.
2. This agreement may be modified only by written amendment executed by all parties hereto and approved by the Missouri Main Street State Director;
3. This agreement may be terminated by either party by giving written notice to the other, at least sixty (60) days before the effective date of termination;
4. This agreement shall not be binding upon the parties until it is approved by the Missouri Main Street State Director;
5. The term of this agreement begins on the date the agreement is signed by all parties below through the signature of the next agreement.

IN WITNESS WHEREOF, the parties have executed this agreement:

BY: _____ Date _____
 President/Chair of Local Main Street Program

 Executive Director of Local Main Street Program Date _____

 Title of Local Main Street Program


While not bound by this Letter of Agreement, I acknowledge the requirements set forth by the Missouri Main Street Program with the Local Main Street Program.

BY: _____ Date _____
 Mayor

IN WITNESS WHEREOF, the parties have executed this agreement:

BY: _____ Date _____
 Gayla L. Roten - Missouri Main Street State Director

Missouri Main Street Program: Tier Requirements and Benefits

 MISSOURI MAIN STREET CONNECTION	Aspiring Communities	Community Empowerment Grant	Affiliate Communities	Associate Communities	Accredited Communities
REQUIREMENTS by Local Main Street Program					
Established Main Street district		★	★	★	★
Board and volunteers attend trainings	1 per yr.	Majority	Majority	Majority	Majority
Main Street Approach™	Learn	Learn	Administer	Administer	Administer
Advocate for historic preservation	★	★	★	★	★
Member of Main Street America (MSA) and Missouri Main Street Connection (MMSC)		★ MSA recommend	★ MSA recommend	★	★
Dedicated Main Street organization with written action plans		★	★	★	★
Collect and submit Quarterly Main Street Report		★	★	★	★
Employ an Executive Director		Goal	Goal	★	★
Diversified & sustainable funding/public & private		Goal	Goal	★	★
Executive Director and Board of Directors Main Street 101 certified			★	★	★
Executive Director attend trainings/Capital Day		★	★	★	★
Host Board of Director and volunteer orientation & training				★	★
Conduct and submit Main Street America annual assessment administered by MMSC			★	★	★
Meet the criteria as established by the Main Street America for accreditation					★
SERVICES from Missouri Main Street Connection					
Conduct Main Street America annual assessment			★	★	★
Telephone consultation	★	★	★	★	★
Workshop and Conference discounts with membership	★	★	★	★	★
Annual Conference award eligibility		★	★	★	★
MMSC newsletter/grant resources	★	★	★	★	★
Main Street legislative event		★	★	★	★
Networking events	★	★	★	★	★
Organizational visits per year (board or committee training or strategic planning, etc.)		3	1	2	2
Membership dues waived for 2 years		★			
Executive Director and Support Staff training		★	★	★	★
Hiring assistance		★	★	★	★
Designated MMSC staff person		★		★	★
Media Releases about your community		★	★	★	★
Three registration scholarships and one hotel room for Missouri's Premier Downtown Revitalization Conference					★
Two registration scholarships and one hotel room for Missouri's Premier Downtown Revitalization Conference				★	
Three registration scholarships and \$500 for travel expenses for the Main Street America Conference					★
Technical assistance services offered annually					★
Missouri Main Street Resource Library access	members	★	★	★	★
Issue grants for services or projects		★	★	★	★

NOTE: This is not an exhaustive list. All communities in the Top 3 Tiers should refer to their Program Agreement for a detailed list of requirements and services. Some of the above services are only available to those programs in compliance with their Program Agreement.

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF SEDALIA, MISSOURI, AMENDING ARTICLE II OF CHAPTER 12, DIVISION 9, OF THE CODE OF THE CITY OF SEDALIA, MISSOURI TO CHANGE THE DURATION OF MOBILE FOOD VENDOR LICENSES.

WHEREAS, the Council desires that mobile food vendor permits operate on a yearly-calendar basis and that existing license be granted an extension to account for the shift in duration.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI, as follows:

Section 1. That Section 12-278 of the City Code be amended as follows:

Sec. 12-278 – License Duration

A license issued pursuant to this section shall be valid for one year from date of issuance.

Section 2. That all other parts and provisions of the City Code not in conflict herewith shall remain in full force and effect unless previously or subsequently amended or appealed.

Section 3. That should any section, sentence or clause of this Ordinance be declared invalid or unconstitutional, such declaration shall not affect the validity of the remaining sections, sentences, or clauses.

Section 4. That this Ordinance shall be in full force and effect from and after the date of its passage approval.

Section 5. That the City Clerk is authorized by this ordinance to correct any scrivener's errors identified within this Ordinance.

Read two times by title, copies of the proposed ordinance having been made available for public inspection in the City Clerk's Office prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 5th day of September, 2023.

Presiding Officer of the Council

Approved by Mayor of said City this 5th day of September, 2023.

Andrew L. Dawson, Mayor

ATTEST:

Jason S. Myers,
City Clerk

MEMO

To: City Administrator Kelvin Shaw

From: Joleigh Cornine, Planner/Downtown Specialist

Date: August 17, 2023

Subject: An Ordinance of the City of Sedalia, Missouri, Amending Article II of Chapter 12, Division 9, of the Code of the City of Sedalia, Missouri to Change the Duration of the Mobile Food Licenses

Currently, the City of Sedalia's mobile food vendor licenses expire on May 31st each year with new license renewals due on June 1st. City Staff recognizes the timing for these license renewals is not optimal. Mobile food vendors have to take time from their busy schedule to renew their license when the fair-weather season is already in full swing.

Staff is requesting that City Council change the current duration of the mobile food vendor licenses from June 1 to May 31 each year to where the licenses are valid for one year from date of issuance.

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF SEDALIA, MISSOURI, AMENDING ARTICLE II OF CHAPTER 12 OF THE CODE OF THE CITY OF SEDALIA, MISSOURI TO ADD SUBDIVISION III FOR TEMPORARY BUSINESS LICENSES FOR SPECIAL EVENT ORGANIZERS AND VENDORS.

WHEREAS, the Council desires to encourage special events such as cultural festivals, craft fairs, and community celebrations within the City; and

WHEREAS, while the City Code addresses temporary business permits for those wishing to operate a business for less than 14 days, the Council desires to allow businesses to operate during the times defined for special events and where the event organizer is hosting an event at a location other than their registered business address; and

WHEREAS, the Council wishes to allow vendors to sell their wares at special events under the auspicious of a permit that both ensures the necessary degree of regulation while also encouraging the economic activity such vendors create.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI, as follows:

Section 1. That Article II – Occupational License Taxes, of Chapter 12 – Business Regulation and Taxation of the Code of the City of Sedalia, Missouri be amended to remove Sections 12-115(c) and (d) in their entirety.

Section 2. That Article II. – Occupational License Taxes, of Chapter 12 – Business Regulation and Taxation of the Code of the City of Sedalia, Missouri be amended to add a new subdivision – Special Event Organizers and Vendors, as follows:

Subdivision III

Section 12-121 Definitions

- (a) The term “special event” refers to any organized event open to the public where goods and/or services are available for purchase, such as cultural festivals, craft fairs, and community celebrations.
- (b) The term “special event organizer” refers to the person, group, or entity that is organizing the special event and is responsible for the activities associated with the special event.
- (c) The term “special event/mobile vendor” refers to a person, group, or entity that transacts the business of selling goods and services under the auspices of a special event organizer.
- (d) The term “non-profit” refers to a business model where the income of the enterprise is for some collective or public benefit and not to be distributed as profits as documented by the Internal Revenue Service.

Section 12-122 Special Event Organizer Permits

(a) A person, group, or entity wishing to hold a special event within the city limits shall apply for a special event organizer permit from the City, which has discretion to grant or deny the application. The application for the permit must include the address of the organizer, the address of the special event location, the date(s) and time(s) of the special event. A group claiming not-for-profit status must provide documentation from the Internal Revenue Service confirming that status.

(b) Special event organizer permits are valid for one year from the date of issuance. During that period of time, no particular special event shall have a duration of more than twelve (12) days. Those twelve days need not be consecutive, such that a recurring special event could, for example, occur on the first day of each month for a year under a single permit.

(c) The cost of a special event organizer permit shall be set out in the city fee schedule. The City of Sedalia shall be excused from paying the fee for its own events.

(d) The organizer is responsible for verifying that all vendors are properly licensed to do business in the City of Sedalia.

Section 12-123 Special Event/Mobile Vendor Permits

(a) No business shall be conducted in association with a special event or within 200 yards of a special event space or area without a special event vendor permit and permission from the event organizer except preexisting businesses unaffiliated with the special event that are permanently located within the space or area of the special event or within 200 yards of that space or area.

(b) Special event/mobile vendor permits pursuant to this section are valid for one year from the date of issuance.

(c) To obtain a special event/mobile vendor permit, the applicant must have a valid retail sales license issued by the state director of revenue as required by RSMo 144.083, a statement from the state director of revenue of no taxes due, have a valid Federal Employer Identification, have paid all real property and personal property taxes, and agree to obey all applicable local, state, and federal laws.

(d) The cost of a special event/mobile vendor permit shall be set out in the city fee schedule.

(e) Any special event/mobile vendor preparing, serving, or selling food at a special event is required to be familiar with all applicable food safety standards, agrees to on demand inspection of the food and surrounding area by the Pettis County health inspector, and agrees to obey any cease and desist order given by the Pettis County health inspector to protect health and safety.

(f) These provisions shall not apply to the Missouri State Fairgrounds during the period of the Missouri State Fair. At all other times, these provisions shall apply to the area of the Missouri State Fairgrounds.

Section 3. That all other parts and provisions of the City Code not in conflict herewith shall remain in full force and effect unless previously or subsequently amended or repealed.

Section 4. That should any section, sentence or clause of this Ordinance be declared invalid or unconstitutional, such declaration shall not affect the validity of the remaining sections, sentences, or clauses.

Section 5. That this Ordinance shall be in full force and effect from and after the date of its passage approval.

Section 6. That the City Clerk is authorized by this ordinance to correct any scrivener's errors identified within this Ordinance.

Section 7. This ordinance will become effective October 1, 2023.

Read two times by title, copies of the proposed ordinance having been made available for public inspection in the City Clerk's Office prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 5th day of September, 2023.

Presiding Officer of the Council

Approved by Mayor of said City this 5th day of September, 2023.

Andrew L. Dawson, Mayor

ATTEST:

Jason S. Myers,
City Clerk

**City of Sedalia Special Event Organization License Application
(Not Food Truck Related)**

SECTION 1 – Event Information

- 1) Name of event: _____
- 2) Name used to register for event: _____
(List business name. If registered under personal name, please print name here)
- 3) Owner's Name, if different from above: _____
Mailing Address: _____
Phone Number: _____
- 3) Location of Event: _____
- 4) Date(s) of Event: _____
- 5) Time of Event: _____
- 6) Are you a non-profit charitable, religious, fraternal, civic, or educational institution? ____ Yes ____ No
If you answered "yes", please provide a copy of your institution's tax-exempt certificate along with this completed application and event fee of \$25.
If you answered "no", please submit this completed application and event fee of \$25.

SECTION 2 – Vendor Information

Please note – As an organization hosting an event within the City of Sedalia, please make sure your vendors have completed the yearly City of Sedalia Special Event/Mobile Vendor License application. Nonprofit charitable, religious, fraternal, civic, and education institutions should provide a tax-exempt certificate. For-profit organizations should provide:

1. A valid retail sales license issued by the state director of revenue as required by RSMo 144.083 and a statement from the state director of revenue of no taxes due*
2. A valid Federal Employer Identification*
3. Paid all real property and personal property taxes
4. Agree to obey all applicable local, state, and federal laws

Signature: _____ Date: _____

Submit application to: City of Sedalia
 Finance Department
 200 S. Osage Ave.
 Sedalia, MO 65301

*Completion of the City of Sedalia Special Event/Mobile Vendor License Application may signify exemptions for items #1 and #2.

For Office Use Only License Number: _____ Date Processed: _____

City of Sedalia Special Event Vendor License Application

(Not Food Truck Related)

If you do not have a current City of Sedalia business license, complete this section and return with the applicable additional information and fee (if indicated).

Applicant Information:

1) Are you a non-profit charitable, religious, fraternal, civic, or educational institution? ___ Yes ___ No

If you answered "yes", please provide your institution's tax-exempt certificate with this application.

2) Name used to register for special events: _____
(List business name. If registered under personal name, please print name here)

3) Owner's Name, if different from above: _____
Mailing Address: _____

Phone Number: _____

4) Please check the box that applies to you:

- (a) I will only display items/services while at City of Sedalia events. Payments/orders will not be collected.
- (b) I will sell services, but no product, at City of Sedalia events.
- (c) I qualify for the following exemption/exclusion from Missouri's sales tax laws; I only make isolated or occasional sales of personal property, service, substance or thing with annual sales of \$3,000 or less. See Missouri Statute 144.010.0(2)
- (d) I qualify for the following exemption/exclusion from Missouri's sales tax laws: I, the seller or my spouse is at least 65 years of age, make handicraft items for sale, and the total gross proceeds from such sales does not constitute a majority of my/our annual gross income. See Missouri Statute 144.030.2(24)
- (e) I will sell retail items at City of Sedalia events. I understand that if my business has gross receipts over \$25,000 a year, I am required to have a City of Sedalia business license.
- (f) My business is classified as a direct sales business. I understand that I will be responsible for the collection and payment of local, state and federal sales tax.
- (g) I will sell retail items at City of Sedalia events. However, my business does not have gross receipts over over \$25,000 a year. I understand I am required to have a City of Sedalia Event/Mobile Vendor License with the associated fee of \$15.

5) If you checked Box E, the Finance Department will supply you with the information for a City of Sedalia business license. If you checked Box G, please submit this signed application along with the following information:

- *A valid retail sales license issued by the state director of revenue as required by RSMo 144.083
- *A statement from the state director of revenue of no taxes due
- *A valid Federal Employer Identification
- *Paid real property and personal property taxes
- *Agree to obey all applicable local, state, and federal laws
- *Agree to participate in events only when authorized to do so by that specific event organization

Signature: _____ Date: _____

If you do have a current City of Sedalia business license, please complete this section:

Name: _____ Address: _____

License Number: _____

Change from Non-profit festival organization to Event license and Event organization

12-115	Non-profit festival license, payable by the festival organization	75.00
12-119	Temporary business license—Up to 14 days	55.00
12-207	Life, casualty or other insurance company license not otherwise specified herein —Annually:	
	First agent	55.00
	Each additional agent	30.00

12-115	Event license, payable by the Event organizer	25.00
12-119	Temporary business license—Up to 14 days	55.00
12-207	Life, casualty or other insurance company license not otherwise specified herein —Annually:	
	First agent	55.00
	Each additional agent	30.00

Add

12-123	Special event/mobile vendor permit	15.00
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MEMO

To: City Administrator Kelvin Shaw

From: Joleigh Cornine, Planner/Downtown Specialist

Date: August 17, 2023

Subject: An Ordinance of the City of Sedalia Amending Article II of Chapter 12 of the Code of the City of Sedalia, Missouri to add Subdivision III for Temporary Business Licenses for Special Event Organizers and Vendors

Sedalia has always been a prime location for special events and the momentum is getting even stronger! City staff has recognized the need for concise guidelines for both the organizer and vendors as they prepare for their event and this includes specifying what the City requires as far as business licensure.

The recommended changes to this ordinance include lowering the organizer's event fee from \$75 to \$25. This fee applies to anyone hosting a large special event not located on their own business premises. Parade organizers will not be required to pay the event fee.

Three different stages of business development were considered with the creation of the City's special event vendor license; from novice to seasoned business owner. There are exemptions to needing a special event vendor license and these exemptions are listed on the vendor application as easy reference for both the vendor and organizing group.

By defining the requirements for special events within the city, we look forward to streamlining the planning process for event organizers and vendors. Our goal is to give everyone more time to enjoy their event and less time worrying over the event process.

**CITY COUNCIL
OF THE CITY OF SEDALIA, MISSOURI**

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEDALIA, MISSOURI,
STATING FACTS AND REASONS FOR THE NECESSITY TO AMEND AND INCREASE
THE CITY'S ANNUAL BUDGET FOR FISCAL YEAR 2024.**

WHEREAS, Section 67.010 of the Revised Statutes of Missouri requires each political subdivision of the State of Missouri ("State") to prepare an annual budget and establishes the requirements for that budget; and

WHEREAS, the City of Sedalia, Missouri ("City"), is a city of the third classification created pursuant to Chapter 77, RSMo, and is a political subdivision of the State of Missouri; and

WHEREAS, the City Council of the City adopted and approved the City's annual budget for Fiscal Year 2023 in accordance with the requirements of Section 67.010, RSMo, by Ordinance No. 11535 on March 21, 2022, and

WHEREAS, Sections 67.030 and 67.040 authorize and provide a procedure for the City Council to amend the City's annual budget to increase expenditures in any fund; and

WHEREAS, expenses for City's operations for Fiscal Year 2024 have been higher than budgeted, but do not exceed revenues plus the City's unencumbered balance brought forward from previous years; and

WHEREAS, the City Council of the City desire to state the facts and reasons necessitating an amendment to increase certain expenditures in the Fiscal Year 2024 annual budget.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEDALIA, MISSOURI, AS FOLLOWS:

Section 1. Expenditures from the City's General Fund must be increased by a total of \$23,383.59 above the amount authorized in the adopted annual budget for Fiscal Year 2024. An amendment to increase said budget is necessary for the following facts and reasons:

- A. Increase Building Maintenance position from part-time to full-time.

Section 2. This Resolution shall take effect immediately upon its execution by the Mayor or otherwise as provided by law.

PASSED by the City Council of the City of Sedalia, Missouri, on September 5, 2023

Presiding Officer of the Council

ATTEST: _____
Jason S. Myers, City Clerk

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE BUDGET FOR THE FISCAL YEAR 2023-2024 REGARDING INCREASING BUILDING MAINTENANCE POSITION FROM PART-TIME TO FULL-TIME.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI as follows:

Section 1. The 2023-2024 fiscal year budget beginning April 1, 2023 and ending March 31, 2024 is hereby amended to modify certain budgeted line items as they appear on the attached schedule and made a part hereof as Exhibit A as if fully set out herein.

Section 2. This ordinance shall be in full force and effect from and after its passage and approval.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 5th day of September 2023.

Presiding Officer of the Council

Approved by the Mayor of said City this 5th day of September 2023.

Andrew Dawson, Mayor

ATTEST:

Jason S. Myers
City Clerk

Exhibit A
City of Sedalia
FY24 Budget Amendment 9/5/2023 Building Maintenance Personnel

Account / Description	Current Budget	Change	Amended Budget	Comments
Expenditures / Uses of Funds				
10-17-101-00 Bldg Maint Salaries	194,889.71	14,604.60	209,294.31	Moving position from PT to FT
10-17-105-00 Bldg Maint LAGERS	28,849.80	2,234.50	31,084.30	Moving position from PT to FT
10-17-107-00 Bldg Maint Emp Insurance	37,894.56	4,667.60	42,362.36	Moving position from PT to FT
10-17-106-00 Bldg Maint SS/Medicare Taxes	14,977.81	1,117.25	16,095.06	Moving position from PT to FT
10-17-108-00 Bldg Maint Work Comp	5,872.26	759.44	6,631.70	Moving position from PT to FT
Total Expenditure Change		<u>23,383.59</u>		
		<u>(23,383.59)</u>		Net Increase (Decrease) In Projected Fund Balance

**CITY COUNCIL
OF THE CITY OF SEDALIA, MISSOURI**

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEDALIA, MISSOURI,
STATING FACTS AND REASONS FOR THE NECESSITY TO AMEND AND INCREASE
THE CITY'S ANNUAL BUDGET FOR FISCAL YEAR 2024.**

WHEREAS, Section 67.010 of the Revised Statutes of Missouri requires each political subdivision of the State of Missouri ("State") to prepare an annual budget and establishes the requirements for that budget; and

WHEREAS, the City of Sedalia, Missouri ("City"), is a city of the third classification created pursuant to Chapter 77, RSMo, and is a political subdivision of the State of Missouri; and

WHEREAS, the City Council of the City adopted and approved the City's annual budget for Fiscal Year 2023 in accordance with the requirements of Section 67.010, RSMo, by Ordinance No. 11535 on March 21, 2022, and

WHEREAS, Sections 67.030 and 67.040 authorize and provide a procedure for the City Council to amend the City's annual budget to increase expenditures in any fund; and

WHEREAS, expenses for City's operations for Fiscal Year 2024 have been higher than budgeted, but do not exceed revenues plus the City's unencumbered balance brought forward from previous years; and

WHEREAS, the City Council of the City desire to state the facts and reasons necessitating an amendment to increase certain expenditures in the Fiscal Year 2024 annual budget.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEDALIA, MISSOURI, AS FOLLOWS:

Section 1. Expenditures from the City's General Fund must be increased by a total of \$1,200 above the amount authorized in the adopted annual budget for Fiscal Year 2024. An amendment to increase said budget is necessary for the following facts and reasons:

- A. PW Admin Conference Room upgrades,
- B. Reducing Car Allowance to cover costs due to Interim Public Works Director.

Section 2. This Resolution shall take effect immediately upon its execution by the Mayor or otherwise as provided by law.

PASSED by the City Council of the City of Sedalia, Missouri, on September 5, 2023

Presiding Officer of the Council

ATTEST: _____
Jason S. Myers, City Clerk

BILL NO. _____

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE BUDGET FOR THE FISCAL YEAR 2023-2024
REGARDING PUBLIC WORKS CONFERENCE ROOM UPGRADES**

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF
SEDALIA, MISSOURI** as follows:

Section 1. The 2023-2024 fiscal year budget beginning April 1, 2023 and ending March 31, 2024 is hereby amended to modify certain budgeted line items as they appear on the attached schedule and made a part hereof as Exhibit A as if fully set out herein.

Section 2. This ordinance shall be in full force and effect from and after its passage and approval.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 5th day of September 2023.

Presiding Officer of the Council

Approved by the Mayor of said City this 5th day of September 2023.

Andrew L. Dawson, Mayor

ATTEST:

Jason S. Myers
City Clerk

Exhibit A
City of Sedalia
FY24 Budget Amendment 9/5/2023 PW Conference Room Upgrades

Account / Description	Current Budget	Change	Amended Budget	Comments
Revenues / Source of Funds				
10-10-211-00 PW Admin Car Allowance	3,400.00	(1,200.00)	2,200.00	Funds not used due to Interim Director
Total Revenue Change		<u>(1,200.00)</u>		
Expenditures / Uses of Funds				
10-10-244-04 PW Admin Supplies Office/Janitor/Other	900.00	1,200.00	2,100.00	Public Work Conference Room Upgrades
Total Expenditure Change		<u>1,200.00</u>		
		<u><u>1,200.00</u></u>		Net Increase (Decrease) in Projected Fund Balance



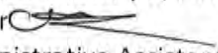
Let's Cross Paths

City of Sedalia

200 S. Osage

Sedalia, MO 65301

(660) 827-3000 www.sedalia.com

To: Kelvin Shaw, City Administrator and Jessica Pyle, Finance Director
Through: Chris Davies, Public Works Director 
From: Elizabeth Nations, Executive Administrative Assistant
Date: August 16, 2023
Subject: Reallocation of Current Year Funds-Upgrades to Public Works Conference Room

The Public Works Department is requesting reallocation of current year funds for upgrades to the Public Works Conference Room. The Public Works Conference Room needed additional network resources, hardware/software for video conferencing and tables/shelves for the required hardware in order for it to be a functioning conference room. Line item 10-10-244-04 Supplies Office/Janitor/Other was originally budgeted the amount of \$900.00; the cost of the supplies for the conference room will cause this line item to go over the budgeted amount. Public Works is requesting to transfer \$1200.00 from line item 10-10-211-00 Car Allowance, as currently the allowance is not being used. There will still be a balance in the 10-10-211-00 line item should the position be filled.

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE APPROVING AND ACCEPTING A QUOTE FOR THE PURCHASE OF BLOWERS FOR THE CENTRAL WASTEWATER TREATMENT PLANT.

WHEREAS, the City of Sedalia, Missouri has received a proposal from FTC Equipment, LLC for the purchase of blowers for the Central Wastewater Treatment Plant; and

WHEREAS, under the proposal, the City of Sedalia, Missouri shall pay FTC Equipment, LLC the sum of Four Hundred Eighty Thousand Two Hundred and Ten Dollars (\$480,210.00) as more fully described in the quote attached to this Ordinance and incorporated by reference herein.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI as follows:

Section 1. The Council of the City of Sedalia, Missouri hereby approves and accepts the Quote by and between the City of Sedalia, Missouri and FTC Equipment, LLC as the quote has been proposed.

Section 2. The Mayor or City Administrator are authorized and directed to execute and the City Clerk is hereby authorized and directed to attest and fix the seal of the City of Sedalia, Missouri on the quote in substantively the same form and content as the quote has been proposed.

Section 3. The City Clerk is hereby directed to file in his office a duplicate or copy of the quote after it has been executed by the parties or their duly authorized representatives.

Section 4. This Ordinance shall be in full force and effect from and after its passage and approval.

Read two times by title, copies of the proposed Ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 5^h day of September, 2023.

Presiding Officer of the Council

Approved by the Mayor of said City this 5^h day of September, 2023.

Andrew L. Dawson, Mayor

ATTEST:

Jason S. Myers, City Clerk



QUOTATION

Attn: Kelvin Shaw
 Company: Sedalia, City of
 Ph No.: (660) 827-3000
 E-Mail: kshaw@sedalia.com

From: Ryan Quick
 Company: FTC Equipment, LLC
 Ph No.: (816) 686-1915
 E-Mail: ryanq@ftcequipment.com

Prepared By: Sydney Fitchett
 Ph No.: (816) 833-7200

Subject: Aeration Upgrade

Quote No.	2023-Q046B-R1
DATE	7/18/2023
Prices are in USD	
CPT: Sedalia, MO	
Sulzer's Standard Distributor Commercial Terms Apply	
Delivery: To Be Advised on Notice to Proceed	
Submittals: 2 - 4 weeks	
Validity: 30 Days	

Item	Qty	Description	Subtotal
1		High Speed Turbo Blowers	
		Configuration is 2 operating plus 1 standby	
	3	Turbo Compressor HST 20-4500-1-U150-48, 480/3/60	
	3	Ethernet/IP Communication	
	1	Master Control Unit (MCU)	
		Inlet Accessories	
	3	Integral Inlet Filter	
	3	Inlet Silencer (integral with blower unit)	
		Outlet Accessories	
	3	Outlet Silencer (integral with blower unit) - ANSI 12"	
	3	Outlet Flexible Joint Steel - ANSI 12" x ANSI 12"	
	3	Back Flow Barrier, Dual Flapper Type - Wafer, DN 300/12" ANSI	
	3	Manual Outlet Valve - Wafer, DN 300/12" ANSI	
		Spare Parts	
	3	Cabinet Cooling Filter - (2 / blower)	
	3	Inlet Filter Cartridge - Integral (3 / blower)	
		Factory Testing	
	3	Non-Witness Testing - Per Factory Standard	
	3	Additional Test Points 1 to 8 - Per Factory Standard	
	3	Balancing Report	
	3	Hydrostatic Pressure Test Certificate	
	3	Factory Certificates	
	3	Noise Certificate	
	3	Transport Packaging by Sea	
	3	Accessories Packaging	
2		Start-Up Assistance & Training - Warranty - Freight	
	1	Commissioning (Start up & Training) for HST, 3 Days On Site	
	1	Commissioning (Start up & Training) for MCU, 3 Days On Site	
	3	Standard Warranty (2 years)	
	1	Freight, USA to Sedalia, MO	



QUOTATION

Attn: Kelvin Shaw
 Company: Sedalia, City of
 Ph No.: (660) 827-3000
 E-Mail: kshaw@sedalia.com

From: Ryan Quick
 Company: FTC Equipment, LLC
 Ph No.: (816) 686-1915
 E-Mail: ryanq@ftcequipment.com

Prepared By: Sydney Fitchett
 Ph No.: (816) 304-3897

Subject: Aeration Upgrade

Quote No.
2023-Q046B-R1
DATE
7/18/2023
Prices are in USD
CPT: Sedalia, MO
Sulzer's Standard Distributor Commercial Terms Apply
Delivery: To Be Advised on Notice to Proceed
Submittals: 2 - 4 weeks
Validity: 30 Days

Item	Qty	Description	Subtotal
		Please note that start-up trips quoted above assume all blowers quoted will be installed and prepared for start-up at the time of the first visit.	
		Quoted commissioning does not take into consideration a phased or sequenced start-up unless otherwise noted and is not intended for project management or project timeline purposes. Any defects in Sulzer blower's material or craftsmanship that would require additional start-up days or trips will be done at the expense of Sulzer. Any delays in start-up due to influences outside of Sulzer's control that would require additional field services will be billed at a rate of \$2,400 per day.	
		Additionally, note that Start-Up Assistance & Training & Freight must be included in the final price. These items can not be discounted nor commissioned. Additional Field Services are available at \$2,400.00/day	
		Total Air Flow Range (SCFM): 5,400	
		Differential Pressure (psi): 8.90	
		Altitude (ft ASL): 801	
		Inlet pressure (psia): 13.68	
		Inlet pressure losses (psi): 0.6	
		Process air inlet temp. range (°F): 0 to 100	
		Relative humidity range (%): 36 to 50	
		Site Voltage / Phase / Freq: 480/3/60	
		SULZER ABS will provide the following Type of MCU for this project: A-B CompactLogix PLC and 7" PanelView Plus7 touch screen interface The above MCU shall include the following elements:	
		1) MCU Enclosure, NEMA 4 sheet steel.	
		2) Allen Bradley PLC containing the software to control the HST Blowers	
		3) MCU includes 16 Digital Inputs, 16 Digital Outputs, 4 Analog Inputs, 2 Analog Outputs, 24 VDC Power Supply and UPS @ 3.4 AH	
		4) A-B Ethernet Communications between the PLC and HMI and for Inter-PLC/SCADA communications using CAT5/6 cabling. CAT 5/6 cabling by others. No Fiber Optic Equipment included.	
		5) Ethernet/IP communications between the MCU and the HST Blowers	
		6) Allen Bradley 8 Port Unmanaged Ethernet Switch	
		7) Manifold Pressure Control (Pressure Monitoring Device not included)	
		8) Control of a maximum of Six (6) HST Blowers using a PID controller	
		Total Project NET Price to the City of Sedalia	\$ 480,210.00

TECHNICAL QUOTATION REMARKS SULZER TURBOCOMPRESSOR HST

Each Sulzer HST Turbocompressor is offered with the following standard package features and accessories included.

- 1) High Speed Unit including with Impeller, Motor, Labyrinth Seal, Magnetic Bearing System mounted on a skid
- 2) Temperature sensors for inlet and outlet, motor, VFD & MBC
- 3) Pressure sensors for inlet and outlet
- 4) Differential pressure switch for inlet filter high pressure notification
- 5) Built in flow (via algorithm) and speed measurement
- 6) Volute with Inlet & Outlet flanges
- 7) Magnetic Bearing Controller, MBC-12
- 8) High Performance Vacon NX VFD
- 9) RFI Filter & AC Choke
- 10) Blow Off Valve, electro-pneumatically controlled plug type
- 11) Control Cabinet with power interlock switch.
- 12) Control Cabinet with local detachable Keypad or with full HMI undetachable Display.
- 13) Acoustic Noise Enclosure (see appendix for guaranteed dB(A))
- 14) UPS for Magnetic Bearing Controller
- 15) Technical Specification, Cut Sheets, Installation Manual, Commissioning, Manual, Operators Manual, Layout Drawings & Accessory Drawings

Factory Performance Test, with each blower, non-witnessed, in conformance with abridged ISO 5389:1992 -Turbocompressors, VDI 2045:1993 – Acceptance and Performance Tests on Turbocompressors & Displacement Compressors. Optional full ISO 5389, ASME PTC-10, or ASME PTC-13 in addition to optional Witness Test.

TERMS AND CONDITIONS: Sulzer Standard Terms & Conditions apply.

TECHNICAL QUOTATION REMARKS SULZER TURBOCOMPRESSOR HST

Comments & Exceptions:

- 1) Above items only; additional accessories available upon request.
- 2) No special tools are required
- 3) Sulzer's standard product is offered.
- 4) Anchor bolts are not included
- 5) Supply and installation of interconnecting communications cabling between each turbocompressor and the MCU (if supplied).
- 6) Installation of compressor units, blower accessories and associated pipe work
- 7) Supply and installation of electrical power and signal cables to each turbocompressor and the MCU (if supplied)
- 8) Provision of any further instrumentation other than that contained within each turbocompressor or the MCU (if supplied). This also excludes the pressure, flow or D.O. transducer required to generate the 4-20ma signal for compressor control.
- 9) Pipe insulation as deemed necessary by the client to prevent contact with hot pipes.
- 10) Reasonable access to the site and working area to enable continuous installation.
- 11) Free access to facilities
- 12) The compressors are to be installed in a compressor room constructed by others.
- 13) The compressor room floor will be flat and level to standard civil tolerances.
- 14) That the Sulzer Turbocompressor HST can be off loaded and placed directly into the compressor building
- 15) Cable tray or ducts to each compressor for the communications cabling will be supplied and installed by others.
- 16) The above price does not include sales tax or other costs unless specifically included in this proposal.

This quote and any accompanying documents contain information belonging to Sulzer which is confidential and legally privileged. This information is intended only for the use of the individual or entity to whom this transmission was sent as indicated above. Copying or disseminating this communication without the express permission of Sulzer is prohibited. If you are not the intended recipient, any disclosure, copying, distribution, or action taken in reliance on the contents of the information contained in this transmission is strictly prohibited.

Appendix

- 1) Performance Graph
- 2) Technical Data Sheet
- 3) Turbocompressor Control Schematic
- 4) Communication with Master Control Unit Options (if provided)
- 5) Typical Sulzer Turbocompressor HST layout drawing
- 6) Compressor Test Code Comparison
- 7) Warranty



Let's Cross Paths

City of Sedalia

200 S. Osage


Sedalia, MO 65301

(660) 827-3000 www.sedalia.com

MEMO

TO: Kelvin L. Shaw, City Administrator
 Jessica Pyle, Finance Manager

CC: Jason Myers, City Clerk

FROM: Christopher R. Davies P.E., Public Works Director 

DATE: August 23, 2023

SUBJECT: AUTHORIZATION TO PURCHASE TURBO BLOWERS FOR CENTRAL WWTP

Background:

The City is under a consent order to make improvements the Central WWTP so that it complies with the issued NPDES Permit from DNR. The City engaged the professional services of Burns & McDonnell to do a "Design & Build" for the first phase of the improvements, which was the upgrade to the aeration basin. The improvements include: 1) new mixer, 2) new diffusers, 3) new blowers and building for the blowers; and 4) associated equipment.

Discussion:

As provided in the background, blowers are an essential part of the upgrade to the aeration basin. The blowers provide air into the basin to maintain the processing of the material. Currently the City uses three (3) Positive Displacement (PD) blowers to accomplish this task. There are two options for the City to consider when replacing the blowers: 1) replace in-kind (PD blowers) or 2) Turbo Blowers. The major differences between the two types of blowers are: 1) routine maintenance – Turbo blowers have less moving parts and easier to maintain; 2) Turbo blowers use less electricity since they have variable speed motors and PD blowers have a one speed motor – therefore the Turbo blowers will adjust their speed based on the load that is required.

We asked Burns & McDonnell to compare the differences between the two types of blowers and staff made the recommendation to move forward with the Turbo blowers. Based on the information we had, we contacted FTC Equipment LLC, the City's current contractor for maintenance of pumps and motors for the water/wastewater plants, and asked them to provide a price for the blowers. FTC provided the City with a quotation of \$480,210.00, which, using a direct purchase through FTC is an approximate savings of \$71,000.00 to the City verses through contracted prices.

Please let me know if you need any additional information or have any questions.

Recommendation:

It is staff's recommendation that City Council approve the purchase of three (3) Turbo Compressors and associated equipment directly from FTC Equipment, LLC for a \$480,210.00.

**CITY COUNCIL
OF THE CITY OF SEDALIA, MISSOURI**

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEDALIA, MISSOURI,
STATING FACTS AND REASONS FOR THE NECESSITY TO AMEND AND INCREASE
THE CITY'S ANNUAL BUDGET FOR FISCAL YEAR 2024.**

WHEREAS, Section 67.010 of the Revised Statutes of Missouri requires each political subdivision of the State of Missouri ("State") to prepare an annual budget and establishes the requirements for that budget; and

WHEREAS, the City of Sedalia, Missouri ("City"), is a city of the third classification created pursuant to Chapter 77, RSMo, and is a political subdivision of the State of Missouri; and

WHEREAS, the City Council of the City adopted and approved the City's annual budget for Fiscal Year 2023 in accordance with the requirements of Section 67.010, RSMo, by Ordinance No. 11535 on March 21, 2022, and

WHEREAS, Sections 67.030 and 67.040 authorize and provide a procedure for the City Council to amend the City's annual budget to increase expenditures in any fund; and

WHEREAS, expenses for City's operations for Fiscal Year 2024 have been higher than budgeted, but do not exceed revenues plus the City's unencumbered balance brought forward from previous years; and

WHEREAS, the City Council of the City desire to state the facts and reasons necessitating an amendment to increase certain expenditures in the Fiscal Year 2024 annual budget.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEDALIA, MISSOURI, AS FOLLOWS:

Section 1. Expenditures from the City's Water Fund must be increased by a total of \$14,950 above the amount authorized in the adopted annual budget for Fiscal Year 2024. An amendment to increase said budget is necessary for the following facts and reasons:

- A. Purchase of electrical cable for well pump repair.

Section 2. This Resolution shall take effect immediately upon its execution by the Mayor or otherwise as provided by law.

PASSED by the City Council of the City of Sedalia, Missouri, on September 5, 2023

Presiding Officer of the Council

ATTEST: _____
Jason S. Myers, City Clerk

BILL NO. _____

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE BUDGET FOR THE FISCAL YEAR 2023-2024
REGARDING PURCHASE OF ELECTRICAL CABLE FOR WELL PUMP REPAIR.**

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF
SEDALIA, MISSOURI** as follows:

Section 1. The 2023-2024 fiscal year budget beginning April 1, 2023 and ending March 31, 2024 is hereby amended to modify certain budgeted line items as they appear on the attached schedule and made a part hereof as Exhibit A as if fully set out herein.

Section 2. This ordinance shall be in full force and effect from and after its passage and approval.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 5th day of September 2023.

Presiding Officer of the Council

Approved by the Mayor of said City this 5th day of September 2023.

Andrew L. Dawson, Mayor

ATTEST:

Jason S. Myers
City Clerk

Exhibit A
 City of Sedalia
 FY24 Budget Amendment 9/5/2023 Water Electrical Cable Purchase Well Pump Repair

Account / Description	Current Budget	Change	Amended Budget	Comments
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Expenditures / Uses of Funds

62-73-353-02	Water Capital Distribution System	1,337,630.00	14,950.00	1,352,580.00	Purchase electrical cable for well pump repair
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Total Expenditure Change

14,950.00

(14,950.00)

Net Increase (Decrease) in Projected Fund Balance



Let's Cross Paths

City of Sedalia

200 S. Osage


Sedalia, MO 65301

(660) 827-3000 www.sedalia.com

MEMO

TO: Kelvin L. Shaw, City Administrator
Jessica Pyle, Finance Manager

CC: Jason Myers, City Clerk

FROM: Christopher R. Davies, Public Works Director 

DATE: August 22, 2023

SUBJECT: AMENDMENT TO WATER – CAPITAL IMPROVEMENTS BUDGET

Background:

The Water Department planned for the repair of the pump for Well #11 in the FY 24 Budget; however, the cost of installing a new electrical cable was not included in the bid.

Discussion:

In preparing the FY 24 Budget for the Water Department, Capital Improvements, staff recommended and City Council approved repair cost for Well #11 for \$75,000. City staff prepared bid specifications for the work and the City received two bids and awarded the bid to the lowest bidder. In preparing the bid, City staff did not account for the need to have to replace the electrical wiring that powers the motor to the pump. The contractor submitted a proposed change order for \$18,000 for the necessary wire. City staff reached out to a local vender (CED) and was able to get a quote for the same wire and same linage of feet for \$14,950. I requested this situation be declared an emergency so the City would save money and not hold up the contractor. I have attached a copy of the email between the City Administrator and myself.

Please let me know if you need any additional information or have any questions.

Recommendation:

City staff recommends the City Council approved the amendment to increase the budget by \$14,950 to purchase electrical cable for the repair of Well #11 pump/motor, declaring an emergency purchase and authorize the City Administrator to sign.

**CITY COUNCIL
OF THE CITY OF SEDALIA, MISSOURI**

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEDALIA, MISSOURI,
STATING FACTS AND REASONS FOR THE NECESSITY TO AMEND AND INCREASE
THE CITY'S ANNUAL BUDGET FOR FISCAL YEAR 2024.**

WHEREAS, Section 67.010 of the Revised Statutes of Missouri requires each political subdivision of the State of Missouri ("State") to prepare an annual budget and establishes the requirements for that budget; and

WHEREAS, the City of Sedalia, Missouri ("City"), is a city of the third classification created pursuant to Chapter 77, RSMo, and is a political subdivision of the State of Missouri; and

WHEREAS, the City Council of the City adopted and approved the City's annual budget for Fiscal Year 2023 in accordance with the requirements of Section 67.010, RSMo, by Ordinance No. 11535 on March 21, 2022, and

WHEREAS, Sections 67.030 and 67.040 authorize and provide a procedure for the City Council to amend the City's annual budget to increase expenditures in any fund; and

WHEREAS, expenses for City's operations for Fiscal Year 2024 have been higher than budgeted, but do not exceed revenues plus the City's unencumbered balance brought forward from previous years; and

WHEREAS, the City Council of the City desire to state the facts and reasons necessitating an amendment to increase certain expenditures in the Fiscal Year 2024 annual budget.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEDALIA, MISSOURI, AS FOLLOWS:

Section 1. Expenditures from the City's Water Fund must be increased by a total of \$20,150 and WPC Fund must be increased by a total of \$20,150 above the amount authorized in the adopted annual budget for Fiscal Year 2024. An amendment to increase said budget is necessary for the following facts and reasons:

- A. Redesign water and wastewater lines for Prairie Hollow for lower cost alternative.

Section 2. This Resolution shall take effect immediately upon its execution by the Mayor or otherwise as provided by law.

PASSED by the City Council of the City of Sedalia, Missouri, on September 5, 2023

Presiding Officer of the Council

ATTEST: _____
Jason S. Myers, City Clerk

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE BUDGET FOR THE FISCAL YEAR 2023-2024 REGARDING REDESIGN OF WATER AND WASTEWATER LINES – PRAIRIE HOLLOW.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI as follows:

Section 1. The 2023-2024 fiscal year budget beginning April 1, 2023 and ending March 31, 2024 is hereby amended to modify certain budgeted line items as they appear on the attached schedule and made a part hereof as Exhibit A as if fully set out herein.

Section 2. This ordinance shall be in full force and effect from and after its passage and approval.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 5th day of September 2023.

Presiding Officer of the Council

Approved by the Mayor of said City this 5th day of September 2023.

Andrew L. Dawson, Mayor

ATTEST:

Jason S. Myers
City Clerk

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING AN AMENDMENT TO TASK ORDER NUMBER ONE FOR REDESIGN OF WATER AND WASTEWATER LINES.

WHEREAS, the City of Sedalia, Missouri has received an Amendment to Task Order #1 from Burns & McDonnell Engineering Company, Inc. for redesign of water and wastewater lines for the Prairie Hollow Subdivision; and

WHEREAS, under the attached amendment, the City of Sedalia, Missouri shall pay the sum and amount of Forty Thousand Three Hundred Dollars (\$40,300.00) to Burns & McDonnell Engineering Company, Inc. for said services as more fully described in the proposed amendment attached to this Ordinance and incorporated by reference herein.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI, as follows:

Section 1. The Council of the City of Sedalia, Missouri hereby approves and accepts the amendment to Task Order #1 by and between the City of Sedalia, Missouri and Burns & McDonnell Engineering Company, Inc. attached hereto in substantively the same form and content as it has been proposed.

Section 2. The City Administrator is authorized and directed to execute and the City Clerk is hereby authorized and directed to attest and fix the seal of the City of Sedalia, Missouri on the amendment in substantively the same form and content as it has been proposed.

Section 3. The City Clerk is hereby directed to file in his office a duplicate or copy of the amendment after it has been executed by the parties or their duly authorized representatives.

Section 4. This ordinance shall be in full force and effect from and after its passage and approval.

Read two times by title, copies of the proposed ordinance having been made available for public inspection in the City Clerk's Office prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 5th day of September, 2023.

Presiding Officer of the Council

Approved by Mayor of said City this 5th day of September, 2023.

Andrew L. Dawson, Mayor

ATTEST:

Jason S. Myers,
City Clerk



**AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT
ENGINEER-OWNER AGREEMENT
TASK ORDER NO. 1**

AMENDMENT No. 1

Date: August 18, 2023

THIS AMENDMENT modifies the Agreement dated February 22, 2023 made by and between **Burns & McDonnell Engineering Company, Inc.**, (hereinafter called ENGINEER), and City of Sedalia, Missouri (hereinafter called OWNER) for the following Project: Prairie Hollow Water and Sewer Main Extension. For good and valuable consideration, the sufficiency of which is acknowledged, the parties agree to make the following changes to their Agreement.

1. The parties agree that the ENGINEER's Scope of Services is amended as follows:

Task 200 – Field Investigations Additional Services

Water and Sewer Main Route Surveys and Right-of-Ways – Additional topographic survey will be performed along a 90-ft swath extending 90 feet west of the eastern boundary of Parcel IDs 0010000 & 002000, owned by the City of Sedalia, a 25-ft swath north from 32nd Street centerline into Parcel ID 005000, owned by Roberta & Richard Smith and Laura Powell, a 25-ft swath south from the northern boundary of Parcel ID 004000, owned by Maurio and Kimberly Jones and Parcel ID 003000, owned by Lynn and Joyce Lutjen. Spot elevations and ground shots will be collected in the field at the proposed low water crossing along the access road as shown in Figure 3. Property line and right-of-way features will be collected along a 90-ft swath extending 90 feet east from the eastern boundary of the Prairie Hollow Development and for the full north-south length of the Prairie Hollow Development; beginning where the southwest corner of Parcel ID 007000 intersects with Sacajawea Road; ending 170-ft south of northern boundary of Parcel ID 006002, owned by Joseph and Sarah Fishcer.

Ownership and Easements – An additional 6 ownership records will be obtained for up to eleven (11) properties within the Project site. Two (2) additional permanent easement and two (2) additional temporary construction easement descriptions shall be prepared, a total of sixteen (16) easement descriptions, for use by OWNER to acquire easements, rights-of-way and/or properties.

Task 400 – Design Phase Additional Services

Alignment Evaluation – Sewer and water main alternative alignment and addition of an access road evaluation shall be completed. Engineer will evaluate alternatives to re-route the sewer and water mains to the west of the Katy Trail within Parcel ID 001000 and 002000. Engineer will develop options to locate an access road to provide maintenance access to the proposed lift station.

Pre-Final Design Updates - After the alignment evaluation is complete, project drawing sheets will be updated to incorporate alignment changes. Access road drawings will be developed and designed to provide maintenance access to the proposed lift station.

2. The following adjustments are made to the ENGINEER'S compensation:

Per Paragraph 2.A.1 of the Agreement Task Order No. 1, the amount of payment shall be increased by the lump sum amount of Forty Thousand Three Hundred Dollars and no cents (\$40,300), for a total lump sum amount of Two Hundred Eighty Two Thousand Two Hundred Sixty Eight Dollars and no cents (\$282,268).

3. The time for completion of ENGINEER's Services is adjusted as follows:

Per Paragraph 3.A of the Agreement Task Order No. 1, the time of service shall be extended by thirty (30) days, for three hundred (300) days to complete the execution of the Task Order.

4. Other changes to the Agreement, if any, are stated below:

None

5. The terms of this AMENDMENT supersede any contrary terms of the Agreement. This AMENDMENT will be deemed a part of, and be subject to, all other terms and conditions of the Agreement. Except as modified above, the Agreement will remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this AMENDMENT the day and year first written above.

THIS AGREEMENT CONTAINS A BINDING ARBITRATION PROVISION, WHICH MAY BE ENFORCED BY THE PARTIES.

OWNER: City of Sedalia, Missouri

ENGINEER: Burns & McDonnell Engineering Company, Inc.

By: _____

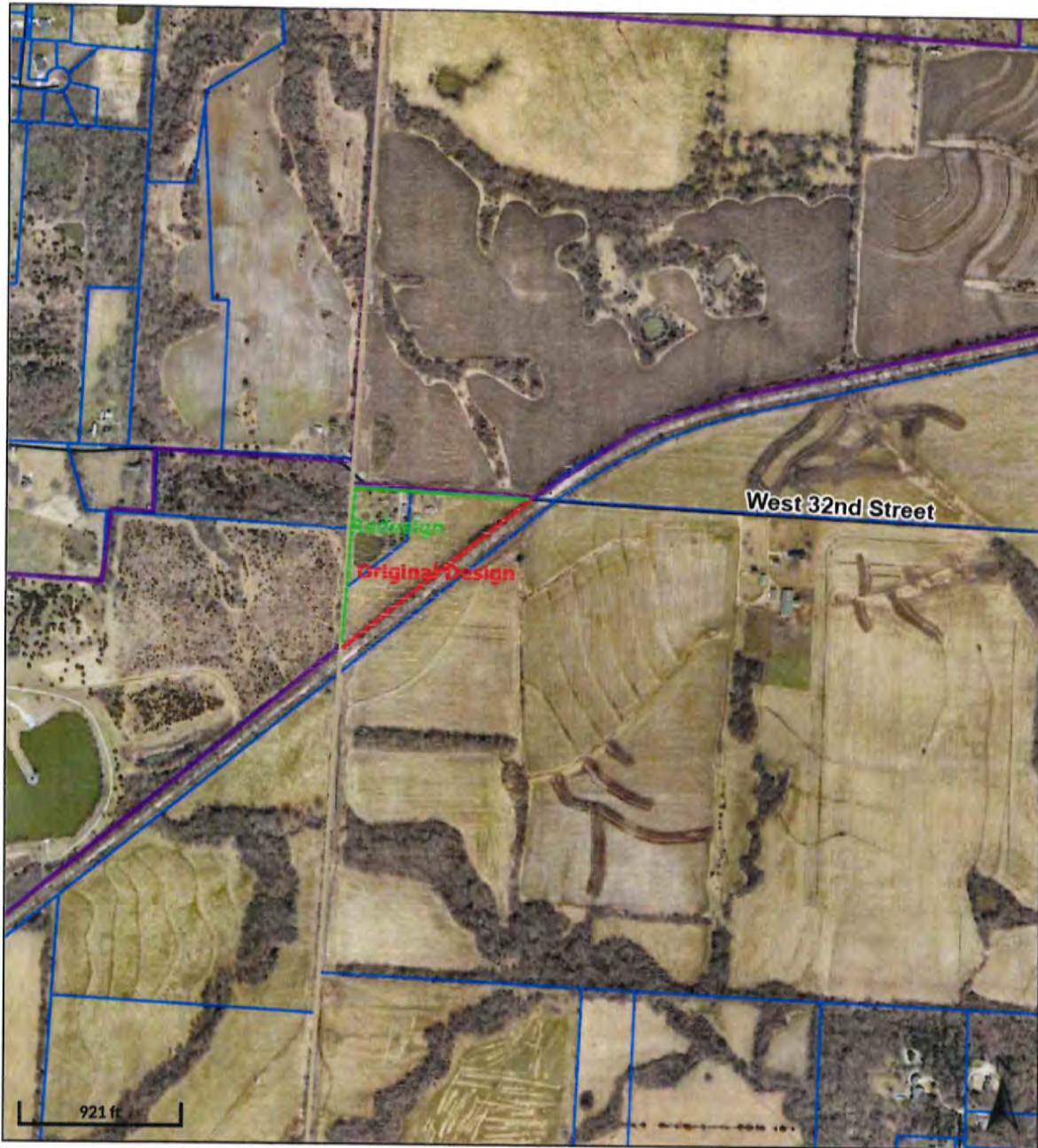
By:  _____

Name: Kelvin L. Shaw

Name: Darin Brickman, P.E.

Title: City Administrator

Title: Vice President



Overview



Legend

-  Political Townships
-  Corporate Limits
-  Parcels
-  Roads

Disclaimer. The information provided on this site is for convenience only and is compiled from recorded deeds, plats, tax maps, surveys, and other public records and data. In the preparation of this site, extensive efforts have been made to offer the most current, correct, and clearly expressed information possible. However, inadvertent errors can occur, and information placed on this site is not intended to replace any official source. The applicable county sources should be consulted for verification of the information provided on these pages. Users are advised that their use of any of this information is at their own risk.

Date created: 8/23/2023

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City of Sedalia

200 S. Osage


Sedalia, MO 65301

(660) 827-3000 www.sedalia.com

MEMO

TO: Kelvin L. Shaw, City Administrator
Jessica Pyle, Finance Manager

CC: Jason Myers, City Clerk

FROM: Christopher R. Davies P.E., Public Works Director 

DATE: August 23, 2023

**SUBJECT: AMENDMENT TO CONTRACT WITH BURNS &
McDONNELL ENGINEERING COMPANY, INC. – REDESIGN
OF WATER AND WASTEWATER LINES – PRAIRIE
HOLLOW AND AMENDMENT TO BUDGET**

Background:

The City is under contract with Burns & McDonnell for the design of a water and wastewater main line extension to serve the future development of Prairie Hollow subdivision and other potential properties because of said extension.

Discussion:

Originally, the concept of extending the water and wastewater lines was to run the lines parallel with the Katy Trail; from where the trail intersects W. 32nd St in a southwest direction for approximately 1,300 feet and then south. After the engineering consultant had, a discussion with Missouri State Parks and the requirements for installing the lines adjacent to the trail the cost of installing the lines would have made the project unaffordable. What made this an unaffordable option was the requirement to encase both lines, with an estimated cost of encasement being \$500k to \$800k. City staff requested the consultant to review other options and design based on an alternative: same starting point (W. 32nd St) headed west approximately 1000 feet, then south 900 feet (please see attached map). The additional cost for design of this option was a Lump Sum price of \$40,300.00. Two (2) original amendments signed by the consulting firm are attached.

If you have any questions or need additional information please feel free to contact me.

Recommendation:

It is staff's recommendation that City Council approve the Amendment to the Contract with Burns & McDonnell for the redesign of the water and wastewater lines for Prairie Hollow Main Line Extension in the amount of \$40,300.00 Lump Sum cost and authorizing Kelvin L. Shaw, City Administrator to sign said amendment. In addition authorization to amend budget for \$40,300.00.

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING AN ANNEXATION AND UTILITY SERVICES AGREEMENT FOR CONNECTION TO THE CITY OF SEDALIA'S WATER DISTRIBUTION SYSTEM.

WHEREAS, The City of Sedalia, Missouri, has received an annexation and utility services agreement from Christopher L. Howell and Christina N. Howell; and

WHEREAS, under the agreement, the City of Sedalia, Missouri agrees to allow Christopher L. Howell and Christina N. Howell to connect property at 1685 Hickory Lane that is located outside of the city limits of Sedalia to the City of Sedalia's water distribution system as more fully described in the proposed agreement attached and incorporated by reference as though the proposed agreement were set forth herein.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI, as follows:

Section 1. The Council of the City of Sedalia, Missouri, hereby approves and accepts the agreement by and between the City of Sedalia, Missouri and Christopher L. Howell and Christina N. Howell in substantively the same form and content as the agreement has been proposed.

Section 2. The Mayor is authorized and directed to execute and the City Clerk is hereby authorized and directed to attest and fix the seal of the City of Sedalia, Missouri, on the document in substantively the same form and content as it has been proposed.

Section 3. The City Clerk is hereby directed to file in his office a duplicate or copy of the document after it has been executed by the parties or their duly authorized representatives and after said agreement has been recorded with the Pettis County Recorder of Deed's office.

Section 4. This ordinance shall take effect and be in full force and effect from and after its passage and approval.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 5th day of September, 2023.

Presiding Officer of the Council

Approved by the Mayor of said City this 5th day of September, 2023.

Andrew L. Dawson, Mayor

ATTEST:

Jason S. Myers
City Clerk

ANNEXATION AND UTILITY SERVICES AGREEMENT

This Agreement (hereinafter "Agreement") entered into this 25 day of Aug, 2023, between the City of Sedalia, Missouri, (hereinafter "City") and Christopher L. Howell and Christina N. Howell (hereinafter "Owners").

RECITALS:

1. Whereas, Owners represent that they are the owners of the following real estate (hereinafter referred as "Owners real estate") located in Pettis County, Missouri:

See attached "Exhibit A" as legal description of property and "Exhibit B" for location of property.

2. Whereas, Owners desire to connect Owners' property to the City's water system for purposes of developing Owner's property; and

3. Whereas, City desires to permit Owners to connect to the City's water system for purposes of developing Owner's property; and

4. Whereas, City desires the right to annex Owners' property if Owners' property becomes contiguous to City's corporate city limits; and

NOW, THEREFORE, for and in consideration of the above-recitals as well as the terms and conditions hereafter, the parties hereby agree as follows:

1. Owners, in exchange for the City's agreement to allow Owners to connect their property to the City's water system, the Owners, on behalf of themselves, their successors, heirs and assigns, hereby conveys unto the City the irrevocable and perpetual right to file on their behalf a Petition of Annexation at any time after annexation becomes possible.

2. City shall allow Owners to connect a water line serving Owners' property to the City's water system, and Owners shall make connection at their expense. Prior to approving the physical connection, Owners shall obtain all necessary easements, if needed, from any other landowners and provide recorded copies to the City, obtain permits for the connection and pay all fees required to connect to the City's water system. City shall provide and install water meter and box for connection of Owners' water service line. Owners shall be responsible for connecting the Owners' water service line from the house to the meter. Owners shall become a utility customer of the City and shall pay all fees and charges established by the City for water service.

3. The Owners shall ensure the water service line serving Owners' property is constructed in compliance with City regulations and standards. Construction of the water service line shall be

inspected by the City as though the property were within the City limits and shall be subject to City approval. Owners agree to bring the new water service line to the City's meter and make connection. Owners shall not be charged for water service until the activation of service with the City of Sedalia.

4. Owners agree to the "out of city limits" fee/cost schedule for services until such time as the Owners' property is annexed into the City of Sedalia.

5. Water service lines serving property other than the Owners' property shall not be connected to the line serving the Owners' property without the City's written consent.

6. To the extent allowed by law, the City may annex Owners' property into the City, without further action of the Owners, after Owners' property becomes contiguous to the corporate limits of the City.

7. Owners irrevocably appoint the City Administrator of Sedalia, Missouri, as its attorney-in-fact for the sole purpose of presenting a verified petition requesting annexation of Owners' property to the City Council of Sedalia, Missouri, IF AND WHEN the property becomes contiguous and compact to the city limits of the City of Sedalia, Missouri. The City Administrator may exercise this power of attorney at any time after Owners' property becomes contiguous to the corporate limits of the City. Owners on their behalf, and on behalf of their heirs, successors and assigns do hereby waive any notice of the filing of the petition, do hereby consent to the granting of the petition, and do hereby waive any objections, statutory or otherwise, to the annexation of the property into the City of Sedalia. Owners do hereby authorize the City to take whatever action necessary to complete the annexation of this property. Owners' consent to such future annexation of the Property is irrevocable.

8. The parties hereto agree that this Agreement shall be recorded, in the real estate records of the Office of Recorder of Deeds of Pettis County, Missouri, and that the obligations and conditions of this Agreement shall run with the Property and shall be binding upon all future owners and users of the Property. Owners, on their own behalf and on behalf of all such future owners of the Property hereby agree that each purchaser, assignee or transferee of an interest in the Property, or any portion thereof, will be obligated and bound by the terms of this Agreement. Owners, on their own behalf and on behalf of all future owners of the Property, acknowledges that they and /or future owners of the Property shall be responsible for payment of all properly billed fees for water service as established by the City of Sedalia. Owners' liability contained in this paragraph 8 shall terminate when Owners have transferred their ownership interest in Owners' property to a successor owner, at which time, the successor owner shall be responsible for payment of all properly billed fees for water service as established by the City of Sedalia.

9. Alternatively, if requested by the City Administrator, Owners, their successors, assigns and heirs shall, within such time as specified by the City Administrator, submit a verified petition requesting annexation of the Owners' property to the City Clerk for presentation to the City Council of Sedalia, Missouri. The City Administrator may request Owners to present an annexation petition at any time after Owners' property becomes contiguous to the corporate limits of the City. The provisions of this paragraph shall be enforceable by specific performance.

10. Owners shall give a copy of this Agreement to the person or persons who buy the Owners' property.

11. If Owners fail to comply with any of the provisions of this Agreement, or repudiate the

terms of this Agreement, City may terminate water service to Owners' property and disconnect the utility lines serving Owners' property from the City's water system. City shall give Owners six months prior written notice of its intent to terminate service.

12. This Agreement is not intended to confer any rights or remedies on any person other than the parties.

13. The benefits and burdens of this Agreement are intended to attach to and run with the land and shall be binding on and inure to the benefit of the parties and their respective legal representatives, successors, heirs and assigns. All persons claiming under the parties shall conform to and observe the provisions of this Agreement.

14. This Agreement shall be recorded in the office of the Pettis County Recorder of Deeds at the City's expense.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year first above written.

CITY OF SEDALIA, MISSOURI

By: _____

Andrew Dawson, Mayor

ATTEST:

Jason Myers, City Clerk

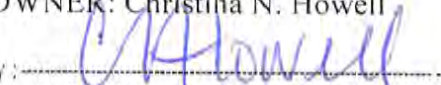
OWNER: Christopher L. Howell



By: _____

Christopher L. Howell, Owner

OWNER: Christina N. Howell



By: _____

Christina N. Howell, Owner

On the _____ day of June, 2023 before me appeared _____, to me personally known, who, being by me duly sworn, did say that he is the Mayor of the City of Sedalia, Missouri, and that the seal affixed to the foregoing instrument is the corporate seal of the City and that this instrument was signed and sealed on behalf of the City by authority of its City Council and the Mayor acknowledged this instrument to be the free act and deed of the City.

IN TESTIMONY WHEREOF, I have hereunto set by hand and affixed my official seal my office in Sedalia, Pettis County, Missouri, the day and year first above written.

By: _____
Andrew Dawson, Mayor

ACKNOWLEDGMENT BY OWNER, CORPORATION OR ASSOCIATION

STATE OF MISSOURI)
) ss
COUNTY OF PETTIS)

On the day 25 of Aug, 2023, before me appeared Christopher L. Howell and Christina N. Howell, to me personally known, who, being by me duly sworn, did say that he is the Owner of 1685 Mickey Ln and that said instrument was signed by him and acknowledged the said instrument to be a free act and deed of Christopher C.N. Howell

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal in the County and state aforesaid the day and year first above written.



Janeice D. Dodick
Notary Public

Exhibit A

See Attached plat recorded as Document _____ in the Pettis County Recorder of Deeds.



* 2 0 1 8 - 3 7 0 0 2 *

2018-3700

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07/31/2018 11:12:40AM
PAGES: 2

BARBARA CLEVINGER
RECORDER OF DEEDS
PETTIS COUNTY, MO

MISSOURI WARRANTY DEED

THIS INDENTURE, made on this 30th day of July, 2018, by and between

CHERYL L. HEEREN, a single person of the County of Pettis, State of Missouri, hereinafter referred to as "Grantor",

and

CHRISTOPHER L. HOWELL and CHRISTINA N. HOWELL, husband and wife, of the County of Pettis, State of Missouri hereinafter referred to as "Grantees".

The mailing address of the Grantees is 1685 Hickory Lane Sedalia, MO 65301.

WITNESSETH, THAT THE SAID GRANTOR, in consideration of the sum of Ten Dollars (\$10.00) and other good and valuable consideration to it paid by the said GRANTEES (the receipt of which is hereby acknowledged) does, by these presents, GRANT, BARGAIN and SELL, CONVEY and CONFIRM unto the GRANTEES, their heirs and assigns, the following described lots, tracts or parcels of land, lying, being and situate in the County of Pettis and State of Missouri, to-wit:

ALL OF LOT TWENTY SIX (26) IN WEST WALNUT HILLS SUBDIVISION, A SUBDIVISION IN PETTIS COUNTY, MISSOURI.

"Subject to easements apparent or of record and restrictions, if any."

NOTE: DALE R. HEEREN died December 7, 2016 in Pettis County, Missouri. He and CHERYL L. HEEREN were married continuously and never divorced until the date of his death.

TO HAVE AND TO HOLD, the premises aforesaid, with all and singular the rights, privileges, appurtenances and immunities thereto belonging or in anywise appertaining unto the said Grantees and unto their heirs and assigns forever; the said Grantor hereby covenanting that she is lawfully seized of an indefeasible estate in fee of the premises herein conveyed; that she has good right to convey the same, that the said premises are free and clear from any encumbrance done or suffered by her or those under whom she claims; and that she will warrant and defend the title to said premises unto the said Grantees and unto their heirs and assigns forever, against the lawful claims and demands of all persons whomsoever.

IN WITNESS WHEREOF, the said Grantor has hereunto set her hand and seal the day and year above written.



CHERYL L. HEEREN

18071010

7/31/18

State of Missouri
County of Pettis

On this the 30th day of July, 2018, before me, personally appeared CHERYL L. HEEREN, a single person, known to me to be the person who executed the foregoing instrument, and acknowledged to me that she executed the same for the purposes therein stated.

In Testimony Whereof, I have hereunto set my hand and affixed my official seal the day and year last above written.


Notary Public
My Commission Expires



STEPHANIE L. WOOLDRIDGE
My Commission Expires
February 7, 2022
Pettis County
Commission #14932201

18071010

Exhibit B



Overview



Legend

-  Political Townships
-  Corporate Limits
-  Parcels
-  Roads

Parcel ID	141011000017000	Alternate ID	n/a	Owner Address	HOWELL, CHRISTOPHER L & CHRISTINA N
Sec/Twp/Rng	11/45/22	Class	Residential		1685 HICKORY LN
Property Address	1685 HICKORY LN	Acres	0.62		SEDALIA, MO 65301-8926
	SEDALIA				
District	R004				
Brief Tax Description	LOT 26 WEST WALNUT HILLS				
	<i>(Note: Not to be used on legal documents)</i>				

Disclaimer. The information provided on this site is for convenience only and is compiled from recorded deeds, plats, tax maps, surveys, and other public records and data. In the preparation of this site, extensive efforts have been made to offer the most current, correct, and clearly expressed information possible. However, inadvertent errors can occur, and information placed on this site is not intended to replace any official source. The applicable county sources should be consulted for verification of the information provided on these pages. Users are advised that their use of any of this information is at their own risk.

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Let's Cross Paths

City of Sedalia

200 S. Osage

Sedalia, MO 65301

(660) 827-3000 www.sedalia.com

To: Kelvin Shaw, City Administrator
Through: Chris Davies, Public Works Director 
From: Elizabeth Nations, Executive Administrative Assistant
Date: August 25, 2023
Subject: Annexation Agreement for Water Service

Please find attached an annexation agreement between the City of Sedalia and Christopher L. and Christina N. Howell for the property now addressed as 1685 Hickory Lane. Mr. and Mrs. Howell are requesting connection to the City's water distribution system and has agreed to pay the "out of City limits" rates until such time as the property is annexed into the City.

The agreement is written to allow the City to disconnect the water line should Mr. and Mrs. Howell not complete the annexation process. Mr. and Mrs. Howell have already signed and had notarized the agreement.

Thank you for your consideration of the request.

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING AND ACCEPTING AN AMENDMENT TO THE SCHOOL RESOURCE OFFICER COOPERATIVE AGREEMENT.

WHEREAS, the City of Sedalia, Missouri, has received proposed amendments to the School Resource Officer Cooperative agreement with Sedalia School District #200; and

WHEREAS, under the agreement, the Sedalia Police Department accepts the amendments to the School Resource Officer Program with said School District as more fully described in the proposed agreement attached and incorporated by reference herein.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI as follows:

Section 1. The Council of the City of Sedalia, Missouri, hereby authorizes the cooperative agreement by and between the City of Sedalia, Missouri, Sedalia Police Department and Sedalia School District #200 for a School Resource Officer Program as the agreement has been proposed and attached hereto.

Section 2. The Mayor and Chief of Police are authorized and directed to execute and the City Clerk is hereby authorized and directed to attest and fix the seal of the City of Sedalia, Missouri, on the agreement in substantively the same form and content as the agreement has been proposed.

Section 3. The City Clerk is hereby directed to file in his office a copy of the agreement after it has been executed by the parties or their duly authorized representatives.

Section 4. This ordinance shall be in full force and effect from and after its passage and approval.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 5th day of September, 2023.

Presiding Officer of the Council

Approved by the Mayor of said City this 5th day of September, 2023.

Andrew L. Dawson, Mayor

ATTEST:

Jason S. Myers
City Clerk



Sedalia Police Department & Sedalia School District #200
School Resource Officer Cooperative Agreement

WHEREAS, CITY OF SEDALIA, MISSOURI (hereinafter "City") and the **SEDALIA SCHOOL DISTRICT #200** (hereinafter "District") mutually desire to enter into an Agreement whereby the **SEDALIA POLICE DEPARTMENT** (hereinafter "Police Department") will provide and manage a School Resource Officer (hereinafter "SRO") program within the District, and whereas the parties further desire to set forth the specific terms and conditions of the services to be performed and provided:

NOW THEREFORE, the parties hereto agree as follows:

I. Term of Agreement

- A. The term of this Agreement commences on August 1st, 2023, and ends on July 31, 2024. The agreement may be renewed on an annual basis, provided that it is approved by each party in accordance with the requirements of law and policy applicable to each. All parties recognize the necessity of mutual, annual review of this agreement in order to make any necessary adjustments to the terms and conditions, including the compensation paid by the District to the City.

II. Employment and Assignment of SRO

- A. The Police Department agrees to employ one SRO. The SRO shall be an employee of the Police Department and shall be subject to the administration, supervision, and control of the Police Department and City, except as such administration, supervision and control are subject to the terms and conditions of the Agreement.
- B. The Police Department agrees to provide and pay the SRO's salary and employment benefits in accordance with the applicable salary schedules and employment practices of the City, including but not necessarily limited to: sick leave, annual leave, retirement compensation, disability, salary continuation, workers compensation, life insurance, dental insurance, and medical/hospitalization insurance. The SRO shall be subject to all other personnel policies and practices of the City and the Police Department except as such policies or practices may have to be modified to comply with the terms and conditions of this Agreement. Any changes to salary and/or benefits for the SRO shall be at the discretion of the City but will be made after consultation with the District.
- C. The Police Department, in its sole discretion, shall have the power and authority to hire, discharge and discipline the SRO. However, the Police Department will consider any reasonable request of the District to replace the SRO. The District will have input

into the selection process to fill an SRO position. See section XVIII: Evaluation for the evaluation of SROs.

- D. The SRO shall be assigned to the District by the Police Department and the duties of the SRO are at the discretion of the Superintendent of Schools or designee.
- E. The Police Department, in the interest of public safety, reserves the right to recall SROs without notice in cases of emergency conditions, to perform other police duties until those conditions are controlled.
- F. The SRO shall be assigned to the District throughout the school year for ten months. Requests for SRO services outside of the regular school year during portions of June, July, and August will be made to the Police Department by the District providing, at minimum, a 2 week notice for any event requiring services.
- G. In the event the SRO is absent from work, the SRO shall notify both his/her supervisor in the Police Department and the principal(s) of the school(s) to which the SRO is assigned. Requests for personal or professional leave should be made at least five days, outside of emergencies, in advance to the Police Department and to the District.
- H. While assigned to the District, the SRO will adhere to its policies, expectations and procedures and will report directly to the principal or designee in the building(s) to which the SRO is assigned.
- I. The SRO may be required to attend meetings and other events by the District.

III. Supplies and Equipment

- A. The Police Department agrees to provide the SRO with the following:
 - 1. Standard uniform and uniform accessories;
 - 2. A standard patrol vehicle for which the Police Department agrees to:
 - a. Provide all necessary maintenance;
 - b. Pay for gasoline, oil, replacement tires and other expenses associated with its operation;
 - c. Purchase and maintain comprehensive general auto liability insurance; and,
 - 3. Firearm(s) and other standard law enforcement equipment.
- B. The District agrees to provide the SRO with the following:
 - 1. The usual and customary office supplies and forms required in the performance of duties; and

2. A work space within one of the schools provided with SRO services that is equipped with a landline phone offering an internal extension.

IV. Payment

- A. District agrees to pay the City the yearly amount of \$45,000.00 for the services of one SRO
- B. District agrees to pay the City for any overtime premium incurred due to events outside normal school hours at 100% the SRO's overtime rate for actual hours worked; provided, however, that the District shall be responsible for overtime only if the overtime is directly and primarily attributable to hours worked for the District, based on a 40-hour workweek; and further provided that the District shall not be responsible for holiday or weekend premiums if such premiums exist.
- C. An invoice for each month shall be issued to the District by the City. Payment by the District shall be made within 45 days of the District's receipt of the invoice, unless the Board of Education meeting at which such payment would be approved is postponed or cancelled beyond the 45-day period.

V. Basic Qualifications for a School Resource Officer (SRO)

- A. A commissioned officer;
- B. At least two years of law enforcement experience (preferred);
- C. Shall possess a sufficient knowledge of the applicable Federal and State laws, City Ordinances, and Board of Education policies and regulations;
- D. Shall be capable of conducting criminal investigations;
- E. Shall possess even temperament and set a good example for students; and,
- F. Shall possess communication skills that would enable the officer to function effectively within the school environment.
- G. Shall become state certified by attending and completing a 40-hour Basic SRO course.
- H. Should become a certified DARE instructor by attending and completing the required DOT course, if required.

VI. Duties of a School Resource Officer (SRO)

- A. Provide safety services to students, staff and visiting members of the public for 8 hours during each school day. Times may differ depending upon need, but are understood to be maintained at minimum between the hours of 7:15am and 3:15pm each day school is in session;
- B. Provide classroom instruction to students in the **DARE** instructional program, if assigned as a DARE instructor;
- C. Engage in regular and proactive interactions while maintaining visibility with students during the school day;
- D. To protect lives and property of the citizens and public school students of the District;
- E. To enforce Federal, State, and Local statutes and ordinances, and to assist school officials with the enforcement of Board of Education Policies and Administrative Regulations regarding student and(or) staff(citizen) conduct as needed;
- F. To investigate criminal activity committed on or adjacent to school property;
- G. To counsel students in special situations, such as students suspected of engaging in criminal misconduct, when requested by school principal or by the parents of a student;
- H. Respond to unauthorized persons on school property;
- I. Serve as liaison between the school and other police agencies, investigative units, or juvenile justice authorities when necessary and consistent with applicable civil rights laws and privacy laws;
- J. Developing and expanding crime prevention efforts for students and staff;
- K. Respond to reports from school administrators of controlled substances (see "Controlled Substances");
- L. To answer questions and conduct classroom presentations for students in the law-related education field;
- M. Assist other law enforcement officers with outside criminal investigations concerning students attending the school(s) to which the SRO is assigned;
- N. To provide security for special events or functions, such as sporting events, at the request of the principal or the security specialist (extra-duty compensation may apply);

- O. To provide traffic control during the arrival and departure of students on an as-needed basis, as determined by the Police Department and the District;
- P. The SRO should obtain approval from the school's principal before making contact with a student regarding any criminal investigation, except in extenuating circumstances;
- Q. The SRO shall ensure that the principal or his/her designee is present whenever the SRO speaks with a student in the course of an investigation, except in extenuating circumstances;
- R. Notify the appropriate law enforcement agency and call for backup assistance immediately regarding any dangerous incident that is occurring on school property, (shooting, weapon on school campus, serious assaults, fire, etc.), and then contact the District. As a follow-up measure, the school should also call the appropriate law enforcement agency to further describe the situation;
- S. The SRO will use discretion in decisions to intervene in situations involving students with severe special needs. A teacher or other school personnel will typically handle all hands-on interventions with their students. The SRO may be requested to physically intervene by school personnel when the behavior of the student violates the law/and or becomes dangerous to himself or other students or staff;
- T. SROs will share responsibilities in all of the District's facilities.

VII. Chain of Command and Designation as School Official

- A. As an employee of the Police Department, the SRO shall follow the chain of command as set forth in the Police Department's Policies and Procedures Manual. In the event of a conflict between District policies and the Department's policies, the SRO shall abide by the Department's policies.
- B. In the performance of his/her duties, the SRO shall report to the principal or the principal's designee of the school to which he/she is assigned.
- C. The SRO shall serve as a school official with access to student educational records per District policies and procedures. As a school official, the SRO is bound to federal and state privacy regulations.

VIII. Training/Briefing

- A. The SRO shall be required by the Police Department to attend periodic training sessions. These sessions will be held at the direction of the Police Department. The

City shall fund yearly training for each individual SRO in regard to his/her individual job related duties and responsibilities. Police Department training days during the school year shall be limited to six, unless otherwise approved by the District and Police Department.

- B. Training sessions will be conducted to provide the SRO with appropriate in-service training such as updates in the law and in-service firearm training.
- C. The District shall fund appropriate training for SROs; consistent with District procedures for professional development of staff. The District will also provide training in Board of Education policies, regulations and procedures.

IX. Dress Code/Equipment

- A. SROs will wear the Police Department uniforms during the day when on duty in their schools. When wearing civilian clothing with Police Department supervisor approval, the officer must wear approved styles of business attire. The SRO will be armed with an approved duty weapon at all times, while on duty, either in plain clothes or uniformed. The SROs badge should always be visible.

X. Transporting Students

- A. The District or parent/guardian is responsible for the transportation of students.
- B. The SRO shall not transport any student, in a police vehicle or otherwise, except when:
 - 1. The student is a victim of a crime, under arrest, or some other emergency circumstances exist; or,
 - 2. The student is suspended and sent home from school pursuant to school disciplinary action AND the student's parent or guardian has refused or is unable to pick up the child within a reasonable time period AND the student is disruptive/disorderly, causing his/her continued presence on campus to be a threat to the safety and welfare of other students and school personnel, as determined by the SRO or his/her supervisor.
- C. If circumstances require that the SRO transport a student, then school officials must provide a school official or employee to accompany the officer in the vehicle.
- D. If the student to be transported off campus is not under arrest, a victim of a crime, or violent or disruptive, the school administration shall provide transportation for the student, and the SRO may accompany the school official in transporting the student.

- E. A student shall not be transported to any location unless it is determined that the student's parent, guardian or custodian is at the destination to which the student is being transported, without specific permission from the parent. The age of the child shall be one consideration when determining whether a child can be left home alone without an adult.
- F. The SRO shall notify the school principal before removing a student from campus.
- G. The SRO shall not transport students in his/her personal vehicle.
- H. Any transporting of a minor, and/or District personnel, will be called into dispatch prior to departure and upon arrival.

XI. Searches

- A. School resource officer (SRO) may accompany district officials executing a search or may perform searches under the direction of district officials based on the reasonable suspicion standard. However, the SRO may choose not to participate in the search if the SRO believes that such participation might interfere with the successful future criminal prosecution of the student (i.e., failure to meet the probable cause standard).
- B. The administration will contact an SRO/Police Department to perform a search if the administration reasonably suspects that a student is concealing controlled substances, drug paraphernalia, weapons, stolen goods or evidence of a crime beneath his or her clothing and the student refuses to surrender such items. Law enforcement officials may be contacted for assistance in performing a search in any case in which a student refuses to allow a search or in which the search cannot safely be conducted.

XII. Interviewing Students in the Investigation of Alleged Crimes

- A. The SRO or investigating officer shall follow Missouri Statute when interviewing students identified as suspects.
- B. Law enforcement officials requesting to interview a student at school will provide the principal or designee the reason for the interview and provide any applicable warrant or court order. The principal or designee will record the identity of the law enforcement officials and the stated reason for the interview.

- C. The district will not allow law enforcement officials to interview students at school unless one of the following applies:
 - 1. The law enforcement official has presented an applicable warrant or court order authorizing the official to take custody of the student or interview the student.
 - 2. Consent for the interview is provided by the parent/guardian or the student if the student is 18 or older and is otherwise competent to consent.
 - 3. Exigent circumstances exist that school officials consider sufficient to justify the interview. Exigent circumstances are sufficient if the law enforcement officials demonstrate that delaying the interview may pose a danger to the health or safety of the student, or other students, district employees or others. If the interview is permitted, the principal or designee will be present during the interview. Unless the parent/guardian was already contacted, the principal or designee will attempt to contact the parent/guardian immediately after the interview.

XIII. Emergencies/Crisis Management

- A. The SRO shall participate in any emergency preparedness training or crisis intervention training. Such participation may require attending meetings outside the District location as assigned by the District.
- B. The SRO reports to his or her designated school administrator in the event of emergencies and for crisis management unless the Police Department recalls the SRO to serve under the direction of the Police Department.

XIV. Controlled Substances

- A. School officials shall notify the SRO/Police Department in all cases involving possession, sales or distribution of controlled substances at school or school activities, or near a school.
- B. Any controlled substances or suspected controlled substances confiscated by school officials shall be turned over to the SRO/Police Department for proper identification and eventual destruction.

XV. Access to Education Records and Police Reports

- A. See Section VII for the designation of the SRO as a school official.

- B. The District will release student records to the Police Department in accordance with District policy and state and federal law.
- C. In the interest of school safety, SROs will share police report information with the District in accordance with the state and federal statutes regarding the dissemination of reports (, i.e., Missouri Sunshine Law).

XVI. Evaluation

- A. The District and Police Department shall jointly evaluate the SRO Program and the performance of each individual SRO at the end of each school year.
- B. Such review shall occur at least 30 days prior to June 30 of each school year included in this Agreement.

XVII. Incorporation

- A. This Agreement incorporates the entire understanding and agreement of the parties.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on the last date indicated below.

CITY OF SEDALIA, MISSOURI

City of Sedalia Mayor

Sedalia Police Department Chief of Police

Attest:

City Clerk

Date

Sedalia School District #200

Diana Nichols

School Board President

8.28.23

Date

Barbara Schuss

School Board Secretary

8.28.23

Date

**CITY COUNCIL
OF THE CITY OF SEDALIA, MISSOURI**

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEDALIA, MISSOURI,
STATING FACTS AND REASONS FOR THE NECESSITY TO AMEND AND INCREASE
THE CITY'S ANNUAL BUDGET FOR FISCAL YEAR 2024.**

WHEREAS, Section 67.010 of the Revised Statutes of Missouri requires each political subdivision of the State of Missouri ("State") to prepare an annual budget and establishes the requirements for that budget; and

WHEREAS, the City of Sedalia, Missouri ("City"), is a city of the third classification created pursuant to Chapter 77, RSMo, and is a political subdivision of the State of Missouri; and

WHEREAS, the City Council of the City adopted and approved the City's annual budget for Fiscal Year 2023 in accordance with the requirements of Section 67.010, RSMo, by Ordinance No. 11535 on March 21, 2022, and

WHEREAS, Sections 67.030 and 67.040 authorize and provide a procedure for the City Council to amend the City's annual budget to increase expenditures in any fund; and

WHEREAS, expenses for City's operations for Fiscal Year 2024 have been higher than budgeted, but do not exceed revenues plus the City's unencumbered balance brought forward from previous years; and

WHEREAS, the City Council of the City desire to state the facts and reasons necessitating an amendment to increase certain expenditures in the Fiscal Year 2024 annual budget.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEDALIA, MISSOURI, AS FOLLOWS:

Section 1. Expenditures from the City's General Fund must be increased by a total of \$101,006.54 above the amount authorized in the adopted annual budget for Fiscal Year 2024. An amendment to increase said budget is necessary for the following facts and reasons:

- A. Radio equipment purchase for the fire department offset by \$91,824.12 in grant funds.

Section 2. This Resolution shall take effect immediately upon its execution by the Mayor or otherwise as provided by law.

PASSED by the City Council of the City of Sedalia, Missouri, on September 5, 2023

Presiding Officer of the Council

ATTEST: _____
Jason S. Myers, City Clerk

BILL NO. _____

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE BUDGET FOR THE FISCAL YEAR 2023-2024
REGARDING FIRE DEPARTMENT RADIO EQUIPMENT PURCHASE.**

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF
SEDALIA, MISSOURI** as follows:

Section 1. The 2023-2024 fiscal year budget beginning April 1, 2023 and ending March 31, 2024 is hereby amended to modify certain budgeted line items as they appear on the attached schedule and made a part hereof as Exhibit A as if fully set out herein.

Section 2. This ordinance shall be in full force and effect from and after its passage and approval.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 5th day of September 2023.

Presiding Officer of the Council

Approved by the Mayor of said City this 5th day of September 2023.

Andrew L. Dawson, Mayor

ATTEST:

Jason S. Myers
City Clerk

Exhibit A
City of Sedalia
FY24 Budget Amendment 9/5/2023 Fire Department Grant Radio Purchase

Account / Description	Current Budget	Change	Amended Budget	Comments
Revenues / Source of Funds				
10-00-432-00 Other Grants	(91,855.50)	(91,824.12)	(183,679.62)	FEMA Firefighters Assistance Grant
Total Revenue Change		<u>(91,824.12)</u>		
Expenditures / Uses of Funds				
10-82-351-00 Fire Capital Expenditures Equipment	176,376.91	101,006.54	277,383.45	Purchase Radio Equipment
Total Expenditure Change		<u>101,006.54</u>		
		<u>(9,182.42)</u>		Net Increase (Decrease) in Projected Fund Balance

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING ACCEPTANCE OF AN ASSISTANCE TO FIREFIGHTERS GRANT.

WHEREAS, the City of Sedalia, Missouri, Sedalia Fire Department has been awarded an Assistance to Firefighters Equipment Grant for the purchase of 11 APX 8000 dual band hand held radios, 4 APX 8000 truck radios and 2 pyramid portable repeaters. The City's obligation is \$9,182.42.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI as follows:

Section 1. The Council of the City of Sedalia, Missouri, hereby authorizes acceptance of an Assistance to Firefighters Grant for the purchase of hand-held radios, truck radios and portable repeaters.

Section 2. The City Administrator is hereby authorized to sign the grant application for Assistance to Firefighters Equipment grant funds and any other official project documents that are necessary to obtain such assistance, including any agreements, contracts or other documents that are required.

Section 3. This Resolution shall be in full force and effective after its passage and approval.

PASSED by the Council of the City of Sedalia, Missouri, this 5th day of September, 2023.

Presiding Officer of the Council

ATTEST:

Jason S. Myers
City Clerk

Sedalia Fire Department
DEPARTMENTAL MEMORANDUM
Office of the Fire Chief

To : City Administrator Kelvin Shaw

From : Fire Chief Matthew Irwin

Date : August 28, 2023

Ref : Assistance to Firefighters (AFG) grant acceptance

The Sedalia Fire Department has been awarded a grant from the Assistance to Firefighters (AFG) grant program for 11 APX 8000 dual band hand held radios, 4 APX 8000 truck radios and 2 pyramid portable repeaters. The Sedalia Fire Department is requesting a resolution to accept this grant. This grant is a 90/10 match grant and the award amount was just over \$101,000.00. The city would be obligated to pay \$9,182.42.

There will be a need for a budget amendment done at a future meeting to address the purchase of the radios as the AFG program reimburses cities after purchase.

Sedalia Police Department
INTRA-DEPARTMENTAL MEMORANDUM
Administrative Support Bureau

To : Commander Joshua Howell *MW/100*
From : Ellen Cross *EC*
Records Supervisor
Date : August 15, 2023
Ref : Request for Destruction of Records

Commander Howell: 

I would like to request permission from the Sedalia City Council at the September 5, 2023 council meeting to have the following list of items destroyed. This list has been verified for destruction by me in accordance to the Missouri Municipal Records Manual.

Alarm Billings (Duplicates) 2021
Payroll Time Reports (Duplicates) 2021
Payroll Change Authorization (Duplicates) 2021
Uniform Crime Reports 2020
Uniform Traffic Citations (Duplicates) 2021
Traffic Warning Tickets 2021
Driver Condition Reports (Duplicates) 2021
Juvenile Referrals (Duplicates) 2019
Tow Sheets 2019
Abatements 2019
Payroll Time Log Sheets 2019
Photo Disks 2016
Stop Arm Violations (Duplicates) 2021
Mug Shot Disks 2020

Outdated ticket/citation books numbered:

170037351-170037375	100213728	110265055
200912891-200912900	100693664	
050123069	110236551	

The following items has been microfilmed in accordance with the Missouri Secretary of State guidelines. I am requesting approval for destruction of the following records:
2016 Case Offenses

This memorandum is respectfully submitted.

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF SEDALIA AMENDING THE CITY CODE REGARDING THE REGULATION OF ANIMALS.

WHEREAS, the City Council, in consultation with Animal Control staff, desire to simplify the provisions of the Animal Code; and

WHEREAS, the Animal Control department, in carrying out its duties, shall be authorized to obtain administrative search warrants to inspect premises for suspected animal code violations; and

WHEREAS, the City Council, in consultation with Animal Control staff, desire to exempt activities related to the annual Missouri State Fair occurring on the state fairgrounds from the Sedalia Animal Code.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SEDALIA, MISSOURI AS FOLLOWS:

SECTION ONE. The City Code is hereby amended by amending Article I of Chapter 8 as follows

Article I. In General

Section 8-1 Intent and purpose.

The intent and purpose of this chapter is ensure the public safety from all non-human living creatures, while also to require responsible animal ownership to protect the welfare of all living creatures.

Section 8-2 Definitions

Domesticated Animals means animals which have reproduced while in captivity in the United States for at least two generations. A particular animal shall not be regarded as domesticated unless both parents are themselves domesticated animals. For the purposes of prosecution or litigation under this Chapter, the burden of proof to establish that an animal is domesticated shall rest entirely on the owner to prove the animal satisfies this definition by clear and convincing evidence.

Section 8-3. Penalties.

Any person violating any provision of this chapter shall be subject to penalties as provided in section 1-14 and in the city fine schedule, in addition to any specific penalties provided in this chapter. The euthanization of an animal pursuant to this Chapter does not constitute a penalty, sanction, or sentence, but is a public safety and/or animal welfare measure.

SECTION TWO. The City Code is hereby amended by amending Article III of Chapter 8 to read as follows:

SECTION THREE.

Article III. Regulations

Section 8-57 Possessing animals.

(a) The following types of animals may be kept in the city without a permit: birds, fish, guinea pigs, hamsters, mice, and turtles except when prohibited by part (b). Domesticated dogs and cats do not require a permit, but such animals do require a license as described in this Chapter.

(b) Animals that are listed as endangered by the United States Fish and Wildlife Service or animals that produce venom that can be fatal to humans shall not be kept in the city limits. Animals that weigh in excess of 250 pounds shall only be kept on property that is zoned an agricultural district as defined in Chapter 64.

(c) Any animal not covered by section a or b may be kept in the city limits only upon written approval of the Sedalia Director of Animal Control, who shall have discretion in granting or denying approval based upon the circumstances of each animal and owner. The Director may revoke approval as appropriate for good cause. The determination of the Director may be overturned by resolution of the City Council.

Section 8-58. Animal habitats to be clean, sanitary; inspection authorized,

(b) An animal control officer or police officer may at any time seek authorization to inspect any structure or premises from either the structure or premises owner or may seek an administrative search warrant as described in Chapter 16. An animal control officer or police officer may issue any such order as may be necessary to carry out the provisions of this section. A violation of this section shall be punishable as specified in section 1-14.

Section 8-59

(e) Any person who is convicted of their animal biting on two occasions within a given 12-month period shall, on the second conviction, be subject to a jail sentence at the discretion of the municipal judge.

Section 8-60. Animal abuse.

(a) *Actions that constitute misdemeanors.*

(1) Any person who does any of the following shall be deemed guilty of a misdemeanor:

- a. Cruelly overwork any domestic animal;
- b. Cruelly drive or work the same when unfit for labor;
- c. Abandon the same without means for survival;
- d. Beat, ill-treat, torment;
- e. Cause injury or unnecessary pain to any animal;
- f. Carry or cause the same to be carried, moved or kept in or upon any vehicle in a cruel or inhumane manner; or
- g. Impound or cause to be impounded or confined in any place, any animal or creature and fail to supply the same during such confinement with sufficient good and wholesome food and water, proper shelter with sufficient living space, protection from the weather, veterinary care when needed to prevent suffering, and with humane care and treatment.

(2) An animal's area must be free of litter and hazardous substances and objects and must have access to shade from direct sunlight and must allow regress from exposure to inclement weather conditions.

(3) The opinion testimony of the Director of Animal Control on the topic of an animal's welfare shall be admissible at trial to prove animal abuse. The Director shall be subject to cross-examination as to that opinion and the Director's qualifications.

(4) This section shall not obstruct or impede a person from lawfully surrendering their animal to the staff of the Sedalia Animal Shelter provided the person makes contact with the staff and then executes the

necessary paperwork to complete an owner surrender. The undocumented abandonment or release of an animal on the grounds of the Sedalia Animal Shelter is unlawful.

Section 8-61. Refusal to deliver animal to animal control officer or police officer.

It shall be unlawful for any person to refuse to deliver up to an animal control officer or police officer, any animal of any kind when requested to do so under the provisions of this chapter. Upon collection of the animal, the animal control officer or police officer shall provide the animal's owner with a written receipt for the animal. The owner has five (5) business days from the date of the receipt to contest the collection of the animal by notifying the municipal prosecutor in writing of their objection.

Sec. 8-63. Sale of certain animals less than two months of age prohibited.

- (a) It shall be unlawful for any person to sell, offer for sale, barter, trade, or give away baby chickens, ducklings or other fowl, until fully feathered out, or rabbits or other animals under the age of two months, as pets, toys, premiums or novelties; provided, however, that this section shall not be construed to prohibit the sale or display of such baby chickens, ducklings, or other fowl or such rabbits or other animals under the age of two months, in proper facilities by breeders or stores engaged in the business of selling them to be raised for commercial purposes.
- (b) It shall be illegal to sell, barter, or trade any animal within city limits without a current and valid license to do so from the Missouri Department of Agriculture.
- (c) It shall be lawful to donate or otherwise give away an animal. The exchange of such animals shall occur only on residential private property.

Section 8-67. Snake keeping.

All snakes must be submitted for licensing as described in Section 8-67.

Section 8-72. Limitation upon the number of animals to be kept in a household.

- (a) No person may keep more than three (3) animals of any kind in a household without the written approval of the Sedalia Director of Animal Control, who shall have discretion in granting or denying approval based upon the circumstances of each animal, household, and owner. The Director may revoke approval as appropriate for good cause. The determination of the Director may be overturned by resolution of the City Council.
- (b) For the purposes of this section, a household shall mean an individual domicile, to include a house or apartment. In the case of an apartment building, the limitation applies to each individual unit or apartment, such that more than three animals may be cumulatively kept in the building.
- (c) This section 8-72 shall not apply to property zoned as an agricultural district as defined in Chapter 64.

Section 8-92 Animal at Large

2. Any person who is convicted of animal at large on three occasions within a given 12-month period shall, on the third conviction, be subject to a jail sentence at the discretion of the municipal judge.

SECTION FOUR. The City Code is hereby amended by amending Article V of Chapter 8 to read as follows:

Article V. Livestock

Section 8-199.

The following livestock animals/fowl are allowed to be kept on property zoned as an agricultural district as defined in Chapter 64.

- (1) Horse;
- (2) Pony;
- (3) Mule;
- (4) Cow;
- (5) Swine,
- (6) Rabbits,
- (7) Fowl,
- (8) Sheep, and
- (9) Goats.

SECTION FIVE. Article VI. Missouri State Fairgrounds Exempted

Section 8-200

The provisions of this chapter shall not apply to the activities on the Missouri State Fairgrounds during or related to the Missouri State Fair.

SECTION SIX. Repeal of Conflicting Ordinances.

The provisions of any ordinance or code section in conflict with any provision of this ordinance are hereby repealed to the extent of such conflict.

SECTION SEVEN. Effective Date.

This ordinance shall be in full force and effect from and after the date of its passage and approval.

SECTION EIGHT. Severability.

The provisions of this ordinance are severable and if any provision hereof is declared invalid, unconstitutional, or unenforceable, such determination shall not affect the validity of the remainder of this ordinance.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 5th day of September, 2023.

Presiding Officer of the Council

Approved by the Mayor of said City this 5th day of September, 2023.

Andrew L. Dawson, Mayor

ATTEST:

Jason S. Myers, City Clerk