

City of Sedalia Invitation for Bids

The City of Sedalia, Missouri (“City”), is inviting bids from qualified vendors for the following project:

IFB 2026-025 Hay Production-Cemetery Properties

Statement of Intent

The City intends to solicit bids for the purpose of mowing, baling, and removing hay from two Cemetery properties. The listed lots may require more than one cut depending on acreage and weather conditions. In addition, this is a no-cost contract to the City (i.e. the City does not pay for any work or product obtained from the property).

Scope of Work

The City of Sedalia is soliciting bids for the purpose of mowing, baling, and removing hay from two Cemetery properties. Property one is located at Crown Hill Cemetery (701 N. Engineer Ave.) and will exclude the ditch and the Cemetery office yard; it is approximately eight (8) acres m/l. Property two is two lots located at Calvary Cemetery (201 E. Tower St.) and will exclude the yard surrounding the home, and is approximately nine (9) acres m/l. SEE ATTACHED MAPS.

The City of Sedalia is looking to establish a contract for mowing, baling and removing hay from City properties listed. The initial agreement is for three years and provides for up to two (2) one-year extension periods upon mutual agreement of the parties. The City of Sedalia may elect based upon bids received to award single or multiple contracts as a result of this IFB. As stated above, the City will award to the Bidder or Bidders based upon the best offer(s) received.

The Contractor has sole responsibility for jobsite safety on this project. This includes the safety of the Contractor's and subcontractor's personnel on the project site, as well as the public, any City staff and the occupants of the adjacent properties who may have access to the site.

Contractor shall provide and assume full responsibility for all services, materials, equipment, labor, transportation, equipment and machinery, tools, appliances, and all incidentals necessary for the completion of the work as described in this Scope of Work.

The Contractor shall assume full responsibility for any damage to any such land or area, or to the owner or occupant thereof, or of any adjacent land or areas resulting from the performance of the work. The Contractor shall make property ready for utilization by the City.

Submittal of Bids

Bidders shall submit bids to:

**Sedalia City Hall
200 South Osage Avenue
Sedalia, Missouri, 65301**

Bids will be accepted until 02:00 pm. on Tuesday, April 7, 2026.

Bids shall be submitted in a sealed envelope clearly marked with **IFB 2026-025 Hay Production-Cemetery Properties**, bidder's company name, and the date and time for bid opening clearly and legibly marked on the outside.

Products and prices included in the bid may not be withdrawn for a period of ninety (90) days after the date of bid opening without the express written consent of the City.

All objections, appeals, or disputes must be filed with the City Clerk within seven (7) days of being known or capable of being known.

Bid Opening

All bids will be publicly opened and read aloud at City Council Chambers, City Hall, on Tuesday, April 7, 2026 at 02:00 pm.

Specific Requirements for Bids

Anti-Discrimination Against Israel

Section 34.600, RSMo., requires the City to ensure that contractors are not currently engaged in and shall not, for the duration of the contract, engage in a boycott of goods or services from the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel. Successful bidders will be required to execute a sworn affidavit affirming these facts before entering into a contract.

General Provisions Related to the Bidding Process

Reservation of Rights

The City reserves the right at its sole discretion to accept or reject any or all bids, wholly or in part, to waive any informalities or irregularities therein or in the bidding process, to accept any bid even though it may not be the lowest bid, to call for rebids, to negotiate with any bidder, and to make an award which in its sole and absolute judgement will best serve the City's interest. The City reserves the right to investigate the financial condition of any bidder to determine his or her ability to assure service throughout the term of the contract.

Errors and Omissions by the City

No bidder shall be permitted to use to his or her advantage any error or omission in this Invitation for Bid or related specifications.

Interpretation of Specifications or other Contract Documents Prior to Bidding

If any person contemplating submission of a bid for items contained in this Invitation for Bids is in doubt regarding the true meaning of any part of the Invitation for Bids documents, he or she may submit to Elizabeth Nations an e-mail at enations@sedalia.com, requesting an interpretation or correction of the Invitation for Bids documents not later than 4:00 p.m., Friday, March 27, 2026. Any interpretation or correction to the Invitation for Bids documents will be made by the City by addendum and will be delivered via email to each bidder of record and posted to the City’s website no later than 4:00 pm, Tuesday, March 31, 2026.

Questions Regarding Technical Specifications

Any and all questions regarding the technical specifications shall be directed to Elizabeth Nations at enations@sedalia.com. Any material changes to the bid specifications arising as a result of such questions shall be approved by the City in an addendum and will be delivered via email to each bidder of record and posted to the City’s website no later than Tuesday, March 31, 2026.

Commencement and Completion of Work

Excusable Delays shall be delays or temporary inability to commence, complete or proceed in accordance with the foregoing schedule, due in whole or in part to causes beyond the reasonable control or without the material fault of the contractor which are caused by the action or failure to act of any governmental body, including but not limited to the issuance of permits and approvals by the City, acts of war or civil insurrection, or any natural occurrence, strikes, lock-outs, riots, floods, earthquakes, fires, casualties, acts of God, labor disputes, governmental restrictions or priorities, embargoes, litigation, tornadoes, pandemics, or unusually severe weather.

City of Sedalia
City Hall
200 South Osage Ave.
Sedalia, MO 65301
(660) 827-3000

Signature of Bidder

Date

IFB 2026-025 Hay Production-Cemetery Properties

| ITEM | DESCRIPTION | LUMP SUM |
|-------------|---------------------|-----------------|
| 1 | Crown Hill Cemetery | \$ |
| 2 | Calvary Cemetery | \$ |
| | TOTAL | \$ |

I(authorized agent)_____having authority to act on behalf of (Company name)_____do hereby acknowledge that (Company name)_____ will be bound by all terms, cost and conditions of this proposal for a period of 90 days from the date of submission and commit to sign the Contract.

Company Name:_____

Address:_____

Phone:_____

E-mail:_____

Signature:_____

Title:_____

Addenda: The following addenda are hereby acknowledged:

Addenda No. ____ Dated:_____

Addenda No. ____ Dated:_____

Addenda No. ____ Dated:_____

Addenda No. ____ Dated:_____

EXHIBIT 2

LEASE AGREEMENT

This lease made and entered into this ____day of _____, 2026, by and between the City of Sedalia, Missouri a municipal corporation, hereafter designated as “Lessor”, and _____, hereinafter designated as “Lessee”, witnessed:

In consideration of promises and agreements hereinafter set forth, the Lessor does hereby lease to the Lessee, and the Lessee does hereby take the premises hereinafter described upon the terms and conditions, as follows:

1. The real estate and premises leased hereunder consists of approximately ____acres, more or less. The leased property is to be used and maintained by Lessee as hay field.
2. Lessor reserves the right to demand possession of all of part of the leased premises at any time for any purpose. No poultry or other animal manure shall be used as fertilizer on the premises. Weeds should be kept to a minimum.
3. The said lease premises shall by used by the Lessee solely for a hay field, and such use shall be such that it will not interfere or otherwise impair the City operations.
4. The term of this lease shall be from _____ to _____.
5. The rental to be paid by the Lessee to Lessor is _____ dollars.
6. The agricultural operations and the expenses thereof of maintaining the hay field shall be the sole responsibility of the Lessee.
7. The Lessee does hereby agree to indemnify and hold harmless the Lessor of and from any claims or demands for loss and damages to both property and persons of any kind and nature arising out of the farming and agricultural operations performed by the Lessee or the agents of the Lease.

IN WITNESS WHEREOF, this lease is executed at Sedalia, Missouri on the date first above written in duplicate.

ATTEST

CITY OF SEDALIA

Jason Myers
City Clerk

By:_____
Mayor

LESSEE

By:_____
TBD

EXHIBIT 3

LEASE AGREEMENT

This lease made and entered into this ____ day of _____, 2026, by and between Calvary Cemetery hereafter designated as “Lessor”, and _____, hereinafter designated as “Lessee”, witnessed:

In consideration of promises and agreements hereinafter set forth, the Lessor does hereby lease to the Lessee, and the Lessee does hereby take the premises hereinafter described upon the terms and conditions, as follows:

1. The real estate and premises leased hereunder consists of approximately ____ acres, more or less. The leased property is to be used and maintained by Lessee as hay field.
2. Lessor reserves the right to demand possession of all of part of the leased premises at any time for any purpose. No poultry or other animal manure shall be used as fertilizer on the premises. Weeds should be kept to a minimum.
3. The said lease premises shall by used by the Lessee solely for a hay field, and such use shall be such that it will not interfere or otherwise impair the Cemetery operations.
4. The term of this lease shall be from _____ to _____.
5. The rental to be paid by the Lessee to Lessor is _____ dollars.
6. The agricultural operations and the expenses thereof of maintaining the hay field shall be the sole responsibility of the Lessee.
7. The Lessee does hereby agree to indemnify and hold harmless the Lessor of and from any claims or demands for loss and damages to both property and persons of any kind and nature arising out of the farming and agricultural operations performed by the Lessee or the agents of the Lease.

IN WITNESS WHEREOF, this lease is executed at Sedalia, Missouri on the date first above written in duplicate.

ATTEST

CALVARY CEMETERY

Jason Myers
City Clerk

By:_____

LESSEE

By:_____
TBD



Overview



Legend

-  Political Townships
-  Corporate Limits
-  Parcels
-  Roads



Overview



Legend

-  Political Townships
-  Corporate Limits
-  Parcels
-  Roads