

City of Sedalia Special Event Vendor License Application

(Not Food Truck Related)

If you **do not** have a current City of Sedalia business license, complete this section and return with the applicable additional information and fee (if indicated).

Applicant Information:

1) Are you a non-profit charitable, religious, fraternal, civic, or educational institution? ____ Yes ____ No

If you answered "yes", please provide your institution's tax-exempt certificate with this application.

2) Name used to register for special events: _____
(List business name. If registered under personal name, please print name here)

3) Owner's Name, if different from above: _____
Mailing Address: _____

Phone Number: _____

4) Please check the box that applies to you:

- (a) I will only display items/services while at City of Sedalia events. Payments/orders will not be collected.
- (b) I will sell services, but no product, at City of Sedalia events.
- (c) I qualify for the following exemption/exclusion from Missouri's sales tax laws; I only make isolated or occasional sales of personal property, service, substance or thing with annual sales of \$3,000 or less. See Missouri Statute 144.010.0(2)
- (d) I qualify for the following exemption/exclusion from Missouri's sales tax laws: I, the seller or my spouse is at least 65 years of age, make handicraft items for sale, and the total gross proceeds from such sales does not constitute a majority of my/our annual gross income. See Missouri Statute 144.030.2(24)
- (e) I will sell retail items at City of Sedalia events. I understand that if my business has gross receipts over \$25,000 a year, I am required to have a City of Sedalia business license.
- (f) My business is classified as a direct sales business. I understand that I will be responsible for the collection and payment of local, state and federal sales tax.
- (g) I will sell retail items at City of Sedalia events. However, my business does not have gross receipts over over \$25,000 a year. I understand I am required to have a City of Sedalia Event/Mobile Vendor License with the associated fee of \$15.

5) If you checked Box E, the Finance Department will supply you with the information for a City of Sedalia business license. If you checked Box G, please submit this signed application along with the following information:

- *A valid retail sales license issued by the state director of revenue as required by RSMo 144.083
- *A statement from the state director of revenue of no taxes due
- *A valid Federal Employer Identification
- *Paid real property and personal property taxes
- *Agree to obey all applicable local, state, and federal laws
- *Agree to participate in events only when authorized to do so by that specific event organization

Signature: _____

Date: _____

If you **do** have a current City of Sedalia business license, please complete this section:

Name: _____

Address: _____

License Number: _____
