



CITY OF SEDALIA, MISSOURI
CITY COUNCIL MEETING
DECEMBER 6, 2021

"In light of the current COVID-19 Pandemic and the concern among the public about attending public functions, the City has an on-line broadcast of Council Meetings available both live and recorded by going to https://global.gotomeeting.com/join/578973061"

The Council of the City of Sedalia, Missouri duly met on Monday, December 6, 2021 at 6:30 p.m. at the Municipal Building in the Council Chambers with Mayor John Kehde presiding. Mayor Kehde called the meeting to order and asked for a moment of prayer led by Chaplain Byron Matson followed by the Pledge of Allegiance.

ROLL CALL:

Table with 4 columns: Name, Status (Present), Name, Status (Present). Rows include Jeff Leeman, Thomas Oldham, Andrew Dawson, Tina Boggess, Lucas Richardson, Bob Cross, Rhiannon Foster, and Steve Bloess.

SERVICE AWARDS:

Table with 4 columns: Award, Recipient, Job Title, Department. Rows include 35 Year Gift Card/Certificate (Monte Richardson, IT Manager, IT), 20 Year Pin/Certificate (Larry Parham, Police Officer, Police), and 5 Year Pin/Certificate (Anthony Woolery, Laborer, Sanitation).

Monte Richardson stated that he started as a patrol officer with the Sedalia Police Department in November 1986, and worked in the Patrol and Investigation bureau, as well as being a crime scene technician, evidence custodian, neighborhood watch coordinator, field training officer and a member of the West Central Missouri Rural Major Case Squad. He was hired as IT Manager for the City in March 2008.

Police Chief Matt Wirt stated that Officer Parham began his career as a recruit in November 2001 and became a full time police officer in August 2002. Officer Parham has been recognized as a regional instructor on gang activity and he has served 4 years with the Drug Enforcement Unit and 6 years as an active member on the Warrant Service Team.

MINUTES: The Council Meeting minutes of November 15, 2021 were approved on motion by Leeman, seconded by Foster. All in favor.

REPORTS OF SPECIAL BOARDS, COMMISSIONS & COMMITTEES: None

ROLL CALL OF STANDING COMMITTEES:

FINANCE & ADMINISTRATION - Steve Bloess, Chairman; Rhiannon Foster, Vice Chairman

Presentation: Sedalia-Pettis County Economic Development - Annual Report

Jessica Craig, Executive Director of Economic Development Sedalia-Pettis County, stated Economic Development consists of business expansion, business retention, new business

creation and business recruitment. Sedalia and Pettis County have over 70 manufacturers and industrial related companies and all existing businesses create 75%-80% of all new jobs.

Sedalia and Pettis County are marketed as an ideal place for first time investment and build relationships with property owners. Economic Development launched a small satellite office through the State Fair Community College Small Business Development Center. The 1 Million Cups program has featured 22 businesses and organizations and provides access to resources. In the last 5 years, Economic Development has worked with companies to expand facilities or build new locations which has created 1,398 new jobs, retained 1,630 jobs, brought a total of \$426 million in capital investments, \$80 million in new payroll and an average starting salary of \$56,140.

Covid-19 Emergency Response: Employer Group established in February 2020 consisting of plant managers, human resource managers, safety managers and Pettis County Health Center; 92 consecutive weekly meetings with 2,790 participants for coordinating onsite testing, exposure management and onsite vaccination clinics; assisted 14 companies with pandemic-related crises; business expansions initiated due to consumer buying habits, company consolidations, supply chain and production pressures. Every company has remained open. Economic Development has facilitated 27 business retention and expansion meetings, sourced 7 active business expansion projects, launched a business recovery program, had 11 companies with manufacturing milestones and featured existing businesses during the 2021 Sedalia Showcase. 32 requests for proposals were responded to in 2021 for businesses looking for a new location and an inventory of high-caliber photos and virtual tours of land and buildings was created with the help of the Sedalia Police Department's drone.

- The City's agreement with AT&T to provide network connectivity between facilities expired and the City has been on a month-to-month arrangement. To add the services needed for the Heckart Community Center, a new agreement needs to be in place. Staff reached out to AT&T to negotiate a new arrangement that would include adding the community center under a 48-month agreement. To prevent holding up the timeline to open the community center, Mayor Kehde approved moving forward with the agreement and Staff recommends approval to ratify the agreement.

BILL NO. 2021-170, ORDINANCE NO. 11473 – AN ORDINANCE AUTHORIZING A CONTRACT RENEWAL AGREEMENT WITH AT&T FOR NETWORK ON DEMAND SERVICES was read once by title.

2nd Reading – Motion by Oldham, 2nd by Bloess. All in favor.

Final Passage – Motion by Oldham, 2nd by Foster. All in favor.

Roll Call Vote: Voting "Yes" were Leeman, Oldham, Dawson, Boggess, Richardson, Cross, Foster and Bloess. No one voted "No".

PUBLIC SAFETY – Tina Boggess, Chairwoman; Bob Cross, Vice Chairman

Strategic Planning Presentation – Police Department

Police Chief Matt Wirt, gave an overview of Police Department operations and goals. There have been 32,587 calls for service which include 8,126 traffic stops, 1,794 arrests/issued citations and 107 interactions with Juveniles. The Department is involved with community events and services including the Christmas Parade, "Shop With A Cop", therapy dog services, community charities

and increased social media presence. The Police Department has hosted 525 hours of training and officers have received 3,200 training hours this year.

Strategic Planning:

- **Police:** Provide tasers for all detectives; research and explore additional non-lethal devices (i.e. rubber bullets, bean bags and pepper balls); WRAP system in every marked patrol car; special operation fund for problem orientated policing; focus on crime and drug resolution; resolve neighborhood problems using nuisance ordinances, community feedback and working together; continue hiring incentive program or paying for police academy; improve department culture and environment; competitive pay; create work environment focused on community related goals; continue career growth and instructor training programs; additional pilots and drones to be more versatile and available for other departments; more indoor/outdoor/night vision capabilities for Drone Unit; provide services to other city departments
- **Community Services & Engagement:** Engage community to solve problems through Problem Oriented Policing; continue Citizen's Police Academy; public engagements with positive learning experiences; understand police's role within the community; in 2021 there were 395 engagements and 5,098 views per week on social media posts.
- **Training:** Host highway safety, state sponsored training and Crisis Intervention Training for all officers; stay ahead of trends; continue in-service state and federal required training; training for physical skills, firearms, non-lethal weapons and driving.
- **Technology:** Replace remaining police car laptops by FY 2023; create plan for patrol car police radio replacement program; create plan for body camera replacement in next 5 years.
- **Future:** Focus on recruitment and retention with valuing personnel; establish positive community relationships while solving problems; Crisis Intervention Training for mental health issues within the community and department.

Strategic Planning Presentation – Fire Department

Fire Chief Matt Irwin stated the Fire Department has 43 total members, 2 stations, 2 engines and 1 ladder truck. The Fire Department's Mission Statement is "For Them", which is a mindset that puts the community first. There have been 2,183 emergency calls for service including 97 fire reports, 1,524 Emergency Medical Service runs and 167 motor vehicle accidents. The department has completed 1,229 inspections and documented 11,264 event interactions that include child safety seat installations, smoke detector services, tours and prevention activities.

Fire Department employees are required by ISO to have 228 annual training hours plus additional hours required to maintain certifications. In the last 3 years, over 130 certifications have been added. There are new educational requirements for Driver Operator core/pumper/aerial, Fire Instructor I & II, Live Fire Instructor, Fire Officer I & II, Incident Safety Officer, Fire Investigator and Fire Inspector I & II. The Fire Department would like to begin offering CPR Training to the public.

Short Term Needs: Replace Engine 2 within next fiscal year at approximate cost of \$750,000.00; additional staff vehicle at a cost of approximately \$39,000.00.

3 Station Model: Close station on Hancock and open 2 new stations; benefits include reduced response times, ability to manage multiple calls at once, increased staffing to improve safety and proposed park locations to help meet public relation goals; security systems added to

headquarters and new park stations. Benefits to opening park locations include being in the heart of the community, added level of park safety, no land acquisition needed and perfect locations to achieve ISO 1.5 road miles.

Implementation:

1. **FY 2023** – Professional design work both stations
2. **FY 2024** – Start construction on Hubbard Park Station; start construction on new engine for the station; apply for SAFER Grant.
3. **FY 2025** – Major hiring cycle – 15 needed
4. **FY 2026** – Hubbard Station & engine put in service; begin construction on Centennial Park Station
5. **FY 2027-2028** – Centennial Station put in service; Central Station taken out of service.

Squad Deployment Model: Add 3 squad trucks used for medical responses and search and rescue; specialized squad trucks for extrication, tech rescue and light & air; split engine crews; reduced wear and tear on larger apparatus; cheaper to replace and maintain; allow for faster response times, handling multiple calls, and increased personal relations events; allows more personnel on scenes to accomplish same task.

Implementation:

1. **FY 2023** – Purchase 2 squads (Extrication; Light & Air); place squads in service upon arrival (split existing crews); purchase Engine 2 replacement as planned.
2. **FY 2025** – Purchase 3rd squad (Tech Rescue); Place in service in new Hubbard Station.

Split Crews/Staffing: 2 person companies not ideal for fire suppression but allows more personnel on scene to accomplish same task; additional firefighters will need to be added to each engine in the future as the city changes; personnel will be added over multiple years. Currently, each shift has 10 firefighters on duty and 13 total per shift, with 3 stations there would be 14 firefighters on duty and 18 total per shift, and long term future staffing would be 17 firefighters on duty with 22 total per shift.

Long Term Goals: Medical UTV to assist in off-road capabilities and community events; training center behind Hubbard Station for multi-purpose use, hosting regional courses and Firefighter I & II certification classes; Stations 4 & 5 dependent on future growth (Station 4 South of town near Smith Cotton High School; Station 5 North of town near Nucor).

- The Missouri Office of Homeland Security's Counter Terrorism Program trains and equips officers for terrorism prevention. Through the program, the Police Department was awarded 2 grants for the total amount of \$10,733.49 for a night vision monocular and a dual band portable radio.

RESOLUTION NO. 1944 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEDALIA, MISSOURI AUTHORIZING AN INCREASE IN BUDGETED EXPENDITURES FOR THE FISCAL YEAR 2021-2022 RELATING TO THE PURCHASE OF A NIGHT VISION MONOCULAR AND DUAL BAND PORTABLE RADIO FOR THE POLICE DEPARTMENT was read once by title and approved on motion by Oldham, seconded by Leeman. All in favor.

BILL NO. 2021-171, ORDINANCE NO. 11474 – AN ORDINANCE AMENDING THE BUDGET FOR THE FISCAL YEAR 2021-2022 REGARDING THE PURCHASE OF A NIGHT VISION MONOCULAR AND DUAL BAND PORTABLE RADIO FOR THE POLICE DEPARTMENT was read once by title.

2nd Reading – Motion by Cross, 2nd by Oldham. All in favor.

Final Passage – Motion by Leeman, 2nd by Foster. All in favor.

Roll Call Vote: Voting “Yes” were Leeman, Oldham, Dawson, Boggess, Richardson, Cross, Foster and Bloess. No one voted “No”.

PUBLIC WORKS – Thomas Oldham, Chairman; Lucas Richardson, Vice Chairman

➤ J. Richardson Construction was the lowest bidder at a cost of \$176,709.20 for storm drainage improvements project area 4A which includes the area of 7th and Park.

BILL NO. 2021-172, ORDINANCE NO. 11475 – AN ORDINANCE AUTHORIZING AN AGREEMENT FOR STORM DRAINAGE IMPROVEMENTS PROJECT AREA 4A was read once by title.

2nd Reading – Motion by Oldham, 2nd by Leeman. All in favor.

Final Passage – Motion by Oldham, 2nd by Bloess. All in favor.

Roll Call Vote: Voting “Yes” were Leeman, Oldham, Dawson, Boggess, Richardson, Cross, Foster and Bloess. No one voted “No”.

➤ Submersible pumps at the Central Wastewater Treatment Plant have reached their life span and are failing. An agreement with FTC Equipment, LLC for pump replacement, Resolution authorizing a budget increase and an Ordinance amending the budget need to be approved. Cost \$112,089.00.

BILL NO. 2021-173 ORDINANCE NO. 11476 – AN ORDINANCE AUTHORIZING AN AGREEMENT FOR REPLACEMENT OF INFLUENT SUBMERSIBLE PUMPS AND ACCESSORIES AT THE CENTRAL PLANT was read once by title.

2nd Reading – Motion by Foster, 2nd by Oldham. All in favor.

Final Passage – Motion by Foster, 2nd by Leeman. All in favor.

Roll Call Vote: Voting “Yes” were Leeman, Oldham, Dawson, Boggess, Richardson, Cross, Foster and Bloess. No one voted “No”.

RESOLUTION NO. 1945 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEDALIA, MISSOURI AUTHORIZING AN INCREASE IN BUDGETED EXPENDITURES FOR THE FISCAL YEAR 2021-2022 RELATING TO THE REPLACEMENT OF INFLUENT SUBMERSIBLE PUMPS AND ACCESSORIES was read once by title and approved on motion by Leeman, seconded by Oldham. All in favor.

BILL NO. 2021-174, ORDINANCE NO. 11477 – AN ORDINANCE AMENDING THE BUDGET FOR THE FISCAL YEAR 2021-2022 REGARDING THE REPLACEMENT OF INFLUENT SUBMERSIBLE PUMPS AND ACCESSORIES AT THE CENTRAL PLANT was read once by title.

2nd Reading – Motion by Oldham, 2nd by Foster. All in favor.

Final Passage – Motion by Oldham, 2nd by Foster. All in favor.

Roll Call Vote: Voting “Yes” were Leeman, Oldham, Dawson, Boggess, Richardson, Cross, Foster and Bloess. No one voted “No”.

➤ Hettinger Excavating went 119 days past their substantial completion date which resulted in liquidated damages on contract number 3 for 2018 Water System Improvements. Change Order Number 3 is for a deduction in costs in the amount of \$26,845.00.

BILL NO. 2021-175, ORDINANCE NO. 11478 – AN ORDINANCE APPROVING AND ACCEPTING CHANGE ORDER NUMBER 3 FOR A DEDUCTION IN COSTS RELATED TO 2018 WATER SYSTEM IMPROVEMENTS CONTRACT NUMBER 3 was read once by title.

2nd Reading – Motion by Leeman, 2nd by Cross. All in favor.

Final Passage – Motion by Cross, 2nd by Foster. All in favor.

Roll Call Vote: Voting “Yes” were Leeman, Oldham, Dawson, Boggess, Richardson, Cross, Foster and Bloess. No one voted “No”.

- Staff negotiated an annexation and utility services agreement with Greg Chaplin who is the owner of Sunset Village Mobile Home Park located off of Main Street. The actual mobile home park is not being annexed, but 3 tracts of land around will be used to construct utility easements for the Central Wastewater Treatment Plant.

BILL NO. 2021-176, ORDINANCE NO. 11479 – AN ORDINANCE AUTHORIZING AN ANNEXATION AND UTILITY SERVICES AGREEMENT BY AND BETWEEN THE CITY OF SEDALIA, MISSOURI AND GREGORY Z. AND KELLY J. CHAPLIN TR FOR CONNECTION OF PROPERTY LOCATE IN PETTIS COUNTY, MISSOURI TO THE CITY OF SEDALIA’S SANITARY SEWER AND WATER SYSTEM was read once by title.

2nd Reading – Motion by Leeman, 2nd by Oldham. All in favor.

Final Passage – Motion by Oldham, 2nd by Bloess. All in favor.

Roll Call Vote: Voting “Yes” were Leeman, Oldham, Dawson, Boggess, Richardson, Cross, Foster and Bloess. No one voted “No”.

- When the Water Department was brought into the City, staff learned that there was a lack of policies and procedures on how to operate the department and they were not clearly written and needed updating. The Public Works Committee and Staff created formal policies consisting of how customers need to apply to access service, leak adjustments and customer responsibilities.

BILL NO. 2021-177, ORDINANCE NO. 11480 – AN ORDINANCE ADOPTING FINANCE DEPARTMENT UTILITY BILLING POLICY AND PROCEDURES was read once by title.

2nd Reading – Motion by Oldham, 2nd by Foster. All in favor.

Final Passage – Motion by Oldham, 2nd by Leeman. All in favor.

Roll Call Vote: Voting “Yes” were Leeman, Oldham, Dawson, Boggess, Richardson, Cross, Foster and Bloess. No one voted “No”.

COMMUNITY DEVELOPMENT – Andrew Dawson, Chairman; Jeff Leeman, Vice Chairman – No Report

APPOINTMENTS:

The following appointment was read and approved on motion by Leeman, seconded by Oldham. All in favor.

Animal Advisory Control Board

Amy Staus – 2673 S Marshall – Completing Joleigh Cornine’s Term – Ending June 2022

BIDS:

- Storm Drainage Improvements Project Area 4A – November 3, 2021
- Replacement of Influent Submersible Pumps & Accessories/Central Plant – November 5, 2021

LIQUOR LICENSES:

The following new/renewal Liquor Licenses were read and approved on motion by Oldham, seconded by Dawson. All in favor.

New:

*Stacey Fitterer dba Fitter’s 5th Street Pub – Sierra Bullets Christmas Party – December 11, 2021
Missouri State Fairgrounds – Lowell Mohler Assembly Hall – 5PM-10PM – Special Event License

Renewal:

*Kelly Wertz-Black dba State Fair Spirits LLC, 1419 S Limit, Packaged Liquor, Tasting Permit &
Sunday Sales

MISCELLANEOUS ITEMS FROM MAYOR/COUNCIL/ADMINISTRATOR:

Councilman Bloess stated the Downtown Thanksgiving Celebration, Liberty Park Christmas lights, and Christmas Parade have been great this year. City Administrator Kelvin Shaw thanked everyone who participated in the Christmas Parade, as well as the Sedalia Fire Department, Sedalia Police Department and Public Works for implementing extra safety precautions.

GOOD & WELFARE: None

The meeting adjourned at 8:24 p.m. on motion by Leeman, seconded by Dawson to a closed door meeting in the upstairs conference room pursuant to subsections 1 (Legal Advice), 2 (Real Estate), 3 (Personnel Matters) and 9 (Discussion with Representatives for negotiations with Employee Groups) of section 610.021 RSMo. Roll Call Vote: Voting “Yes” were Leeman, Oldham, Dawson, Boggess, Richardson, Cross, Foster and Bloess. No one voted “No”.

The Regular meeting reopened at 11:04 p.m. on motion by Oldham, seconded by Leeman. All in favor.

ROLL CALL:

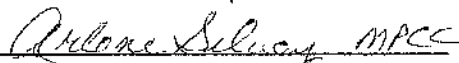
Jeff Leeman	Present	Lucas Richardson	Present
Thomas Oldham	Present	Bob Cross	Present
Andrew Dawson	Present	Rhiannon Foster	Present
Tina Boggess	Present	Steve Bloess	Present

The regular meeting adjourned at 11:05 p.m. on motion by Oldham, seconded by Richardson. All in favor.

THE CITY OF SEDALIA, MISSOURI



John Kehde, Mayor



Arlene Silvey, MPCC City Clerk

