

Addendum #1 RFQ 2024-007 Safe Streets and Roads for All Safety Action Plan

The City of Sedalia received the following questions:

1. **Section 1.04. RFQ Delivery Requirements** states: “E-mailed responses may be submitted to the following e-mail address at the City Clerk’s Office: bidresponse@cityofsedalia.com. Responses may be mailed or e-mailed to the City Clerk’s Office and accepted if the signed response form and required information were mailed or e-mailed and received prior to the due date and time. Further, **Section 1.05. Sealed and Marked** states: All submittals must include one (1) original signed statement of qualifications response and three (3) copies marked as “**RFQ 2024-007: SAFE STREETS FOR ALL ACTION PLAN**”, as well as, one (1) original signed cost proposal clearly marked as “**RFQ 2023-007 – COST PROPOSAL**”.

- a. Please confirm that the 3-copy requirement does not apply to emailed submissions.
- b.

The 3-Copy requirement **DOES NOT** apply to emailed submissions.

2. **Section 2.03.4. Engagement and Collaboration** states: “During the planning process, the City desires to engage in public involvement at a neighborhood level to ensure “problem or concern” areas are adequately identified throughout the jurisdiction and to ensure both community representation and feedback is obtained related to roadway and overall transportation infrastructure safety. Further, **Section 2.04.2.5. City of Sedalia SS4A Action Plan – Road to Zero -- Vision Zero** states” City Project Team staff will take the lead on documenting leadership commitment, planning structure, public engagement activities and goal-setting.

- a. For the purpose of fee development, what are the City’s expectations related to consultant versus city activities in the public engagement process?

The City’s expectations related to consultant versus city activities in the public engagement process: It is anticipated the Consultant will take the lead on all public meetings with city staff in a support role. The City will assist the consultant in setting dates/times/locations of all meetings. Consultant will be responsible for capturing all information from the public meetings.

3. **Section 2.03.9. Progress and Transparency** states: “The City desires to establish a “dash board” type webpage including geospatial type identification of higher-risk locations, crash/injury data related to the SS4A project, a copy of the adopted Action Plan, planned construction or other projects to address high risk locations or areas of special needs (safe routes to school, higher pedestrian/bicycle/ micro-mobility user flow, etc.). The webpage will provide locations and descriptions of safety projects and strategies to improve roadway conditions in the system as well as opportunities for members of the community to become directly involved in project development and implementation.”

- a. For the purpose of fee development, does the City prefer to host this webpage as a part of the City’s website or have the consultant set up a separate website for this purpose?

City will host WEB Page.

4. How should we indicate in our proposal response that we would request changes to the contract provisions? Section 1.40 appears to indicate that the city reserves the right to modify the sample form, but does not indicate the same for the respondent. We would request that contractual language and insurance provisions and limits be revised to match industry standards for professional services. Professional and general liability coverage will protect the City and Consultant more effectively with an appropriate and mutually beneficial contract. A willingness on the City's part to negotiate the contract with the consultant will reduce project costs to the City for the requested professional services.

The insurance requirements are listed in the RFQ document. The City will take your suggestion under advisement for future documents.