



City Council Meeting Agenda

Monday, March 20, 2023 – 6:30 p.m.

City Hall, 200 South Osage, Sedalia MO

MAYOR: ANDREW L. DAWSON

MAYOR PRO-TEM: TINA BOGGESS

- A. CALL TO ORDER** – Mayor Dawson – Council Chambers
- B. PRAYER & PLEDGE OF ALLEGIANCE**
- C. ROLL CALL**
- D. PUBLIC MEETING** – Proposed FY 2023-2024 Budget
- E. PUBLIC HEARING** – City of Sedalia Midtown and West 50 TIF Plans
- F. PUBLIC HEARING** – Residential, Commercial & Industrial Sewer Rates; Residential & Commercial Water Rates
- G. PUBLIC HEARING** – Annexation Petition – Deer Brook Villas Phase IV
- H. RETIREMENT/SERVICE AWARDS** – None
- I. SPECIAL AWARDS**
 - 1. Presentation – Fire Department – Badge Pinning
 - Ezra Steinmeyer
- I. APPROVAL OF PREVIOUS SESSION MINUTES**
 - A.** Council Meeting – March 6, 2023
- II. REPORT OF SPECIAL BOARDS, COMMISSIONS AND COMMITTEES**
 - A.** Acceptance of Citizen’s Traffic Advisory Commission minutes dated February 15, 2023
- III. ROLL CALL OF STANDING COMMITTEES**
 - A. FINANCE/ADMINISTRATION** – Chairman Chris Marshall; Vice Chairman Jack Robinson
 - 1. Final Budget Amendments
 - Council Discussion led by Chairman Marshall
 - R** Call for Resolution of the City Council of the City of Sedalia, Missouri stating facts and reasons for the necessity to amend and increase the City’s annual budget for fiscal year 2023 – Mayor Dawson
 - O** Call for Ordinance amending the budget for the fiscal year 2022-2023 regarding final fiscal year 2023 amendments – Mayor Dawson
 - 2. Sewer use charge – Effective Date April 1, 2023
 - Council Discussion led by Chairman Marshall
 - O** Call for Ordinance Amending section 60-219 (d) of Article V of Chapter 60 of the Code of Ordinances of the City of Sedalia, Missouri relating to the sewer use charge system and incorporating said fees into the City’s fee schedule – Mayor Dawson
 - 3. Water use charge – Effective Date April 1, 2023
 - Council Discussion led by Chairman Marshall

- Call for Ordinance Amending section 60-401 of Article VII of Chapter 60 of the Code of Ordinances of the City of Sedalia, Missouri relating to the water use charge system and incorporating said fees into the City's fee schedule – Mayor Dawson

4. Budget Adoption – Fiscal Year 2024

Council Discussion led by Chairman Marshall

- Call for Ordinance authorizing the Adoption of a budget for the fiscal year 2024 – Mayor Dawson

5. Adopting a 5-year Capital Improvement Plan

Council Discussion led by Chairman Marshall

- Call for Ordinance adopting a Five Year Capital Improvement Plan – Mayor Dawson

6. Adopting Revised Financial Management Policies and Repealing Ordinance Number 11519

Council Discussion led by Chairman Marshall

- Call for Ordinance Adopting Revised Financial Management Policies and Repealing Ordinance Number 11519 – Mayor Dawson

7. Annual Appropriation – Economic Development of Sedalia-Pettis County – \$140,000.00

Council Discussion led by Chairman Marshall

- Call for Ordinance authorizing an agreement by and between the City of Sedalia, Missouri and Economic Development of Sedalia-Pettis County – Mayor Dawson

8. Annual Appropriation – Scott Joplin International Ragtime Foundation, Inc. – \$10,000.00

Council Discussion led by Chairman Marshall

- Call for Ordinance authorizing an agreement by and between the City of Sedalia, Missouri and Scott Joplin International Ragtime Foundation, Inc. – Mayor Dawson

B. PUBLIC SAFETY – Chairman Jack Robinson; Vice Chairman Steve Bloess

1. Bid Acceptance – (4) Sedalia Police Department Vehicles & (1) Sedalia Fire Department Vehicle – Total Cost \$209,866.00

Council Discussion Led by Chairman Robinson

- Call for Ordinance Authorizing the Acceptance of a bid for the purchase of vehicles for the Sedalia Police Department and Sedalia Fire Department – Mayor Dawson

C. PUBLIC WORKS – Chairman Thomas Oldham; Vice Chairwoman Tina Boggess

1. Agreement – Micro-Comm, Inc. – Upgrade SCADA System for Water Treatment and Distribution – \$108,184.00

Council Discussion led by Chairman Oldham

- Call for Ordinance Authorizing an agreement for replacement of the Supervisory Control and Data Acquisition System for water treatment and distribution – Mayor Dawson

D. COMMUNITY DEVELOPMENT – Chairwoman Rhiannon Foster; Vice Chairman Bob Cross – No Report

IV. OTHER BUSINESS

A. ACCEPTANCE OF RESIGNATIONS

- 1. Jan Summers – Park Board – Effective Immediately

B. APPOINTMENTS

New

- * Jeff Wimann – Park Board – Completing Jan Summers’ Term Expiring June 2025

C. LIQUOR LICENSES

Renewals:

- *Mandeep Kaur dba Sedalia 66, 120 E. 16th, Packaged Liquor & Sunday Sales - \$450.00
- *John Swearingen dba JA Lamy Manufacturing Co., 108 W. Pacific, Liquor by the Drink - \$450.00
- *Scott Hewett dba Colton’s Steakhouse & Grill, 4101 W. Broadway, Liquor by the Drink & Sunday Sales
-\$750.00
- *Daniel S. Fox dba Smoker Friendly, 1700 E. Broadway, Packaged Liquor & Sunday Sales - \$450.00

V. MISCELLANEOUS ITEMS FROM MAYOR, CITY COUNCIL AND CITY ADMINISTRATOR

VI. GOOD AND WELFARE – *Any items from anyone in the audience*

VII. Closed Door Meeting – Motion and Second to move into closed door meeting in the upstairs conference room pursuant to Subsections 1 (Legal Advice), 2 (Real Estate) and 12 (Negotiated Contracts) of Section 610.021 RSMo.

- A. Roll Call Vote for Closed Door Meeting
- B. Discussion of closed items
- C. Vote on matters, if necessary (require a Roll Call Vote)
- D. Motion and Second with Roll Call Vote to adjourn closed door meeting and return to open meeting

VIII. ADJOURN MEETING

- A. Motion and second to adjourn meeting

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The City Council reserves the right to discuss any other topics that are broached during the course of this meeting.

IF YOU HAVE SPECIAL NEEDS, WHICH REQUIRE ACCOMMODATION, PLEASE NOTIFY THE CITY CLERK'S OFFICE AT 827-3000. ACCOMMODATIONS WILL BE MADE FOR YOUR NEEDS

POSTED ON MARCH 17, 2023, AT 3:30 P.M. AT THE SEDALIA MUNICIPAL BUILDING, BOONSLICK REGIONAL LIBRARY, SEDALIA PUBLIC LIBRARY AND ON THE CITY'S WEBSITE AT WWW.SEDALIA.COM



OFFICE OF THE CITY ADMINISTRATOR

To: Honorable Mayor Andrew L. Dawson & City Council Members
From: Kelvin Shaw, City Administrator
Re: Agenda items for City Council meeting on Monday, March 20, 2023, 6:30 p.m.

Public Meeting Proposed FY24 Budget – There is not a requirement to hold a public hearing before considering adoption of the budget. However, in the spirit of transparency and community engagement, our financial policies call for a public meeting to invite comments from citizens on the proposed budget. Later in the agenda, the budget will be presented for consideration of adoption.

Public Hearing Midtown & West 50 TIF Plans – Every five years, a public hearing must be held to provide a progress report on each outstanding Tax Increment Financing (TIF) project. Out of the spirit of transparency, staff has opted to provide these reports every year instead of just every five years. John Simmons will provide a progress report for each of the TIF plans open in Sedalia.

Public Hearing Sewer and Water Rates – Whenever there is a proposed increase in the user rates for the Sewer Utility, a public hearing is required to allow the citizens to comment on such proposed rates. Through the budgeting process and the rate study conducted as part of the master plan, it was determined that a 9.5% rate increase is necessary to maintain this utility. Although not required, a public hearing will also be held on the proposed rate increase for the water utility. Again, the budgeting and master planning processes were utilized to determine the prudent rates necessary to sustain this utility. A 5% rate increase is proposed for water supply. Later in the agenda, ordinances will be considered for the adoption of the rates. Likewise, these rates are part of the budget that will be considered for adoption later in the meeting.

Public Hearing Deer Brook Villas Phase IV Annexation – A petition was received from the owners of the property for a voluntary annexation of the land where the Deer Brook Villas Phase IV project is being constructed. In accordance with state statutes, we must hold a public hearing between 14 and 60 days of receiving such a petition. The hearing is to hear from any interested parties on the appropriateness of the annexation. We must then wait at least 14 days after the hearing to consider adoption of an ordinance to effect the annexation.

Finance/Administration Committee – There are eight items for consideration through the Finance / Administration Committee.

1. Each year as part of the budgeting process for the upcoming year, we conduct a comprehensive review of all accounts for the current year. We then adjust the current year budget accordingly to ensure there is sufficient appropriations and transparency by formalizing a final budget amendment.
2. At the beginning of this meeting, we will conduct public hearings on proposed utility rates included in the budget. These hearings are designed to garner public input on the proposed rates. None of us like to have to increase these rates; however, in order to keep these services going, it is necessary to keep up with the rising costs and replacement of aging infrastructure. We have discussed, during the budget work sessions and presentations, the rate

increases as they are proposed. Also, as discussed during the budgeting process, each of these utilities are appropriately accounted for as separate and distinct enterprise funds. This is done to ensure that rate payers, and not tax payers, are paying for the cost of providing the service to them, while also ensuring they are not paying more than such costs as a “hidden tax.” After the public hearing, Council can now consider these rates. The first ordinance is for the sewer rates and such proposed rates represent a 9.5% increase. Much of this increase is due to the need to replace aging infrastructure, including the North Waste Water Treatment Plant. This plant is old technology that will simply not perform to the standards set today by the Department of Natural Resources (DNR). Therefore, DNR has given the City a deadline to bring this plant into compliance within the next couple years. As we have discussed for the last several years, this is going to require replacement of the plant. In order to finance the new plant, this rate increase is necessary to show the ability to service the debt.

3. As discussed above, as part of the budgeting process utility rates are reviewed for each utility. The proposed rate increases for supplying water is 5%. This rate is necessary to keep up with the rising operating costs and plant and equipment replacements as they wear out.
4. We will be able to review the summary budget work sheets again and make any final changes to the upcoming budget. Then after much work and deliberation, staff recommends adoption of the budget for the upcoming fiscal year.
5. As part of the budgeting process staff takes a longer-range look at capital needs planning. The results of the strategic planning session are reviewed and a plan is laid out to accomplish the higher priorities set by Council over the next five years. The related debt is also incorporated into the plan to ensure prudent use of financing, in keeping with our financial management policies. Staff recommends formal adoption of the plan.
6. In accordance with best business practices and internal control procedures, our current financial management policies require they be reviewed and updated at least annually. Staff and the Finance and Administration Committee have reviewed such policies and recommend a couple updates. A few months ago, Council adopted a more comprehensive set of policies centered specifically around preventing and investigating fraud. The proposed amendment to the financial management policies incorporates such fraud policies and procedures by reference. The other major update is to update the ranges set for the type of procurement methods to follow. Previously purchases in excess of \$10,000 required a formalized bid process and Council approval of the award. This amount has not been updated for quite some time and with escalating costs and growth of the City, staff recommends that this trigger level is often not cost effective. The proposed updated policy raises this limit to \$25,000 before the formalized bid process is incorporated. A couple other minor updates were made as well, such as removing the reference to the Police Pension Board since that board no longer exists.
7. As included in the proposed budget and reviewed in the Council work session, the contracted services for economic development through Economic Development of Sedalia-Pettis County includes a \$5,000 increase, as requested, to \$140,000.00 for the upcoming fiscal year. Staff recommends approval of the ordinance to approve the contract for fiscal year ending 3/31/2024.
8. As included in the proposed budget and reviewed in the Council work session, the contracted services for the Scott Joplin Ragtime Festival through the foundation remains at \$10,000.00

for the upcoming fiscal year. Staff recommends approval of the ordinance to approve the contract for fiscal year ending 3/31/2024.

Public Safety Committee – There is one item for consideration through the Public Safety Committee.

1. As discussed during the budgeting process, for the last few years we have gotten behind on the replacement of patrol vehicles for the police department due to the lack of availability of new vehicles. We have been able to secure some used vehicles with some life left in them. However, since the used vehicles get to the end of their useful life sooner, we have gotten out of sync with our replacement schedules. During the current fiscal year, we were able to get an order accepted for four new vehicles and the last of those are due to arrive any day now. This is a start on getting back on the rotation, but we are still significantly behind. Therefore, we proposed in the budget to order four more new vehicles as soon as they open the window for taking orders. Additionally, through the budgeting process another vehicle has been included for the fire department. The manufacturer unexpectedly opened the window earlier this year than last. So as to not miss the window, staff quickly went through the bid process. Then Mayor Dawson authorized the use of the emergency purchase procedures to allow the placement of the order before the order acceptance window closed. Staff recommends formal acceptance of the only bid to ratify the purchase decision in accordance with our procurement policies.

Public Works Committee – There is one item for consideration through the Public Works Committee.

1. The water plants and distribution facilities rely on a Supervisory Control and Data Acquisition (SCADA) system to monitor and report on the stability and quality of the product being delivered. The SCADA system includes various sensors and software to monitor the water production and delivery process on a continuous basis and send alarms to the operators when anything is out of the specification limits set. The current package has been in use for 22 years and needs to be replaced and upgraded. Staff solicited bids and received one bid from Micro-Comm Inc. for \$108,184, which includes two spare controllers. The spare controllers are necessary to have on the shelf since they are often a long lead-time item and failure renders the system ineffective. Micro-Comm is the vendor that supplied the current system that has performed well and staff has reviewed the bidder's new equipment and recommends approval of the purchase.

Community Development Committee – There are no items for consideration through the Community Development Committee.

Notice of Public Meeting

A public meeting will be held at 6:30 p.m. on Monday, March 20, 2023 in the Council Chambers of the Municipal Building at 200 South Osage. The Public Meeting is to review the City of Sedalia Proposed FY2024 Budget.

Handicapped citizens needing accommodation in order to attend this meeting should contact the Office of the City Clerk no later than 48 hours prior to the scheduled meeting.

Run 1x
March 11, 2023

Notice of Public Hearing

A public hearing will be held Monday, March 20, 2023 at 6:30 p.m. in the Council Chambers of the Municipal Building at 200 South Osage. The Public Hearing is to review the progress of Tax Increment Financing (TIF) projects and ongoing plans.

Handicapped citizens needing accommodation in order to attend this meeting should contact the Office of the City Clerk no later than 48 hours prior to the scheduled meeting.

Run 4x

2-22-2023, 3-1-2023, 3-8-2023 & 3-15-2023

NOTICE OF PUBLIC HEARINGS

~ Sewer Rates-and

~Water Rates~

The City of Sedalia will hold public hearings to consider increasing the City's utility rates for sewer charged to residential, commercial and industrial customers; and water services for residential and commercial customers. These rate increases directly reflect the costs of providing such utility services including operating costs, repairs and rehabilitation of our existing infrastructure and continued improvements to the City of Sedalia's sewer and water systems. The hearings will begin with sewer rates at 6:30 p.m. on Monday, March 20, 2023, with the water rate hearing following thereafter. The hearings will be held in the Council Chambers at the Municipal Building, 200 South Osage Avenue.

Sewer

Due to significant increases in material and freight charges, natural gas and electric services, labor and contract labor, and costs related to regulatory compliance, a nine and one-half percent (9.5%) increase from the current rates is proposed for the Monthly Wastewater Base Service Rate and the Monthly Volume Rate per thousand gallons. The proposed inside city limit residential sewer rate increase will result in the average sewer customer who uses 4,000 gallons per month seeing a \$3.93 per month or \$47.16 per year increase in their sewer charges. The outside city limit residential sewer rate increase will result in the average sewer customer who uses 4,000 gallons per month seeing a \$4.32 per month or \$51.84 per year increase in their sewer charges.

The Monthly Sewer Base Service and Volume Rates, currently and as proposed, are:

Description of Service	Current Monthly Base Rate	Proposed Monthly Base Rate	Current Monthly Volume Rate per 1,000 Gallons	Proposed Monthly Volume Rate per 1,000 Gallons
Residential, Inside City Limits	\$13.13	\$14.38	\$7.03	\$7.70
Residential, Outside City Limits	\$32.35	\$35.42	\$7.03	\$7.70
Commercial Inside City Limits	\$53.71	\$58.81	\$7.03	\$7.70
Commercial Outside City Limits	\$124.26	\$136.06	\$7.03	\$7.70
Industrial Inside City Limits	\$111.97	\$122.61	\$7.03	\$7.70
Industrial Outside City Limits	\$242.70	\$265.76	\$7.03	\$7.70

Water

Due to increased costs for material, freight, natural gas and electric services, labor and contract labor, a five percent (5%) increase from the current rates is proposed for the Monthly Water Base Service Rates and the Monthly Water Volume charges per thousand gallons. Additionally, rates proposed for installation of new water service and replacement lines have increased as a result of increased material costs (i.e., brass fittings, pipe, pumps and freight charges) and increased contracting costs experienced over the last twelve months and continuing into calendar year 2023. The rates proposed reflect those actual cost increases and the percentage increase varies based on the costs of materials.

The Monthly Base Service and Volume Rates for Water, currently and as proposed, are:

Description of Customer	Meter Size	Current Monthly Base Rate	Proposed Monthly Base Rate	Current Monthly Volume Rate per 1,000 Gallons ⁽¹⁾	Proposed Monthly Volume Rate per 1,000 Gallons (Note: First 10,000 Gallons ⁽²⁾)
Residential, Inside City Limits	5/8"	\$9.61	\$10.09	\$3.59	\$3.77
Residential, Inside City Limits	3/4"	\$14.41	\$15.13	\$3.59	\$3.77
Residential, Inside City Limits	1"	\$16.31	\$17.13	\$3.59	\$3.77
Residential, Outside City Limits	5/8"	\$24.02	\$25.22	\$3.59	\$3.77
Residential, Outside City Limits	3/4"	\$36.04	\$37.84	\$3.59	\$3.77
Residential, Outside City Limits	1"	\$40.78	\$42.82	\$3.59	\$3.77
Commercial Inside City Limits	5/8"	\$9.61	\$10.09	\$3.59	\$3.77
Commercial Inside City Limits	3/4"	\$14.41	\$15.13	\$3.59	\$3.77
Commercial Inside City Limits	1"	\$24.02	\$25.22	\$3.59	\$3.77
Commercial Inside City Limits	1 1/2"	\$48.04	\$50.44	\$3.59	\$3.77
Commercial Inside City Limits	2"	\$76.87	\$80.71	\$3.59	\$3.77
Commercial Inside City Limits	3"	\$153.73	\$161.42	\$3.59	\$3.77
Commercial Inside City Limits	4"	\$240.21	\$252.22	\$3.59	\$3.77
Commercial Inside City Limits	6"	\$480.42	\$504.44	\$3.59	\$3.77
Commercial Inside City Limits	8"	\$768.67	\$807.10	\$3.59	\$3.77
Commercial Inside City Limits	10"	\$1,230.12	\$1,291.63	\$3.59	\$3.77
Commercial Outside City Limits	5/8"	\$24.02	\$25.22	\$3.59	\$3.77
Commercial Outside City Limits	3/4"	\$36.04	\$37.84	\$3.59	\$3.77
Commercial Outside City Limits	1"	\$60.06	\$63.06	\$3.59	\$3.77
Commercial Outside City Limits	1 1/2"	\$120.11	\$126.12	\$3.59	\$3.77
Commercial Outside City Limits	2"	\$192.17	\$201.78	\$3.59	\$3.77
Commercial Outside City Limits	3"	\$384.34	\$403.56	\$3.59	\$3.77
Commercial Outside City Limits	4"	\$600.53	\$630.56	\$3.59	\$3.77
Commercial Outside City Limits	6"	\$1,201.05	\$1,261.10	\$3.59	\$3.77
Commercial Outside City Limits	8"	\$1,921.68	\$2,017.76	\$3.59	\$3.77
Commercial Outside City Limits	10"	\$3,075.30	\$3,229.07	\$3.59	\$3.77

Note: (1) The Monthly Volume Charge is the same for Inside City Limits and Outside City Limits.

(2) As detailed in the below Table I, the Volume Charge is a "Decreasing Block Rate" based on 5 units and a municipal metered rate.

Description	Gallons per Month Used	Current Monthly Volume Rate per 1,000 Gallons	Current Maximum Charge per Volume Unit ^(a)	Proposed Monthly Volume Rate per 1,000 Gallons	Proposed Maximum Charge per Volume Unit ^(a)
First 10,000 gallons per month	< or = 10,000	\$3.59	\$35.90	\$3.77	\$37.70
Next 40,000 gallons per month	> 10,000 but no more than 50,000	\$3.17	\$126.80	\$3.33	\$133.20
Next 50,000 gallons per month	> 50,000 but no more than 100,000	\$2.90	\$145.00	\$3.05	\$152.50
Next 100,000 gallons per month	> 100,000 but no more than 200,000	\$2.65	\$265.00	\$2.78	\$278.00
All over 200,000 gallons per month	> 200,000	\$2.36	All remaining 1,000 gallons	\$2.48	All remaining 1,000 gallons
Municipal metered		\$2.17	All 1,000 gallons	\$2.28	All 1,000 gallons

The One Time Charge for Installation of New Water Service Lines, currently and as proposed, are:

Description of Installation	Current One Time Charge	Proposed One Time Charge	Proposed Increase Percentage (%)
3/4" Service	\$721.00	\$778.00	8%
3/4" Service with Street Cut	\$1,026.00	\$1,088.00	6%
1" Service	\$803.00	\$960.00	20%
1" Service with Street Cut	\$1,109.00	\$1,331.00	20%
1 1/2" Service	\$2,772.00	\$3,340.00	20%
2" or 3" Service	\$4,269.00	\$4,482.00	5%
4" or 6" Service	\$4,657.00	\$4,983.00	7%

Note: Full replacement of an existing service line will be at the above costs including street cut cost, if needed. Less than full replacement of an existing service line will be based on actual time and material costs. If additional materials are necessary for a specific installation, such as stainless steel tapping sleeves, these job specific materials will be charged back to the customer at actual cost.

Unmetered Fire Service Annual Rates, currently and as proposed, are:

Description of Service	Current Annual Charge	Proposed Annual Charge
<i>Private Fire Hydrants</i>	\$278.53	\$293.85
<i>Automatic Sprinkler Systems:</i>		
Minimum Bill (100 Sprinkler Heads) Per Year	\$144.17	\$152.09
Additional Sprinkler Heads-Each	\$0.29	\$0.31
<i>Fire Hose Risers:</i>		
1" 2" Riser in Building not more than 3 Stories in Height Above Basement, with not more than 1 Riser Connection in Basement	\$79.56	\$83.95
Each Additional 2" Riser, as stated above	\$56.73	\$63.02
Each Additional 4" Riser in Building not more than 3 Stories in Height Above Basement, with not more than 1 Hose Connection on each floor and an Extra Connection in Basement	\$119.37	\$125.94

Sprinkler Service-New and Fire Hydrant Installation Charges, currently and as proposed, are:

Description of Installation	Current Standard Charge	Proposed Standard Charge
2" Sprinkler Service	\$1,108.76	\$1,455.00
4" Sprinkler Service	\$2,106.64	\$3,115.00
6" Sprinkler Service	\$2,661.02	\$3,197.00
8" Sprinkler Service	\$3,215.40	\$3,526.00
10" Sprinkler Service	\$3,991.54	\$4,157.00
Fire Hydrant (Installation including hydrant)	\$2,771.90	\$4,373.00

If approved, the new rates will become effective for the first billing after April 1, 2023.

Any person with any questions about the proposed ordinances may contact the City Administrator at 660-827-3000, extension 1104.

Handicapped citizens needing accommodation in order to attend these public hearings should contact the City Administrator's Office at 660-827-3000, extension 1104, no later than 48 hours prior to the scheduled hearing.

Kelvin L. Shaw, City Administrator
City of Sedalia

NOTICE OF PUBLIC HEARING

~ Annexation Petition ~

The City of Sedalia will hold a public hearing at 6:30 p.m. on Monday, March 20, 2023, in the Council Chambers at the Municipal Building, 200 South Osage Avenue, to consider an annexation petition filed with the City on March 3, 2023.

The legal description is set forth below. Public comments concerning the requested annexation will be entertained at the hearing.

Legal Description for the property owned by E.W. Thompson, Inc. state the following:

All of the following described tract of land in Pettis County, Missouri, which is contiguous and compact to the existing city limits of the City of Sedalia, Missouri, to-wit:

A TRACT OF LAND LOCATED IN THE NORTHWEST QUARTER OF SECTION 6, TOWNSHIP 45 NORTH, RANGE 21 WEST, SEDALIA, PETTIS COUNTY MISSOURI, BEING A PART OF THE LAND DESCRIBED AS TRACT II OF THE QUIT-CLAIM DEED RECORDED IN BOOK 287, PAGE 218 AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF THE SURVEY RECORDED AS DOCUMENT #2020-0028 OF THE RECORDS OF PETTIS COUNTY, MISSOURI; THENCE WITH THE WEST LINE OF SAID SURVEY S25°05'10" W, 275.00 FEET; THENCE LEAVING SAID WEST LINE AND WITH THE NORTH RIGHT OF WAY LINE OF A PROPOSED ROAD N64°54'50"W, 308 FEET +- TO THE EAST RIGHT OF WAY OF A PROPOSED ROAD; THENCE WITH THE SAID EAST RIGHT OF WAY N25°05'10"E, 802.20 FEET; THENCE S64°54'50"E, 300 +- FEET TO THE NORTHWEST CORNER OF A SURVEY RECORDED AS DOCUMENT #2014-2947; THENCE WITH THE LINES OF SAID SURVEY, S25°05'10"W, 527.2 FEET; THENCE S64°54'50"E, 8.45 FEET TO THE POINT OF BEGINNING AND CONTAINING 5.5 ACRES +-.

Handicapped citizens needing accommodation in order to attend this public hearing should contact the City Administrator's Office at (660) 827-3000 extension 1102 no later than 48 hours prior to the scheduled hearing.

Kelvin Shaw, City Administrator
City of Sedalia

1x 3-11-2023



CITY OF SEDALIA, MISSOURI
CITY COUNCIL MEETING
MARCH 6, 2023

The City has an on-line broadcast of Council Meetings available both live and recorded by going to <https://global.gotomeeting.com/join/578973061>".

The Council of the City of Sedalia, Missouri duly met on Monday, March 6, 2023 at 6:30 p.m. at the Municipal Building in the Council Chambers with Mayor Andrew L. Dawson presiding. Mayor Dawson called the meeting to order and asked for a moment of prayer led by Chaplain Byron Matson followed by the Pledge of Allegiance.

ROLL CALL:

Jack Robinson	Present	Bob Hiller	Present
Thomas Oldham	Present	Bob Cross	Present
Chris Marshall	Present	Rhiannon Foster	Present
Tina Boggess	Present	Steve Bloess	Present

SERVICE/SPECIAL / RETIREMENT AWARDS: None

MINUTES: The Council Meeting minutes of February 22, 2023 were approved on motion by Oldham, seconded by Bloess. All in favor.

WORK SESSION MINUTES: The Budget Work Session Minutes of February 27, 2023 were approved on motion by Marshall, seconded by Bloess. All in favor.

REPORTS OF SPECIAL BOARDS, COMMISSIONS & COMMITTEES: None

ROLL CALL OF STANDING COMMITTEES:

FINANCE & ADMINISTRATION – Chris Marshall, Chairman; Jack Robinson, Vice Chairman

Presentation: Pioneer Trails

Norm Lucas, Executive Director of Pioneer Trails Regional Planning Commission, presented information regarding membership benefits. Regional Planning Commission dues are based on population which is .38 cents per person in the community or \$8,227/Year. Between July 2020 and June 2022, the Regional Planning Commission contracted with Sedalia-Pettis County Economic Development Corporation for \$50,000.00 specifically so that every Sedalia business could receive help during the pandemic. In addition, a contract for \$40,000.00 was offered to State Fair Community College for Business Resilience Training. Additional offerings included Small Business training to build a stronger online presence if necessary during the pandemic.

Current benefits to Sedalia include RSOC Grants administered through Regional Homeland Security. They fund emergency operational equipment throughout the region with the only constraint being that equipment becomes deployable to other agencies in the event of a major disaster. RSOC is the most dependent program of all on the dues of the Regional Planning Commission's partners. A decrease in dues equates to a decrease in RSOC funding available.

Mr. Lucas commented that Mayor Dawson has been on the Transportation Advisory Committee since August of 2021 which is a benefit to Sedalia through the ability to share project needs directly through the committee. MoDOT lost its Area Engineer twice to recruitment efforts and even with an Engineer in place, the Transportation Advisory Committee is the primary source in which MoDOT considers regional needs for improvements. Mayor Dawson commented on the MoDOT Engineer departure and inquired about a timeline in hiring an engineer. Director Lucas responded that the last recruitment took seven months so he was not certain on the timeline. The last time the Regional Planning Commission had to share an engineer with MoDOT which split attention on projects.

Rural Broad banding partnership with the State Department of Economic Development kicked off on November 2, 2022 in Sedalia. This allows comments from citizens so that the State can proceed toward a plan to get Broad band to all unserved or underserved households in Missouri.

Another Benefit to the City is the Hazard Mitigation Plan which is required to be updated every 5 years. Those who do not have membership, cannot qualify for the highest reimbursement with FEMA in the event of a disaster. If the City of Sedalia determines not to continue as a partner with the Regional Planning Commission, it takes Sedalia out of consideration for particular grants, the most important of which is through the Economic Development Administration. Councilman Oldham inquired about qualification and application for the EDA Grant and inquired about the last time Pioneer Trails worked on an EDA Grant for Sedalia. Director Lucas was not aware of any recent projects or applications presented that would be a good fit for an EDA project. It was noted that the City has approached Pioneer Trails with projects but received neither an approval or rejection on those projects. Mr. Lucas recalled an item that could have been a Community Development Block grant but it did not work out. In those instances, the way that the project was cast to take place was deemed ineligible activities that did not qualify under CDBG criteria. City Administrator Kelvin Shaw commented that he disagrees with Mr. Lucas regarding the CDBG. When the Regional Planning Commission was asked it was not that it was not appropriate but that the Commission did not have time to review it. The City applied for that grant on its own and received it. Mr. Lucas apologized and noted at the time they were short staff.

Councilwoman Foster inquired about the project for the intersection of 32nd and Limit and added that the City has applied several times for assistance with the project. Mr. Lucas stated that the Regional Planning Commission is responsible for assembling the Regional Needs list which is then passed to MoDOT. It is then MoDOT's decision as to which projects wind up published on the unfunded needs list. Councilman Bloess said that three years ago the project at 32nd and Limit was funded but that the Flat Creek bridge was discovered to be an issue and an emergency situation so 32nd and Limit was set aside. He requested that Mr. Lucas mark it in the highest priority section for the project.

Presentation: Proposed FY 2024 Budget Highlights

City Administrator Kelvin Shaw presented the FY 2024 Budget Highlights and reviewed the rankings of projects in the General, Transportation and Capital Improvement funds from the Strategic Planning Session held on January 7, 2023.

General Fund:

1. Police Body Worn Camera Upgrade - \$90,000 – Funded
2. Police Specialized Response Team Training & Equipment - \$110,000 – Funded
3. Police Recruitment Incentives - \$30,000 – Funded
4. Fire Pre-hire Added Staffing – Grant Funded \$740,000 – Delayed Based on Construction

5. Charter City Process – \$100,000 – Funded
6. Fire Higher Flow/Lower Pressure Attack Package - \$50,000 – Funded
7. Fire Medical UTV Vehicle - \$30,000 – Grant Dependent
8. Dangerous Buildings Demolition Funding Level - \$100,000 – Funded
9. 353 Neighborhood Revitalization Seed Money - \$200,000 – Not Funded
10. 2021 Building Code Implementation – \$10,000 - Funded
11. Administrative Vehicle – Mayor \$50,000 – Allowance Instead
12. Fire Inspector Vehicles - \$80,000 – One Funded
13. Freddie The Fire Truck - \$10,000 – Grant Dependent
14. Electronic Plan Review Software & Equipment – \$15,0000 – Funded
15. Code Enforcement Vehicle for Added Position – \$40,000 – Delayed, Using Pool Car
16. Retail Recruitment Consulting – \$60,000 – Not Funded
17. Animal Control Update Older Van – \$5,000 – Lesser Level Funded for Mechanical

Transportation Fund:

1. Add Aircraft Mechanic - \$60,000 – Funded Part-time
2. Upgrade Airport Fuel Farm - \$25,000 – Funded
3. Remodel Old Airport Terminal - \$30,000 – Not Designed
4. Rental Airplane - \$80,000 – Not Funded
5. Hangar Lighting Upgrade - \$15,000 – Not Funded
6. Self Service Aviation Fuel Hard Line Connection - \$5,000 – Funded Lesser Level
7. T-Hangar Storage Area - \$3,500 – Not Funded

Capital Improvement Funds:

1. Fire Station 1 of 3 Station Model - \$2,700,000 – Funded
2. Storm Water Project Grant Match Funding - \$2,700,000 – Funded
3. New Fire Engine for 3rd Station - \$1,000,000 – Delayed to When Needed
4. Clinton Road Resurfacing – Grand to 32nd - \$375,000 – Funded
5. 32nd & Limit Lane Additions/Improvements Cost Share - \$650,000 – Funded
6. Sidewalk & Curb Funding Level - \$768,000 + \$768,000 Grant – Anticipate Next Year
7. State Fair Blvd & Main Round-About - \$1,200,000 – Not Funded
8. Fire Squad 3rd Unit - \$250,000 – Delayed to When Needed
9. Sidewalk 65 Hwy – 7th to Liberty Park Blvd - \$225,000 – Not Funded
10. Alley Reactivation - \$250,000 – Not Funded
11. 50 Hwy Katy Trail Overpass Widening Cost Share - \$1,000,000 – Not Funded
12. Sidewalk State Fair Blvd – 50 Hwy – 3rd – 65 Hwy - \$310,000 – Not Funded
13. 16th Street Complete Street to New York to 65 Hwy - \$8,750,000 – Not Funded
14. North Harding & Booneville – Hwy 50 to Airport Improvements - \$1,000,000 – Not Funded
14. Monument & Wayfinding Signage Brand Launch - \$200,000 – Not Funded
16. 65 Hwy Ramps at Main Cost Share - \$1,000,000 – Not Funded
17. Extend Winchester from 16th to Sacajawea - \$3,200,000 – Not Funded
17. Bikeway Amtrak Depot to Katy Depot - \$1,000,000 – Not Funded
19. Extend Pro-Energy Drive to Oak Grove - \$2,500,000 – Not Funded
20. 65 Hwy & Sacajawea Traffic Light - \$400,000 – Not Funded
21. Downtown Decorative Lights Purchase - \$450,000 – Not Funded

Other Notable Items:

Step Increase – Funded	Police 4 Patrol Vehicles – Funded
COLA \$1.50/Hour – Funded	Rehang Christmas Lights - Funded
Heckart Community Center Passes for Employees - Funded	Added Lights - Unfunded
Fire Added OT For Training & Dept Meetings – Funded	Historic District Expansion Survey – Funded
Police 4 Commander Structure - Funded	Expansion of 353 Area – Funded
Cell Phone Data Subscription – Funded	Cemetery 60" Mower – Funded
MML Conference For Council – Funded	Cemetery Used Club Cab Pickup – Funded
MML Legislative Conference for Council – Funded	Animal Control Wifi Extension Antenea – Funded
Clean Title Work – Funded	Trap Neuter & Release Feral Cats Program – Funded
Pioneer Trails Dues – Unfunded/Reconsidering	Animal Control Ordinances Refresh - Funded
Replace Copiers – Funded	Entry Doors for City Hall – Funded
Comm. Dev. Mainstreet Conference – Funded	City Hall Break Area – Unfunded
Fire Medical Bags – Funded	Fire HQ Concrete Pad Repair – Funded
Fire Supervac Fans – Funded	Facilities Maintenance Carport - Funded
Fire New Skeds – Funded	Fleet maintenance Replace Tire Changer – Unfunded
Fire New Scene Light Poles – Unfunded	Economic Development Contract Increased Level - Funded
Fire LED Light Replacements - Funded	Christmas Parade Sponsorship – Considering
Fire Class A Uniforms – Unfunded	
Police TruNarc Machine – Funded	

Utility Rate Increases: Water Rates – Increase 5%; Sewer Rates – Increase 9.5%; Sanitation – No increase.

Next Steps: Incorporate any changes; Work Session March 13, 2023 if needed; Public Hearings on March 20, 2023 for council to hear comments or input from citizens regarding budget and rate increases; Council consideration for budget adoption on March 20, 2023 (can delay adoption up to March 31, 2023 if needed).

A motion was made by Bloess, seconded by Marshall to reconsider the inclusion of Pioneer Trails dues in the Budget. All in favor.

Councilman Oldham stated that the presentation did not convince him that Pioneer Trails offered anything that the City could not do on their own. Councilman Hiller commented that in the MML meeting the DOT stated that there was \$633 Million in the State allocated for grants. Organizations are encouraged to apply because after a period of time if not utilized they are lost. He felt the \$8,227 could be spent toward City repairs. Councilman Bloess suggested approaching Pioneer Trails to inquire if the City could offer a different amount for dues. He wants to support Sedalia-Pettis County Economic Development and would not want to cut funding to Pioneer Trails and end up cutting Economic Development short. City Administrator Shaw stated that the City appropriates \$140,000 for Economic Development. As far as the Hazard Mitigation Plan, the City works with local Emergency Management Director, Trish Rooda to put the plan together and does not recall RPC being present during the development of the plan. Council consensus was to have staff speak with Economic Development and EMA on this issue and bring back more information.

Councilman Bloess commented that he believes \$100,000 is too much to budget for the Charter City process and suggested it be reduced. Motion was made by Bloess to reduce the amount to \$30,000.00.

Motion died on lack of second. Mayor Dawson suggested that a presentation could be given by Lauber Municipal Law on the charter process.

Council reconsidered the vote on funding for the Christmas Parade. Councilman Oldham suggested taking the funds out of the CBCD fund. Councilman Hiller stated that he supports the Chamber but the City continues to provide labor for the parade and he is against funding the majority. Motion was made by Hiller, seconded by Oldham to reduce the City's support for the Christmas Parade to \$500 and continue set up of the barricades and all services in the past. Voting "Yes" were Oldham, Marshall, Boggess, Hiller and Cross. Voting "No" were Robinson, Foster, and Bloess.

Motion was then made by Bloess, seconded by Robinson to fund the Christmas Parade at \$1,000. Voting "Yes" were Robinson and Bloess. Voting "No" were Oldham, Marshall, Hiller, Boggess, Cross and Foster. Motion was made by Oldham, seconded by Hiller to move the Christmas Parade Sponsorship from the General Fund to the CBCD fund. Voting "Yes" were Oldham, Marshall, Boggess, Hiller, Cross and Foster. Voting "No" were Robinson and Bloess

Mayor Dawson stated that a possibility exists for a cost share arrangement between the City and business owners relating to Knox boxes. The City would pay ½ of the amount which equates to approximately \$3,500/year. Knox boxes are required for new construction, 50% remodel or change of occupancy and there is no grandfathering or exceptions. Motion was made by Oldham, seconded by Marshall to build in \$3,500 in the General Fund for Knox Boxes. Voting "Yes" were Robinson, Oldham, Boggess, Hiller and Cross. Voting "No" were Marshall, Foster and Bloess.

- Motion by Marshall, seconded by Oldham to approve a records destruction request from the Finance Department. All in favor.
- The City has had an agreement with AT & T for Plain Old Telephone (POTS) Lines. Staff received a quote from Socket Telecom to enter into an agreement for these lines at a reduced cost.

BILL NO. 2023-36, ORDINANCE NO. 11755 – AN ORDINANCE AUTHORIZING A TELECOMMUNICATIONS SERVICE CONTRACT WITH SOCKET TELECOM, LLC was read once by title.

2nd Reading – Motion by Cross, 2nd by Oldham. All in favor.

Final Passage – Motion by Cross, 2nd by Oldham. All in favor.

Roll Call Vote: Voting "Yes" were Robinson, Oldham, Marshall, Boggess, Hiller, Cross, Foster and Bloess. No one voted "No".

- The City qualified for a Cybersecurity Grant in the amount of \$161,224.64 to assist in reduction in systemic cyber risk. The grant requires a match by the City in the amount of \$17,913.85.

BILL NO. 2023-37, ORDINANCE NO. 11756 – AN ORDINANCE AUTHORIZING THE ACCEPTANCE OF A STATE AND LOCAL CYBERSECURITY GRANT was read once by title.

2nd Reading – Motion by Oldham, 2nd by Bloess. All in favor.

Final Passage – Motion by Oldham, 2nd by Marshall. All in favor.

Roll Call Vote: Voting "Yes" were Robinson, Oldham, Marshall, Boggess, Hiller, Cross, Foster and Bloess. No one voted "No".

PUBLIC SAFETY – Chairman Jack Robinson; Vice Chairman Steve Bloess

- The Sedalia Police Department identified a Grant for DWI Enforcement in the amount of \$61,795.00. The grant will be utilized toward the purchase of a vehicle and equipment for the vehicle.

BILL NO. 2023-38, ORDINANCE NO. 11757 – AN ORDINANCE AUTHORIZING A GRANT APPLICATION FOR DWI ENFORCEMENT was read once by title.

2nd Reading – Motion by Oldham, 2nd by Cross. All in favor.

Final Passage – Motion by Foster, 2nd by Oldham. All in favor.

Roll Call Vote: Voting “Yes” were Robinson, Oldham, Marshall, Boggess, Hiller, Cross, Foster and Bloess. No one voted “No”.

- The Sedalia Police Department identified a Grant for Hazardous Moving Violations in the amount of \$17,650.00. Funding will be used toward overtime pay for officers.

BILL NO. 2023-39, ORDINANCE NO. 11758 – AN ORDINANCE AUTHORIZING A GRANT APPLICATION FOR HAZARDOUS MOVING VIOLATIONS was read once by title.

2nd Reading – Motion by Oldham, 2nd by Marshall. All in favor.

Final Passage – Motion by Oldham, 2nd by Marshall. All in favor.

Roll Call Vote: Voting “Yes” were Foster, Bloess, Robinson, Oldham, Marshall, Boggess, Hiller and Cross. No one voted “No”.

- Motion by Oldham, seconded by Marshall to approve a records destruction request from the Sedalia Police Department. All in favor.

PUBLIC WORKS – Jack Robinson, Chairman; Steve Bloess, Vice Chairman

- The Ordinance is for adopting a policy regarding Alcohol in City Parks. Council inquired as to the limit in the number of permits issued per day and per park. Currently there is no limit stated in the policy. Council asked about the limit on the number of attendees at events. No attendee limit is stated in the policy. Chairman Oldham stated that his concern is maintaining the parks as family oriented and family friendly and he would like it to remain smoke and alcohol free. Park Director Amy Epple noted that in the past, certain events have been held in various parks and alcohol was approved individually for each event by Council. Each event would still require an application to come through City Council and the Park Board. The City would suspend the Ordinance each time for every event and would have to pass a specific Ordinance that would allow it each time or repeal the prohibition all together and allow by policy. The proposed policy is for guidelines to bring permits forward and to standardize the process. Councilwoman Foster expressed concern in keeping event participants and park patrons separate. Park Director Epple stated that the outdoor events would include a fenced off area for event participants only with paid Police. For an event at the Heckart Community Center, participants would have to access/exit the event through the South entrance and the main doors to the building would be closed to public and Staff would man the inner door. Councilman Hiller had numerous calls from Ward 3 constituents and they do not want alcohol in the Heckart Community Center. Councilman Cross felt that the Council has been lenient in granting events with alcohol downtown but does not feel we need alcohol in City Parks.

BILL NO. 2023-40 – ADOPTING A POLICY REGARDING ALCOHOL IN CITY PARKS was read once by title.

2nd Reading – Motion by Bloess, 2nd by Marshall. All in favor.

Final Passage – Motion by Bloess, 2nd by Oldham. All in favor.

Roll Call Vote: Voting “Yes” was Bloess. Voting “No” were Robinson, Oldham, Marshall, Boggess, Hiller, Cross and Foster. **BILL FAILED**

COMMUNITY DEVELOPMENT – Rhiannon Foster, Chairwoman; Bob Cross, Vice Chairman – No Report

APPOINTMENTS: None

BIDS: None

LIQUOR LICENSES: The following new/renewal Liquor Licenses were read and approved on motion by Oldham, seconded by Marshall. All in favor.

New:

*Garrett Volker dba Volker's Eatery & Pub, 1021 S. Limit, Picnic License (Sedalia Annual Pub Crawl Downtown Sedalia, March 18, 2023, 12 P.M. to 7 P.M.)

Renewals:

*Amy Von Holten dba Aldi #88, 3701 W. Broadway, Packaged Liquor & Sunday Sales

MISCELLANEOUS ITEMS FROM MAYOR /COUNCIL/ADMINISTRATOR: None

GOOD & WELFARE: None

The meeting adjourned at 8:00 p.m. on motion by Oldham, seconded by Foster to a closed-door meeting in the upstairs conference room pursuant to subsections 1 (Legal Advice), 2 (Real Estate) and 12 (Negotiated Contracts) of Section 610.021 RSMo. Roll Call Vote: Voting "Yes" were Robinson, Oldham, Marshall, Boggess, Hiller, Cross, Foster and Bloess. No one voted "No".

The regular meeting reopened at 9:12 p.m. on motion by Oldham, seconded by Cross. All in favor.

ROLL CALL:

Jack Robinson	Present	Bob Hiller	Present
Thomas Oldham	Present	Bob Cross	Present
Chris Marshall	Present	Rhiannon Foster	Present
Tina Boggess	Present	Steve Bloess	Present

BUSINESS RELATED TO CLOSED DOOR MEETING:

BILL NO. 2023-41 ORDINANCE NO. 11759 – AN ORDINANCE APPROVING A SPECIAL WARRANTY DEED FOR THE SALE OF PROPERTY COMMONLY KNOWN AS 200 SOUTH MARVIN FROM THE CITY OF SEDALIA, MISSOURI TO L.H.B. INVESTMENTS LLC, A MISSOURI LIMITED LIABILITY COMPANY was read once by title. 2nd Reading – Motion by Oldham 2nd by Bloess. All in favor.

Final Passage – Motion by Foster, 2nd by Oldham. All in favor.

Roll Call Vote: Voting "Yes" were Robinson, Oldham, Marshall, Boggess, Hiller, Cross, Foster and Bloess. No one voted "No".

BILL NO. 2023-42, ORDINANCE NO. 11760 – AN ORDINANCE APPROVING AND ACCEPTING AN ADDENDUM TO THE MISSOURI STATE-LOCAL GOVERNMENT OPIOID LITIGATION MEMORANDUM OF UNDERSTANDING was read once by title.

2nd Reading – Motion by Oldham, 2nd by Foster. All in favor.

Final Passage – Motion by Foster, 2nd by Oldham. All in favor.

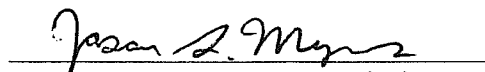
Roll Call Vote: Voting "Yes" were Robinson, Oldham, Marshall, Boggess, Hiller, Cross, Foster and Bloess. No one voted "No".

The regular meeting adjourned at 9:15 p.m. on motion by Oldham, seconded by Foster. All in favor.

THE CITY OF SEDALIA, MISSOURI



Andrew L. Dawson, Mayor



Jason S. Myers, City Clerk

TRAFFIC ADVISORY COMMISSION MEETING

February 15, 2023

The Traffic Advisory Commission duly met on Wednesday, February 15, 2023 at 12:00 p.m. at the City of Sedalia Municipal Building. The meeting was called to order by Chairman Esquivel.

ROLL CALL:

Members		Ex-Officio Members	
Deidre Esquivel	Present	AJ Silvey	Not Present
James Callis	Present	Matt Irwin	Present
John Rucker	Not Present	Brenda Ardrey	Present
Dennis Henderson	Not Present		
Byron Matson	Present	Secretary	Elizabeth Nations
Sherry Broyles	Not Present		
Charles Leftwich	Present		

OLD BUSINESS:

None

NEW BUSINESS:

Speeding on Boonville St.

Jay Faulk, who lives on E. Boonville, requested the issue of speeding along Boonville St. be added to the meeting agenda. Mr. Faulk also stated he had video evidence to present to the Commission. Mr. Faulk was not present at the meeting to discuss this issue.

Mr. Callis asked where on Boonville St. was Mr. Faulk concerned about. Chief Irwin stated Boonville St. runs approximately from N. Veterans Memorial drive on the west to the City Airport on the east. Mr. Callis asked to confirm what the speed limit is along the roadway. It is posted at 25 mph.

The Commission asked Ms. Nations to reach out to Mr. Faulk and confirm the location of concern. The Commission discussed collecting data and other information available about Boonville St. Weather dependent, Public Works staff will place traffic counters to see the number as well as type of vehicles traveling along the roadway. Ms. Ardrey said Police could be contacted to provide the number of tickets issued along Boonville from Mill St. over to Emmet Ave. Ms. Ardrey asked Chief Irwin to check Fire Department records to see if they have responded to any accidents in the area. Ms. Ardrey also stated the Police Department can be contacted to see if they can set up their speed trailer and monitor the area.

Mr. Callis motioned to table the request to allow more information to be gathered. Mr. Matson seconded. All were in favor.

SS4A Grant from UDOT

The City received notification of an award for development of a Safe Streets and Roads for All Action Plan. The purpose of this grant is to improve roadway safety by significantly reducing or eliminating roadway fatalities and serious injuries through safety action plan development and implementation. This discussion will continue at future meetings.

OTHER ITEMS FOR DISCUSSION:

There was general discussion about various intersections and projects.

The next meeting date is March 15, 2023

The meeting adjourned at 12:28 p.m.

**CITY COUNCIL
OF THE CITY OF SEDALIA, MISSOURI**
RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEDALIA, MISSOURI,
STATING FACTS AND REASONS FOR THE NECESSITY TO AMEND AND INCREASE
THE CITY'S ANNUAL BUDGET FOR FISCAL YEAR 2023.**

WHEREAS, Section 67.010 of the Revised Statutes of Missouri requires each political subdivision of the State of Missouri ("State") to prepare an annual budget and establishes the requirements for that budget; and

WHEREAS, the City of Sedalia, Missouri ("City"), is a city of the third classification created pursuant to Chapter 77, RSMo, and is a political subdivision of the State of Missouri; and

WHEREAS, the City Council of the City adopted and approved the City's annual budget for Fiscal Year 2023 in accordance with the requirements of Section 67.010, RSMo, by Ordinance No. 11535 on March 21, 2022, and

WHEREAS, Sections 67.030 and 67.040 authorize and provide a procedure for the City Council to amend the City's annual budget to increase expenditures in any fund; and

WHEREAS, expenses for City's operations for Fiscal Year 2023 have been higher than budgeted, but do not exceed revenues plus the City's unencumbered balance brought forward from previous years; and

WHEREAS, the City Council of the City desire to state the facts and reasons necessitating an amendment to increase certain expenditures in the Fiscal Year 2023 annual budget.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEDALIA, MISSOURI, AS FOLLOWS:

Section 1. Expenditures from the City's Funds must be increased by a total of \$889,801 above the amount authorized in the adopted annual budget for Fiscal Year 2023. An amendment to increase said budget is necessary for the following facts and reasons:

A. Per Exhibit A.

Section 2. This Resolution shall take effect immediately upon its execution by the Mayor or otherwise as provided by law.

PASSED by the City Council of the City of Sedalia, Missouri, on March 20, 2023

Presiding Officer of the Council

ATTEST: _____
Jason S. Myers, City Clerk

BILL NO. _____

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE BUDGET FOR THE FISCAL YEAR 2022-2023
REGARDING FINAL FISCAL YEAR 2023 AMENDMENTS**

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF
SEDALIA, MISSOURI** as follows:

Section 1. The 2022-2023 fiscal year budget beginning April 1, 2022 and ending March 31, 2023 is hereby amended to modify certain budgeted line items as they appear on the attached schedule and made a part hereof as Exhibit A as if fully set out herein.

Section 2. This ordinance shall be in full force and effect from and after its passage and approval.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 20th day of March 2023.

Presiding Officer of the Council

Approved by the Mayor of said City this 20th day of March 2023.

Andrew L. Dawson, Mayor

ATTEST:

Jason S. Myers
City Clerk

Exhibit A City of Sedalia					
Account		Current Budget	Change	Amended Budget	Comments
General Fund EXPENSES					
10-05-230-01	Legal & Accounting	230,500.00	55,000.00	285,500.00	Greater amount of legal work than anticipated
10-06-225-00	Maintenance Agreements	97,887.89	51,000.00	148,887.89	Payments due in prior fiscal year paid in FY23
10-06-230-01	Legal & Accounting	18,000.00	19,000.00	37,000.00	Higher audit fees than expected
10-06-230-04	Property Taxes Fees & Charges	37,995.02	25,000.00	62,995.02	Tax revenue higher increased the fees charged by county: % of Revenue
10-07-101-00	Salaries	112,367.32	25,000.00	137,367.32	Retirement Pay Out not budgeted
10-07-101-40	Salaries Part Time	31,597.74	15,000.00	46,597.74	Transition Assistant for latter part of fiscal year
10-07-212-00	Elections	7,600.00	1,400.00	9,000.00	Election Ads higher than budgeted
10-07-220-00	Leased Equipment	1,550.00	1,000.00	2,550.00	Postage Meter Lease greater than budgeted
10-07-217-00	Electric	1,550.00	1,500.00	3,050.00	Reallocation of the expense pushing over budget
10-08-107-02	Employee Insurance Broker	-	34,000.00	34,000.00	Previously not charged, new in FY23
10-08-211-00	Car Allowance	-	3,500.00	3,500.00	New in FY23
10-08-213-00	Advertising	2,050.00	3,000.00	5,050.00	Hiring Events
10-08-225-00	Maintenance Agreements	4,180.00	5,000.00	9,180.00	Springbrook software
10-08-230-05	Misc Professional Fees	12,022.50	12,000.00	24,022.50	Background screening
10-10-101-00	Salaries	290,104.80	(50,000.00)	240,104.80	Removed Project Manager FY23
10-12-101-00	Salaries	2,233,499.37	62,000.00	2,295,499.37	Retirement Pay Out plus FY23 over budget
10-12-242-00	Gasoline & Oil	14,000.00	25,000.00	39,000.00	Higher cost/usage
10-13-242-00	Gasoline & Oil	68,680.00	30,000.00	98,680.00	Higher cost/usage
10-13-222-02	Vehicle & Equip Repairs & Maint	48,838.00	30,000.00	78,838.00	Higher repairs than expected
10-13-222-08	Equip - Annual Certifications	7,800.00	2,500.00	10,300.00	Higher than budgeted
10-17-217-00	Electric	5,567.56	1,000.00	6,567.56	Higher than budgeted
10-17-218-00	Gas	2,328.54	1,500.00	3,828.54	Higher than budgeted
10-17-222-05	Building & Grounds Maintenance	33,985.00	15,000.00	48,985.00	Variety of building maintenance needs
10-17-224-00	General Insurance	18,496.36	4,000.00	22,496.36	General Insurance costs higher than budgeted
10-17-225-00	Maintenance Agreements	7,368.02	10,000.00	17,368.02	Springbrook software and generator maintenance
10-17-242-00	Gasoline & Oil	3,807.00	2,500.00	6,307.00	Higher cost/usage
10-17-244-04	Supplies Office/Janitor/Other	7,812.00	2,000.00	9,812.00	Printer and Janitorial Supplies
10-17-248-00	Uniforms	535.00	3,000.00	3,535.00	Employee uniforms
10-19-101-00	Salaries	207,411.76	20,000.00	227,411.76	Retirement Pay Out plus FY23 over budget
10-19-218-00	Gas	2,400.00	3,000.00	5,400.00	Higher cost/usage
10-19-222-02	Vehicle & Equip Repairs & Maint	2,500.00	750.00	3,250.00	Higher repairs than expected
10-19-242-00	Gasoline & Oil	9,000.00	3,000.00	12,000.00	Higher cost/usage
10-19-216-00	Telecommunications Services	3,527.04	1,000.00	4,527.04	AT&T Bill increased
10-63-351-10	Vehicles	319,424.00	3,000.00	322,424.00	Vehicle Drone Boxes added

Exhibit A City of Sedalia					
Account		Current Budget	Change	Amended Budget	Comments
10-69-352-01	Land Improvements	21,500.00	3,000.00	24,500.00	Added footing and concrete pad for Columbarium
REVENUE					
10-00-408-00	Sales Tax	(6,507,826.00)	(130,000.00)	(6,637,826.00)	Taxes collected higher than budgeted
10-00-408-05	Use Taxes - General	(531,215.00)	(60,000.00)	(591,215.00)	Taxes collected higher than budgeted
10-00-409-01	Gash Franchise Tax	(331,668.30)	(100,000.00)	(431,668.30)	Taxes collected higher than budgeted
10-01-556-05	Contr(To)/From Sanitation	-	2,500,000.00	2,500,000.00	To cover negative unrestricted fund balance for Sanitation
Transportation Fund					
EXPENSES					
20-11-246-00	Cost of Aviation Fuel Sold	210,000.00	80,000.00	290,000.00	Offset partially with revenue and cost higher than budgeted
20-11-246-02	Cost of Aviation Parts Sales	26,250.00	25,000.00	51,250.00	Offset partially with revenue and cost higher than budgeted
20-14-222-02	Vehicle & Equip Repairs & Maint	89,482.00	35,000.00	124,482.00	Higher costs than budgeted
20-14-230-04	Utility Locates	3,000.00	45,000.00	48,000.00	More locates than budgeted
20-24-222-05	Building & Grounds Maintenance	-	12,000.00	12,000.00	HVAC/Lights/Repairs/Etc.
20-24-225-00	Maintenance Agreements	-	5,000.00	5,000.00	Cleaning/Lease
20-24-218-00	Gas	-	1,500.00	1,500.00	No original budget - usage
20-24-217-00	Electric	-	4,000.00	4,000.00	No original budget - usage
20-24-244-04	Supplies Office/Janitor/Other	-	1,000.00	1,000.00	Janitorial
20-93-351-000	Equipment	16,200.00	1,000.00	17,200.00	Stand up Mower higher than budgeted
REVENUE					
20-00-408-01	Sales Tax - Transportation	(3,156,235.00)	(56,000.00)	(3,212,235.00)	Taxes collected higher than budgeted
20-00-408-06	Use Tax - Transportation	(265,607.00)	(30,000.00)	(295,607.00)	Taxes collected higher than budgeted
20-00-455-02	Aircraft Maint Part Sales	(35,000.00)	(15,000.00)	(50,000.00)	Sales higher than budgeted
20-00-456-00	Airport Fuel Sales	(300,000.00)	(60,000.00)	(360,000.00)	Sales higher than budgeted
20-00-425-00	State Gasoline Taxes	(597,960.00)	(100,000.00)	(697,960.00)	Taxes collected higher than budgeted
Park Fund					
EXPENSES					
23-40-101-00	Salaries - full time	1,232,565.00	(97,022.00)	1,135,543.00	Less than budgeted
23-40-101-40	Salaries - part time	505,095.00	257,306.00	762,401.00	Higher than budgeted
23-40-101-50	Salaries - rec instructors	67,501.00	(8,841.00)	58,660.00	Less than budgeted
23-40-101-60	Salaries - seasonal/pool	421,275.00	(228,443.00)	192,832.00	Less than budgeted
23-40-102-00	Overtime	31,272.00	33,389.00	64,661.00	Higher than budgeted
23-40-102-60	Overtime - seasonal/pool	-	350.00	350.00	Higher than budgeted
23-40-103-00	Unemployment taxes	3,987.00	(2,987.00)	1,000.00	Less than budgeted
23-40-105-00	Lagers Retirement	158,052.00	5,191.00	163,243.00	Higher than budgeted
23-40-106-00	Social Security Taxes	105,160.00	60,718.00	165,878.00	Higher than budgeted

Exhibit A City of Sedalia					
Account		Current Budget	Change	Amended Budget	Comments
23-40-107-00	Employee Insurance	150,151.00	30,576.00	180,727.00	Higher than budgeted
23-40-108-00	Workers Compensation	41,312.00	10,330.00	51,642.00	Higher than budgeted
23-40-211-00	Car Allowance	11,700.00	-	11,700.00	Higher than budgeted
23-40-213-00	Advertising	40,150.00	4,271.00	44,421.00	Higher than budgeted
23-40-214-00	Printing	2,000.00	(1,000.00)	1,000.00	Less than budgeted
23-40-215-00	Postage	4,500.00	2,567.00	7,067.00	Higher than budgeted
23-40-216-00	Telephone	28,821.00	2,435.00	31,256.00	Higher than budgeted
23-40-217-00	Electric	348,250.00	(16,959.00)	331,291.00	Less than budgeted
23-40-218-00	Gas	50,277.00	(5,750.00)	44,527.00	Less than budgeted
23-40-219-00	Water	112,496.00	(29,165.00)	83,331.00	Less than budgeted
23-40-220-00	Leased Equipment	18,175.00	21,802.00	39,977.00	Higher than budgeted
23-40-221-00	Small tools & equip	16,000.00	6,536.00	22,536.00	Higher than budgeted
23-40-222-02	Vehicle & Equip Repairs & Maint	13,000.00	15,476.00	28,476.00	Higher than budgeted
23-40-222-04	New office equip - repair/parts	2,500.00	(500.00)	2,000.00	Less than budgeted
23-40-222-05	Building & Grounds Maintenance	80,000.00	5,000.00	85,000.00	Higher than budgeted
23-40-222-07	Pool Maintenance & Repair	30,000.00	(5,000.00)	25,000.00	Less than budgeted
23-40-223-00	Radio Repairs/Service	1,500.00	(750.00)	750.00	Less than budgeted
23-40-224-00	General Insurance	99,002.00	30,998.00	130,000.00	Higher than budgeted
23-40-225-00	Maintenance Agreements	3,300.00	4,700.00	8,000.00	Higher than budgeted
23-40-227-00	Dues & Subscriptions	15,600.00	12,396.00	27,996.00	Higher than budgeted
23-40-228-00	Concessions	45,000.00	(15,000.00)	30,000.00	Less than budgeted
23-40-229-00	Training, Travel, Meals	18,000.00	2,000.00	20,000.00	Higher than budgeted
23-40-230-01	Legal & Accounting	3,500.00	1,000.00	4,500.00	Higher than budgeted
23-40-230-04	Property Taxes Fees & Charges	13,218.00	4,349.00	17,567.00	Higher than budgeted
23-40-230-07	Security Service	19,043.00	(6,103.00)	12,940.00	Less than budgeted
23-40-241-00	Miscellaneous	1,000.00	500.00	1,500.00	Higher than budgeted
23-40-241-05	Credit Card Fees	5,800.00	17,258.00	23,058.00	Higher than budgeted
23-40-242-00	Gasoline & Oil	27,525.00	16,234.00	43,759.00	Higher than budgeted
23-40-243-00	Tires & Tubes	4,500.00	(2,500.00)	2,000.00	Less than budgeted
23-40-244-41	Janitorial Supplies	31,955.00	11,928.00	43,883.00	Higher than budgeted
23-40-244-42	Office Supplies	12,000.00	24,903.00	36,903.00	Higher than budgeted
23-40-244-43	Pool Supplies - Chemicals	107,522.00	(2,522.00)	105,000.00	Less than budgeted
23-40-244-44	Shop & Safety Supplies	8,000.00	(3,000.00)	5,000.00	Less than budgeted
23-40-244-45	Recreation Supplies	29,300.00	(1,300.00)	28,000.00	Less than budgeted
23-40-244-46	Landscape Supplies	14,000.00	(2,000.00)	12,000.00	Less than budgeted
23-40-244-47	Turf Management	36,250.00	(6,250.00)	30,000.00	Less than budgeted
23-40-244-48	Site Amenities	37,250.00	(13,250.00)	24,000.00	Less than budgeted
23-40-244-49	Ballfield Materials	18,750.00	(3,750.00)	15,000.00	Less than budgeted

Exhibit A City of Sedalia				
Account	Current Budget	Change	Amended Budget	Comments
23-40-244-50 Trees	14,000.00	(1,500.00)	12,500.00	Less than budgeted
23-40-244-51 Ballfield Lights	10,000.00	(5,000.00)	5,000.00	Less than budgeted
23-40-244-52 Pool Supplies - Other	21,450.00	7,550.00	29,000.00	Higher than budgeted
23-40-248-00 Uniforms	11,000.00	4,000.00	15,000.00	Higher than budgeted
23-40-254-52 Sports Supplies	50,000.00	29,500.00	79,500.00	Higher than budgeted
23-40-254-53 Fitness & Wellness	24,000.00	2,500.00	26,500.00	Higher than budgeted
23-40-254-42 Special Events	85,000.00	5,000.00	90,000.00	Higher than budgeted
23-40-254-47 Officials - Adult Volleyball	12,720.00	(2,720.00)	10,000.00	Less than budgeted
23-40-254-48 Officials - Adult Softball	35,000.00	(16,500.00)	18,500.00	Less than budgeted
23-40-254-51 MPRA Ticket Sales	3,000.00	(900.00)	2,100.00	Less than budgeted
23-40-254-50 Officials - Youth Sports/Camps	50,000.00	-	50,000.00	Higher than budgeted
23-40-351-00 Capital Expense Equipment	85,100.00	23,900.00	109,000.00	Higher than budgeted
23-40-353-00 Capital Expense Special Projects	615,000.00	-	615,000.00	Higher than budgeted
REVENUE				
23-00-408-00 Sales Tax - Park	(3,184,407.00)	(127,000.00)	(3,311,407.00)	Taxes collected higher than budgeted
23-00-408-05 Ues Tax - Park	(258,143.00)	(37,000.00)	(295,143.00)	Taxes collected higher than budgeted
Midtown TIF Fund				Higher than budgeted
50-80-230-04 Property Taxes Fees & Charges	2,607.00	6,500.00	9,107.00	Higher revenue than budgeted and fees a % of revenue
50-80-351-04 Lamy Building Project Distribution	-	42,000.00	42,000.00	Distributions not included in original budget
The Crossing CID Fund				Higher than budgeted
51-82-258-00 CID Reimbursement Expenses	-	90,000.00	90,000.00	Reimbursement and project costs distribution
Galaxy West CID				Higher than budgeted
52-82-257-00 Administration Fees	-	14,200.00	14,200.00	Fees for administering the fund
52-82-258-00 CID Reimburse Expenses	-	37,000.00	37,000.00	CID Distributions
52-82-259-00 TIF Reimburse Cost	-	183,000.00	183,000.00	TIF Distributions
MFA Sales Tax Sharing Fund				Higher than budgeted
53-83-258-00 Sales Tax Sharing Expense	-	22,000.00	22,000.00	Sales Tax Distribution
Water Fund				
61-50-222-70 Repairs North Plant	31,600.00	60,000.00	91,600.00	Repairs higher then budgeted
61-50-222-71 Repairs Central Plant	63,361.00	80,000.00	143,361.00	Repairs higher then budgeted
61-50-222-72 Repairs Southeast Plant	40,448.00	15,000.00	55,448.00	Repairs higher then budgeted
61-50-230-07 Sludge Hauling	-	40,000.00	40,000.00	Annual expense; new expense account
61-50-242-00 Gasoline & Oil	28,005.00	65,000.00	93,005.00	Gasoline higher then budgeted
Sanitation Fund				
65-01-550-00 Contr(To)/From General Fund	-	(2,500,000.00)	(2,500,000.00)	To cover negative unrestricted fund balance for Sanitation
65-15-218-00 Gas	4,276.00	3,500.00	7,776.00	Higher costs than budgeted

Exhibit A City of Sedalia					
Account		Current Budget	Change	Amended Budget	Comments
65-15-222-02	Vehicle & Equip Repairs & Maint	60,000.00	3,000.00	63,000.00	Higher costs than budgeted
65-15-230-01	Legal & Accounting	4,142.00	6,500.00	10,642.00	Higher costs than budgeted
65-15-242-00	Gasoline & Oil	65,529.00	70,000.00	135,529.00	Higher costs than budgeted
Fire Pension Fund					
82-60-249-00	Pension Expenses	777,786.00	50,000.00	827,786.00	Higher costs than budgeted
Sedalia Redevelopment Corp Fund					
84-84-230-01	Legal & Accounting	-	1,000.00	1,000.00	Annual tax/audit work
84-84-230-05	Other Professional Fees	-	7,000.00	7,000.00	Architect Fees
	TOTAL		889,801.00		

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 60-219 (d) OF ARTICLE V OF CHAPTER 60 OF THE CODE OF ORDINANCES OF THE CITY OF SEDALIA, MISSOURI RELATING TO THE SEWER USE CHARGE SYSTEM AND INCORPORATING SAID FEES INTO THE CITY'S FEE SCHEDULE.

WHEREAS, in order to pay for the financing costs associated with paying for required improvements to the City of Sedalia's sewer system, sewer rates will need to be increased; and

WHEREAS, a notice advertising a public hearing for March 20, 2023 at 6:30 p.m. in the Council Chambers of the Municipal Building concerning the proposed increased rates for residential, commercial and industrial users of the City's Wastewater Sewer System was published in the Sedalia Democrat on February 17, 2023; and

WHEREAS, said public hearing was held on Monday, March 20, 2023, commencing at 6:30 p.m., and public comments were received by the City Council concerning the proposed increased sewer rates.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI AS FOLLOWS:

Section 1. Section 60-219 (d) shall be amended to read as follows:

“(d) The fixed charge per month for residential, commercial and industrial wastewater sewer rates shall be as provided for in the City's fee schedule per meter for contributors located inside and outside of the corporate limits of the city. In addition, each contributor shall pay a commodity charge for operation and maintenance, including replacement, per one thousand (1,000) gallons of metered water or wastewater measured in units of one hundred (100) gallons as provided for in the city's fee schedule.”

Section 2. The City's fee schedule shall be amended as follows:

60-219 Wastewater user fees—When user is connected to city water:

Residential:

Monthly Base Rate-per meter

Inside City Limits **\$14.38**

Outside City Limits **\$35.42**

Additional Volume Rate-per meter (1,000 gal. water≈1000 gal wastewater)

Inside City Limits **\$7.70**

Outside City Limits **\$7.70**

Commercial:

Monthly Base Rate-per meter

Inside City Limits \$58.81

Outside City Limits \$136.06

Additional Volume Rate-per meter (1,000 gal. water≈1000 gal wastewater)

Inside City Limits \$7.70

Outside City Limits \$7.70

Industrial:

Monthly Base Rate-per meter

Inside City Limits \$122.61

Outside City Limits \$265.76

Additional Volume Rate-per meter (1,000 gal. water≈1000 gal wastewater)

Inside City Limits \$7.70

Outside City Limits \$7.70

Section 3. This ordinance shall be in full force and effect from and after its passage and approval and as of April 1, 2023

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 20th day of March, 2023.

Presiding Officer of the Council

Approved by the Mayor of said City this 20th day of March, 2023.

Andrew L. Dawson, Mayor

ATTEST:

Jason S. Myers
City Clerk

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 60-401 OF ARTICLE VII OF CHAPTER 60 OF THE CODE OF ORDINANCES OF THE CITY OF SEDALIA, MISSOURI RELATING TO THE WATER USE CHARGE SYSTEM AND INCORPORATING SAID FEES INTO THE CITY'S FEE SCHEDULE

WHEREAS, it has been determined that water base service monthly rates and water volume charges per thousand gallons are proposed to change from the current rates for the coming year; and

WHEREAS, the proposed monthly volume rate per 1,000 gallons has increased by 5% and the new rate will be \$3.77 per 1,000 gallons due to increased material, freight, labor and contract labor; and

WHEREAS, a notice advertising a public hearing for March 20, 2023 at 6:30 p.m. in the Council Chambers of the Municipal Building concerning the proposed increased rates for a water service rate increase was published in the Sedalia Democrat on February 17, 2023; and

WHEREAS, said public hearing was held on Monday, March 20, 2023, commencing at 6:30 p.m., and public comments were received by the City Council concerning the proposed increased rates.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI AS FOLLOWS:

Section 1. Section 60-401 shall be amended to read as follows:

“Sec. 60-401. – Rate Schedule.

- a) Each user shall pay for the services provided by the city during the current month as determined by water meters acceptable to the city.
- b) The fixed charged per month for residential and commercial water rates shall be as provided for in the city's fee schedule per meter for users located inside and outside of the corporate limits of the city.
- c) The charge per month for residential and commercial water rates shall be as provided for in the city's fee schedule per meter for users located inside and outside of the corporate limits of the city.”

Section 2. The City's fee schedule shall be amended as follows:

Inside City Limits Water Service Rate Charges:

<i>Description of Customer</i>	<i>Meter Size</i>	<i>Monthly Base Rate (Dollars)</i>
Residential	5/8"	\$10.09
Residential	3/4"	\$15.13
Residential	1"	\$17.13
Commercial	5/8"	\$10.09
Commercial	3/4"	\$15.13
Commercial	1"	\$25.22
Commercial	1 1/2"	\$50.44
Commercial	2"	\$80.71

Commercial	3"	\$161.42
Commercial	4"	\$252.22
Commercial	6"	\$504.44
Commercial	8"	\$807.10
Commercial	10"	\$1,291.63

Outside City Limits Water Service Rate Charges:

<i>Description of Customer</i>	<i>Meter Size</i>	<i>Monthly Base Rate(Dollars)</i>
Residential	5/8"	\$25.22
Residential	3/4"	\$37.84
Residential	1"	\$42.82
Commercial	5/8"	\$25.22
Commercial	3/4"	\$37.84
Commercial	1"	\$63.06
Commercial	1 1/2"	\$126.12
Commercial	2"	\$201.78
Commercial	3"	\$403.56
Commercial	4"	\$630.56
Commercial	6"	\$1,261.10
Commercial	8"	\$2,017.76
Commercial	10"	\$3,229.07

Water Volume Rates per 10,000 gallons – Inside and Outside City Limits when user is connected to City Water:

<i>Description</i>	<i>Gallons per Month Used</i>	<i>Monthly Volume Rate per 1,000 Gallons</i>	<i>Maximum Charge per Volume Unit</i>
First 10,000 gallons per month	< or = 10,000	\$3.77	\$37.70
Next 40,000 gallons per month	> 10,000 but no more than 50,000	\$3.33	\$133.20
Next 50,000 gallons per month	> 50,000 but no more than 100,000	\$3.05	\$152.50
Next 100,000 gallons per month	>100,000 but no more than 200,000	\$2.78	\$278.00
All over 200,000 gallons per month	>200,000	\$2.48	All remaining 1,000 gallons
Municipal Metered		\$2.28	All 1,000 gallons

Water Service Line Installation Charges:

<i>Description of Installation</i>	<i>One Time Charge</i>
¾" Service	\$778.00
¾" Service with Street Cut	\$1,088.00
1" Service	\$960.00
1" Service with Street Cut	\$1,331.00
1 ½" Service	\$3,340.00
2" or 3" Service	\$4,482.00
4" or 6" Service	\$4,983.00

Unmetered Fire Service Annual Rates:

<i>Description of Service</i>	<i>Annual Charge</i>
<i>Private Fire Hydrants</i>	\$293.85
<i>Automatic Sprinkler Systems:</i>	
Minimum Bill (100 Sprinkler Heads) Per Year	\$152.09
Additional Sprinkler Heads - Each	\$0.31
<i>Fire Hose Risers:</i>	
1 st 2" riser in building not more than 3 stories in height above basement, with not more than 1 riser connection in basement	\$83.95
Each Additional 2" riser, as stated above	\$63.02
Each Additional 4" riser in building not more than 3 stories in height above basement, with not more than 1 hose connection on each floor and an extra connection in basement	\$125.94

Sprinkler Service – New and Fire Hydrant Installation Charges

<i>Description of Installation</i>	<i>Standard Charge</i>
2" Sprinkler Service	\$1,455.00
4" Sprinkler Service	\$3,115.00
6" Sprinkler Service	\$3,197.00
8" Sprinkler Service	\$3,526.00
10" Sprinkler Service	\$4,157.00
Fire Hydrant (Installation including hydrant)	\$4,373.00

Section 3. This ordinance shall be in full force and effect from and after its passage and approval and as of April 1, 2023.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 20th day of March, 2023.

Presiding Officer of the Council

Approved by the Mayor of said City this 20th day of March, 2023.

Andrew L. Dawson, Mayor

ATTEST:

Jason S. Myers
City Clerk

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING THE ADOPTION OF A BUDGET FOR THE FISCAL YEAR 2024

WHEREAS, the proposed budget for fiscal year 2024 fiscal year budget was presented by the City Administrator to the Mayor and City Council at a work session on February 27, 2023; and

WHEREAS, on March 6, 2023, the proposed budget was again reviewed and discussed by Council, during the regular City Council Meeting; and

WHEREAS, a public meeting was held on March 20, 2023 to allow for public comment on the proposed budget; and

WHEREAS, the Mayor and City Council have reviewed the proposed budget for the 2024 fiscal year.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI, AS FOLLOWS:

Section 1. The 2024 fiscal year budget beginning April 1, 2023 and ending March 31, 2024 is hereby adopted with projected revenues and expenditures as shown in the summary of the budget which is attached and made a part hereof as Exhibit A as if fully set out herein.

Section 2. This ordinance shall be in full force and effect from and after its passage and approval.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 20th day of March 2023.

Presiding Officer of the Council

Approved by the Mayor of said City this 20th day of March 2023.

Andrew L. Dawson, Mayor

ATTEST:

Jason S. Myers
City Clerk

Summary of the Budget

Fund	Beginning	Projected	Anticipated	Anticipated	Anticipated	Anticipated	Fund Balance Policy	
	Fund Balance 4/1/22	Fund Balance 3/31/23	Revenues / Sources	Expenditures	Change	Fund Balance 3/31/24	Min. 35%	Max. 75%
10 General Fund (Net Of ARPA)	\$ 9,154,344	\$ 9,444,057	\$ 16,623,774	\$ 16,598,351	\$ 25,423	\$ 9,469,480	57.4%	
15 Capital Improvements Fund	5,898,990	6,196,813	10,983,308	12,403,153	(1,419,845)	4,776,968		
20 Transportation	1,542,619	1,217,790	5,160,243	5,217,288	(57,045)	1,160,745		
22 Library Fund	1,209,763	1,308,033	808,522	808,522	-	1,308,033		
23 Park Fund	2,839,369	2,221,560	4,990,054	5,059,702	(69,648)	2,151,912		
24 Central Business & Cultural Fund	130,589	158,810	43,831	98,700	(54,869)	103,941		
25 Fire Academy	10,652	18,371	20,480	30,369	(9,889)	8,482		
50 Midtown Special Allocation Fund	40,193	3,547	281,133	258,423	22,710	26,257		
51 The Crossings CID	64,401	95,149	30,748	125,897	(95,149)	-		
52 Galaxy West CID & TIF	70,888	78,996	115,426	194,422	(78,996)	-		
53 MFA Sales Tax Sharing	(45,834)	-	20,691	20,691	-	-		
54 Lamy Sales Tax Sharing	(43,297)	-	43,297	43,297	-	-		
61 Water Pollution Control Fund - Note1	3,240,459	3,452,544	7,506,016	7,106,061	399,955	3,852,499		
62 Water Department	2,210,950	1,275,378	5,803,354	4,476,000	1,327,354	2,602,732		
65 Sanitation Fund - Note 1	(2,571,716)	(2,644,130)	2,089,403	1,918,605	170,798	(2,473,332)		
82 Fire Pension Fund	8,532,225	8,842,617	1,838,950	846,030	992,920	9,835,537		
Totals	\$ 32,284,595	\$ 31,669,535	\$ 56,359,230	\$ 55,205,511	\$ 1,153,719	\$ 32,823,254		
Note 1: The Enterprise fund balances exclude amounts that represent Net Investment in Capital Assets and Restricted Funds								
61 Water Pollution Control - Capital & Debt Principal		\$ 16,973,463	\$ 1,961,868	\$ 9,140,437		\$ 21,412,521		
62 Water Department - Capital & Debt Principal		24,403,210	667,943	3,189,553		26,127,957		
65 Sanitation Fund Capital Expenditures		1,851,169		317,332		1,942,023		

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE ADOPTING A FIVE YEAR CAPITAL IMPROVEMENT PLAN.

WHEREAS, as part of the annual budget development process the five-year capital improvement plan should be updated to reflect descisions made during this process to maintain its consistency with the annual budget; and

WHEREAS, the Mayor and City Council have reviewed and adopted the budget for the 2024 fiscal year.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI, AS FOLLOWS:

Section 1. The updated Capital Improvement Plan for the next five fiscal years beginning April 1, 2023 and ending March 31, 2028 is hereby adopted with projected sources and uses of funds as shown in the summary of the plan which is attached and made a part hereof as Exhibit A as if fully set out herein.

Section 2. This ordinance shall be in full force and effect from and after its passage and approval.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 20th day of March 2023.

Presiding Officer of the Council

Approved by the Mayor of said City this 20th day of March 2023.

Andrew L. Dawson, Mayor

ATTEST:

Jason S. Myers
City Clerk



City of Sedalia
Capital Improvements And Additions Plan
Combined For All Departments

Department / Project Name	Project ID	Narrative
Airport:		
10 T-hangers	16-004	Add 10 unit T-Hanger building. Discretionary allocation of federal grant funding from DOT passed through MODOT is targeted to fund 90% of this project. Note runway projects will have to be completed first for the grant funding to apply.
Re-construct rwy 5/23	16-005	Airport improvements to rehabilitate the runway 5/23. A Federal grant from DOT passed through MODOT is targeted to fund 90% of this project.
New parallel taxiway	16-006	Airport improvements to add a new parallel taxiway. A Federal grant from DOT passed through MODOT is targeted to fund 90% of this project.
Fire Department:		
Central Fire Station Replacement	19-001	An engineering study was conducted on the Central Fire Station in 2019. In accordance with the recommendations from the study, the existing facility was remodeled in 2020. This remodel will allow continued functionality of this facility for an estimated 5 years. The feasibility study indicated that replacement of this facility is going to be needed in this time frame and depending upon growth patterns may need to be relocated by then.
Class A Pumper	21-001	This project is to add a new Class A Pumper Fire Truck, which will allow rotation within the fleet of trucks to maintain quality equipment on front line usage with adequate back-up equipment.
Added Class A Pumper With Add'l Station	23-001	When a third fire station comes on line an additional pumper will need to be added to the fleet for response out of the third station.
Squad Vehicles	22-001	This project is to add three Fire Squad Vehicles equipped for emergency medical response, vehicle accident extraction, and other types of rescue, as well as response to fires as the departments primary service.
Street Department:		
Sidewalks		
Various Sidewalk Replacements	16-017	This project is to upgrade and replace various existing sidewalks. Capital Improvement and Transportation designation Sales and Use Taxes will be used for this project as they become available.
65 Highway 7th to Liberty Park Blvd	22-002	This is part of the initiative to make a more walkable community and safer for pedestrian traffic.
State Fair Blvd - 50 Hwy to 3rd to 65 Hwy	22-003	This is part of the initiative to make a more walkable community and safer for pedestrian traffic.
Streets		
Various Street Upgrades	16-018	Ongoing street upgrades or updates made on an annual basis as funding is available. The primary sources of funding is through the Sales and Use Taxes designated for Transportation and Capital Improvements.
Street Rebuilds	16-019	Ongoing needs to rebuild streets as necessary and as funding is available.
32nd & Limit Lane Additions	20-005	There is an increasing traffic load on the intersection of state roads hwy 65, and B hwy, with city 32nd street. This intersection has complex angles making it less efficient for traffic flow. A traffic study was conducted and by this study, lane additions and reconfiguring the intersection angles will improve the flow. Since this involves city and state roads, a joint participation agreement on the funding is anticipated.
Parkhurst Bridge Rehabilitation	23-002	A bridge on Parkhurst Drive has had some erosion and needs to be refurbished.
Rebuild Engineer Ave. - 16th to 24th	22-006	Engineer is in need of resurfacing in this area. Being a collector street for the neighborhood elevates the priority for this project.
Rebuild Clinton Rd - Grand to 32nd	22-007	Clinton road is often used as a connection between heavily traveled street of Grand, 32nd, and 65 Highway. Also, there is a concrete company and grain store along this road, creating significant truck traffic that has deteriorated the street.
State Fair Blvd & Main Add Roundabout	20-007	The intersection of State Fair Blvd with Main Street sees a lot of traffic due to the industry in the area and is difficult for trucks to move through efficiently. Therefore a round about large enough to support the truck and car traffic would improve the flow in each direction. The funding for this project is through sales taxes designated for Transportation and Capital Improvements.
Upgrade N Harding & Booneville Route From Hwy 50 to Airport	20-008	Access to the airport is through narrow roads. This project would upgrade and widen the roads from Hwy 50 to the Airport. Also, eventually tying in a truck route to the industrial park. The funding for this project is through sales taxes designated for Transportation and Capital Improvements.



City of Sedalia
Capital Improvements And Additions Plan
Combined For All Departments

Department / Project Name	Project ID	Narrative
65 Hwy Ramps at Main	20-009	The overpass for 65 hwy over Main Street has ramps to enter and exit 65 hwy only on the South side of the overpass. Adding ramp access to the North side of the overpass would greatly enhance traffic flow through these major thoroughfares. Since both of these are State roads, this would have to be coordinated with MODOT. Funding has not been identified for this project.
Winchester Extension 16th to Sacajawea	20-010	Although currently outside the city limits, an extension of Winchester road from 16th Street to 32nd and further, to Sacajawea would improve traffic flows as well as provide opportunity for development. The traffic flowing on Clarendon road through the fair grounds continues to be of concern, and development in the area adds more traffic. The surroundings create traffic patterns of mixing large camper trailers and trucks with automobiles, bicycles, and pedestrians. Providing alternatives will help reduce some of this traffic making it safer. Likewise, the alternate route would better handle the increasing development in the area. Funding has not been identified for this project yet.
Cedar Drive Connection To Engineer	20-011	Pettis County is working through a grant to widen and improve Cedar Drive coming from the North into the city limits through an area identified with potential for rail served industrial development. The design includes rerouting the traffic as it enters the City to Engineer. The County has requested the City fund this portion that is inside the city limits. Funding for this project would be a reimbursement to the County from sales and use taxes designated for Transportation and Capital Improvements.
Rebuild North Engineer - RR to Cemetery	20-012	Engineer is becoming weathered. Additionally, with the construction of the rail spur and potential for a trans load facility, this road would see more traffic to and from North of 3rd Street. The funding for this project would be through sales and use taxes designated for Transportation and Capital Improvements.
Extend ProEnergy to Oak Grove	20-013	With the industrial development, along with potential further development, a route to connect the Northern part of the City to the West is desirable. This would allow traffic to and from these areas an alternate route, reducing congestion on other thoroughfares. Funding for the is project has not been identified.
50 Hwy & Winchester Lane Additions	22-008	Traffic through the intersection of 50 Hwy and Winchester is increasingly heavy with the retail trade growth in the area. This project is to work with MODOT to add dedicated turn lanes to move traffic more efficiently.
Bikeway 3rd - Katy Depot to Liberty Park	22-009	Through the comprehensive plan completed in 2021 initiatives to make more complete streets was prioritized. Part of this initiative is to encourage tourism throughout the City by connecting the Katy Trail with other points of interest in the community.
Bikeway Amtrak Depot to Katy Depot	22-010	Through the comprehensive plan completed in 2021 initiatives to make more complete streets was prioritized. Part of this initiative is to encourage tourism throughout the City by connecting the Katy Trail with other points of interest in the community.
Complete Street 16th - New York to 65 Hwy	22-011	Through the comprehensive plan completed in 2021 initiatives to make more complete streets was prioritized. Part of this initiative is to encourage tourism throughout the City by connecting the Katy Trail with other points of interest in the community.
Traffic Lights 65 Hwy & Sacajawea	22-012	As traffic continues to grow in this area, a traffic light is becoming warranted to improve the safety and flow. This would be a joint project with MODOT.
50 Hwy Katy Trail Overpass Widening	22-013	Where the Katy Trail crosses over 50 Highway the road narrows under the overpass. On both sides of the overpass left turn lanes are present, but at the overpass there is not enough room for the turn lanes. This project would be a joint project with MODOT.
Parking Lots		
2nd & Osage, Pacific & Ohio, 3rd & Osage	22-014	As the revitalization of the downtown areas progress there is an increasing demand for parking. These projects would add much needed off street parking for patrons.



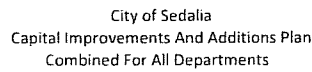
City of Sedalia
Capital Improvements And Additions Plan
Combined For All Departments

Department / Project Name	Project ID	Narrative
Storm Water Management		
E 11th & S Montgomery	19-002	A storm water master plan was developed identifying the areas most in need of storm water management improvements and prioritized them. Funding for these projects are through sales and use taxes designated for storm water and capital improvement projects.
S Quincy & W 28th	19-003	A storm water master plan was developed identifying the areas most in need of storm water management improvements and prioritized them. Funding for these projects are through sales and use taxes designated for storm water and capital improvement projects.
Crescent Dr. & Ware Ave.	19-004	A storm water master plan was developed identifying the areas most in need of storm water management improvements and prioritized them. Funding for these projects are through sales and use taxes designated for storm water and capital improvement projects.
Broadway & Katy Trail Overpass	19-005	A storm water master plan was developed identifying the areas most in need of storm water management improvements and prioritized them. Funding for these projects are through sales and use taxes designated for storm water and capital improvement projects.
Ohio & 16th	19-006	A storm water master plan was developed identifying the areas most in need of storm water management improvements and prioritized them. Funding for these projects are through sales and use taxes designated for storm water and capital improvement projects.
Kentucky & 3rd	19-007	A storm water master plan was developed identifying the areas most in need of storm water management improvements and prioritized them. Funding for these projects are through sales and use taxes designated for storm water and capital improvement projects.
Not Yet Identified	19-008	A storm water master plan was developed identifying the areas most in need of storm water management improvements and prioritized them. Funding for these projects are through sales and use taxes designated for storm water and capital improvement projects.
SmartGrowth Bike Lanes	16-030	This project has been brought forward through an advisory committee known as the Smart Growth Committee, and is to improve the safety and accessibility of the city streets for bicycle traffic. The funding for this portion is from Sales and Use Taxes designated for transportation or capital improvements.
Community Development:		
353 Urban Redevelopment Investment	20-015	The urban redevelopment plan initiated in accordance with state statute section 353, includes a plan to eliminate blight while increasing the quality and quantity of housing within the defined redevelopment area. Investment is needed to serve as a catalyst to turn the economics of development in the area. This investment will serve as seed money that can be turned over many times as development projects are completed. Once the tide is turned for an area, this will attract more private investment as well. Funding for this investment is sales and use taxes designated from capital improvements.
Dangerous Building Demolitions	20-016	Several structures throughout the City have become aged and in disrepair. As these structures deteriorate, they become in danger of collapsing or falling onto surrounding areas. Often they have been abandoned or the owners do not poses the means to demolish the building to eliminate the threat. The City then is put in the position to abate the dangerous condition. Funding for the smaller structures is through the general funds of the City, for the larger structures, funding is through the sales and use taxes designated for capital improvements.
Monument & Wayfinding Signs	20-017	The rebranding initiative for the community includes a complete redesign of the City monument and wayfinding signage. Funding for this project is through sales and use taxes designated for capital improvements.
Katy Trail Bridge Painting With Logo	20-018	The rebranding initiative for the community includes the potential to paint the logo on the overpass of the Katy Trail over 65 Hwy. Funding for this project is through sales and use taxes designated for capital improvements.



City of Sedalia
Capital Improvements And Additions Plan
Combined For All Departments

Department / Project Name	Project ID	Narrative
Downtown Period Lights Purchase	19-009	As part of the ongoing streetscape initiatives, the downtown area has been equipped with decorative street lights. Currently the majority of these lights are under a lease arrangement with the power company. The power company approached the City indicating that they would like to get out of this business and instead have the City purchase the lights and wire them to be a metered service. Funding for this project would be sales and use taxes designated for capital improvements.
Alley Reactivation	22-015	In connection with the efforts to revitalize the downtown area, dressing up alleys and repurposing them into pedestrian walkways greatly improves the atmosphere and sense of place.
Railroad Spur	19-010	In development of a rail served industrial park, a grant was obtained to build a spur to serve the anchor tennant and provide for added expansion. The plan also included building a transload facility to service other business rail transportation needs locally.
Cemetery:		
Columbarium Niche	22-017	As existing Columbarium Niches continue to fill up, new units will be added. Funding for these are from the fees associated with selling spots within the Columbarium.
Plot New Burial Area	16-035	As the current plotted burial lots fill up, additional areas of land within the cemetery will be plotted for added lots. Funding for this is anticipated to be from lot sales, however the timing for this project has not been identified yet.
Build New Roads	16-036	In connection with plotting new areas for burial lots, roads will likely need to be added to provide easy access to the new lots. Funding for this is anticipated to be from lot sales, however the timing for this project has not been identified yet.
Storm Drainage Pipe	16-037	This project is to manage storm water that is current flowing through unplotted areas of the cemetery. Funding for this project is anticipated to be from Sales and Use Taxes designated for capital improvements.



		Estimated				FY25	FY26	FY27	FY28	
Department / Project Name	Project ID	Total Cost	Funding Source	Funded in Prior Years	FY24 Budget	Projected Budget	Projected Budget	Projected Budget	Projected Budget	Unfunded or Undesignated
Airport:										
10 T-hangars	16-004	1,365k	Grant (90%) & Trsp Tax							1,365k
Re-construct rwy 5/23	16-005	1,100k	Grant (90%) & Trsp Tax		105k					995k
New parallel taxiway	16-006	4,000k	Grant (90%) & Trsp Tax		105k				3,895k	-
Fire Department:										
Central Fire Station Replacement	19-001	5,900k	CIP Tax	100k	1,600k	1,500k	1,500k	1,200k		-
Class A Pumper	21-001	758k	CIP Tax	724k	35k					-
Added Class A Pumper With Add'l Station	23-001	1,000k	CIP Tax				1,000k			-
Squad Vehicles	22-001	780k	CIP Tax	400k	120k		260k			-
Street Department:										
Sidewalks										
Various Sidewalk Replacements	16-017	20,000k	CIP Trsp Tax & Grants		1,148k	1,000k	500k	500k	500k	16,352k
65 Highway 7th to Liberty Park Blvd	22-002	225k	CIP Trsp Tax & Grants			225k				
State Fair Blvd - 50 Hwy to 3rd to 65 Hwy	22-003	310k	CIP Trsp Tax & Grants			310k				
Streets										
Various Street Repairs / Upgrades	16-018	30,000k	CIP Tax		904k	500k	500k	500k	500k	27,096k
Street Rebuilds	16-019	259,000k								259,000k
32nd & Limit Lane Additions	20-005	1,300k	CIP Tax & MODOT		1,300k					
Parkhurst Bridge Rehabilitation	23-002	220k	CIP Tax		220k					
Rebuild Engineer 16th to 24th	22-006	200k	CIP Tax		200k					
Rebuild Clinton Rd - Grand to 32nd	22-007	350k	CIP Tax		350k					
State Fair Blvd & Main Add Roundabout	20-007	1,220k	CIP Tax					1,220k		-
Upgrade N Harding & Booneville Route From Hwy 50 to Airport	20-008	1,000k	CIP Tax							1,000k
65 Hwy Ramps at Main	20-009	1,000k	CIP Tax & MODOT							1,000k
Winchester Extension 16th to Sacajawea	20-010	3,200k							3,200k	
Cedar Drive Connection To Engineer	20-011	500k	CIP Tax							500k
Rebuild North Engineer - RR to Cemetery	20-012	650k	CIP Tax							650k
Extend ProEnergy to Oak Grove	20-013	2,500k								2,500k
50 Hwy & Winchester Lane Additions	22-008	350k	CIP Tax					350k		
Bikeway 3rd - Katy Depot to Liberty Park	22-009	1,000k	CIP Tax & Grant		100k	900k				-
Bikeway Amtrak Depot to Katy Depot	22-010	1,000k								1,000k
Complete Street 16th - New York to 65 Hwy	22-011	8,750k								8,750k



City of Sedalia
Capital Improvements And Additions Plan
Combined For All Departments

Department / Project Name	Project ID	Estimated Total Cost	Funding Source	Funded in Prior Years	FY24 Budget	FY25 Projected Budget	FY26 Projected Budget	FY27 Projected Budget	FY28 Projected Budget	Unfunded or Undesignated
Traffic Lights 65 Hwy & Sacajawea	22-012	400k	CIP Tax & MODOT							400k
50 Hwy Katy Trail Overpass Widening	22-013	1,000k	CIP Tax & MODOT							1,000k
Parking Lots										
2nd & Osage, Pacific & Ohio, 3rd & Osage	22-014	65k	CIP Tax			65k				
Storm water Management:										
E 11th & S Montgomery	19-002	665k	CIP Tax & Grant		665k					
S Quincy & W 28th	19-003	302k	CIP Tax & Grant			302k				
Crescent Dr. & Ware Ave.	19-004	15k	CIP Tax & Grant		15k					
Broadway & Katy Trail Overpass	19-005	124k	CIP Tax & Grant		124k					
Ohio & 16th	19-006	466k	CIP Tax & Grant		466k					
Kentucky & 3rd	19-007	431k	CIP Tax & Grant			431k				
Not Yet Identified	19-008	573k	CIP Tax & Grant		18k	555k				-
Smart Growth Bike Lanes	16-030	25k	CIP Trsp Tax				25k			
Community Development:										
353 Urban Redevelopment Investment	20-015	700k	General	500k				200k		-
Dangerous Building Demolitions	20-016	700k	General		100k	150k	150k	150k	150k	
Monument & Wayfinding Signs	20-017	200k	CIP Tax					200k		
Katy Trail Bridge Painting With Logo	20-018	500k	CIP Tax							500k
Downtown Period Lights Purchase	19-009	450k	CIP Tax							450k
Alley Reactivation	22-015	500k	CIP Tax		54k	50k	50k	100k	100k	146k
Railroad Spur & Transload Facility	19-010	10,090k	Grant	8,552k	1,538k					
Cemetery:										
Columbarium Niche	22-017	50k	Fees				25k		25k	
Plot New Burial Area	16-035	25k								25k
Build New Roads	16-036	75k								75k
Storm Drainage Pipe	16-037	250k	CIP Tax							250k
Totals		365,285k		10,275k	9,167k	5,988k	4,010k	4,420k	8,370k	323,054k



City of Sedalia
Capital Improvements And Additions Plan
Combined For All Departments

Department / Project Name	Project ID	Estimated Total Cost	Funding Source	Funded in Prior Years	FY24 Budget	FY25 Projected Budget	FY26 Projected Budget	FY27 Projected Budget	FY28 Projected Budget	Unfunded or Undesignated
Funding Sources Available:										
Grants					4,289k	2,506k	250k	250k	3,756k	
CIP Sales Tax					3,463k	3,567k	3,674k	3,785k	3,898k	
CIP Sales Tax - County					365k	365k	365k	365k	365k	
CIP Use Tax					301k	310k	320k	329k	339k	
Storm Water Use Tax					150k	155k	160k	164k	169k	
General Fund					100k	100k	100k	300k	100k	
Special Revenue Funds					1,250k	1,255k	1,273k	1,273k	1,284k	
Donor & Partnership Debt Svc Offsets					1,212k	1,200k	1,187k	529k	516k	
TIF Funds							-	-	-	
New Debt Proceeds					-	-	-	-	-	
Total Funding Sources					11,132k	9,459k	7,329k	6,995k	10,428k	
Less Government Debt Service					(3,270k)	(3,257k)	(3,263k)	(2,150k)	(2,144k)	
Net Current Funding / Sources Available					7,862k	6,202k	4,067k	4,846k	8,284k	
Net Increase (Decrease) To Reserves					(1,305k)	214k	57k	426k	(86k)	

Enterprise Fund Debt:
Water Pollution Control

City of Sedalia
Debt Service Schedule



Description	FY23	FY24	FY25	FY26	FY27	FY28	FY29
2019 COPs							
Interest		962,900	902,300	839,200	773,500	705,200	634,100
Principal		1,485,000	1,545,000	1,610,000	1,675,000	1,740,000	1,815,000
Ending Balance	24,815,000	23,330,000	21,785,000	20,175,000	18,500,000	16,760,000	14,945,000
2024 COPs							
Interest			2,100,000	2,046,085	1,990,282	1,932,526	1,872,749
Principal			1,540,442	1,594,358	1,650,160	1,707,916	1,767,693
Ending Balance		60,000,000	58,459,558	56,865,200	55,215,040	53,507,124	51,739,431
Capital Lease Backhoe							
Interest							
Principal							
Ending Balance	-						
Capital Lease Loader							
Interest		4,329	3,476	2,591			
Principal		23,195	24,049	70,384			
Ending Balance	117,629	94,433	70,384	-			
Subtotal WPC Debt							
Interest		967,229	3,005,776	2,887,876	2,763,782	2,637,726	2,506,849
Principal		1,508,195	3,109,491	3,274,742	3,325,160	3,447,916	3,582,693
Ending Balance	24,932,629	83,424,433	80,314,942	77,040,200	73,715,040	70,267,124	66,684,431
Water Department							
COP 2018							
Interest		382,370	369,695	356,570	343,070	329,195	314,870
Principal		415,000	430,000	445,000	455,000	470,000	485,000
Ending Balance	11,505,000	11,090,000	10,660,000	10,215,000	9,760,000	9,290,000	8,805,000
Rev Bonds 2020							
Interest		59,225	49,852	40,479	30,797	20,909	10,815
Principal		455,000	455,000	470,000	480,000	490,000	525,000
Ending Balance	2,875,000	2,420,000	1,965,000	1,495,000	1,015,000	525,000	-
Subtotal Water Debt							
Interest		441,595	419,547	397,049	373,867	350,104	325,685
Principal		870,000	885,000	915,000	935,000	960,000	1,010,000
Ending Balance	14,380,000	13,510,000	12,625,000	11,710,000	10,775,000	9,815,000	8,805,000
Sanitation Debt							
Capital Lease Trucks							
Interest		3,102					
Principal		148,203					
Ending Balance	148,203	-					
Total Enterprise Fund Debt							
Interest		1,411,926	3,425,323	3,284,925	3,137,649	2,987,830	2,832,534
Principal		2,526,399	3,994,491	4,189,742	4,260,160	4,407,916	4,592,693
Ending Balance	39,460,832	96,934,433	92,939,942	88,750,200	84,490,040	80,082,124	75,489,431
Total City Managed Debt							
Interest		2,465,677	4,404,293	4,178,713	3,956,318	3,753,814	3,543,966
Principal		4,875,373	6,372,938	6,658,958	5,692,399	5,885,340	6,125,569
Ending Balance	70,156,641	125,281,268	118,908,330	112,249,372	106,556,973	100,671,633	94,546,064



Description	FY23	FY24	FY25	FY26	FY27	FY28	FY29
Ratio Analysis:							
Enterprise Fund Debt Svc:							
WPC Fund:							
Net Income		2,407,858	1,058,406	1,865,400	2,533,515	2,877,180	3,225,666
Depreciation		2,739,511	2,739,511	2,739,511	2,739,511	2,739,511	2,739,511
Interest Expense		967,229	3,005,776	2,887,876	2,763,782	2,637,726	2,506,849
Net Operating Income		6,114,598	6,803,693	7,492,787	8,036,808	8,254,417	8,472,026
Debt Service		2,475,425	6,115,267	6,162,618	6,088,942	6,085,642	6,089,542
Debt Coverage Ratio (>1.35)		2.47	1.11	1.22	1.32	1.36	1.39
Water Fund:							
Net Income		2,042,293	2,064,341	2,086,839	2,110,021	2,133,784	2,158,203
Depreciation		796,863	796,863	796,863	796,863	796,863	796,863
Interest Expense		441,595	419,547	397,049	373,867	350,104	325,685
Net Operating Income		3,280,751	3,280,751	3,280,751	3,280,751	3,280,751	3,280,751
Debt Service		1,311,595	1,304,547	1,312,049	1,308,867	1,310,104	1,335,685
Debt Coverage Ratio (>1.35)		2.50	2.51	2.50	2.51	2.50	2.46
Sanitation Fund:							
Net Income		201,445	246,027	287,507	328,988	370,468	411,948
Depreciation		226,478	226,478	226,478	226,478	226,478	226,478
Interest Expense		3,102	-	-	-	-	-
Net Operating Income		431,025	472,505	513,985	555,466	596,946	638,426
Debt Service		151,305	-	-	-	-	-
Debt Coverage Ratio (>1.35)		2.85	N/A	N/A	N/A	N/A	N/A
Governmental Debt:							
Debt Over Revenues:							
Governmental Debt		28,346,835	25,968,388	23,499,172	22,066,933	20,589,509	19,056,633
Gov't Revenues (No CIP Grants)		33,396,074	34,397,956	35,429,895	36,492,792	37,587,576	38,715,203
Percent Of Total (<120%)		85%	75%	66%	60%	55%	49%
Debt Svc Over Expenditures							
Governmental Debt Service (Less Donor HCC)		2,190,513	2,157,505	2,175,592	1,722,246	1,727,796	1,748,896
Gov't Expend. (No CIP Grants & Debt)		33,382,982	33,683,804	34,038,729	33,925,770	34,270,578	34,634,383
Percent Of Total (<8%)		6.6%	6.4%	6.4%	5.1%	5.0%	5.0%
Debt Amortized Next 10 Yrs							
Debt Amortized Next 10 Yrs		16,366,835	14,888,388	13,354,172	12,891,933	12,424,509	11,941,633
Total Governmental Debt		28,346,835	25,968,388	23,499,172	22,066,933	20,589,509	19,056,633
Percent Of Total (>65%)		58%	57%	57%	58%	60%	63%

Enterprise Fund Debt:
Water Pollution Control



Description	FY30	FY31	FY32	FY33	FY34	FY35	FY36
2019 COPs							
Interest	560,100	483,100	402,900	319,400	232,500	142,100	48,000
Principal	1,885,000	1,965,000	2,045,000	2,130,000	2,215,000	2,305,000	2,400,000
Ending Balance	13,060,000	11,095,000	9,050,000	6,920,000	4,705,000	2,400,000	-
2024 COPs							
Interest	1,810,880	1,746,845	1,680,570	1,611,974	1,540,978	1,467,496	1,391,443
Principal	1,829,562	1,893,597	1,959,873	2,028,468	2,099,464	2,172,946	2,248,999
Ending Balance	49,909,869	48,016,272	46,056,399	44,027,931	41,928,467	39,755,521	37,506,522
Capital Lease Backhoe							
Interest							
Principal							
Ending Balance							
Capital Lease Loader							
Interest							
Principal							
Ending Balance							
Subtotal WPC Debt							
Interest	2,370,980	2,229,945	2,083,470	1,931,374	1,773,478	1,609,596	1,439,443
Principal	3,714,562	3,858,597	4,004,873	4,158,468	4,314,464	4,477,946	4,648,999
Ending Balance	62,969,869	59,111,272	55,106,399	50,947,931	46,633,467	42,155,521	37,506,522
Water Department							
COP 2018							
Interest	299,783	283,730	266,878	249,190	230,496	210,848	190,143
Principal	500,000	515,000	530,000	550,000	570,000	590,000	610,000
Ending Balance	8,305,000	7,790,000	7,260,000	6,710,000	6,140,000	5,550,000	4,940,000
Rev Bonds 2020							
Interest							
Principal							
Ending Balance							
Subtotal Water Debt							
Interest	299,783	283,730	266,878	249,190	230,496	210,848	190,143
Principal	500,000	515,000	530,000	550,000	570,000	590,000	610,000
Ending Balance	8,305,000	7,790,000	7,260,000	6,710,000	6,140,000	5,550,000	4,940,000
Sanitation Debt							
Capital Lease Trucks							
Interest							
Principal							
Ending Balance							
Total Enterprise Fund Debt							
Interest	2,670,763	2,513,675	2,350,348	2,180,564	2,003,974	1,820,444	1,629,586
Principal	4,214,562	4,373,597	4,534,873	4,708,468	4,884,464	5,067,946	5,258,999
Ending Balance	71,274,869	66,901,272	62,366,399	57,657,931	52,773,467	47,705,521	42,446,522
Total City Managed Debt							
Interest	3,325,668	3,109,871	2,885,645	2,662,565	2,440,274	2,221,444	1,993,886
Principal	5,798,165	6,023,209	6,235,784	5,985,975	5,749,464	5,967,946	6,193,999
Ending Balance	88,747,899	82,724,690	76,488,906	70,502,931	64,753,467	58,785,521	52,591,522



Description	FY30	FY31	FY32	FY33	FY34	FY35	FY36
Ratio Analysis:							
Enterprise Fund Debt Svc:							
WPC Fund:							
Net Income	3,506,607	3,647,642	3,794,117	3,946,213	4,104,109	4,267,991	4,438,144
Depreciation	2,739,511	2,739,511	2,739,511	2,739,511	2,739,511	2,739,511	2,739,511
Interest Expense	2,370,980	2,229,945	2,083,470	1,931,374	1,773,478	1,609,596	1,439,443
Net Operating Income	8,617,098	8,617,098	8,617,098	8,617,098	8,617,098	8,617,098	8,617,098
Debt Service	6,085,542	6,088,542	6,088,343	6,089,842	6,087,942	6,087,542	6,088,442
Debt Coverage Ratio (>1.35)	1.42	1.42	1.42	1.41	1.42	1.42	1.42
Water Fund:							
Net Income	2,184,106	2,200,158	2,217,011	2,234,698	2,253,392	2,273,041	2,293,746
Depreciation	796,863	796,863	796,863	796,863	796,863	796,863	796,863
Interest Expense	299,783	283,730	266,878	249,190	230,496	210,848	190,143
Net Operating Income	3,280,751	3,280,751	3,280,751	3,280,751	3,280,751	3,280,751	3,280,751
Debt Service	799,783	798,730	796,878	799,190	800,496	800,848	800,143
Debt Coverage Ratio (>1.35)	4.10	4.11	4.12	4.11	4.10	4.10	4.10
Sanitation Fund:							
Net Income	453,428	494,909	536,389	557,129	577,869	577,869	577,869
Depreciation	226,478	226,478	226,478	226,478	226,478	226,478	226,478
Interest Expense	-	-	-	-	-	-	-
Net Operating Income	679,906	721,387	762,867	783,607	804,347	804,347	804,347
Debt Service	-	-	-	-	-	-	-
Debt Coverage Ratio (>1.35)	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Governmental Debt:							
Debt Over Revenues:							
Governmental Debt	17,473,030	15,823,418	14,122,507	12,845,000	11,980,000	11,080,000	10,145,000
Gov't Revenues (No CIP Grants)	39,876,659	41,072,959	42,305,147	43,574,302	44,881,531	46,227,977	47,614,816
Percent Of Total (<120%)	44%	39%	33%	29%	27%	24%	21%
Debt Svc Over Expenditures							
Governmental Debt Service (Less Donor HCC)	1,770,796	1,806,895	1,827,296	1,381,796	956,088	989,588	1,022,988
Gov't Expend. (No CIP Grants & Debt)	35,002,627	35,388,753	35,763,041	35,675,171	35,606,215	35,995,777	36,389,135
Percent Of Total (<8%)	5.1%	5.1%	5.1%	3.9%	2.7%	2.7%	2.8%
Debt Amortized Next 10 Yrs							
Debt Amortized Next 10 Yrs	11,453,030	10,938,418	10,402,507	10,330,000	10,705,000	11,080,000	10,145,000
Total Governmental Debt	17,473,030	15,823,418	14,122,507	12,845,000	11,980,000	11,080,000	10,145,000
Percent Of Total (>65%)	66%	69%	74%	80%	89%	100%	100%

Enterprise Fund Debt:
Water Pollution Control



Description	FY37	FY38	FY39	FY40	FY41	FY42	FY43
2019 COPs							
Interest							
Principal							
Ending Balance							
2024 COPs							
Interest	1,312,728	1,231,258	1,146,937	1,059,664	969,337	875,848	779,088
Principal	2,327,714	2,409,184	2,493,505	2,580,778	2,671,105	2,764,594	2,861,355
Ending Balance	35,178,808	32,769,624	30,276,119	27,695,341	25,024,236	22,259,642	19,398,287
Capital Lease Backhoe							
Interest							
Principal							
Ending Balance							
Capital Lease Loader							
Interest							
Principal							
Ending Balance							
Subtotal WPC Debt							
Interest	1,312,728	1,231,258	1,146,937	1,059,664	969,337	875,848	779,088
Principal	2,327,714	2,409,184	2,493,505	2,580,778	2,671,105	2,764,594	2,861,355
Ending Balance	35,178,808	32,769,624	30,276,119	27,695,341	25,024,236	22,259,642	19,398,287
Water Department							
COP 2018							
Interest	168,443	145,628	121,598	96,491	70,303	43,013	14,523
Principal	630,000	655,000	680,000	705,000	730,000	755,000	785,000
Ending Balance	4,310,000	3,655,000	2,975,000	2,270,000	1,540,000	785,000	-
Rev Bonds 2020							
Interest							
Principal							
Ending Balance							
Subtotal Water Debt							
Interest	168,443	145,628	121,598	96,491	70,303	43,013	14,523
Principal	630,000	655,000	680,000	705,000	730,000	755,000	785,000
Ending Balance	4,310,000	3,655,000	2,975,000	2,270,000	1,540,000	785,000	-
Sanitation Debt							
Capital Lease Trucks							
Interest							
Principal							
Ending Balance							
Total Enterprise Fund Debt							
Interest	1,481,171	1,376,886	1,268,535	1,156,155	1,039,640	918,861	793,611
Principal	2,957,714	3,064,184	3,173,505	3,285,778	3,401,105	3,519,594	3,646,355
Ending Balance	39,488,808	36,424,624	33,251,119	29,965,341	26,564,236	23,044,642	19,398,287
Total City Managed Debt							
Interest	1,807,371	1,663,486	1,513,935	1,358,655	1,203,215	1,047,936	887,136
Principal	3,927,714	4,074,184	4,223,505	4,380,778	4,536,105	4,684,594	4,851,355
Ending Balance	48,663,808	44,589,624	40,366,119	35,985,341	31,449,236	26,764,642	21,913,287

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SEDALIA

Description	FY44	FY45	FY46	FY47	FY48	FY49	Totals
Governmental Debt:							
2017A COPs							
Interest							67,249
Principal							1,307,600
Ending Balance							
2017B COPs							
Interest							606,719
Principal							4,037,361
Ending Balance							
2020 COPs							
Interest							546,305
Principal							2,880,913
Ending Balance							
Heckart Community Center							
2020 COPs							
Interest	56,850	19,125					8,851,225
Principal	1,240,000	1,275,000					21,680,000
Ending Balance	1,275,000	-					
Donor Revenue							6,831,675
School Partnership Revenue							1,938,000
Subtotal CIP Debt							
Interest	56,850	19,125	-	-	-	-	10,071,498
Principal	1,240,000	1,275,000	-	-	-	-	29,905,874
Ending Balance	1,275,000	-	-	-	-	-	
Library Fund							
2020 COPs							
Interest							143,945
Principal							759,086
Ending Balance							
DNR Energy System							
Interest							-
Principal							30,848
Ending Balance							
Transportation Fund							
Capital Lease Backhoe							
Interest							-
Principal							-
Ending Balance							
Capital Lease Loader							
Interest							-
Principal							-
Ending Balance							
Subtotal Transportation Debt							
Interest	-	-	-	-	-	-	-
Principal	-	-	-	-	-	-	-
Ending Balance	-	-	-	-	-	-	
Total Government Fund Debt							
Interest	56,850	19,125	-	-	-	-	10,215,443
Principal	1,240,000	1,275,000	-	-	-	-	30,695,809
Ending Balance	1,275,000	-	-	-	-	-	
Enterprise Fund Debt:							
Water Pollution Control							

City of Sedalia
Debt Service Schedule



Description	FY44	FY45	FY46	FY47	FY48	FY49	Totals
2019 COPs							
Interest							7,005,300
Principal							24,815,000
Ending Balance							
2024 COPs							
Interest	678,940	575,288	468,007	356,972	242,050	123,108	31,011,053
Principal	2,961,502	3,065,155	3,172,435	3,283,470	3,398,392	3,517,333	60,000,000
Ending Balance	16,436,785	13,371,630	10,199,195	6,915,725	3,517,333	-	
Capital Lease Backhoe							
Interest							-
Principal							-
Ending Balance							
Capital Lease Loader							
Interest							10,396
Principal							117,629
Ending Balance							
Subtotal WPC Debt							
Interest	678,940	575,288	468,007	356,972	242,050	123,108	36,836,612
Principal	2,961,502	3,065,155	3,172,435	3,283,470	3,398,392	3,517,333	71,560,999
Ending Balance	16,436,785	13,371,630	10,199,195	6,915,725	3,517,333	-	
Water Department							
COP 2018							
Interest							4,486,833
Principal							11,505,000
Ending Balance							
Rev Bonds 2020							
Interest							212,077
Principal							2,875,000
Ending Balance							
Subtotal Water Debt							
Interest	-	-	-	-	-	-	4,698,910
Principal	-	-	-	-	-	-	14,380,000
Ending Balance	-	-	-	-	-	-	
Sanitation Debt							
Capital Lease Trucks							
Interest							3,102
Principal							148,203
Ending Balance							
Total Enterprise Fund Debt							
Interest	678,940	575,288	468,007	356,972	242,050	123,108	41,538,623
Principal	2,961,502	3,065,155	3,172,435	3,283,470	3,398,392	3,517,333	86,089,202
Ending Balance	16,436,785	13,371,630	10,199,195	6,915,725	3,517,333	-	
Total City Managed Debt							
Interest	735,790	594,413	468,007	356,972	242,050	123,108	51,754,066
Principal	4,201,502	4,340,155	3,172,435	3,283,470	3,398,392	3,517,333	116,785,011
Ending Balance	17,711,785	13,371,630	10,199,195	6,915,725	3,517,333	-	

Description	FY44	FY45	FY46	FY47	FY48	FY49	Totals
Ratio Analysis:							
Enterprise Fund Debt Svc:							
WPC Fund:							
Net Income	5,198,647	5,302,299	5,409,580	5,520,615	5,635,537	5,754,479	
Depreciation	2,739,511	2,739,511	2,739,511	2,739,511	2,739,511	2,739,511	
Interest Expense	678,940	575,288	468,007	356,972	242,050	123,108	
Net Operating Income	8,617,098	8,617,098	8,617,098	8,617,098	8,617,098	8,617,098	
Debt Service	3,640,442	3,640,443	3,640,442	3,640,442	3,640,442	3,640,441	
Debt Coverage Ratio (>1.35)	2.37	2.37	2.37	2.37	2.37	2.37	
Water Fund:							
Net Income	2,483,888	2,483,888	2,483,888	2,483,888	2,483,888	2,483,888	
Depreciation	796,863	796,863	796,863	796,863	796,863	796,863	
Interest Expense	-	-	-	-	-	-	
Net Operating Income	3,280,751	3,280,751	3,280,751	3,280,751	3,280,751	3,280,751	
Debt Service	-	-	-	-	-	-	
Debt Coverage Ratio (>1.35)	N/A	N/A	N/A	N/A	N/A	N/A	
Sanitation Fund:							
Net Income	577,869	577,869	577,869	577,869	577,869	577,869	
Depreciation	226,478	226,478	226,478	226,478	226,478	226,478	
Interest Expense	-	-	-	-	-	-	
Net Operating Income	804,347	804,347	804,347	804,347	804,347	804,347	
Debt Service	-	-	-	-	-	-	
Debt Coverage Ratio (>1.35)	N/A	N/A	N/A	N/A	N/A	N/A	
Governmental Debt:							
Debt Over Revenues:							
Governmental Debt	1,275,000	-	-	-	-	-	
Gov't Revenues (No CIP Grants)	60,317,024	62,126,535	63,990,331	65,910,041	67,887,342	69,923,963	
Percent Of Total (<120%)	2%	0%	0%	0%	0%	0%	
Debt Svc Over Expenditures							
Governmental Debt Service (Less Donor HCC)	1,296,850	1,294,125	-	-	-	-	
Gov't Expend. (No CIP Grants & Debt)	39,687,365	40,081,514	39,188,204	39,580,086	39,975,887	40,375,646	
Percent Of Total (<8%)	3.3%	3.2%	0.0%	0.0%	0.0%	0.0%	
Debt Amortized Next 10 Yrs							
Debt Amortized Next 10 Yrs	1,275,000	-	-	-	-	-	
Total Governmental Debt	1,275,000	-	-	-	-	-	
Percent Of Total (>65%)	100%	N/A	N/A	N/A	N/A	N/A	

BILL NO. _____

ORDINANCE NO. _____

**AN ORDINANCE ADOPTING REVISED FINANCIAL MANAGEMENT POLICIES AND
REPEALING ORDINANCE NUMBER 11519.**

WHEREAS, the City Council of the City of Sedalia, Missouri (the “City Council”) finds it is in the best interest of the public to establish certain policies and guidelines for the management of the City’s finances; and

WHEREAS, the City Council also finds it in the best interest of the public to periodically review such Financial Management Policies and update them as necessary to ensure current applicability and best practices. Towards this end Council has directed staff to review such policies during each annual budget development process and bring forth such policies, updated as appropriate, to Council for adoption.

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF
SEDALIA, MISSOURI** as follows:

Section 1. The Financial Management Policies attached hereto and incorporated herein as though set out in full are hereby adopted.

Section 2. That if any section, subsection, sentence, clause, phrase or portion of the Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

Section 3. That Ordinance 11519 regarding the previously adopted Financial Management Policies is hereby repealed in its entirety and replaced with this Ordinance.

Section 4. That all other ordinances or parts of ordinance regarding the subject matter herein are hereby repealed and replaced with this Ordinance.

Section 5. This ordinance shall be in full force and effect from and after its passage and approval.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 20th Day of March 2023.

Presiding Officer of the Council

Approved by the Mayor of said City this 20th Day of March 2023.

Andrew L. Dawson, Mayor

ATTEST:

Jason S. Myers
City Clerk

I. Purpose

The City of Sedalia (City) has an important responsibility to its citizens to carefully account for public funds, to manage municipal finances wisely, and to plan for the adequate funding of services and facilities required or desired by the public.

The purpose in establishing a formal set of fiscal policies is to ensure that the public's trust is upheld. By adopting a set of fiscal policies, the City will be establishing the framework under which it will conduct its fiscal affairs, ensuring that it is and will continue to be capable of funding and providing outstanding local government services while being transparent and accountable to the taxpayers.

In addition to the Financial Management Policies to uphold the public trust, the City has adopted a Fraud Policy to communicate municipal policy regarding the deterrence and investigation of suspected fraudulent conduct and dishonesty by employees and others, and to provide specific instructions regarding appropriate action in case of suspected violations.

The City Administrator is the chief administrative officer of the city and is responsible to the Mayor and Council for the proper administration of all the City's affairs. The City Administrator, with the assistance of the Finance Director and other staff, keeps the Council advised of the financial condition of the City and makes recommendations concerning its future needs.

The fiscal policies of the City have specific objectives designed to ensure continued fiscal health. These objectives are:

- A. To maintain Council policy-making ability by ensuring that important fiscal decisions are driven by opportunity and service improvement rather than by emergencies or financial problems.
- B. To provide Council reliable information so that policy decisions can be made timely and effectively.
- C. To provide sound financial principles to guide Council and management in making decisions.
- D. To employ revenue policies which prevent undue reliance on a single source of revenue and which provides for stability of essential services.
- E. To protect and maintain the City's credit rating.
- F. To ensure legal compliance through the budgeting and internal control systems.

II. Accounting Policy

- A. The fiscal year of the City begins on the first day of April and ends the last day of March each year. The fiscal year constitutes the budget and accounting year.
- B. The City will use generally accepted accounting principles (GAAP) in all financial records and transactions. These principles are monitored and updated by the Governmental Accounting Standards Board (GASB).
- C. An independent annual audit will be performed by a certified public accounting firm, which will issue an opinion on the fair presentation of the annual financial statements in accordance with GAAP and a management letter detailing recommendations for improvement of the accounting systems and internal controls.

- D. Full disclosure will be provided in the financial statements and bond representations.
- E. Financial systems will be maintained to monitor revenues and expenditures / expenses on a monthly basis, with an analysis and adjustments or amendments to the annual budget as appropriate.
- F. The Finance Department shall monitor and maintain all financial systems, to include what is commonly referred to as a system of internal controls, in a manner that provides reliable and timely information in a format that facilitates effective financial planning.

III. Budget Policy

- A. Budgets for all Governmental Funds and Fiduciary Funds are prepared on a modified accrual basis. Briefly, this means that obligations of the City are budgeted as expenditures as such obligation is incurred, but revenues are recognized only when they are measurable and available.
- B. The Enterprise Funds are prepared on the full accrual basis. Briefly this means that for these funds we also recognize expenditures as operating expenses when the obligation is incurred. Further, depreciation is recorded as an operating expense for capital assets as they are consumed. Additionally, a separate capital budget is maintained to identify capital asset expenditures when purchased. Revenues are recognized when they are obligated to the City.
- C. City staff will strive to develop appropriate program measurements to identify the relative success of each program or service in relationship to the cost of delivering such service.
- D. In all cases, when goods or services are not received by year-end, encumbrances lapse.
- E. In order to assure stability and sustainability of services, as well as, to avoid decisions made in the climate of emergency rather than opportunity, the budgeting process shall include a realistic outlook to the future. Specifically, the budgeting process shall include a capital spending and debt service plan for at least the next five years, along with revenue and operating expenditure forecasts for at least the next three years.
- F. Just prior to the first Council meeting in January of each year, the City Administrator will schedule and coordinate a public meeting. During this meeting staff will provide a review of the short- and long-term goals set during the previous strategic planning session. The Mayor will then call for input from the public for goals they would like to see Council consider in their upcoming annual strategic planning session.
- G. In Early January after the public meeting described above and before the preliminary budget numbers are completed by the department directors, the City Administrator will schedule and coordinate a Strategic Planning Session with Council and the Mayor. This planning session shall be attended by the Council, the Mayor, City Administrator, and Department Directors or Managers. This session provides an opportunity for the Mayor and Council, in consultation with management, to set preliminary guidelines as well as to set general funding priorities.
- H. The City Administrator is encouraged to set up a budget team to help shepherd the budget development process. The team should include at least the City Administrator, and Finance Director, the Mayor is encouraged to participate as well. Any other members the Administrator deems appropriate may be added, but should be limited to five members. This team works to bring consistency to the review process ensuring that the resource allocation

City of Sedalia, Missouri

Financial Management Policies

decisions are made in light of Council's strategic plan. This team also puts the budget in perspective of competing priorities for the presentations to Council described herein.

- I. During the second regular City Council meeting in February, the City Administrator, with the assistance of staff, shall present an operational overview that details the current program results, new initiatives, financial status, and trends, along with a preview of the proposed budget and capital improvement plan for the upcoming fiscal year based on the guidelines and priorities set in the strategic planning session.
- J. A Council work session shall be held between the second regular council meeting in February and the first regular council meeting in March. During this work session the City Administrator with the assistance of staff will present a summary of projected available funding for the upcoming fiscal year along with proposed expenditures for consideration of funding. As part of the presentation, the City Administrator shall provide their recommendations for funding, while highlighting major items for Council deliberation. Such recommendations shall be within the City's Fund Balance Policy. Based on consensus reached by Council, staff shall then prepare a proposed budget and five-year capital improvement plan.
- K. During the first regular Council meeting in March, the City Administrator shall present the proposed budget and capital improvement plan in summary form, drawing out comparisons to the strategic plan and the consensus reached on major items at the work session, as well as significant trends. Council may direct additional modifications during this meeting, as well as, call additional special meetings or work sessions as necessary to continue deliberations in order to reach consensus for funding levels within the budget.
- L. A public meeting shall be conducted prior to the second regular Council meeting in March for the purpose of providing the opportunity for the citizens to formally voice any suggestions or concerns they may have regarding the proposed budget and capital improvement plan. Based on this input, Council shall consider and make any changes in accordance with the wishes of a majority of the members of Council to the proposed budget and / or the capital improvement plan prior to their adoption during its last regular Council meeting in March. Council may at its discretion delay adoption of the budget in order to direct staff to make modifications for a final version, provided that a special meeting is scheduled prior to April 1 for such purposes.
- M. The adopted budget and capital improvement plan shall be on record in the City Clerk's office and open to public inspection.
- N. After adoption of the budget, the budget can be amended via ordinance to increase expenditures. Upon Council approval of such an ordinance, additional appropriations are made in the appropriate department.
- O. Upon request of the Finance Director, the City Administrator may approve budget adjustments transferring amounts previously appropriated within the spirit and intent of such appropriation.
- P. In accordance with Missouri Revised Statutes Section 67.070: if at the beginning of any fiscal year, a budget has not been adopted, the previous budget spending levels shall be appropriated until such time that a budget is adopted.

IV. General Fund Balance Policy

City of Sedalia, Missouri

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- A. Purpose - The City of Sedalia, Missouri has enacted the following policy in an effort to ensure financial security through the maintenance of a healthy reserve fund that guides the creation, maintenance, and use of resources for financial stabilization purposes. The City's primary objective is to maintain a prudent level of financial resources to protect against reducing service levels or raising taxes and fees due to temporary revenue shortfalls or unpredicted one-time expenditures. The City also seeks to maintain the highest possible credit ratings which are dependent, in part, on the City's maintenance of a healthy fund balance.
- B. Definitions:
1. Fund balance -- The excess of assets over liabilities in a governmental fund. Designations listed from most to least restricted:
 2. Nonspendable fund balance -- Amounts that are not in a spendable form (such as inventory or prepaid expenses) or are required to be maintained intact (such as the principle (corpus) of a deferred compensation account.)
 3. Restricted fund balance -- Amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government) through constitutional provisions or by enabling legislation. Example: Sedalia fund balance Restricted for Capital Improvements.
 4. Committed fund balance -- Amounts constrained to specific purposes by a government itself imposed by formal action (ordinance) using its highest level of decision-making authority (Mayor and City Council) - amounts cannot be used for any other purpose unless the same group (Mayor and City Council) takes the same highest-level formal action (ordinance) to remove or change the constraint. Action to constrain resources must occur prior to the year end. For example: Sedalia fund balance Committed by Council action for a Lease/Purchase Acquisition or a Purchase Order for future service or purchase. Example: A fire truck ordered during one fiscal year but not received until the following fiscal year.
 5. Assigned fund balance - Amounts a government intends to use for a specific purpose; intent can be expressed by the governing body (Mayor and City Council) or by an official (City Administrator or Finance Director) who has been delegated authority by the Mayor and City Council to assign amounts, or body to which the governing body delegates the authority, but are neither restricted nor committed. Example: Sedalia fund balance Assigned for Purchase Orders for amounts that do not require Council approval.
 6. Unassigned fund balance -- Amounts that are available for any purpose; these amounts are reported only in the General Fund. .
- C. The fund balance of the City's General Fund has been accumulated to provide stability and flexibility to respond to unexpected adversity and/or opportunities. The fund balance may be used for working capital (payment of short-term debts), budgetary stabilization, and for responding to extreme events. The target is to maintain a combined unassigned fund balance for the General Fund of not less than 35 percent and generally not more than 75 percent of annual operating revenues of these funds for the fiscal year.
- D. The City's goal is to maintain annual expenditure increases at a sustainable growth rate, and to limit expenditures to anticipated revenue in order to maintain a balanced budget. The decision to retain an unassigned fund balance of not less than 35 percent of revenue stems from the following:

1. This amount provides adequate funding to cover approximately four (4) months of operating expenses.
 2. This amount provides the liquidity necessary to accommodate the City's uneven cash flow, which is inherent in its periodic tax collection schedule.
 3. The Policy refers to Unassigned Fund Balance to assure a consistent basis year to year.
 4. This amount provides the liquidity to respond to contingent liabilities.
 5. The Government Finance Officers Association recommends the minimum General Fund unrestricted, or unassigned if preferred, fund balance to be maintained should be no less than either two (2) months of regular operating revenues or expenditures.
- E. This policy may be amended as deemed necessary by the City Council.
- F. The City will spend the most restricted dollars as allowable within such restriction before least restricted in the following order:
1. Non-spendable (if funds become spendable)
 2. Restricted
 3. Committed
 4. Assigned
 5. Unassigned

V. Enterprise Fund Policy

- A. Enterprise funds will be used to account for the acquisition, operation, and maintenance of City facilities and services which are intended to be entirely or predominately self-supporting from user charges or for which periodic net income measurement is desirable.
- B. Enterprise funds are required to establish rates that generate sufficient revenue to cover the cost of operations including debt expense, required or prudent reserves, and capital needs.

VI. Capital Improvement Policy

- A. The City will prepare, for the Council's annual adoption, a five-year Capital Improvement Plan which will detail each capital project, the estimated cost, and funding source.
- B. The City will determine and use the most effective and efficient method for financing all new capital projects in accordance with its debt management policies.

VII. Debt Policy

- A. Indebtedness beyond City's annual appropriations is limited by Sections 95.115 and 95.120 of the Missouri Revised Statutes to 10% of the assessed value of taxable tangible property and subject to voter approval. The City may, subject to voter approval, incur additional debt for certain infrastructure improvements as described in Section 95.125 of the Missouri Revised Statutes up to another 10% of the assessed value of taxable tangible property.
- B. Subject to the provisions of the law, the City may issue with Council specific approval, general obligation bonds, revenue bonds, special obligation bonds, notes and leases. Council's

specific approval by Ordinance is required for all debt issued in the name of the City including those initiated by separate boards, commissions, or legislative bodies.

- C. The City shall not issue debt to finance current operating expenditures or normal maintenance.
- D. All debt issued, including the use of a lease-purchase method, will be repaid within a period not to exceed the expected useful lives of the improvements financed by the debt.
- E. Financing of capitalized interest shall only be used when incurred in the connection of construction of revenue producing assets in an enterprise fund.
- F. Annually, in conjunction with the Capital Improvement Plan, a five-year budget will be developed analyzing all anticipated capital expenditures along with existing and anticipated debt service requirements by year and identify associated funding sources. The City shall not incur any additional debt unless and until all five years of such analysis demonstrate the maintenance of the following ratios in addition to the legal limits.
 - 1. For enterprise type funds an overall debt service ratio of no less than 1.35 in the fund for which the debt would be incurred with a similar outlook beyond the five-year horizon to the maturity shall be maintained. For the purposes of this calculation, unobligated reserves in the particular fund may be considered.
 - 2. For governmental type funds, the debt schedule shall demonstrate maintenance of all three of the following ratios:
 - a. Total net governmental funds debt shall be no more than 120% of total governmental funds revenues;
 - b. Total net governmental funds debt service shall be no more than 8% of total governmental funds expenditures;
 - c. Total net governmental debt amortized over the next 10 years shall be no less than 65% of the total net governmental debt.
- G. At least annually in conjunction with the preparation of the budget, capital improvement plan, and debt service requirement schedules, management shall review all outstanding debt in order to determine if any refunding opportunities should be considered. Potential refunding opportunities that would represent a present value savings of 3% or more shall be presented to Council with a recommendation as to the appropriateness and timing considerations of such opportunity from the City Administrator with the assistance of the Finance Director and outside financial and legal advisors.
- H. Policies relating to pledging, conduit, or other financing arrangements in connection with economic development activity shall be covered in specific economic development policies.
- I. The City's policy shall be to manage its budget and financial affairs in such a way so as to ensure high bond ratings. Towards this end, the City may employ the services of a Municipal Advisor registered with the Securities and Exchange Commission to advise management and Council on such matters.
- J. City policy shall be to ensure that all post issuance disclosure and other requirements such as arbitrage liability calculations are adhered to. The use of professional advisors, with specific expertise and experience in these areas, to assist management with these duties is encouraged.

- K. Any debt proceeds on hand shall be invested in accordance with the City's investment policies and the debt instrument until such funds are required.

VIII. Cash Management and Investment Policy

A. Scope

1. This policy applies to all cash management activities of the City unless specifically stated otherwise.
2. Policies and procedures for the handling of funds held by or for the benefit of the Fire Pension Fund shall be governed by the pension board.
3. Debt service funds, reserve funds and other financial assets held by identified fiscal agents and trustees as provided by the appropriate bond ordinances and documents shall be subject primarily to the requirements of the respective Ordinances and documents, but subject to this policy as and if permitted by the applicable bond documents.

B. Delegation of Authority

1. The authority and responsibility to conduct cash management and investment on behalf of the City is delegated by the Mayor and Council, through the City Administrator, to the Finance Director / Treasurer. The Finance Director is designated as cash management and investment officer of the City. The Finance Director is therefore responsible for investment decisions and activities consistent with this Policy.
2. In order to assure accountability of such delegation, the Finance Director shall periodically report to the Mayor and Council on the status and results of all cash and investments held by the City. Such reports shall be no less often than quarterly and upon request from the Mayor, any Council Member, or the City Administrator.

C. Objectives

1. Funds of the City shall be handled and invested in accordance with the applicable statutes of the State of Missouri, including but not limited to Sec. 95.280 thru 95.350 and 110.010 thru 110.060 RSMo and applicable City Ordinances.
2. Cash management and investment shall be undertaken in a manner that seeks to ensure the preservation of the capital in the portfolio. To attain this objective, diversification as described herein is required to minimize the potential losses caused by loss of value of individual securities.
3. The investment portfolio shall be designed to attain a market-average rate of return throughout budgetary and economic cycles, taking into account the City's legal investment risk constraints and the cash flow characteristics and requirements of the portfolio.

D. Prudence

1. The standard of prudence to be used by anyone in authority making or approving decisions (investment officers) shall be the "prudent person" concept which states, "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the

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management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.”

2. The “Prudent Person” concept shall be applied in the context of sound management of the entire portfolio.
3. Investment officers acting in accordance with this written policy and exercising due diligence, which includes reasonable written documentation of decisions, shall be relieved of personal responsibility for an individual security’s credit risk or market price changes, provided meaningful deviations from income expectations and/or projections are reported in a timely fashion and appropriate action is taken to protect City funds from foreseeable decline of income or loss of capital.

E. Conflicts of Interest

1. Officers and employees involved in the investment process shall refrain from any business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.
2. Investment officials shall disclose to the City Administrator any material financial interest in financial institutions that conduct business with the City, and they shall further disclose any large personal financial / investment positions that could be related to the performance of the City’s portfolio. The City Administrator shall report any disclosures to the City Clerk to be filed.
3. Investment Officials and all employees involved in the cash management or investment process shall be familiar with and comply with the letter and intent of Missouri conflict of interest statutes and applicable ordinances, and shall further endeavor to prevent any appearance of conflict.

F. Internal Controls

1. The Finance Director is directed to establish and maintain a system of internal controls.
2. The internal controls shall be designed to prevent losses of City funds by fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the City.
3. The internal controls shall be submitted for annual examination by the independent auditor.
4. All investments and general strategies employed shall be reviewed by the City Administrator and Finance Director periodically as circumstances warrant, and at least annually.

G. Instruments

The Finance Director as Treasurer is delegated the authority to purchase the following securities as investment instruments for the City’s Portfolios:

1. United States Treasury obligations such as but not limited to Treasury Bills, Treasury Notes and Treasury Bonds;
2. United States Agency obligations such as but not limited to Government National Mortgage Assoc. (GNMA), Small Business Administration, (SBA), and Tennessee Valley Authority (TVA);

3. United States Instrumentality obligations such as but not limited to Federal Home Loan Banks (FHLB), Federal National Mortgage Assoc. (FNMA), Federal Farm Credit System, Student Loan Marketing Assoc., Federal Land Banks, Federal Home Loan Mortgage Assoc.;
4. Repurchase Agreements;
5. Collateralized Certificates of Deposits;
6. FDIC Insured Certificate of Deposit; and
7. Collateralized Deposits in Savings and Loan Associations and Commercial Banks

H. Diversification

1. Assets in the City's investment portfolio shall be diversified to eliminate the risk of loss resulting from concentration of assets in a specific maturity, a specific issue, a specific issuer or a specific class of securities.
2. In establishing specific diversification strategies, the following general policies and constraints shall apply:
 - a. Portfolio maturities shall be staggered to avoid undue concentration of assets in a specific maturity sector.
 - b. Investment maturities for operating funds shall be scheduled to coincide with projected cash flow needs, taking into account large routine and non-routine expenditures (payroll, bond payments, etc.) as well as sizeable blocks of anticipated revenue (property tax receipts, sales tax payments, franchise fee payments etc.)
3. Risks
 - a. Portfolio diversification is employed as a way to control default risk.
 - a. Investment officials are expected to display prudence in the selection of securities as a way to minimize default risk.
 - b. In the event of default by a specific issuer, the Finance Director shall review the portfolio and if appropriate, proceed to liquidate securities having comparable credit risks.
 - b. No individual investment transaction shall be considered, structured, or executed that jeopardizes the total capital position of the Portfolio.
 - c. To control risks of illiquidity, a minimum of 10 percent of the total portfolio shall be held in highly marketable U.S. Treasury Bills, overnight repurchase agreements, commercial bank demand deposits, or certificates of deposit.
4. Safekeeping and Custody
 - a. Investment officials shall be bonded to protect the public against possible embezzlement and malfeasance.
 - b. Book-entry securities and collateralized securities shall be purchased using the delivery vs. payment procedure.
 - c. Third party custodial safekeeping practices are encouraged for the protection of investments.

- d. A written analysis of amounts on deposit at each financial institution and the corresponding FDIC/FSLIC and collateral protection shall be prepared not less than quarterly.
- e. Safekeeping procedures shall be submitted to the independent auditor for annual review.
- 5. Competitive Selection of Investments Instruments
 - a. Before the City invests any surplus funds, a competitive "bid" or "quote" process shall be conducted by telephone or through on-line web tools.
 - b. Decisions on investments shall be made in the best interest of the City and shall not afford special financial advantage to any individual or corporate entity.
 - c. Selection of a financial institution shall include consideration for the institution's financial strength which includes.
 - i. capital adequacy,
 - ii. asset quality,
 - iii. earnings, and
 - iv. liquidity.

Evaluation of a financial institution's financial strength may include use of an independent rating organization. Any financial institution selected must be insured by the F.D.I.C. and be incorporated under the laws of the State of Missouri or of the United States. Any institution which, in the judgment of the cash management and investment officer of the City, does not have reasonably good financial strength shall not be selected for City investments.

- d. The City will accept the bid which provides the highest rate of return within the maturity required and within the parameters of these policies, provided however that preference will be given to local financial institutions when their bid is within ten basis points of the high bid and they also meet the other requirements of this policy. Records will be kept of the bids offered, the bids accepted and a brief written explanation of the decision which was made regarding the investment, including a written explanation if the high bidder is not accepted.
- e. Upon request by the City Administrator, the Finance Director shall furnish a list of all the investments then owned by the City, which list shall include all pertinent data on each instrument.

IX. Revenue Policy

- A. A diversified revenue base shall be maintained to prevent revenue shortfalls for essential services due to reliance on a single revenue source.
- B. All existing and potential revenue sources will be reviewed annually to ensure revenue trends are kept current and changes identified quickly to enable proactive planning.
- C. One-time revenues will be used only for one-time expenditures. The City will avoid using temporary revenues to fund ongoing services.

- D. Monthly reports comparing actual to budgeted revenues will be prepared by the Finance Department and presented to the City Administrator, Mayor, and the City Council.
- E. User fees and rates will be examined annually to ensure that they are at levels that recover an appropriate level of direct and indirect costs of delivering the underlying service or product.
- F. The City will follow a policy of collecting, on a timely basis, all fees, charges, taxes, and other revenues properly due the City. The City will follow an aggressive policy of collecting all delinquencies due the City.

X. Operating Expenditure Policy

- A. Current operating expenditures / expenses shall not exceed current operating revenues. The City shall adopt an annual General Fund budget in which expenditures, net of one-time expenditures, does not exceed projected recurring revenues. This shall be referred to by the City as a "Balance Budget".
- B. No commitment shall be made to expend any funds that have not first been duly appropriated by Council through the budgeting process.
- C. All expenditures shall be made only in the furtherance of the purposes of the City. No expenditures shall be made that the public purpose of such expenditures is not clearly identified. For public services provided indirectly through other entities, the public purpose shall be stated in and expenditures limited to such purpose through contracts.
- D. Monthly reports comparing actual to budgeted expenditures / expenses will be prepared by the Finance Department and presented to the appropriate Department Heads, City Administrator, Mayor, and the City Council in an appropriate level of detail.
- E. The Finance Director will distribute a check listing monthly to the finance committee for review and oversight of compliance with the financial management policy.

XI. Fixed Asset Policy

- A. Fixed assets shall be capitalized if they have an estimated life of more than one year following the date of acquisition and have a purchase cost of \$5,000 or more. Items which cost less than \$5,000 and / or have a life of one year or less will be expensed upon acquisition.
- B. Purchase cost of fixed asset includes freight, installation charges, carrying cases, adaptors and other items which are connected to the fixed asset and necessary for its operation or use.
- C. Fixed assets' capitalization threshold should be applied to individual fixed assets rather than groups of fixed assets.
- D. Departments will notify the Finance Department, and City Clerk of any, acquisition, change in location, disposal, or loss of a fixed asset.
- E. Departments should exercise control over their capitalized and non-capitalized fixed assets by establishing and maintaining adequate control procedures at the departmental level.
- F. An appropriate level and type of insurance shall be maintained on fixed assets to assure financial stability and the City's ability to continue vital services in the event of catastrophic losses. In all cases insurance shall be in sufficient amount to cover any outstanding debt on

- any assets that were acquired with the proceeds of such debt and comply with any insurance related covenants in the debt instruments.
- G. The Finance Office shall maintain an inventory and systems of internal controls for capitalized fixed assets.
 - H. Fixed asset disposals shall be conducted in accordance with the Surplus Property Disposal Policy

XII. Purchasing Policy

A. Goals

This policy has been designed to ensure that the guidelines set by the City Council with regard to the expenditure of public funds are met by all City Departments. The intent of these policies is to ensure the City will receive the maximum value for each public dollar spent.

B. Basic Goals

The basic goals of the City's purchasing policy are:

1. To comply with the legal requirements of public purchasing of goods, equipment and services and/or leasing of equipment.
2. To assure vendors that impartial and equal treatment will be afforded to all who wish to do business with the City.
3. To receive maximum value for each public dollar spent.
4. To provide City departments with required goods and services at the time and place needed in the proper quantity and quality.
5. To purchase and lease only goods, equipment and services for which funds have been approved.

C. General Guidelines

These general guidelines should be considered administrative rules and regulations, and are to be adhered to by all departments in the procurement of goods and services, whether by purchasing or leasing. The City Administrator shall be responsible for overseeing the application and adherence to this policy and will issue clarifications as needed. It should be noted that some grants and in some cases Missouri Statutes place additional requirements on the procurement process. Each department head is responsible for ensuring that proper procurement procedures are adhered to for all purchases through their department.

1. Local Buying

It is the desire of the City to purchase or lease from local vendors whenever possible. This can be accomplished by ensuring that local vendors are included in the competitive bid process. If no local vendors are available, then the City's preference is to purchase or lease from Missouri vendors and then from United States vendors.

2. Planning

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Planning for purchases shall be done on both a short term and a long-term basis. Planning will cut down on the number of trips required to obtain materials and minimize the amount of clerical and supervisory time spent on documenting purchases. The purchasing process begins with the preparation of the annual budget. These policies augment rather than replace the budgeting process, in that funds must first be duly appropriated in the adopted budget prior to implementing the purchasing process.

3. Sales Tax

The City is exempt from paying sales tax.

4. Personal Purchases

Employees are strictly prohibited from using their position or the city's name to purchase items for their own personal use.

D. Purchasing Guidelines

This policy establishes guidelines regulating the degree of formality to be followed in the purchase or lease of goods and services, depending on the costs of the items to be purchased. The splitting of purchases or lease payments into smaller orders/payments to avoid these requirements is strictly prohibited. The term "purchase" includes leasing and lease purchase arrangements for purposes of this policy. Good documentation and using extra caution to ensure that all vendors are treated fairly is in the City's best interest.

1. Small Purchase Procedures - \$1,000 or less

Department Heads are authorized to issue a purchase order directly to vendors and enter into any related contracts for any purchase in the amount of \$1,000 or less. Price comparisons should be made on a routine basis to ensure the best value is obtained in each purchase. Department Heads shall designate employees who will be allowed to make purchases and to provide internal control procedures to ensure that all purchases are for legitimate public purposes, and that all purchases are accounted for. The designated employees need not secure the approval of the Department Head in order to make purchases in this price range. Department Heads may place added restrictions on employee's authority to purchase items.

2. Informal Purchase Procedures – more than \$1,000 to \$25,000

Department Heads, or their designee, must obtain three (3) or more quotations for the goods or services required. In common commodity purchases (off the shelf items), documentation of price checks such as webpage printouts or copies of current catalog pages showing current pricing may be used to document the purchase decision. The Department Head will approve the purchase order awarding the purchase to the lowest / best vendor. Under no circumstances shall the purchase of goods or services be divided into multiples in order to avoid the maximum limit of \$25,000. The Mayor or City Administrator is authorized to execute any related contracts or agreements upon obtaining legal counsel review as deemed prudent, but separate Council approval is not required provided that budgeting guidance is followed.

Whenever a Department Head determines that they must purchase goods or services from a "sole source vendor", the Department Head shall document why only one company or individual is capable of providing the goods or services required. The

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documentation shall be attached to the purchase order. The City Administrator must approve all sole source purchases over \$1,000.00 to \$24,999.99.

3. Formal Bids - Purchases from \$25,000 and above

Department Heads anticipating the purchase of goods or services exceeding \$25,000 in value shall prepare specifications based upon standards appropriate to meet the City's needs and following the Formal Bid Process.

4. However, whenever a Department Head determines that they must purchase goods or services from a "sole source vendor", the Department Head shall document why only one company or individual is capable of providing the goods or services required. The documentation shall be attached to the purchase order. The City Administrator and City Council must approve all sole source purchases over \$25,000.00.

5. The award will normally be made to the lowest and best bidder meeting specifications. This means there may be instances when accepting the low bid is not in the best interest of the City. When such a situation arises, it is incumbent upon the Department Head to thoroughly document the reasons why the low bidder should be disqualified or not selected. The City reserves the right to select a vendor based upon past service and experience with the vendor and other factors permitted by Missouri law.

6. Formal Bid Process

- a. Upon the City Administrator's approval, the Department will prepare and make available to qualified vendors a request for proposal (RFP).
- b. The Department will prepare a RFP Notice for submittal to the City Clerk and such RFP notice will be published in a local newspaper.
- c. All RFP's shall explicitly indicate that the City reserves the right to accept or reject any and all bids when it is determined in the best interest of the City to do so.
- d. All bids shall be sealed and filed with the City Clerk at or prior to the time on the date stated in the notice. City Clerk shall not disclose any information about any bids received prior to the closing date and time for receipt of such bids.
- e. All bids shall be opened at the specified time and date stated in the RFP and shall be publicly read by the City Clerk or his / her designee. Any bids arriving after the designated bid opening date and time will be time- stamped and the bid will remain unopened. Late arriving bids will not be tabulated or considered.
- f. The Department from which the RFP was issued shall have a representative attend the bid opening to witness and record the bids as they are opened and read.
- g. The City Clerk shall prepare a written tabulation of all bids. The Department Head shall submit a written recommendation to the City Administrator for the award of the bid. The City Administrator shall make a recommendation to Council for any acceptance of bids from this process. Any related contracts or agreements, shall be executed only upon specific authorization from Council.

h. No Responsive Bids

In the event no responsive bids are received through the formal bidding process, the department head may take either of the following actions after documenting

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the lack of responsive bids with a memo to the City Administrator and upon their approval:

- i. Initiate a new formal bidding process with the same or revised specifications;
- ii. Negotiate directly with any of the vendors submitting a proposal or bid to bring their proposal into compliance;
- iii. Utilize the informal purchasing procedures to locate an acceptable proposal or quote; or cancel the purchase.
- iv. If any of these actions results in locating an acceptable bid or proposal, the department head shall then make a recommendation to the City Administrator and City Council, who shall make the final decision.

7. Emergency Purchases

The bid procedures outlined in this policy may be waived under emergency conditions when the Department operations would be severely hampered.

- a. When the need for an emergency purchase occurs, the Department Head will notify the City Administrator who will give verbal approval of the transaction and furnish advice as to the best source of the item(s) or services sought. The Department will submit a written explanation to the City Administrator explaining the reasons for the emergency purchase with copies for the department and the Finance Director. The department will prepare the purchase order as soon as operations permit. EMERGENCY will be boldly written across the purchase order.
- b. The City Administrator is authorized to order emergency purchases up to a limit of \$20,000. Any emergency purchases exceeding that amount will require the verbal consent of the Mayor, which shall be confirmed in writing as soon as reasonably possible thereafter.

8. Cooperative Procurement Programs

Department Heads are encouraged to use cooperative purchasing programs sponsored by the State of Missouri or other governmental agencies. Cooperative purchasing can prove advantageous to the City by taking advantage of the large quantity purchases made by State Government. Purchases made through these programs have met the requirements of competitive bidding and require the approval of the Department Head and City Administrator. Any related contracts or agreements covering less than \$25,000.00 may also be executed by the Mayor or City Administrator. However, any related contracts or agreements covering \$25,000.00 or more must have specific Council approval. Department Heads are encouraged to check with the State regarding cooperative procurement contracts in effect prior to making any large purchase.

- a. A current listing of all commodities and products available on the State Cooperative Purchasing Program is available on line at www.oa.mo.gov/purch/
- b. Departments are also authorized to purchase items from the State Surplus Property Unit in Jefferson City. Buy Board National Purchasing Cooperative and any other similar programs that meet the spirit and intent of these procedures in their process.

9. Professional Services

Normal competitive procedures may not be available in securing some professional services such as attorneys, architects, engineers, certified public accountants, planners, land surveyors, and other professional people who, in keeping with the standards of their discipline, or in some cases state statutes, cannot enter into a competitive bidding process.

- a. A Request for Qualifications (RFQ) can be prepared much the same way as specifications including requirements and minimum standards for the services to be provided. RFQ'S shall be submitted to the City Administrator for review and approval prior to distribution. When an RFQ for professional services is approved, a limited number of qualified professionals known to the City will be invited to submit a proposal setting forth their interest, qualifications and how they can meet the City's needs. In securing professional services, it is the primary goal of the City to obtain the services of a professional who has a proven record of providing, in a professional way, those services required. A contract will be negotiated with the professional deemed to best meet the City's needs. If total compensation in such contract is less than \$25,000.00 then the Mayor or City Administrator is authorized to enter such contract. If total compensation is \$25,000.00 or more, then such contract shall require specific Council approval.
 - b. Procurement of the services of architects, engineers, and land surveyors shall be made in compliance with Sections 8.285 through 8.291, RSMo.
 - c. Procurement for design-build services shall be made in compliance with Section 67.5060 or Section 67.5070, RSMo., as applicable.
- E. This policy and procedure was adopted by the City Council and will remain in effect until amended or cancelled by action of the City Council.
- F. A copy of this policy shall be retained on file by the City Clerk's Office and a copy was provided to each City Department.

XIII. Surplus Property Disposal Policy

- A. Disposal of Real Estate shall require specific Council approval. Upon determination that it would be appropriate to divest any holdings of real estate, the City Administrator shall make a recommendation to Council. Such recommendation may be made in a closed session. Council shall direct and authorize the City Administrator in the process to solicit offers, and bring back to Council for their consideration the appropriate documents to affect the sale.
- B. A department head having charge of any personal property that is surplus or obsolete, may request that the property be disposed of according to the following provisions in this section.
- C. The City Administrator or their designee is hereby authorized to sell the personal property in any form in the most advantageous manner. The designee may set a minimum sale price and may reject any formal or informal bid that in their judgment is not a fair sale price. Personal property may be disposed of in the following manner:
 1. Sale by auction, or
 2. Sale by sealed bid, or

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3. Solicitation of offers to purchase the asset. Such solicitations shall be upon the condition that no offer less than the expected sale price carried on the item as approved by the City Administrator; or
4. Sales based upon a negotiated agreement with a particular vendor, provided that such vendor must be selected according to a procedure which provides a mechanism for all interested parties to make proposals in a fair and even manner. Direct negotiations as provided in this subsection may only be used if it is deemed to be in the best interest of the City and facts set forth as to why other means are less desirable; or
5. Sales by a third party selected according to the City's standard procedures for selecting providers of services; or
6. Transferred, with or without compensation, to any government entity, or other organization designated as a 501(C)(3) by the Internal Revenue Service. If such transfer is without compensation in an amount near the fair market value of the personal property, the public purpose or benefit from the transfer shall be clearly identified; or
7. If the personal property has been reasonably designated in a nonusable state by the City Administrator or their designee, it may be disposed of, consistent with the public interest, in any manner as they deemed appropriate.

In any event if any property is transferred under these policies to an employee, extra care shall be used to ensure that an open bidding process was used and that the process to arrive at the disposal decision is clearly documented including the factors that indicate the best interest of the City is being served by the disposal method. In no event shall an employee who participated in the determination of a minimum sale price, or who has knowledge of a minimum sale price prior to offering to purchase the item be qualified to purchase such property.

- D. Any compensation resulting from the disposal of surplus property belonging to the City shall be transferred to the fund that held the property prior to its disposal.
- E. The City Administrator or their designee is authorized to act as the agent for the city in the collection, disposal, and execution of agreements for the disposal of surplus personal property as authorized by the City Council or the City Administrator.
- F. The designee shall forward a written report on a periodic basis to the Mayor and City Administrator showing the disposition of all personal property that has been sold or transferred along with a description of said property.

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING AN AGREEMENT BY AND BETWEEN THE CITY OF SEDALIA, MISSOURI AND ECONOMIC DEVELOPMENT OF SEDALIA-PETTIS COUNTY.

WHEREAS, the City of Sedalia, Missouri, has received a proposal to enter into an agreement by and between the City of Sedalia, Missouri, and Economic Development of Sedalia-Pettis County; and

WHEREAS, under the proposal, the City of Sedalia, Missouri, shall pay the sum and amount of One Hundred Forty Thousand Dollars (\$140,000.00) and as consideration therefore, the City of Sedalia, Missouri, shall receive services relating to industrial, economic and community development as more fully described in the proposed agreement attached to this ordinance and incorporated by reference as though agreement were set forth herein.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI as follows:

Section 1. The Council of the City of Sedalia, Missouri, hereby approves and accepts the agreement by and between the City of Sedalia, Missouri and Economic Development of Sedalia-Pettis County as the agreement has been proposed and attached hereto.

Section 2. The Mayor is hereby authorized and directed to execute and the City Clerk is hereby authorized and directed to attest and fix the seal of the City of Sedalia, Missouri, on the agreement in substantively the same form and content as the agreement has been proposed.

Section 3. The City Clerk is hereby directed to file in his office a copy of the agreement after it has been executed by the parties or their duly authorized representatives.

Section 4. This ordinance shall be in full force and effect from and after its passage and approval.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 20th day of March, 2023.

Presiding Officer of the Council

Approved by the Mayor of said City this 20th day of March, 2023.

Andrew L. Dawson, Mayor

ATTEST:

Jason S. Myers
City Clerk

AGREEMENT

This agreement made and entered into this 1st day of April, 2023, by and between the City of Sedalia, Missouri, a municipal corporation, (hereinafter called "City") and Economic Development Sedalia-Pettis County, a Missouri not-for-profit corporation (hereinafter called "Corporation");

WITNESSETH:

Whereas, there has been established a private not-for-profit development corporation known as Economic Development Sedalia-Pettis County, Inc.; and

Whereas, the City does hereby engage and retain the Corporation to manage and operate an economic development office to render the services hereinafter contemplated, and the Corporation does hereby agree to accept such engagement and to discharge its duties in accordance with the terms and conditions hereinafter set forth; and

Whereas, the purpose of the Corporation is the preparation and implementation of programs to enhance the industrial, economic, and community development of the City of Sedalia and the County of Pettis (hereinafter "County"); and

Whereas, the Corporation is engaged as an independent contractor and is not an officer, agent or employee of the City; and

Whereas, the Corporation is administered by a Board of Directors consisting of at least nine (9) members as provided for in the Corporation's Amended By-Laws, one of which is appointed by the Mayor and approved by the Council of the City; and

Now, therefore, in consideration of the mutual agreements hereinafter contained and subject to the terms and conditions hereinafter stated, it is hereby understood and agreed by the parties hereto as follows:

1. The Board of Directors of the Corporation shall prepare and implement marketing plans that will provide goals and objectives in accomplishing the industrial, economic and community development of the City of Sedalia that are in the best interests of the City of Sedalia and said Board further agrees to implement this plan. These goals and objectives will be quantified.

2. The Corporation shall submit to the City each year an annual operating budget for the corporation for the next fiscal year and report of the previous year's activities, expenditures and results.

Economic Development Works For You

3. As consideration for the services provided by the Corporation relating to the industrial, economic and community development of the City, the City shall pay the Corporation \$140,000.00 annually, said money to be paid monthly in equal installments with the first installment being due on or about the 10th day of April, 2023 and each month thereafter. Any other binding request for funds from the City requires the prior consent of a majority of the City Council.

4. The Corporation may request the City to contribute manpower and equipment towards maintenance of and/or development of industrial parks and/or like properties for economic development purposes and City, when manpower and equipment are available, may, at its option, comply with such request.

5. The Corporation shall, at the end of each calendar year, arrange for an audit of its financial statements in accordance with generally accepted auditing standards and shall furnish the City with a copy of the audit as soon as practicable.

6. The corporation agrees to have the City Administrator or his designee, appointed as a board member to the Sedalia-Pettis County Community Service Corporation board.

7. The term of this Agreement shall be for twelve (12) months beginning April 1, 2023.

IN WITNESS WHEREOF, the Parties have entered into this agreement the day and year first above written.

CITY OF SEDALIA, MISSOURI

By _____
Andrew L. Dawson, Mayor

ATTEST:

Jason S. Myers, City Clerk

**ECONOMIC DEVELOPMENT
SEDALIA-PETTIS COUNTY**

By _____
Rusty Kahrs, President

ATTEST:

Jessica L. Craig, Secretary

Economic Development Works For You

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING AN AGREEMENT BY AND BETWEEN THE CITY OF SEDALIA, MISSOURI AND SCOTT JOPLIN INTERNATIONAL RAGTIME FOUNDATION, INC.

WHEREAS, the City of Sedalia, Missouri, has received a proposal to enter into an agreement by and between the City of Sedalia, Missouri, and Scott Joplin International Ragtime Foundation, Inc.; and

WHEREAS, under the proposal, the City of Sedalia, Missouri, shall pay the sum and amount of Ten Thousand Dollars (\$10,000.00) and as consideration therefore, the City of Sedalia, Missouri, shall receive services relating to the production of the Scott Joplin Ragtime Festival for the 2023 Festival and associated activities as more fully described in the proposed agreement attached to this ordinance and incorporated by reference as though the proposed agreement were set forth herein. Said festival annually aids the City's tourism efforts and fosters community development with the City.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI AS FOLLOWS:

Section 1. The Council of the City of Sedalia, Missouri, hereby approves and accepts the agreement by and between the City of Sedalia, Missouri and Scott Joplin International Ragtime Foundation, Inc. on the agreement in substantively the same form and content as the agreement has been proposed.

Section 2. The City Administrator is hereby authorized and directed to execute and the City Clerk is hereby authorized and directed to attest and fix the seal of the City of Sedalia, Missouri, on the agreement in substantively the same form and content as the agreement has been proposed.

Section 3. The City Clerk is hereby directed to file in his office a duplicate or copy of the agreement after it has been executed by the parties or their duly authorized representatives.

Section 4. This ordinance shall take effect and be in full force and effect from and after its passage and approval.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 20th day of March, 2023.

Presiding Officer of the Council

Approved by the Mayor of said City this 20th day of March, 2023.

Andrew L. Dawson, Mayor

ATTEST:

Jason S. Myers, City Clerk

SCOTT JOPLIN RAGTIME FESTIVAL 2023

THIS AGREEMENT made and entered into this ____ day of _____ 2023 by and between Scott Joplin International Ragtime Foundation of Sedalia, Inc., a Missouri not-for-profit corporation at 111 West 5th Street, Sedalia, Missouri, hereinafter called FOUNDATION, and The City of Sedalia, Missouri, Municipal Building, 200 South Osage, Sedalia, Missouri, 65301, hereinafter called CITY, and collectively referred to as THE PARTIES.

WITNESSETH:

WHEREAS, since 1983, the Foundation has produced and managed the annual Scott Joplin Ragtime Festival in Sedalia, Missouri, and will produce and manage the annual Scott Joplin Ragtime festival beginning on May 31, 2023 and ending on June 3, 2023 and has rendered and will render services hereinafter contemplated and the Foundation does hereby agree to accept such engagement and has and will discharge its duties in accordance with the terms and conditions hereinafter set forth:

AND WHEREAS, the Foundation is engaged as an independent contractor and is not an officer, agent, or employee of the City;

NOW THEREFORE, the parties intending to be legally bound do hereby agree as follows, to wit:

1. The Foundation has and will produce a four (4) day Festival as outlined above, for 2023 year, featuring performers and historians celebrating Sedalia's important cultural heritage of Ragtime, including Scott Joplin. These events will be produced in such a way as to provide the finest in Ragtime performances and presentations and marketed so that this event will provide the Sedalia community, as well as tourists with interest to participate in these events in Sedalia.
2. The Festival will provide four (4) days of free performances at locations throughout downtown Sedalia, symposia in the downtown area at a nominal fee, and performances by ticket throughout Sedalia.
3. The Foundation will provide the City with annual financial statements and budgets.
4. In return the City will provide the Foundation with payment as follows: Ten Thousand Dollars (\$10,000) upon completion of the 2023 Festival, subject to prior annual appropriation by the City.
5. It is understood and agreed that either party may terminate this contract by giving to the other party notice in writing of said termination sixty (60) days in advance of said Festival dates.

IN WITNESS WHEREOF, the Parties have hereto set their hands and seals on the year and day first above written.

**SCOTT JOPLIN INTERNATIONAL
RAGTIME FOUNDATION OF SEDALIA, INC.**

CITY OF SEDALIA

BY _____

BY _____

TITLE _____

TITLE _____

ATTEST: _____

ATTEST: _____

Secretary

Jason S. Myers, City Clerk

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING THE ACCEPTANCE OF A BID FOR THE PURCHASE OF VEHICLES FOR THE SEDALIA POLICE DEPARTMENT AND SEDALIA FIRE DEPARTMENT.

WHEREAS, the City of Sedalia, Missouri has received a bid from W-K Chrysler Dodge Jeep Ram of Sedalia for the sale of 4 (Four) 2023 Dodge Durango AWD Hemi vehicles for the Sedalia Police Department and 1 (One) 2023 Dodge Durango AWD Hemi vehicle for the Sedalia Fire Department; and

WHEREAS, under the proposal, the City of Sedalia, Missouri shall pay W-K Chrysler Dodge Jeep Ram of Sedalia the total sum of Two Hundred Nine Thousand Eight Hundred Sixty-Six dollars (\$209,866.00) as more fully described in the proposed bid attached to this ordinance and incorporated by reference herein.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI as follows:

Section 1. The Council of the City of Sedalia, Missouri hereby approves and accepts the bid by and between the City of Sedalia, Missouri and W-K Chrysler Dodge Jeep Ram of Sedalia as it has been proposed.

Section 2. The Mayor or City Administrator are authorized and directed to execute and the City Clerk is hereby authorized and directed to attest and fix the seal of the City of Sedalia, Missouri on the bid substantively the same form and content as it has been proposed.

Section 3. The City Clerk is hereby directed to file in his office a duplicate or copy of the bid after it has been executed by the parties or their duly authorized representatives.

Section 4. This ordinance shall be in full force and effect from and after its passage and approval.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 20th day of March 2023.

Presiding Officer of the Council

Approved by the Mayor of said City this 20th day of March 2023.

Andrew L. Dawson, Mayor

ATTEST:

Jason S. Myers, City Clerk

Sedalia Police Department
DEPARTMENTAL MEMORANDUM
Office of the Chief of Police

To : City Administrator Kelvin Shaw

From : Chief Matthew Wirt_____

Date : March 14, 2023

Ref : Vehicle bid acceptance

The Sedalia Police Department has solicited bids for four Dodge Durangos to be used as police vehicles and one Dodge Durango to be used by the fire department. Bids were solicited during the month of March and we received one bid from WK Chrysler Jeep Ram of Sedalia. The bid was \$41,899 per police vehicle for a total of \$167,596 and \$42,270 for the fire vehicle.

The police department did budget for this purchase in FY 2024. As a result, I would like to request council approve and accept the \$167,596.00 for the police vehicles. SFD also budgeted the purchase of the fire SUV for FY 2024 in the amount of \$42,270 and Chief Irwin also requests council approve and accept the bid.

BID FORM
4- 2023 Black Dodge Durango AWD Hemi Vehicles
1- 2023 Red Dodge Durango AWD Hemi Vehicle
DUE DATE: March 13th, 2023 at 2pm CST.

This bid covers a package consisting of police vehicle(s) for the Sedalia Police Department as specified:

TOTAL PROPOSED COST OF BID 209,866⁰⁰
COST FOR EACH VEHICLE AS A SINGLE UNIT
1. 41,899
2. 41,899
3. 41,899
4. 41,899
5. 42,270 FIRE
COST FOR DELIVERY TO THE CITY OF SEDALIA 0

MAKE & MODEL OF PROPOSED VEHICLES DODGE DURANGO

PROPOSED DELIVERY OF THE VEHICLES 90 DAYS

MANUFACTURER WARRANTY ON VEHICLES

Engine, Transmission and Drive Train 5 yr / 100,000 mi
Electrical Systems and Components 3 yr / 36,000 mi
Other Parts of the Vehicle 3 yr / 36,000 mi

IS EXTENDED WARRANTY AVAILABLE, IF YES, DESCRIBE BELOW THE WARRANTY AVAILABLE, COST AND LIMITATIONS:

NONE

DOES YOUR BID MEET ALL THE SPECIFICATIONS LISTED EXCEPT THOSE YOU HAVE NOTED IN THE ATTACHED BID CHECKLIST? ☒ YES ☐ NO

ARE THERE ADDITIONAL CHARGES NOT LISTED IN YOUR BID? (IF THE ANSWER IS YES, PLEASE SPECIFY BELOW).

NO

LIST ANY ATTACHED INFORMATION SUCH AS: PICTURES/BROCHURES OF THE PROPOSED SYSTEM, TYPES OF SPECIAL FEATURES NOT CONSIDERED, AND OTHER INFORMATION ON THIS PROPOSAL. NONE

Bidding Company: W-K CDJR of Sedalia

Bidding Agent: CHRIS CUTLER

Address: 2901 S. LINCOLN AVE SEDALIA MO 65301

Date: 3-7-2023 Phone: 660-826-2700

Agent's Signature: [Signature] Date: 3-7-2023

ON THE FRONT OF YOUR BID ENVELOPE MARK: Sedalia Police - Vehicle Bid

Mail To: Jason Myers, City Clerk
jmyers@sedalia.com
200 S. Osage Avenue
Sedalia, MO 65301-4334

The City of Sedalia reserves the right to accept the proposal deemed most advantageous to the City.

This procedure is in accordance with the provisions of Ordinance No. 6626 of the City of Sedalia, Missouri. Additional information or questions concerning this request may be directed to the office of City Clerk (660/8273000).

PART III: SPECIFICATIONS FOR POLICE VEHICLES

A complete copy of this checklist must be returned with accompanying bid form to constitute a responsive bid.

This specification covers only Automobiles which are suitable for City police work, containing and/or equipped with factory recommended police packages, including but not limited to the items listed below. These automobiles shall be new and of 2023 year, model and style. Cars which are designed as police models are acceptable, but must have the exterior and interior trim equal to standard production cars.

General Bid Specifications: Police Vehicle #1 through #4

Model Selected: 2023 Dodge Durango AWD Hemi with Factory Police Packages

	Does bid meet specifications TO BE COMPLETED BY BIDDER	
	YES	NO
1. Four Door SUV, all-wheel drive	<u>✓</u>	<u> </u>
2. Engine: V-8 Type, 5.7 cylinders, heavy duty radiator and cooling system (including heater), oil filter and replacement element air filter, fuel injected system; Engines that are designed for use in police applications are required.	<u>✓</u>	<u> </u>
3. Air Conditioning: Factory installed air conditioner and fresh air heater and defroster	<u>✓</u>	<u> </u>
4. Transmission: Best grade heavy duty automatic transmission recommended for Police Operations	<u>✓</u>	<u> </u>
5. Steering: Power Steering with tilt wheel	<u>✓</u>	<u> </u>
6. Heavy duty fade resistant brakes with power booster or ABS	<u>✓</u>	<u> </u>
7. Suspension System: Heavy duty four wheel independent	<u>✓</u>	<u> </u>
8. Alternator: Heavy duty alternator required with minimum of 220 amps	<u>✓</u>	<u> </u>

- | | | |
|--|-------------------|-------------------|
| 9. Battery: Heavy duty 800 c.c.a. minimum battery 650 CC | <u> </u> | <u> </u> ✓ |
| 10. Glass: Tinted - all windows | <u> </u> ✓ | <u> </u> |
| 11. Locks: All locks to open with a single key | <u> </u> ✓ | <u> </u> |
| 12. Automatic rear lid Opener: Car must be equipped with an electric device to unfasten and unlock the rear lid from the driver's position inside the vehicle. | <u> </u> ✓ | <u> </u> |
| 13. Front Seat: Heavy duty front bucket seats, reinforced for increased support and durability with a cloth or vinyl covering; Driver's seat shall be electric with controls allowing for up, down, forward and reverse movements. | <u> </u> ✓ | <u> </u> |
| 14. Gauges: Equipped with gauges showing temperature, oil pressure, and amperes (Individual lights are not sufficient) | <u> </u> ✓ | <u> </u> |
| 15. Power Accessories: Door locks, driver's seat and windows; Cruise Control to be mounted in steering wheel | <u> </u> ✓ | <u> </u> |
| 16. Windshield Wipers: Two speed, intermittent windshield wipers | <u> </u> ✓ | <u> </u> |
| 17. Radio: AM/FM required | <u> </u> ✓ | <u> </u> |
| 18. Speakers: Standard factory | <u> </u> ✓ | <u> </u> |
| 19. Floor Covering: heavy duty vinyl type, both front and rear, no carpet | <u> </u> ✓ | <u> </u> |
| 20. Molding: Protective side body molding (if standard on model) | <u> </u> ✓ | <u> </u> |
| 21. Rear View Mirrors: Interior to have day or night tab, (selector type non-glare); outside mirrors to be of remote control or electric and heated | <u> </u> ✓ | <u> </u> |
| 22. Horns: factory equipped | <u> </u> ✓ | <u> </u> |
| 23. Cigarette Lighter or auxiliary power supply | <u> </u> ✓ | <u> </u> |
| 24. Speedometer: Calibrated and properly geared for accuracy | <u> </u> ✓ | <u> </u> |
| 25. Anti-Freeze: Permanent anti-freeze to be furnished by dealer in the radiators of the vehicles capable of withstanding -20 degree temperatures | <u> </u> ✓ | <u> </u> |
| 26. Tires: (Five Tires) Fabric Belted or Steel Belted Radial Ply Hi-Performance Police Type, Black Wall or other tires suitable for police usage | <u> </u> ✓ | <u> </u> |
| 27. Wheels: (Five Wheels) Heavy duty wheels recommended for police service, equipped with hubcaps or full wheel covers | <u> </u> ✓ | <u> </u> |
| 28. Mirrors: Heated mirrors for both drivers and passenger's side | <u> </u> ✓ | <u> </u> |

29. Body Structure: Heavy duty unitized body structure	<input checked="" type="checkbox"/>	<input type="checkbox"/>
30. Exterior Color: Black with standard interior trim in Charcoal, if available	<input checked="" type="checkbox"/>	<input type="checkbox"/>
31. Spotlight: Cars with factory installed spotlight on the left front exterior door which can be controlled from the interior of the vehicle.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
32. Keyless Entry System to be controlled remotely by the vehicle operator either factory installed or aftermarket	<input checked="" type="checkbox"/>	<input type="checkbox"/>
33. Base Prep Police Package (AYE)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
34. Air Bags: Driver, Passenger, and Side required	<input checked="" type="checkbox"/>	<input type="checkbox"/>
35. Electric Rear Window Defroster	<input checked="" type="checkbox"/>	<input type="checkbox"/>
36. *Front License Plate Holder	<input checked="" type="checkbox"/>	<input type="checkbox"/>
37. Rear backup camera	<input checked="" type="checkbox"/>	<input type="checkbox"/>

General Bid Specifications: Sedalia Fire Department SUV #1

Model Selected: 2023 Dodge Durango AWD Hemi with Factory Police Packages

Does bid meet specifications
TO BE COMPLETED BY
BIDDER

	YES	NO
1. Four Door SUV, all-wheel drive	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Engine: V-8 Type, 5.7 cylinders, heavy duty radiator and cooling system (including heater), oil filter and replacement element air filter, fuel injected system; Engines that are designed for use in police applications are required.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Air Conditioning: Factory installed air conditioner and fresh air heater and defroster	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Transmission: Best grade heavy duty automatic transmission recommended for Police Operations	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Steering: Power Steering with tilt wheel	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Heavy duty fade resistant brakes with power booster or ABS	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Suspension System: Heavy duty four wheel independent	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Alternator: Heavy duty alternator required with minimum of 220 amps	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
9. Battery: Heavy duty 800 c.c.a. minimum battery 650 cc	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

10. Glass: Tinted - all windows

✓

11. Locks: All locks to open with a single key

✓

12. Automatic rear lid Opener: Car must be equipped with an electric device to unfasten and unlock the rear lid from the driver's position inside the vehicle.

✓

13. Front Seat: Heavy duty front bucket seats, reinforced for increased support and durability with a cloth or vinyl covering; Driver's seat shall be electric with controls allowing for up, down, forward and reverse movements.

✓

14. Gauges: Equipped with gauges showing temperature, oil pressure, and amperes (Individual lights are not sufficient)

✓

15. Power Accessories: Door locks, driver's seat and windows; Cruise Control to be mounted in steering wheel

✓

16. Windshield Wipers: Two speed, intermittent windshield wipers

✓

17. Radio: AM/FM required

✓

18. Speakers: Standard factory

✓

19. Floor Covering: heavy duty vinyl type, both front and rear, no carpet

✓

20. Molding: Protective side body molding (if standard on model)

✓

21. Rear View Mirrors: Interior to have day or night tab, (selector type non-glare), and outside mirrors to be of remote control or electric and heated

✓

22. Horns: factory equipped

✓

23. Cigarette Lighter or auxiliary power supply

✓

24. Speedometer: Calibrated and properly geared for accuracy

✓

25. Anti-Freeze: Permanent anti-freeze to be furnished by dealer in the radiators of the vehicles capable of withstanding -20 degree temperatures

✓

26. Tires: (Five Tires) Fabric Belted or Steel Belted Radial Ply Hi-Performance Police Type, Black Wall or other tires suitable for police usage

✓

27. Wheels: (Five Wheels) Heavy duty wheels recommended for police service, equipped with hubcaps or full wheel covers

✓

28. Mirrors: Heated mirrors for both drivers and passenger's side

✓

29. Body Structure: Heavy duty unitized body structure

✓

- | | | |
|---|-------------------------------------|-------|
| 30. [REDACTED] with standard interior trim in Charcoal, if available | <input checked="" type="checkbox"/> | _____ |
| 31. Spotlight: Cars with factory installed spotlight on the left front exterior door which can be controlled from the interior of the vehicle | <input checked="" type="checkbox"/> | _____ |
| 32. Keyless Entry System to be controlled remotely by the vehicle operator either factory installed or aftermarket | <input checked="" type="checkbox"/> | _____ |
| 33. Base Prep Police Package (AYE) | <input checked="" type="checkbox"/> | _____ |
| 34. Air Bags: Driver, Passenger, and Side required | <input checked="" type="checkbox"/> | _____ |
| 35. Electric Rear Window Defroster | <input checked="" type="checkbox"/> | _____ |
| 36. *Front License Plate Holder | <input checked="" type="checkbox"/> | _____ |
| 37. Rear backup camera | <input checked="" type="checkbox"/> | _____ |

A. Other Information:

It shall be the responsibility of the dealer and the car manufacturer supplying the vehicles purchased to maintain an adequate stock of all regular and special parts in the area of purchase. A special system shall be set up for expediting "hard to get" items. Shop manuals and the technical service bulletins shall also be available at the dealership for inspection by the City of Sedalia.

It shall also be the dealer's responsibility to provide to the City of Sedalia with any extended warranties that are available on the police vehicles that may be considered in the selection of the best bid.

The successful bidder shall be required to furnish part numbers for the oil filter, spark plugs and air filter elements on the new cars within 20 days after the award of the bid is made.

It is requested that the bid be done on (4) police vehicles and (1) fire vehicle as specified in the specifications listed. The successful vendor will guarantee the price per unit to the City of Sedalia for a period of not less than 90 days in case additional orders are made. Any deviation from specifications shall be marked and an explanation of that deviation made.

These vehicles will be utilized in the normal marked fleet operations of the Sedalia Police Department and Sedalia Fire Department

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING AN AGREEMENT FOR REPLACEMENT OF THE SUPERVISORY CONTROL AND DATA ACQUISITION SYSTEM FOR WATER TREATMENT AND DISTRIBUTION.

WHEREAS, the City of Sedalia, Missouri has received a bid from Micro-Comm, Inc for replacement of the Supervisory Control and Data Acquisition system at the City of Sedalia's Water Filtration Plant; and

WHEREAS, under the proposal, the City of Sedalia, Missouri shall pay Micro-Comm, Inc. the total sum of One Hundred Eight Thousand One Hundred Eighty-Four dollars (\$108,184.00) as more fully described in the agreement attached to this ordinance and incorporated by reference herein.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI as follows:

Section 1. The Council of the City of Sedalia, Missouri hereby authorizes the agreement by and between the City of Sedalia, Missouri and Micro-Comm, Inc. as it has been proposed.

Section 2. The City Administrator is authorized and directed to execute and the City Clerk is hereby authorized and directed to attest and fix the seal of the City of Sedalia, Missouri on the agreement in substantively the same form and content as it has been proposed.

Section 3. The City Clerk is hereby directed to file in his office a duplicate or copy of the agreement after it has been executed by the parties or their duly authorized representatives.

Section 4. This ordinance shall be in full force and effect from and after its passage and approval.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 20th day of March 2023.


Presiding Officer of the Council

Approved by the Mayor of said City this 20th day of March 2023.

Andrew L. Dawson, Mayor

ATTEST:

Jason S. Myers, City Clerk

To: Kelvin Shaw and Jessica Pyle
Through: Brenda Ardrey 
From: David Murray and William Bracken
Date: March 8, 2023
Subject: Water -- SCADA Upgrade
2024 Budget Amendment (Add as will not be completed in FY2023)

This memo requests approval of the one bid received from Micro-Comm, Inc. for \$108,184 (less one spare PLC \$4,897 = original bid \$113, 081) for replacement of the Supervisory Control and Data Acquisition (SCADA) system at the City of Sedalia's Water Filtration Plant. Micro-Comm, Inc. is the provider of the current SCADA system used in the plant and the system has been in use for 22 years. Micro-Comm, Inc. has been responsive to requests for assistance with the SCADA system. They manufacture their own controllers and other parts.

The reduction of one PLC will allow the plant to have two spare PLCs ready should any of the three (3) required PLCs fail in the new system.

The bid is above the originally budgeted \$83,000, so we are requesting a budget amendment to allow for replacement of the current SCADA system which has components which are failing/have failed limiting certain functions to manual control. The budget amendment requested is for an \$25,184.

Thank you for your consideration of this purchase.

CITY OF SEDALIA
RFP 2023-015
UPGRADE SCADA SYSTEM FOR WATER TREATMENT AND DISTRIBUTION

EXHIBIT 2
CONTRACT AGREEMENT
BY AND BETWEEN
THE CITY OF SEDALIA, MISSOURI AND
MICRO-COMM, INC.

This agreement made and entered into this 21st day of March, 2023, by and between the City of Sedalia, Missouri, hereinafter referred to as the "City" and Micro-Comm, Inc., hereinafter referred to as the "Contractor" whose principal place of business is located at 15895 S. Pflumm Rd., Olathe, KS 66062.

This agreement between the City and the Contractor shall consist of (1) the Request for Proposals (RFPs) and any amendments thereto, (2) the response, as accepted, submitted in response to the RFPs, (3) the purchase order and (4) fully executed change orders, if any. In the event of a conflict in language between the documents referenced above, the RFP and amendments thereto shall govern over the Contractor's response and amendments thereto. However, the City reserves the right to clarify any Contractual relationship in writing with the concurrence of the Contractor, and such written clarification shall govern in the case of conflict with the applicable requirements stated in the RFP or the Contractor's response. In all other matters not affected by the written clarification, if any, the RFP shall govern.

Any modification and supplementation of the Contract shall be upon written agreement of the duly authorized representatives of the contracting parties. No provision in the Contract shall be changed or modified without the execution of a formal amendment to the Contract, mutually agreed to by the City and the Contractor. This agreement is for 90 days, beginning on the date of the award.

Kelvin L. Shaw, City Administrator
City of Sedalia

Authorized Representative
Micro-Comm, Inc.

ATTEST:

Jason Myers
City Clerk

CITY OF SEDALIA
RFP 2023-015
UPGRADE SCADA SYSTEM FOR WATER TREATMENT AND DISTRIBUTION

SECTION 5 PROPOSAL FORM

SUBMITTED BY: Micro-Comm, Inc.
(Company Name)

BY: Tracy L. Ewbank
(Authorized Person's Signature)

Tracy L. Ewbank, Field Application Engineer/Corporate Treasurer
(Print or Type Name and Title of Signer)

Pursuant to and in accordance with this RFP 2023-015, the above signed hereby declares that they have examined the RFP documents and scope of work listed within the Specifications Section of this RFP provided by the City and the Proposer's response. The above signed proposal and agrees, if their proposal is accepted, to furnish the item(s)/service(s) submitted below, including delivery to Sedalia, Missouri in accordance with the delivery schedule indicated below and according to the prices for products/services information submitted by the Proposer.

Item No.	Description	Qty.	Unit Price	Extended Price
1.	Complete SCADA system upgrade (i.e., equipment, materials, labor, training, and warranty) Warranty period: <u>12 Months</u> Completion date: <u>01/31/2024</u>	1	<u>\$113,081.00</u>	<u>\$113,081.00</u>
	Subscription and/or maintenance fee for software application(s) stated on an annual basis and listed individually:	LS	<u>no response</u>	<u>no response</u>
	<u>SCADAview CSX Server Edition</u>	1	<u>\$0</u>	<u>\$0</u>
	<u>SCADAview CSX Clieen Edition</u>	1	<u>\$0</u>	<u>\$0</u>
	<u>no response</u>		<u>no response</u>	<u>no response</u>
	<u>no response</u>		<u>no response</u>	<u>no response</u>
	<u>no response</u>		<u>no response</u>	<u>no response</u>
	<u>no response</u>		<u>no response</u>	<u>no response</u>
	<u>no response</u>		<u>no response</u>	<u>no response</u>
	<u>no response</u>		<u>no response</u>	<u>no response</u>
	GRAND TOTAL			<u>\$113,081.00</u>

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AFFIDAVIT OF COMPLIANCE

To be submitted with Proposer's response to this RFP for Upgrade SCADA System for Water Treatment and Distribution.

 X We DO NOT take exception to the RFP Documents/Requirements.

 We TAKE exception to the RFP Documents/Requirements as follows:

Specific exceptions are as follows: no response

I have carefully examined the RFP and agree to abide by all submitted pricing, delivery, terms and conditions of this RFP unless otherwise stipulated herein.

Company Name Micro-Comm, Inc.

ADDENDA

By 
(Authorized Person's Signature)

Respondent acknowledges receipt of the following addendum:

Addendum No. 1

Tracy L. Ewbank, Field Application Engineer
(Print or type name and title of signer)

Addendum No.

Company Address 15895 S. Pflumm Rd.

Addendum No.

Olathe, Kansas 66062

Addendum No.

Addendum No.

Telephone Number 913-390-4500

Email tewbank@mc-mail.com

Fax Number: 913-390-4550

Federal Tax ID No. 48-0814760

Date: 03/02/2023

Bid Tabulation

Upgrade SCADA System for Water Treatment and Distribution

March 3, 2023 2:00 p.m.

Council Chambers

	Micro-Comm, Inc Attn: Tracy Ewbank 15895 S. Pflumm Rd. Olathe, KS 66062		
	QTY	Unit Price	Extended Price
Complete SCADA System Upgrade	1	\$113,081.00	\$113,081.00
Subscription and/or maintenance fee	LS	no response	no response
SCADAview CSX Server Edition	1	\$0.00	\$0.00
SCADAview CSX Client Edition	1	\$0.00	\$0.00
GRAND TOTAL			
Warranty Period		12 Months	
Completion Date		1/31/24	
Acknowledge Addendum 1		Yes	
Bid Bond		Yes	
E-Verify		Yes	

*ENGlobal Government Services 2448 E. 81st Street, Suite 3300, Tulsa OK 74137

No Bid

Office of the Mayor

TO: Members of City Council

FROM: Mayor Andrew Dawson

DATE: March 9, 2023

RE: New Appointment

I would like to make the following recommendation:

New Appointment:

BOARD/COMMITTEE	MEMBER	TERM
Park Board		
	Jeff Wimann	Completing Jan Summers' Term Expiring 06/2025