



**City Council Meeting Agenda**  
**Monday, March 6, 2023 – 6:30 p.m.**  
**City Hall, 200 South Osage, Sedalia MO**

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**MAYOR: ANDREW L. DAWSON**

**MAYOR PRO-TEM: TINA BOGGESS**

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- A. CALL TO ORDER** – Mayor Dawson – Council Chambers
- B. PRAYER & PLEDGE OF ALLEGIANCE**
- C. ROLL CALL**
- D. RETIREMENT AWARDS** – None
- E. SPECIAL AWARDS** – None
- F. SERVICE AWARDS** – None
- I. APPROVAL OF PREVIOUS SESSION MINUTES**
  - A.** Council Meeting – February 22, 2023
  - B.** Budget Work Session – February 27, 2023
- II. REPORT OF SPECIAL BOARDS, COMMISSIONS AND COMMITTEES** – None
- III. ROLL CALL OF STANDING COMMITTEES**
  - A. FINANCE/ADMINISTRATION** – Chairman Chris Marshall; Vice Chairman Jack Robinson
    - 1. Presentation** – Pioneer Trails (Norm Lucas, Presenter)
    - 2. Presentation** – Proposed FY 2024 Budget Highlights
    - 3.** Approve Records Destruction Request from the Finance Department
    - 4.** Telecommunications Contract – Socket- POTS Lines
      - Council Discussion led by Chairman Marshall
      - O** Call for Ordinance Authorizing a telecommunications service contract with Socket Telecom, LLC – Mayor Dawson
    - 5.** Acceptance of Cybersecurity Grant - \$161,224.24
      - Council Discussion led by Chairman Marshall
      - O** Call for Ordinance Authorizing the Acceptance of a State and Local Cybersecurity Grant – Mayor Dawson
  - B. PUBLIC SAFETY** – Chairman Jack Robinson; Vice Chairman Steve Bloess
    - 1.** Grant Application – DWI Enforcement - \$61,795.00
      - Council Discussion Led by Chairman Robinson
      - O** Call for Ordinance Authorizing a Grant Application for DWI Enforcement – Mayor Dawson
    - 2.** Grant Application – Hazardous Moving Violations – \$17,650.00
      - Council Discussion led by Chairman Robinson
      - O** Call for Ordinance Authorizing a Grant Application for Hazardous Moving Violations

– Mayor Dawson

3. Approve Records Destruction Request from the Sedalia Police Department

C. **PUBLIC WORKS** – Chairman Thomas Oldham; Vice Chairwoman Tina Boggess

1. Policy Adoption – Alcohol in City Parks

Council Discussion led by Chairman Oldham

O Call for Ordinance adopting a policy regarding Alcohol in City Parks – Mayor Dawson

D. **COMMUNITY DEVELOPMENT** – Chairwoman Rhiannon Foster; Vice Chairman Bob Cross – No Report

IV. **OTHER BUSINESS**

A. **APPOINTMENTS** – None

B. **LIQUOR LICENSES**

New:

\*Garrett Volker dba Volker’s Eatery & Pub, 1021 S. Limit, Sedalia Annual Pub Crawl Downtown Sedalia, March 18, 2023, from 12 PM to 7 PM – Picnic License - \$37.50

Renewals:

\*Amy Von Holten dba Aldi #88, 3701 West Broadway, Packaged Liquor & Sunday Sales - \$450.00

V. **MISCELLANEOUS ITEMS FROM MAYOR, CITY COUNCIL AND CITY ADMINISTRATOR**

VI. **GOOD AND WELFARE** – *Any items from anyone in the audience*

VII. **Closed Door Meeting** – Motion and Second to move into closed door meeting in the upstairs conference room pursuant to Subsections 1 (Legal Advice), 2 (Real Estate) and 12 (Negotiated Contracts) of Section 610.021 RSMo.

A. Roll Call Vote for Closed Door Meeting

B. Discussion of closed items

C. Vote on matters, if necessary (require a Roll Call Vote)

D. Motion and Second with Roll Call Vote to adjourn closed door meeting and return to open meeting

VIII. **Business Related to Closed Door Meeting**

A. Motion and Second to reopen regular meeting

B. Roll Call

C. Ordinance approving the sale of property

D. Ordinance approving settlement agreement

VIII. **ADJOURN MEETING**

A. Motion and second to adjourn meeting

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Access Code: 578-973-061

*The City Council reserves the right to discuss any other topics that are broached during the course of this meeting.*

**IF YOU HAVE SPECIAL NEEDS, WHICH REQUIRE ACCOMMODATION, PLEASE NOTIFY THE CITY CLERK'S OFFICE AT 827-3000. ACCOMMODATIONS WILL BE MADE FOR YOUR NEEDS**

**POSTED ON MARCH 3, 2023, AT 3:30 P.M. AT THE SEDALIA MUNICIPAL BUILDING, BOONSLICK REGIONAL LIBRARY, SEDALIA PUBLIC LIBRARY AND ON THE CITY'S WEBSITE AT WWW.SEDALIA.COM**



# OFFICE OF THE CITY ADMINISTRATOR

To: Honorable Mayor Andrew L. Dawson & City Council Members  
From: Kelvin Shaw, City Administrator  
Re: Agenda items for City Council meeting on Monday, March 6, 2023, 6:30 p.m.

**Finance/Administration Committee** - There are five items for consideration through the Finance / Administration Committee.

1. Prompted by the discussion during the budget work session, Norm Lucas from Pioneer Trails Regional Planning Commission will make a presentation regarding the benefits of membership in this organization. This is intended to aide Council in making the decision regarding including funding in the budget or not for this membership.
2. I will give a presentation on the status of the budget development and continue the discussions from the budget work session.
3. As a rather routine housekeeping item, the finance department has identified records that have met their retention requirements and recommend disposal of them.
4. For several years the City has had a contract with AT&T to provide phone and internet services. Parts of these services are where we still need Plain Old Telephone (POTs) lines. The POTs lines are old technology copper wires needed to support some equipment that still relies on this type of line, such as elevator emergency lines, supervisory control and data (SCADA) reporting lines, and fax machines. Since most communication equipment has moved to fiber optics or cellular, the costs to maintain these lines are not able to be spread as far, which drives up the per line costs. Each time the AT&T contract expires; these increased costs are reflected in the renewal rate. Staff has obtained a competing quote from Socket Communications at a cheaper rate for these POTs lines and recommends approval of an agreement with them to supply these lines. Staff is also reviewing the necessity of each of these lines and eliminating some of them.
5. Monte Richardson, IT Manager, was successful in securing a cybersecurity grant in the amount of \$161,224.64 to assist the City in managing and reducing systemic cyber risk. The grant would require \$17,913.85 matching funds from the City. Staff recommends acceptance of this grant.

**Public Safety Committee** – There are three items for consideration through the Public Safety Committee.

1. Chief Wirt has identified a grant available to assist with DWI Enforcement. This grant can include a patrol vehicle that is specially marked and equipped for this purpose. The rest of the grant funds would be used for reimbursement of overtime during special operations aimed at enforcement of DWI laws. Staff recommends applying for a total of \$61,795.00 and is seeking authorization to submit such application.

2. For several years, the police department has been successful in obtaining grants to assist with special operations aimed at reducing hazardous motorists. Staff recommends authorization to submit a grant application again this year for \$17,650.00.
3. As a rather routine housekeeping item, the police department has identified records that have met their retention requirements and recommends disposal of them.

**Public Works Committee** – There is one item for consideration through the Public Works Committee.

1. The parks department has worked to pull together a policy for when and how alcohol could be allowed in the parks. Since alcohol is prohibited in City parks by ordinance, Council would have to take specific action to make any such allowances.

**Community Development Committee** – There are no items for consideration through the Community Development Committee.



CITY OF SEDALIA, MISSOURI
CITY COUNCIL MEETING
FEBRUARY 22, 2023

The City has an on-line broadcast of Council Meetings available both live and recorded by going to https://global.gotomeeting.com/join/578973061"

The Council of the City of Sedalia, Missouri duly met on Wednesday, February 22, 2023 at 6:30 p.m. at the Municipal Building in the Council Chambers with Mayor Pro-Tem Tina Boggess presiding. Mayor Pro-Tem Boggess called the meeting to order and asked for a moment of prayer led by Chaplain Byron Matson followed by the Pledge of Allegiance.

ROLL CALL:

Table with 4 columns: Name, Status, Name, Status. Rows include Jack Robinson (Present), Thomas Oldham (Present), Chris Marshall (Absent), Tina Boggess (Present), Bob Hiller (Present), Bob Cross (Present), Rhiannon Foster (Present), Steve Bloess (Present).

Public Hearing – Boutique Hotel Zoning

Mayor Pro-Tem Boggess opened the public hearing at 6:30 p.m. Community Development Director John Simmons stated the Planning & Zoning commission met on February 1, 2023 to consider allowing the inclusion of Boutique Hotels in C-2 zoning. A Boutique Hotel is defined as "An establishment containing a minimum of 5 and a maximum of 20 rooming units, which is used or advertised as a place where lodging accommodations are supplied for pay to guests for lodging occupancy with rooms having access to the outside through an interior hallway connected to the main lobby of the building, and which may provide additional services such as restaurants, meeting rooms, entertainment and recreational facilities." Scott Venbrook, Lamy's group, 108 West Pacific, stated he is in support of the zoning change. Original plat maps of downtown from the 1800's show a half dozen or more Boutique Hotels and as the City grew, they were converted into box stores and moved west of town. Boutique Hotels are an important part of reestablishing the culture downtown. Councilman Robinson asked if safety and fire codes would apply and Mr. Simmons stated the City's Lodging Code would be in effect as well as all building codes.

With no further public comments, the public hearing closed at 6:36 p.m.

Public Hearing – Home Occupations in Residential Districts

Mayor Pro-Tem Boggess opened the public hearing at 6:36 p.m. Community Development Director John Simmons stated in 2010, zoning was passed allowing licensed home occupied businesses. Due to recent House Bill 1662, an amendment to the zoning code is needed to comply with state statutes to allow any type of business to be located in a home. The State is looking at how to condense the broad requirements and City Attorney Joe Lauber added that a Bill was introduced to amend the statute but it will not happen until May and if it passes, it won't be effective until August.

With no public comments, the public hearing closed at 6:40 p.m.

**Public Hearing – Marijuana Zoning Code**

Mayor Pro-Tem Boggess opened the public hearing at 6:40 p.m. Community Development Director John Simmons stated the amendment removes language from Chapter 12 of the Code of Ordinances by removing the word “medical” while keeping the same restrictions and distances from schools and churches that were applied in 2018.

With no public comments, the public hearing closed at 6:42 p.m.

**RETIREMENT AWARDS:**

Daniel Bailey – Fire Department – 20 Years, 10 Months of service – Retiring March 2, 2023

Fire Chief Matt Irwin stated that Daniel Bailey started with the Fire Department May 12, 2002. In his 20 years with the department, his job has not always been easy and he has done his job with the utmost care and professionalism. He has 10 state certifications and course certificates and his knowledge and experience will be hard to replace.

Daniel Bailey thanked the City for allowing him the privilege to have been a Sedalia Firefighter and for allowing him to grow as a person. Mr. Bailey gave new firefighters advice stating they will have ups and downs with their career, see a lot of tragedy and some things that will affect you for the rest of your life, but what you take from that is knowing you could be there for someone. Mr. Bailey added that they need to learn to live through problems and inconveniences and be happy for what they have.

**SPECIAL/SERVICE AWARDS:** None

**MINUTES:** The Council Meeting minutes of February 6, 2023 were approved on motion by Bloess, seconded by Cross. All present in favor. Marshall was absent.

**REPORTS OF SPECIAL BOARDS, COMMISSIONS & COMMITTEES:** The Planning & Zoning Commission minutes dated February 1, 2023 were accepted on motion by Robinson, seconded by Oldham. All present in favor. Marshall was absent.

**ROLL CALL OF STANDING COMMITTEES:**

**FINANCE & ADMINISTRATION** – Chris Marshall, Chairman; Jack Robinson, Vice Chairman

**Presentation: Calendar Year 2022 & FY 2024 Budget Review**

City Administrator Kelvin Shaw presented the Calendar Year 2022 Operational Overview and Fiscal Year 2024 Budget preview. The City is financially stable with a Credit Rating of AA-. The City has a \$53.7 Million budget that does not include Bothwell Regional Health Center and a \$16 Million General Fund with the Fund balance being 65% of ongoing revenues. The City is looking to attract growth, keep up with infrastructure needs, increase quality housing and continue with the branding initiative.

**Guiding Principles:**

- Mission Statement – States the City’s commitment to serving the citizens and community.
- Service stands for: Strong Budget, Economic Growth, Residential Neighborhoods, Vibrant Downtown, Innovative Ideas for the Future, Citizen Health and Safety, Employee Excellence.

**Heckart Community Center:** Pledge from Sue Heckart, 80% voter approval for 1/8 cent Park Sales Tax increase and CIP Sales Tax Sunset removed, Partnership with School District.

**Completions:** Rail Spur (\$10.1 Million Grant), Katy Trail Connection, Airport Hangar, Olin Howard Tech Center, Streetscape Ohio & Pacific, Water & Sewer master Plans & Upgrades, Sewer Regional Lift Station

Upgrades, Urban Redevelopment Plan, Paul Bruhn & CDBG Grants, ARPA Funding, Storm Water Grant, TAP Grant, TEAP Grant, Comprehensive Plan, Branding Initiatives.

**Issues of Awareness & Direction FY 2024:** Dealing with “Great Resignation” and labor market; Impact of National, State and local economic indicators on the City budget; Continue examination of sales & use tax watching for trends; Monitor Capital Improvement Fund Sales Tax revenue and related debt service; Core services of Public Safety and maintaining infrastructure to remain priorities; Address market concerns of Police recruitment; Continue economic development push on industrial and retail; Awareness of water and wastewater needs; Housing needs to catch up with economic development job creations; Continue efforts on “Clean-Up Sedalia” & find new methods; Expand neighborhood revitalization; Citizen engagement; Branding and Comprehensive Plan initiatives.

City Administrator Shaw stated it is important to create a “balanced budget”. In Fiscal Year 2014, City Council adopted a formal fund balance policy for the General Fund and the current policy is for the Fund to maintain a balance between 35% and 75% of ongoing revenues.

**Sales Tax/Use Tax Review:**

45% of the City’s revenue sources come from Local Taxes with the largest portion being Sales & Use Taxes (33%). Service charges (i.e. water, sanitary sewer, solid waste, parks and recreation, user fees, etc.) 29%.

Between Fiscal Year 2009 and Fiscal Year 2020, there was an average growth rate of 1.47% with an average inflation rate for the same period of 1.77%. In Fiscal Year 2021, a 1/8 cent tax was added for the Heckart Community Center – base increase 1.8%. In Fiscal Year 2022, economic recovery from pandemic and effect of inflation (12.6% vs. Inflation of 4.7%). In Fiscal Year 2023, inflation effect (7.6% vs. Inflation of 8.5%) and as of February 2023, Sales Tax is trending 7.5% higher than Fiscal Year 2022. Use Tax is up 13.3% over Fiscal Year 2022.

In March 2022, the Federal Reserve had the first of 8 increases moving from .25% to 4.75% while trying to bring inflation down from 6.4% to 2%. Sales taxes are expected to continue at an elevated pace then level off or dip depending on the length and severity of a recession.

In June 2021, Wayfair Legislation was signed establishing “Nexus” for online retail selling of goods within the state. It requires a business selling more than \$100,000.00 to collect Use Tax where the sale occurred. The law took effect in January 2023 but will not be received until March. It is difficult to predict the effect of the legislation due to no history, however, some level of increase should be seen.

Adult use marijuana was approved in November 2022. Current medical use dispensaries were authorized to open all marijuana sales February 4, 2023. Included in the constitutional amendment are provisions for a 3% local tax on non-medical marijuana sales. Council authorized a ballot initiative for the April 2023 election of a 3% Local Tax on non-medical marijuana sales and if passed, it will help offset additional costs to keep streets safe. It is difficult to predict the effect of legalization of marijuana sales due to no history, however, some increase should be seen.

For Fiscal Year 2024, the City of Sedalia is projecting a 3%-5% growth and the proposed change indicates a budget increase of \$1,458,198.

**Personnel Costs:**

**Considerations for FY 2024 Budget:** \$546,000.00 for frozen Police Retirement Fund to amortize previous unfunded liability managed by Lagers; \$250,000.00 estimated amortization of \$4.6 Million unfunded



liability in Firefighter Retirement Fund frozen in June & working to move to Lagers; Police Command Structure – adding 4<sup>th</sup> Commander; Fire – 3 station model (delayed), engine & squad staffing models; Fire Kelly Day use.

**Wage Options:**

1. Continue past practices (normal Step Increase for All Employees)
  - Normal Step Increase \$277,041.00 (General Fund \$159,468.00)
2. COLA (Cost of Living Adjustment)
  - \$1.50 COLA \$1,367,677.00 (General Fund \$642,238.00)
  - Police Scale (General Fund \$219,307.00) Fire Scale (General Fund \$213,581.00)
3. Added Targeted \$83,747.00 (General Fund \$83,747.00)
  - Police Scale (General Fund \$58,536.00) Fire Scale (General Fund \$25,211.00)
4. Total Set Aside \$1,644,718.00 (General Fund \$801,706.00)
  - Police Scale (General Fund \$273,335.00) Fire Scale (General Fund \$254,814.00)

**Fund 15:** Supported by two ¼ cent sales taxes (total ½ cent). Net Ongoing Revenues are \$4,813,151.00, Net Debt Service is (\$1,307,974.00) leaving \$3,505,177.00 of Net Available Funding.

**Enterprise Funds:** The City has 4 enterprise funds: Hospital, Water Department, Water Pollution Control (Sewer) and Sanitation/Solid Waste. Solid Waste Service is generating a positive cash amount of \$79,945.00. In FY 2024, trucks and carts will be paid off.

**Initial Draft of the FY 2024 Budget:**

Fund	Beginning Fund Balance 4/1/22	Projected Fund Balance 3/31/23	Anticipated Revenues/ Sources	Anticipated Expenditures	Anticipated Change	Anticipated Fund Balance 3/31/24
General (Net of ARPA)	\$9,154,344	\$9,444,057	\$16,608,773	\$16,593,702	\$15,071	\$9,459,128
Capital Imp.	\$5,898,990	\$6,196,813	\$10,933,308	\$12,457,153	(1,523,845)	\$4,672,968
Transportation	\$1,542,619	\$1,217,790	\$4,960,243	\$5,148,088	(187,845)	\$1,029,945
Library	\$1,209,763	\$1,310,496	\$808,522	\$808,522	-	\$1,310,496
Park	\$2,839,369	\$2,221,560	\$4,990,055	\$5,002,077	(12,022)	\$2,209,538
Central Business & Cultural	\$130,589	\$158,810	\$43,831	\$98,700	(54,869)	\$103,941
Fire Academy	\$10,652	\$18,371	\$20,480	\$30,369	(9,889)	\$8,482
Midtown Special Allocation	\$40,193	\$3,547	\$281,133	\$258,423	\$22,710	\$26,257
Crossings CID	\$64,401	\$95,149	\$30,748	\$125,897	(95,149)	-
Galaxy West CID & TIF	\$70,888	\$78,996	\$115,426	\$194,422	(78,996)	-
MFA Sales Tax Sharing	(45,834)	-	\$20,691	\$20,691	-	-
Lamy Sales Tax Sharing	(43,297)	-	\$43,297	\$43,297	-	-
WPC	\$3,240,459	\$3,452,544	\$7,506,016	\$7,106,061	\$399,955	\$3,852,499
Water Dept.	\$2,210,950	\$1,275,378	\$5,803,354	\$4,476,000	\$1,327,354	\$2,602,732
Sanitation	(2,571,716)	(2,644,130)	\$2,089,403	\$1,918,604	\$170,799	(2,473,331)
Fire Pension	\$8,532,225	\$8,842,617	\$1,838,950	\$846,030	\$992,920	\$9,835,537
Police Pension	-	-	-	-	-	-
<b>Totals</b>	<b>\$32,284,595</b>	<b>\$31,671,998</b>	<b>\$56,094,230</b>	<b>\$55,128,036</b>	<b>\$966,194</b>	<b>\$32,638,192</b>

- General Fund – Fund Balance Policy: Min 35% - \$5,813,071; Max 75% - \$12,456,580
- WPC Capital & Debt Principal: Projected Fund Balance - \$16,973,463; Anticipated Revenues/Sources - \$1,961,868; Anticipated Expenditures - \$9,140,437; Anticipated Fund Balance - \$21,412,521.
- Water Department Capital & Debt Principal: Projected Fund Balance - \$24,403,210; Anticipated Revenues/Sources - \$667,943; Anticipated Expenditures - \$3,081,369; Anticipated Fund Balance - \$26,019,773.
- Sanitation Fund Capital Expenditures: Projected Fund Balance - \$1,851,169 (Loan from General Fund); Anticipated Expenditures - \$317,332; Anticipated Fund Balance - \$1,942,023.

Councilman Bloess asked about the entry level Police Officer salary and City Administrator Shaw stated the entry level salary is approximately \$43,000/yr., however, they are looking into raising it to \$47,000/yr. to be more competitive. Councilman Bloess also asked if the \$500 stay bonus would be continued and City Administrator Shaw stated it was not included in the draft budget.

**Next Steps:** Budget Work Session – February 27, 2023 at 6:30 p.m.; Other Work Sessions, if needed; Public Hearing – March 20, 2023; Council to consider adoption of FY 2024 budget – March 20, 2023 (can be delayed up to March 31, 2023 if more time is needed by Council).

- The Liberty Center Members Only event is March 18, 2023 from 7:00 p.m. to 10:00 p.m. and they are asking for the Open Container Laws to be waived during this time in designated areas.

BILL NO. 2023-24, ORDINANCE NO. 11743 – AN ORDINANCE WAIVING OPEN CONTAINER LAWS AND IMPOSING OTHER CONDITIONS RELATING TO THE LIBERTY CENTER ASSOCIATION FOR THE ART'S MEMBERS ONLY EVENT was read once by title.

2<sup>nd</sup> Reading – Motion by Oldham, 2<sup>nd</sup> by Bloess. All present in favor. Marshall was absent.

Final Passage – Motion by Oldham, 2<sup>nd</sup> by Bloess. All present in favor. Marshall was absent.

Roll Call Vote: Voting "Yes" were Robinson, Oldham, Boggess, Hiller, Cross, and Bloess. No one voted "No". Foster abstained due to being a member of the Liberty Center Board. Marshall was absent.

- The Ordinance authorizing a telecommunications service contract with Socket Telecom, LLC was postponed to the March 6, 2023 Council Meeting due to changes to the proposed contract.

**PUBLIC WORKS** – Thomas Oldham, Chairman; Tina Boggess, Vice Chairwoman

- 10 proposals were received for large sanitary sewer extension and replacement projects and Staff recommends approving a contract with Burns and McDonnell for a sewer main extension from the West 32<sup>nd</sup> Lift Station to a new lift station near Prairie Hollow Development and a water main extension from an existing main from the east edge of the Katy Trail on West 32<sup>nd</sup>. Total amount \$241,968.00.

BILL NO. 2023-25, ORDINANCE NO. 11744 – AN ORDINANCE AUTHORIZING AN AGREEMENT FOR ENGINEERING SERVICES ON LARGE SANITARY SEWER EXTENSION AND REPLACEMENT PROJECTS was read once by title.

2<sup>nd</sup> Reading – Motion by Oldham, 2<sup>nd</sup> by Bloess. All present in favor. Marshall was absent.

Final Passage – Motion by Foster, 2<sup>nd</sup> by Oldham. All present in favor. Marshall was absent.

Roll Call Vote: Voting "Yes" were Robinson, Oldham, Boggess, Hiller, Cross, Foster and Bloess. No one voted "No". Marshall was absent.

- The City qualified for \$32,000.00 in ARPA grant funds which will be used for operating costs at the airport.

BILL NO. 2023-26, ORDINANCE NO. 11745 – AN ORDINANCE AUTHORIZING AN AIRPORT RESCUE STATE BLOCK GRANT AGREEMENT was read once by title.

2<sup>nd</sup> Reading – Motion by Oldham, 2<sup>nd</sup> by Foster. All present in favor. Marshall was absent.

Final Passage – Motion by Oldham, 2<sup>nd</sup> by Foster. All present in favor. Marshall was absent.

Roll Call Vote: Voting "Yes" were Robinson, Oldham, Boggess, Hiller, Cross, Foster and Bloess. No one voted "No". Marshall was absent.

- Task Order #8 from Burns & McDonnell is for engineering services on a project to upgrade the Central Wastewater Treatment Plant. Amount \$198,900.00.

BILL NO. 2023-27, ORDINANCE NO. 11746 – AN ORDINANCE AUTHORIZING TASK ORDER NUMBER 8 FOR PROFESSIONAL SERVICES RELATED TO THE UPGRADE TO THE CENTRAL WASTEWATER TREATMENT PLANT was read once by title.

2<sup>nd</sup> Reading – Motion by Oldham, 2<sup>nd</sup> by Bloess. All present in favor. Marshall was absent.

Final Passage – Motion by Oldham, 2<sup>nd</sup> by Foster. All present in favor. Marshall was absent.

Roll Call Vote: Voting "Yes" were Robinson, Oldham, Boggess, Hiller, Cross, Foster and Bloess. No one voted "No". Marshall was absent.

- Nucor is working to improve the usability and safety in areas where personnel walk to move rail cars by adding ballast. The City owns a portion of the spur where maintenance has been included. Staff recommends a budget amendment adding Nucor funds to the revenue and appropriating project funds. Total cost \$178,496.62.

RESOLUTION NO. 2015 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEDALIA, MISSOURI, STATING FACTS AND REASONS FOR THE NECESSITY TO AMEND AND INCREASE THE CITY'S ANNUAL BUDGET FOR FISCAL YEAR 2023 was read once by title and approved on motion by Oldham, seconded by Bloess. All present in favor. Marshall was absent.

BILL NO. 2023-28, ORDINANCE NO. 11747 – AN ORDINANCE AMENDING THE BUDGET FOR THE FISCAL YEAR 2022-2023 REGARDING PUBLIC WORKS NUCOR DONATION FOR RAIL SPUR BALLAST MAINTENANCE was read once by title.

2<sup>nd</sup> Reading – Motion by Cross, 2<sup>nd</sup> by Oldham. All present in favor. Marshall was absent.

Final Passage – Motion by Foster, 2<sup>nd</sup> by Oldham. All present in favor. Marshall was absent.

Roll Call Vote: Voting "Yes" were Robinson, Oldham, Boggess, Hiller, Cross, Foster and Bloess. No one voted "No". Marshall was absent.

- The Resolution allows for submission of a grant application through the U.S. Department of Transportation under the Rebuilding American Infrastructure with Sustainability and Equity program. The grant will cover costs for replacing/improving the Washington Street Bridge.

RESOLUTION NO. 2016 – A RESOLUTION AUTHORIZING THE PUBLIC WORKS DEPARTMENT TO SUBMIT A US DEPARTMENT OF TRANSPORTATION REBUILDING AMERICAN INFRASTRUCTURE WITH SUSTAINABILITY AND EQUITY DISCRETIONARY GRANT APPLICATION was read once by title and approved on motion by Foster, seconded by Robinson. All present in favor. Marshall was absent.

**PUBLIC SAFETY** – Jack Robinson, Chairman; Steve Bloess, Vice Chairman

- The Resolution and Ordinances are for a budget amendment, grant acceptance and bid acceptance relating to the purchase of 2 gear extractors for the Fire Department. 50/50 grant match; total amount for gear extractors \$13,711.00.

RESOLUTION NO. 2017 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEDALIA, MISSOURI, STATING FACTS AND REASONS FOR THE NECESSITY TO AMEND AND INCREASE THE CITY'S ANNUAL BUDGET FOR FISCAL YEAR 2023 was read once by title and approved on motion by Oldham, seconded by Robinson. All present in favor. Marshall was absent.

BILL NO. 2023-29, ORDINANCE NO. 11748 – AN ORDINANCE AMENDING THE BUDGET FOR THE FISCAL YEAR 2022-2023 REGARDING A FIRE GRANT PURCHASE OF GEAR EXTRACTORS was read once by title.

2<sup>nd</sup> Reading – Motion by Oldham, 2<sup>nd</sup> by Foster. All present in favor. Marshall was absent.  
Final Passage – Motion by Foster, 2<sup>nd</sup> by Bloess. All present in favor. Marshall was absent.  
Roll Call Vote: Voting “Yes” were Robinson, Oldham, Boggess, Hiller, Cross, Foster and Bloess. No one voted “No”. Marshall was absent.

BILL NO. 2023-30, ORDINANCE NO. 11749 – AN ORDINANCE AUTHORIZING THE ACCEPTANCE OF A SAFETY GRANT FOR THE SEDALIA FIRE DEPARTMENT was read once by title.

2<sup>nd</sup> Reading – Motion by Oldham, 2<sup>nd</sup> by Foster. All present in favor. Marshall was absent.  
Final Passage – Motion by Oldham, 2<sup>nd</sup> by Bloess. All present in favor. Marshall was absent.  
Roll Call Vote: Voting “Yes” were Robinson, Oldham, Boggess, Hiller, Cross, Foster and Bloess. No one voted “No”. Marshall was absent.

BILL NO. 2023-31, ORDINANCE NO. 11750 – AN ORDINANCE APPROVING AND ACCEPTING A BID FOR TWO GEAR EXTRACTORS FOR THE SEDALIA FIRE DEPARTMENT was read once by title.

2<sup>nd</sup> Reading – Motion by Oldham, 2<sup>nd</sup> by Bloess. All present in favor. Marshall was absent.  
Final Passage – Motion by Oldham, 2<sup>nd</sup> by Foster. All present in favor. Marshall was absent.  
Roll Call Vote: Voting “Yes” were Robinson, Oldham, Boggess, Hiller, Cross, Foster and Bloess. No one voted “No”. Marshall was absent.

**COMMUNITY DEVELOPMENT** – Rhiannon Foster, Chairwoman; Bob Cross, Vice Chairman

➤ The Ordinance is to amend zoning codes to define boutique hotels and allow them in C-2 zoning.

BILL NO. 2023-32, ORDINANCE NO. 11751 – AN ORDINANCE AMENDING SECTION 64-43 (B) OF THE CODE OF ORDINANCES OF THE CITY OF SEDALIA, MISSOURI ALLOWING FOR THE LAND USE OF BOUTIQUE HOTELS IN THE C-2 (GENERAL BUSINESS) DISTRICT was read once by title.

2<sup>nd</sup> Reading – Motion by Oldham, 2<sup>nd</sup> by Foster. All present in favor. Marshall was absent.  
Final Passage – Motion by Oldham, 2<sup>nd</sup> by Cross. All present in favor. Marshall was absent.  
Roll Call Vote: Voting “Yes” were Robinson, Oldham, Boggess, Hiller, Cross, Foster and Bloess. No one voted “No”. Marshall was absent.

➤ The Ordinance is to amend City code to comply with State statutes regarding home-based businesses.

BILL NO. 2023-33, ORDINANCE NO. 11752 – AN ORDINANCE REVISING AND AMENDING THE CITY’S ORDINANCES REGARDING HOME OCCUPATIONS was read once by title.

2<sup>nd</sup> Reading – Motion by Oldham, 2<sup>nd</sup> by Foster. All present in favor. Marshall was absent.  
Final Passage – Motion by Oldham, 2<sup>nd</sup> by Foster. All present in favor. Marshall was absent.  
Roll Call Vote: Voting “Yes” were Robinson, Oldham, Boggess, Hiller, Cross, Foster and Bloess. No one voted “No”. Marshall was absent.

➤ The Ordinance is to amend City code regarding adult use marijuana sales and distribution.

BILL NO. 2023-34, ORDINANCE NO. 11753 – AN ORDINANCE OF THE CITY OF SEDALIA AMENDING THE CITY CODE REGARDING THE ZONING OF MARIJUANA BUSINESSES was read once by title.

2<sup>nd</sup> Reading – Motion by Oldham, 2<sup>nd</sup> by Robinson. All present in favor. Marshall was absent.  
Final Passage – Motion by Oldham, 2<sup>nd</sup> by Foster. All present in favor. Marshall was absent.  
Roll Call Vote: Voting “Yes” were Robinson, Oldham, Boggess, Hiller, Cross, Foster and Bloess. No one voted “No”. Marshall was absent.

➤ The Ordinance amends the composition of the Planning and Zoning Commission by removing the position of Public Works Director as a member.

BILL NO. 2023-35, ORDINANCE NO. 11754 – AN ORDINANCE AMENDING SECTION 2-584 OF THE CODE OF ORDINANCES OF THE CITY OF SEDALIA, MISSOURI RELATING TO THE COMPOSITION OF THE PLANNING & ZONING COMMISSION was read once by title.

2<sup>nd</sup> Reading – Motion by Oldham, 2<sup>nd</sup> by Robinson. All present in favor. Marshall was absent.

Final Passage – Motion by Oldham, 2<sup>nd</sup> by Robinson. All present in favor. Marshall was absent.

Roll Call Vote: Voting “Yes” were Robinson, Oldham, Boggess, Hiller, Cross, Foster and Bloess. No one voted “No”. Marshall was absent.

APPOINTMENTS: None

BIDS: Fire Department Gear Extractor – February 16, 2023

LIQUOR LICENSES: The following renewal Liquor Licenses were read and approved on motion by Oldham, seconded by Foster. All present in favor. Marshall was absent.

\*Chris Robinson dba Osage Gun & Pawn, 116 W Main, Packaged Liquor

\*Erica Eisenmenger dba Ivory Grille, LLC, 317 S Ohio, Sidewalk Consumption

MISCELLANEOUS ITEMS FROM MAYOR PRO-TEM/COUNCIL/ADMINISTRATOR:

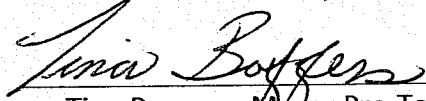
Councilman Bloess stated the ARPA grant for the Airport emphasized “Buckle Up – Phone Down” and wanted to point out that City employees should be encouraged to help comply with the grant. City Administrator Kelvin Shaw added Human Resources Director Shannon Ramey-Trull subscribed to a “Buckle-Up, Phone Down” pledge and challenge that contains videos, training, and monetary prizes for City employees. Councilwoman Tina Boggess asked if the information could be shared with the community and Ms. Ramey-Trull stated yes. Councilman Hiller stated there was 23 states involved with program and would like to see Sedalia spearhead the program for Missouri. City social media could be used to promote the program as well.

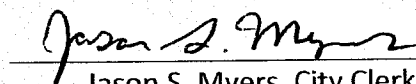
GOOD & WELFARE: None

The meeting adjourned at 8:30 p.m. on motion by Oldham, seconded by Foster to a closed door meeting in the upstairs conference room pursuant to subsections 1 (Legal Advice), 2 (Real Estate) and 12 (Negotiated Contracts) of Section 610.021 RSMo. Roll Call Vote: Voting “Yes” were Robinson, Oldham, Boggess, Hiller, Cross, Foster and Bloess. No one voted “No”. Marshall was absent.

The regular meeting reopened and adjourned at 8:50 p.m. on motion by Foster, seconded by Oldham. All present in favor. Marshall was absent.

THE CITY OF SEDALIA, MISSOURI

  
\_\_\_\_\_  
Tina Boggess, Mayor Pro-Tem

  
\_\_\_\_\_  
Jason S. Myers, City Clerk



**CITY OF SEDALIA, MISSOURI  
BUDGET WORK SESSION  
FEBRUARY 27, 2023**

The City has an on-line broadcast of Council Meetings available both live and recorded by going to <https://global.gotomeeting.com/join/578973061>.

\*\*\*\*\*  
The Council of the City of Sedalia, Missouri duly met for a Budget Work Session on Monday, February 27, 2023 at 6:30 p.m. at the Municipal Building in the Council Chambers with Mayor Andrew Dawson Presiding. Mayor Dawson called the work session to order. Council members present were Jack Robinson, Thomas Oldham, Chris Marshall, Tina Boggess, Bob Hiller, Bob Cross, Rhiannon Foster and Steve Bloess.

**Budget Work Session**

City Administrator Kelvin Shaw presented a summary of the FY 2024 budget.

**Initial Rough Draft of the FY 2024 Budget**

Fund	Beginning Fund Balance 4/1/22	Projected Fund Balance 3/31/23	Anticipated Revenues/Sources	Anticipated Expenditures	Anticipated Change	Anticipated Fund Balance 3/31/24
General (Net of ARPA)	\$9,154,344	\$9,444,057	\$16,608,773	\$16,593,702	\$15,071	\$9,459,128
Capital Imp.	\$5,898,990	\$6,196,813	\$10,933,308	\$12,457,153	(1,523,845)	\$4,672,968
Transportation	\$1,542,619	\$1,217,790	\$4,960,243	\$5,148,088	(187,845)	\$1,029,945
Library	\$1,209,763	\$1,310,496	\$808,522	\$808,522	-	\$1,310,496
Park	\$2,839,369	\$2,221,560	\$4,990,055	\$5,002,077	(12,022)	\$2,209,538
Central Business & Cultural	\$130,589	\$158,810	\$43,831	\$98,700	(54,869)	\$103,941
Fire Academy	\$10,652	\$18,371	\$20,480	\$30,369	(9,889)	\$8,482
Midtown Special Allocation	\$40,193	\$3,547	\$281,133	\$258,423	\$22,710	\$26,257
Crossings CID	\$64,401	\$95,149	\$30,748	\$125,897	(95,149)	-
Galaxy West CID & TIF	\$70,888	\$78,996	\$115,426	\$194,422	(78,996)	-
MFA Sales Tax Sharing	(45,834)	-	\$20,691	\$20,691	-	-
Lamy Sales Tax Sharing	(43,297)	-	\$43,297	\$43,297	-	-
WPC	\$3,240,459	\$3,452,544	\$7,506,016	\$7,106,061	\$399,955	\$3,852,499
Water Dept.	\$2,210,950	\$1,275,378	\$5,803,354	\$4,476,000	\$1,327,354	\$2,602,732
Sanitation	(2,571,716)	(2,644,130)	\$2,089,403	\$1,918,604	\$170,799	(2,473,331)
Fire Pension	\$8,532,225	\$8,842,617	\$1,838,950	\$846,030	\$992,920	\$9,835,537
Police Pension	-	-	-	-	-	-
<b>Totals</b>	<b>\$32,284,595</b>	<b>\$31,671,998</b>	<b>\$56,094,230</b>	<b>\$55,128,036</b>	<b>\$966,194</b>	<b>\$32,638,192</b>

- General Fund – Fund Balance Policy: Min 35% - \$5,813,071; Max 75% - \$12,456,580
- WPC – Capital & Debt Principal: Projected Fund Balance - \$16,973,463; Anticipated Revenues/Sources - \$1,961,868; Anticipated Expenditures - \$9,140,437; Anticipated Fund Balance - \$21,412,521.
- Water Department – Capital & Debt Principal: Projected Fund Balance - \$24,403,210; Anticipated Revenues/Sources - \$667,943; Anticipated Expenditures - \$3,081,369; Anticipated Fund Balance - \$26,019,773.
- Sanitation - Capital Expenditures: Projected Fund Balance - \$1,851,169 (Loan from General Fund); Anticipated Expenditures - \$317,332; Anticipated Fund Balance - \$1,942,023.

**FY 2024 Overview Considerations/Discussion:**

**General Fund:** Fund balance is in target range 57%; Sales and Use Tax are major source of revenue and represents 46% of total revenue in General Fund; Wages represent majority of expenditures and that totals 74%; Revenue increasing 3.68% leaves shortfall in covering expenditures increasing at 7.03%; Have to keep up with market wages and forced to look at service levels over time; Must watch trends and avoid systemic issues that could reduce ability to react (budget less elastic).

	Revenues Over (Under) Expenditures	Restricted Balance	Resulting Fund Balance	Percent
Current Net	15,071	-	9,459,128	57.4%
Working Model Increase (Decrease)	(1,148)	-	(1,148)	-
Updated Net	13,923	-	9,457,980	57.4%
Target Fund Balance	-	-	10,711,332	65.0%
Ending Fund Balance Over (Under) Target	-	-	(1,253,353)	-

Description	Ranking	Requested	Included in Draft	Working Changes	Yes	No
Sales & Use Taxes 2% Inc.		(145,232)	(145,232)	-	X	
-Add 2% Sales & Use Tax Inc.		(145,232)	(145,232)	-	X	
Property Tax 2% Inc.		(39,722)	(39,722)	-	X	
Sale of Fire Engine Upon Arrival of New		(30,000)	-	(30,000)	X	
Heckart Pass For All Employees		10,000	10,000	-	X	
Health/Wellness Incentive		8,000	8,000	-	X	
-Health/Wellness Incentive Reimb.		(10,000)	(10,000)	-	X	
Christmas Party		10,100	10,100	-	X	
Employee Picnic In The Park		1,500	1,500	-	X	
Other Employee Promotion Events		11,000	-	-		X
Fire Frozen Pension Amortization		154,950	154,950	-	X	
Fire OT In-house Trainings/Meetings		22,500	22,500	-	X	
Police 4 Commander Structure		20,000	20,000	-	X	
Police Frozen Pension Cont.		545,908	545,908	-	X	
Police Recruitment Incentives	3	30,000	30,000	-	X	
Public Works Added Project Manager		82,726	-	-		X
Pre-hire Fire Crew for 3 <sup>rd</sup> Station	4	740,000	-	-		X
-Grant Funding for Fire Crew Pre-hire		(740,000)	-	-		X
<b>Wage Rates:</b>						
Normal Step Increase		159,468	159,468	-	X	
COLA @ \$1.50/hr. - Police		219,307	219,307	-	X	
-Added Targeted Scale Adj. – Police		58,536	58,536	-	X	
COLA @ \$1.50/hr. - Fire		213,581	213,581	-	X	
-Added Targeted Scale Adj. – Fire		25,211	25,211	-	X	
COLA @ 1.50/hr. - Other		209,350	209,350	-	X	
Inc. COLA \$0.25/hr.						
-Police		36,551	-	-		X
-Fire		35,597	-	-		X
-Other		34,892	-	-		X
Debt Service Geothermal at City Hall		30,848	-	30,848	X	
Charter Process Legal/Elections	5	83,500	83,500	-	X	
Mayor Vehicle	11	50,000	-	-		X
-Alternative Annual Travel Allowance		6,500	6,500	-	X	
Retail Recruitment Consulting	16	60,000	-	-		X
Cell Phone Data Subscription – Placer.ai		20,000	20,000	-	X	
Annual MML Conf. – Council & Admin.		7,500	7,500	-	X	

					Yes	No
MML Legislative Conf. Council		2,310	2,310	-	X	
Clean Title Legal Work		25,000	25,000	-	X	
Pioneer Trails Dues		7,700	7,700	(7,700)		X
Move to Cloud Based Email – Exchange Online Subscription		10,458	10,458	-	X	
Fire Medical Bags		2,400	2,400	-	X	
SuperVac Fans		9,000	9,000	-	X	
New Fire Skeds		2,700	2,700	-	X	
Fire New Scene Light Poles		3,900	-	-		X
Fire LED Replacement Lights on Trucks		5,000	5,000	-	X	
Fire Class A Uniforms		2,500	-	-		X
Fire Inspector Vehicle (2 <sup>nd</sup> )	12	46,000	46,000	-	X	
Medical UTV	7	35,000	35,000	-	X	
-Grant Funding for UTV		(35,000)	(35,000)	-	X	
Fire Low Pressure/High Flow Attack Package	6	50,000	50,000	-	X	
Freddie Fire Truck	13	10,000	10,000	-	X	
-Grant Funding for Freddie		(10,000)	(10,000)	-	X	
TruNarc		25,620	25,620	-	X	
-Use Opioid Settlement Funding for TruNarc		(25,620)	(25,620)	-	X	
Police SRT Training		16,180	16,180	-	X	
Police SRT Equipment	2	115,879	115,879	-	X	
-SRT Equipment Grant		(37,000)	(37,000)	-	X	
Police Body Worn Camera Replacement/Upgrade	1	91,356	91,356	-	X	
Patrol Cars – 4 New Durango's		167,596	167,596	-	X	
-Alt. Funding – Reduce to 3		125,697	-	-		X
Contract Install of Non-Electronic Patrol Car Build		5,760	5,760	-	X	
Replace 2 Municipal Copiers		9,972	9,972	-	X	
Comm. Dev. Mainstreet Conf.		4,100	4,100	-	X	
Rehang Downtown Christmas Lights		28,000	28,000	-	X	
-Add Lights 3 <sup>rd</sup> ,4 <sup>th</sup> ,5 <sup>th</sup> &Trust Bldg.		10,000	-	-		X
Historic District Expansion High Level Surveys (Match 50/50 Grant)		50,000	50,000	-	X	
Blight Study to Expand 353 Incorporate Downtown		25,000	25,000	-	X	
2021 IBC Code Adoption Meetings	10	10,000	10,000	-	X	
Electronic Plan Review Hardware/ Software	14	15,000	15,000	-	X	
Demolition Dangerous Buildings	8	100,000	100,000	-	X	
Neighborhood Revitalization Seed Money	9	200,000	-	-		X
Code Enf. Vehicle – Added Inspector	15	40,000	-	-		X
Cemetery Mower – 60" Deck		12,500	12,500	-	X	
Alt. Funding – Reduce to 54"		7,100	-	-		X
Cemetery Club Cab Used Pickup		35,000	35,000	-	X	
WIFI Antenna for Animal Shelter Security Cameras		5,000	5,000	-	X	
Trap/Neuter/Release Feral Cats		8,000	8,000	-	X	
Rehab & Wrap Old Van		18,000	-	-		X
-Lesser Rehab Focused on Mechanical	17	3,000	3,000	-	X	
Reorganize/Revise Animal Control Ordinances		4,000	4,000	-	X	
New Entry Doors For City Hall		18,000	18,000	-	X	
City Hall Break Area		5,000	5,000	(5,000)		X
Fire HQ Concrete Replace – Outrigger Pads		11,000	11,000	-	X	
Building Maint Carport		6,000	6,000	-	X	



					Yes	No
Veh. Maint. – Tire Balancer Large Tire		24,960	-	-		X
Emergency Management		29,868	29,868	-	X	
Joint Dispatch Agreement		300,000	300,000	-	X	
Scott Joplin Ragtime Festival		10,000	10,000	-	X	
Sed/Pettis Co. Econ. Dev.		135,000	135,000	-	X	
- Requested Increase		5,000	5,000	-	X	
Whiteman Area Leadership		5,000	5,000	-	X	
Green House Supp. With Parks		5,000	-	5,000	X	
4 <sup>th</sup> July Fireworks With Parks		10,000	-	10,000	X	
Christmas Parade – Chamber		2,000	2,000	(2,000)		X
Other Sponsorships – e.g. Balloon & Kite Festival		2,500	2,500	-	X	
<b>Totals</b>		<b>3,583,774</b>	<b>2,825,004</b>	<b>1,148</b>		

**Specific Items for Council Consideration and Direction:**

- Sales & Use Tax 2% increase; added additional 2% for 4% total.
- Heckart Pass for Employees: Would cover costs of employee/family.
- Fire Frozen Pension Amortization: Transitioning of fund to Lagers.
- Police Commander: Change Department structure to add 4<sup>th</sup> Commander; no additional employee added; trickle effect thru department.
- Fire Department pre-hire: 3<sup>rd</sup> station put on hold; Expected FY 2025.
- Increase COLA additional \$0.25/hr.: Numbers for consideration later in year.
- Debt Service Geothermal at City Hall: Missed in draft.
- Mayor Vehicle: Alternate travel allowance recommended instead of vehicle.
- Pioneer Trails Dues: Remove on motion by Oldham, seconded by Marshall. All in favor.
- TruNarc: Equipment used to test for fentanyl and other substances; Paid for with opioid settlement funding.
- Municipal Copiers: Community Development area and shared copier for City Clerk’s Office and Finance; Current copiers purchased in 2007.
- Neighborhood Revitalization: Money removed due to \$500,000 allocated to 353.
- Code Enforcement Vehicle: Delay recommended; Currently using “pool car”.
- Cemetery Mower: Options include 54” deck or 60” deck; Currently using both sizes; Council consensus is to purchase 60” deck.
- Cemetery Truck: Current truck is unusable.
- Animal Shelter Van: Recommended mechanical rehabilitation.
- City Hall Doors: Main doors don’t have panic bars; Not in compliance with public building City code.
- Fire Department Outrigger Pads: Issue due to how concrete was poured; Damage on all 4 corners of pad.
- Joint Dispatch Agreement: If removed, would have to add back salaries.
- Green House support and July 4<sup>th</sup> Fireworks: Missed in draft.
- Chamber Christmas Parade: Councilman Hiller asked what the Chamber of Commerce uses the funds from the City on for the Christmas Parade. Councilman Hiller added that each participant pays \$20 for entry and he is against budgeting money for the Christmas Parade as the City spends more in labor. Councilman Oldham suggested leaving it in and allow time to look into the matter. Motion was made by Hiller, seconded by Foster to remove funds from the budget for the Christmas Parade. Voting “Yes” was Boggess, Hiller, Cross and Foster. Voting “No” was Robinson, Oldham,

Marshall and Bloess. Mayor Dawson voted "Yes" to break the tie. After the vote, Mayor Dawson commented he would like to see how the Christmas Parade funds are used. Motion was made by Oldham, seconded by Marshall to possibly add the line item back into the budget after more information is received. All in favor.

**Capital Improvements: \$3 Million restricted to Heckart Community Center**

	Revenues Over (Under) Expenditures	Other Changes To Fund Balance	Resulting Fund Balance	Unreserved Fund Balance	Percent
Current Net	(1,523,845)		4,672,968	1,746,413	32.4%
Working Model Increase (Decrease)	104,000	0	104,000		
Updated Net	(1,419,845)	(1,419,845)	4,776,968	1,850,413	34.4%
Target Fund Balance			5,079,862	2,153,307	40.0%
Ending Fund Balance Over (Under) Target			(302,894)		

Description	Ranking	Requested	Included in Draft	Working Changes	Yes	No
Sales & Use Taxes 2% Inc		(71,508)	(71,508)	-	X	
-Add 2% Sales & Use Tax Inc		(71,508)	(71,508)	-	X	
Pave Downtown Alleys: 3 <sup>rd</sup> to Broadway	10	54,000	54,000	(54,000)		X
Parking Lots – 2 <sup>nd</sup> & Osage; Pacific & N Ohio; 3 <sup>rd</sup> & Osage		64,600	-	-		X
Monument/Wayfinding Signs	14	200,000	-	-		X
Storm Drainage Projects	2	1,288,319	1,288,319	-	X	
-DNR Grant Awarded		(640,234)	(640,234)	-	X	
-Local Allocation ARPA		(640,234)	(640,234)	-	X	
Sidewalk Restoration	6	1,000,000	1,000,000	-	X	
-CDBG Grant Funded		(500,000)	(500,000)	-	X	
-Other Sidewalks		147,571	147,571	-	X	
-Sidewalk 65 Hwy - 7 <sup>th</sup> to Liberty Park Blvd.	9	225,000	-	-		X
-Sidewalk - State Fair Blvd. 50 Highway to 3 <sup>rd</sup> to 65	12	310,000	-	-		X
-Bikeway - 3 <sup>rd</sup> St. Katy Depot to Liberty Park		1,000,000	100,000	-	X	
-TAP Grant Funding		(500,000)	-	(50,000)	X	
-Complete Street 16 <sup>th</sup> – New York to Limit	13	8,750,000	-	-		X
-Bikeway – Amtrak Depot to Katy Depot	17	1,000,000	-	-		X
<b>Street Projects:</b>						
-Paving Clinton Road – Grand to 32 <sup>nd</sup>	4	350,000	350,000	-	X	
-32 <sup>nd</sup> & Limit Lane Additions	5	1,300,000	1,300,000	-	X	
-MODOT Joint Participation		(650,000)	(650,000)	-	X	
-50 Hwy & Winchester Lane Additions		350,000	-	-		X
-Engineer 16 <sup>th</sup> to 24 <sup>th</sup>		200,000	200,000	-	X	
-Paving Main – Oak Grove to MODOT ROW		605,000	605,000	-	X	
-Paving Industrial – Broadway to Main		127,000	127,000	-	X	
-Paving South Washington – Main to 3 <sup>rd</sup>		80,000	-	-		X

					Yes	No
-Paving E Howard – N Emmet to Heard		8,000	-	-		X
-Paving Warren – 16 <sup>th</sup> to 20 <sup>th</sup>		115,000	-	-		X
-Paving 10 <sup>th</sup> – Ingram to Washington		40,000	-	-		X
-Paving Thompson Hills Sub. (8 Blocks)		172,000	172,000	-	X	
-Connect Cedar to County Changes		500,000	-	-		X
-Winchester Ext. – 16 <sup>th</sup> to Sacajawea	17	3,200,000	-	-		X
-N Harding & Booneville Upgrade Route Hwy 50 to Airport	14	1,000,000	-	-		X
-State Fair Blvd. Straighten & Round About at Main	7	1,200,000	-	-		X
-Parkhurst Bridge Repair		220,000	220,000	-	X	
-Traffic Light 65 & Sacajawea	20	400,000	-	-		X
-50 Hwy Katy Trail Overpass Widening Cost Share - MODOT	11	1,000,000	-	-		X
-65 Hwy Ramps at Main – Cost Share with MODOT	16	1,000,000	-	-		X
-Pro Energy to Oak Grove	19	2,500,000	-	-		X
Downtown Lights Purchase & Change to LED	21	450,000	-	-		X
Fire Engine When 3 <sup>rd</sup> Station Comes Online	3	1,000,000	-	-		X
Equipment for Fire Truck On Order		34,755	34,755	-	X	
Fire Squad 3 <sup>rd</sup> Truck with Equip.	8	275,000	-	-		X
Fire Squad Equip. for 2 On Order		120,000	120,000	-	X	
Central Fire Replacements Design		400,000	400,000	-	X	
Central Fire Replacement Construction	1	1,200,000	1,200,000	-	X	
Airport Imp. Environmental & Design (5/23 Runway & Main Taxi)		210,000	210,000	-	X	
-Airport Discretionary Grant Allocation		(189,000)	(189,000)	-	X	
Replenish Reserves From Trans. for Hangar Purchase	-	-	(200,000)	-		
Transfer From Transportation	-	-	(300,000)	-		
<b>Totals</b>		<b>28,853,761</b>	<b>4,266,161</b>	<b>(104,000)</b>		

Specific Items for Council Consideration and Direction:

- Sales & Use Tax 2% increase; added additional 2% for 4% total.
- Paving Downtown Alleys – 3<sup>rd</sup> to Broadway: Not included.
- Parking Lots: 2<sup>nd</sup> & Osage, Pacific & N Ohio and 3<sup>rd</sup> & Osage: Not included.
- Monument & Wayfinding Signs: Not Included
- Sidewalks: Working on grant for North Central Area, will know next year; Not included: 65 Hwy – 7<sup>th</sup> to Liberty Park Blvd., State Fair Blvd, 50 Hwy to 3<sup>rd</sup> to 65 Hwy, Complete Street 16<sup>th</sup> from New York to Limit, Bikeway Amtrak to Katy Depot; Bikeway 3<sup>rd</sup> – Katy Depot to Liberty Park – Only included engineering cost this year.
- Street Projects not included: 50 Hwy & Winchester Lane Additions, Paving S Washington – Main to 3<sup>rd</sup>, Paving E Howard – N Emmet to Heard, Paving Warrant – 16<sup>th</sup> to 20<sup>th</sup>, Paving 10<sup>th</sup> – Ingram to Washington, Connect Cedar to County, Winchester extension 16<sup>th</sup> to Sacajawea, N Harding &

Booneville Upgrade Route Hwy 50 to Airport, State Fair Blvd. straightening & round about at Main, Traffic light at 65 & Sacajawea, 50 Hwy Katy Trail Overpass widening cost share with MODOT, 65 Hwy ramps at Main cost share with MODOT, Pro-Energy to Oak Grove.

- Downtown lights Purchase & Change to LED, not included.
- Fire Engine for 3<sup>rd</sup> Station: Not needed until at least FY 2025.
- Fire Squad 3<sup>rd</sup> Truck: Not needed until at least FY 2025.
- Central Fire Station Replacement Design: Carried over from current year.
- Central Fire Station Replacement Construction: Total cost \$2.7 million; Split budgeting across 2 years.

**Central Business & Cultural District:** Fund Balance moving from \$130,000 to \$103,000 due to intentionally spending down reserves primarily on façade grants and downtown restrooms.

	Revenues Over (Under) Expenditures	Other Changes To Fund Balance	Resulting Fund Balance	Percent
Current Net	(54,869)	-	103,941	237.1%
Working Model Increase (Decrease)	500	0	500	-
Updated Net	(54,369)	(54,369)	104,441	238.3%
Target Fund Balance	-	-	43,831	100%
Ending Fund Balance Over (Under) Target			60,610	

Description	Amount Requested	Included in Draft	Working Changes	Yes	No
Local Taxes	(41,726)	(41,726)	-	X	
Interest	(2,105)	(2,105)	-	X	
Bldg. & Grounds Mtc.	1,500	1,500	-	X	
Legal & Accounting	400	400	-	X	
Property Tax Collection Fees	1,200	1,200	-	X	
Downtown Façade Program	25,000	25,000	-	X	
Downtown Public Restrooms/ Shelter	50,000	50,000	-	X	
Banners & Murals	-	-	-		X
<b>Events:</b>					
-Thanksgiving Fireworks	2,500	2,500	-	X	
-Quarterly Business Mixer	1,200	1,200	-	X	
-Criterion/Wheelman Event	4,000	4,000	-	X	
-Scott Joplin Festival Support	2,000	2,000	-	X	
-Scott Joplin Festival Local Entertainment	2,000	2,000	-	X	
-Prom Parade	1,000	1,000	(500)	X	
-Contingent Events	2,500	2,500	-	X	
Main Street Marketing	5,400	5,400	-	X	
Benches	-	-	-		X
Other	-	-	-		X
Christmas Decorations	-	-	-		X
<b>Totals</b>	<b>54,869</b>	<b>54,869</b>	<b>(500)</b>		

**Specific Items for Council Consideration and Direction:**

- Scott Joplin: Councilman Oldham asked why there was \$4,000 in the CBCD Fund and \$10,000 in the General Fund for the Scott Joplin Festival. Community Development Director John Simmons stated money in the General Fund is to support the Festival and money in the CBCD Fund is to bring in locals and special concerts. Councilman Oldham asked if funding for the Festival should only come

from the CBCD Fund since it is a downtown event. Mr. Simmons stated showing funding in the CBCD Fund helps obtain grants available for the Festival.

- Prom Parade: Councilwoman Boggess asked why funding was needed for a Prom Parade since most people going to prom go downtown to take pictures. Following Council discussion, it was decided the amount could be lowered for the Prom Parade from \$1,000 to \$500. Motion made by Boggess, seconded by Oldham to lower the amount. Voting "Yes" was Oldham, Marshall, Boggess, Hiller and Cross. Voting "No" was Robinson, Foster and Bloess.

**Midtown Special Allocation (TIF):** Streetscape completed in FY 2021; TIF portion needed \$825,000 (Loaned from Capital Improvements); Repaid loan in FY 2022 and FY 2023; funding now dedicated to remaining projects.

**Transportation:** Built fund balance; used reserves for hangar purchase FY 2022; draft budget has 2<sup>nd</sup> installment of \$200,000 to replenish Capital Improvement reserves used (\$1 Million over 5 years).

	Revenues Over (Under) Expenditures	Other Changes To Fund	Resulting Fund Balance	Percent
Current Net	<b>(187,845)</b>	-	<b>1,029,945</b>	18.9%
Working Model Increase (Decrease)	<b>130,800</b>	<b>0</b>	<b>130,800</b>	-
Updated Net	<b>(57,045)</b>	<b>(57,045)</b>	<b>1,160,745</b>	21.3%
Target Fund Balance	-	-	<b>1,907,586</b>	35.0%
Ending Fund Balance Over (Under) Target	-	-	<b>(746,841)</b>	-

Description	Ranking	Amount Requested	Included in Draft	Working Changes	Yes	No
Sales & Use Taxes 2% Inc.		(70,486)	(70,486)	-	X	
-Add 2% Sales & Use Tax Inc.		(70,486)	(70,486)	-	X	
CDL Permits/Licensing/Training		18,000	18,000	-	X	
Add Airport Mechanic	1	60,000	30,000	-	X	
<u>Wage Rates:</u>						
Normal Step Increase		12,746	12,746	-	X	
COLA @ \$1.50/hr.		110,210	110,210	-	X	
Increase COLA Another \$0.25/hr.		18,369	-	-		X
<u>Airport:</u>						
Blade For Tractor		2,500	-	-		X
Hardline for Self Service	6	5,000	1,000	-	X	
Scully System for Fuel Farm	2	25,000	25,000	-	X	
Rental Aircraft	4	85,000	-	-		X
Hangar Lighting	5	1,000	-	-		X
T-Hangar Storage	7	3,500	-	-		X
Remodel Old Terminal	3	-	-	-		X
<u>Street:</u>						
Mosquito Spraying		5,000	5,000	-	X	
Snow Removal Materials		100,000	100,000	-	X	
Core Drill		4,000	4,000	-	X	
Tree Removal (Inc. By 40K From Prev.)		100,000	100,000	-	X	
Safe Streets/Roads For All Master Planning		250,000	250,000	-	X	
-SS4A Grant		(200,000)	-	(200,000)	X	
Day Cab Truck w/ End Dump & Low Boy Trailer		295,000	295,000	-	X	
Backhoe – Concrete Crew		160,000	-	-		X

					Yes	No
Steel Wheel Roller		195,100	195,100	-	X	
Skid Steer w/ Hi Flow		99,400	-	-		X
Hammer Attachment		10,800	10,800	-	X	
Dump Truck/Plow/Spreader		225,000	225,000	-	X	
-Sell Old One Replaced		(5,000)	(5,000)	-	X	
Replacement 2004 PU with V10		68,000	68,000	-	X	
Replacement Crew Cab Flatbed Truck		68,000	-	-		X
Laydown Area Drive & Pad		52,500	52,500	-	X	
Laydown Area Fencing		95,000	-	-		X
Replace Damaged Siding on Street Barn		20,000	-	20,000	X	
Replace Roof on Street Barn		60,000	-	60,000	X	
<u>Right Of Way Maintenance:</u>						
Hammer Attachment for Demolitions		10,800	10,800	(10,800)		X
Skid Steer w/ Tracks		99,400	-	-		X
Forestry Mulcher		41,200	-	-		X
<u>Cost Sharing Contracts:</u>						
Oats Transit Services		25,000	25,000	-	X	
Replenish CIP Reserves - Hangar		200,000	200,000	-	X	
Transfer to CIP		300,000	300,000	-	X	
<b>Totals:</b>		<b>2,620,525</b>	<b>2,033,156</b>	<b>(130,800)</b>		

#### Specific Items for Council Consideration and Direction:

- Sales & Use Tax 2% increase; added additional 2% for 4% total.
- Airport Mechanic: Recommend funding as part-time.
- Wages: Additional \$0.25 increase for consideration later in the year.
- Blade for Tractor: Not included.
- Hardline for Self Service: Propose funding at lesser cost.
- Rental Aircraft: Not included
- Hangar Lighting: Not included.
- T-Hangar Storage: Not included.
- Remodel Old Terminal: Not included; Not designed yet; no budget estimate.
- Tree Removal: Increased due to Oak Wilt and number of trees needing removed.
- Safe Streets & Roads For All: Grant not included in draft; Project dependent on grant.
- Backhoe – Concrete Crew: Not included.
- Skid Steer w/ Hi-Flow: Not included.
- Replacement Crew Cab Flatbed Truck: Not included.
- Laydown Fencing: Not included; Delay 1 year; Part of agreement with Union Pacific.
- Replacing Siding & Roof on Street Barn: Not included in initial draft.
- Hammer Attachment for Demolitions: Not included; Hammer attachment included in Streets; will be shared.
- Skid Steer w/ Tracks: Not included.
- Forestry Mulcher: Not included.

**Water Pollution Control:** Continued movement toward operations and capital replacements funded from user fees; still have several Collections and Plant assets beyond or near useful life; reduced operating loss (Depreciation \$2.7 Million); operating cash flow positive; available reserves are minimal compared to capital needs; recent rash of failing equipment; Treatment Plant

replacements require to meet Department of Natural Resources requirements; Suggested 9.5% rate increase for upcoming year – Public Hearing March 20, 2023.

**Water Department:** Cost reductions allowed holding off past scheduled rate increase for debt service to catch up on infrastructure updates; proposed 5% rate increase.

**Sanitation/Solid Waste:** Implemented automated trucks and reduced staff; eliminated commercial service; changed pick up on demand (free clean sweeps; on demand now fee; encourage containers); eliminated curbside recycling – waiting on market to return (reduced staff, fuel, wear & tear); No proposed rate increase this upcoming year; continue to bring to sustainable (Past losses include net fund deficit shrinking & loan from Capital Improvements; unrestricted usable fund deficit of \$2.5 Million (\$531,000 Net total) recovery needed plus build for equipment replacements); Trucks & carts paid off in FY 2024.

**Next Steps:** Presentation of incorporated budget changes – March 6, 2022; Budget Work Session – March 13, 2023, if needed; Public Hearings on FY 2024 Budget and Utility Rate Increases – March 20, 2023; Adoption by Council of FY 2024 Budget – March 20, 2023 (can be delayed up to March 31, 2023 if more time is needed by Council).

The work session adjourned at 8:40 p.m. on motion by Foster, seconded by Cross. All in favor.

Respectfully submitted: Jason S. Myers, City Clerk



Let's Cross Paths

## City of Sedalia

Finance Department

200 S. Osage

Sedalia, MO 65301

(660) 827-3000 [www.cityofsedalia.com](http://www.cityofsedalia.com)

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**Date:** March 6, 2023

**To:** Mayor Andrew Dawson  
Members of the Council

**From:** Jessica Pyle, Finance Director

**RE:** Record Destruction Request

We are requesting permission from Council to approve destruction of the following finance department records that have been retained for the requisite five-year period:

- 1) Proof lists, cashier receipts, remittance stubs, and supporting documentation regarding revenue received dated prior to 4/1/2018;
- 2) Business license applications and supporting documentation that expired on or before 4/1/2018;
- 3) Credit card statements, invoices/receipts, purchase orders and other documentation regarding purchases made by credit card dated prior to 4/1/2018;
- 4) Bank statements, reconciliation records, bank correspondence dated prior to 4/1/2018;
- 5) Vendor invoices, purchase orders, and copies of vendor checks prior to 4/1/2018;
- 6) Payroll time sheets, direct deposit proof list, and payroll check registers prior to 4/1/2018;
- 7) Meter reading sheets and report dated prior to 4/1/2018;
- 8) Journal Entry supporting documentation dated prior to 4/1/2018
- 9) Financial statements printed dated prior to 4/1/2018
- 10) Bid Records dated prior to 4/1/2018, not to include contracts and agreements

Other Documents that have been retained for the requisite period following completed audit:

- 1) Budget Work Papers dated prior to 4/1/2021
- 2) General Ledger printed reports dated prior to 4/1/2021



BILL NO. \_\_\_\_\_

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AUTHORIZING A TELECOMMUNICATIONS SERVICE CONTRACT WITH SOCKET TELECOM, LLC.**

**WHEREAS**, the City of Sedalia, Missouri has received a proposal to enter into a Telecommunications service contract with Socket Telecom, LLC for POTS line service; and

**WHEREAS**, under the proposal, and as consideration therefore, the City of Sedalia, Missouri shall discontinue use of POTS Lines with AT & T, with the exception of three phone numbers as listed in the agreement which shall become the billing customer to AT & T, and pay Socket Telecom, LLC various sums for service as more fully described in the contract attached to this ordinance and incorporated by reference herein.

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI** as follows:

**Section 1.** The Council of the City of Sedalia, Missouri hereby authorizes the Telecommunications service contract by and between the City of Sedalia, Missouri and Socket Telecom, LLC as the contract has been proposed.

**Section 2.** The Mayor or City Administrator are authorized and directed to execute and the City Clerk is hereby authorized and directed to attest and fix the seal of the City of Sedalia, Missouri on the contract in substantively the same form and content as it has been proposed.

**Section 3.** The City Clerk is hereby directed to file in his office a duplicate or copy of the contract after it has been executed by the parties or their duly authorized representatives.

**Section 4.** This ordinance shall be in full force and effect from and after its passage and approval.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 6<sup>th</sup> day of March 2023.

\_\_\_\_\_  
Presiding Officer of the Council

Approved by the Mayor of said City this 6<sup>th</sup> day of March 2023.

\_\_\_\_\_  
Andrew L. Dawson, Mayor

ATTEST:

\_\_\_\_\_  
Jason S. Myers  
City Clerk

City of Sedalia  
Information Technology Services  
200 S. Osage, Sedalia, MO 65301

To: Kelvin Shaw, C.P.A., City Administrator

From: Monte Richardson MWR

Date: 02/02/23

Re: POTS Service Contract

Sir:  
AT&T has expressed the desire for several years to get out of the POTS line business. Plan Old Telephone Service is copper wire service that dates back to the beginning of telephone service. Since then technology has advanced and communication has moved to cellular and fiber communication services. We are seeing evidence of that move here locally with all the new fiber being taken to the homes. As POTS service declines, so does the customer service dedicated to servicing those accounts. Pricing for the old technology also increases partly because of costs but also as an incentive for customers to migrate to the newer technologies.

The City has some locations and technologies that depend on POTS lines. Remote locations and those not serviced by fiber, and fax machines need POTS to operate.

With the decline in customer service and increased pricing from AT&T I looked for another vendor that would address both those issues. I have dealt with Socket Communications a few times and found them to be responsive and easy to deal with. They provided a quote of \$35 per line per month plus applicable fees and charges compared to AT&T's schedule of \$42-\$49 dollars per line per month.

If we move to Socket, the move would take approximately 10 days after the contract is signed. Please see the attached contract from Socket regarding sites and charges. The contract terms are also included and are pretty straightforward. I would like to move on this as soon as possible. Our contract with AT&T has expired and we are being charged \$6,794.29+/- per month. I'm also working to address that issue.

**AT&T monthly charge for POTS lines, Unlimited B.**

Line Option Packages	State Availability	Prices Per BLC Access Line, Per Month - 12 Month Term	Prices Per BLC Access Line, Per Month - 24 Month Term	Prices Per BLC Access Line, Per Month - 36 Month Term
Unlimited A (Option A)	AL AR CA FL GA IL IN KS KY LA MI MO MS NC NV OH OK SC TN TX W	\$34.00	\$48.00	\$47.00
Unlimited B (Option B)	AL AR CA FL GA IL IN KS KY LA MI MO MS NC NV OH OK SC TN TX W	\$49.00	\$43.00	\$42.00

Respectfully submitted.



**Socket Summary**

Location	Pricing	Term
26999 Goodwill Chapel Rd Sedalia, MO 65301	\$69.00 \$15.00	monthly charge non-recurring charge
5301 W 32nd Street Sedalia, MO 65301	\$69.00 \$15.00	monthly charge non-recurring charge
23985 Georgetown Rd Sedalia, MO 65301	\$69.00 \$15.00	monthly charge non-recurring charge
1600 E 16th St Centennial Pool Sedalia, MO 65301	\$35.00 \$0.00	monthly charge non-recurring charge
200 S Osage Ave SEDALIA, MO 65301	\$105.00 \$0.00	monthly charge non-recurring charge
1900 E Boonville St Sedalia, MO 65301	\$70.00 \$0.00	monthly charge non-recurring charge
1701 Liberty Park Blvd Sedalia, MO 65301	\$35.00 \$0.00	monthly charge non-recurring charge
300 W 3rd St Sedalia, MO 65301	\$175.00 \$0.00	monthly charge non-recurring charge
3000 W Main Street Suite 200 Sedalia, MO 65301	\$140.00 \$0.00	monthly charge non-recurring charge
1700 West 3rd Street Liberty Pool Sedalia, MO 65301	\$35.00 \$0.00	monthly charge non-recurring charge

**Contract Total**

Location	Pricing	Term
Charges For All Packages	\$802.00 \$45.00	monthly charge non-recurring charge

**Notices**

- \* Pricing is valid for thirty days.
- \* Pricing does not include applicable taxes and surcharges.
- \* Socket will provide service to the point of demarcation at the customer premise. Any wiring beyond this point will be the responsibility of Customer.
- \* Customer will be responsible for cancelling current services. Socket will notify Customer when services with prior service provider can be cancelled.



**Location Summary**

**26999 Goodwill Chapel Rd Sedalia, MO 65301 Business Voice**

<b>Phone Services</b>	<b>Qty</b>	<b>Pricing</b>	<b>Term</b>
Standard Line	1	\$69.00	monthly charge
Call Forwarding Variable/Always (*72)	1	\$0.00	non-recurring charge
Call Waiting	1	\$0.00	non-recurring charge
Call Waiting ID	1	\$0.00	non-recurring charge
Caller ID Name	1	\$0.00	non-recurring charge
<b>Other Services</b>	<b>Qty</b>	<b>Pricing</b>	<b>Term</b>
Long Distance Interstate Rate		\$0.09	metered charge
Long Distance Intrastate Rate		\$0.09	metered charge
<b>Other Fees</b>	<b>Qty</b>	<b>Pricing</b>	<b>Term</b>
Installation Fee	1	\$15.00	non-recurring charge

**Location Summary**

**5301 W 32nd Street Sedalia, MO 65301 Business Voice**

<b>Phone Services</b>	<b>Qty</b>	<b>Pricing</b>	<b>Term</b>
Standard Line	1	\$69.00	monthly charge
Call Forwarding Variable/Always (*72)	1	\$0.00	non-recurring charge
Caller ID Name	1	\$0.00	non-recurring charge
<b>Other Services</b>	<b>Qty</b>	<b>Pricing</b>	<b>Term</b>
Long Distance Interstate Rate		\$0.09	metered charge
Long Distance Intrastate Rate		\$0.09	metered charge
<b>Other Fees</b>	<b>Qty</b>	<b>Pricing</b>	<b>Term</b>
Installation Fee	1	\$15.00	non-recurring charge



**Location Summary**

**23985 Georgetown Rd Sedalia, MO 65301 Business Voice**

<b>Phone Services</b>	<b>Qty</b>	<b>Pricing</b>	<b>Term</b>
Standard Line	1	\$69.00	monthly charge
Call Forwarding Variable/Always (*72)	1	\$0.00	non-recurring charge
Call Waiting ID	1	\$0.00	non-recurring charge
Caller ID Name	1	\$0.00	non-recurring charge
<b>Other Services</b>	<b>Qty</b>	<b>Pricing</b>	<b>Term</b>
Long Distance Interstate Rate		\$0.09	metered charge
Long Distance Intrastate Rate		\$0.09	metered charge
<b>Other Fees</b>	<b>Qty</b>	<b>Pricing</b>	<b>Term</b>
Installation Fee	1	\$15.00	non-recurring charge

**Location Summary**

**1600 E 16th St Centennial Pool Sedalia, MO 65301 Business Voice**

<b>Phone Services</b>	<b>Qty</b>	<b>Pricing</b>	<b>Term</b>
Advanced Analog Line	1	\$35.00	monthly charge
<b>Other Services</b>	<b>Qty</b>	<b>Pricing</b>	<b>Term</b>
Long Distance Interstate Rate		\$0.06	metered charge
Long Distance Intrastate Rate		\$0.06	metered charge

**Location Summary**

**200 S Osage Ave SEDALIA, MO 65301 Business Voice**

<b>Phone Services</b>	<b>Qty</b>	<b>Pricing</b>	<b>Term</b>
Advanced Analog Line	3	\$105.00	monthly charge
<b>Other Services</b>	<b>Qty</b>	<b>Pricing</b>	<b>Term</b>
Long Distance Interstate Rate		\$0.06	metered charge
Long Distance Intrastate Rate		\$0.06	metered charge



**Location Summary**

**1900 E Boonville St Sedalia, MO 65301 Business Voice**

<b>Phone Services</b>	<b>Qty</b>	<b>Pricing</b>	<b>Term</b>
Advanced Analog Line	2	\$70.00	monthly charge
<b>Other Services</b>	<b>Qty</b>	<b>Pricing</b>	<b>Term</b>
Long Distance Interstate Rate		\$0.06	metered charge
Long Distance Intrastate Rate		\$0.06	metered charge

**Location Summary**

**1701 Liberty Park Blvd Sedalia, MO 65301 Business Voice**

<b>Phone Services</b>	<b>Qty</b>	<b>Pricing</b>	<b>Term</b>
Advanced Analog Line	1	\$35.00	monthly charge
Call Forwarding Variable/Always (*72)	1	\$0.00	monthly charge
Caller ID Name and Number	1	\$0.00	monthly charge
Call Waiting	1	\$0.00	non-recurring charge
Call Waiting ID	1	\$0.00	non-recurring charge
<b>Other Services</b>	<b>Qty</b>	<b>Pricing</b>	<b>Term</b>
Long Distance Interstate Rate		\$0.06	metered charge
Long Distance Intrastate Rate		\$0.06	metered charge

**Location Summary**

**300 W 3rd St Sedalia, MO 65301 Business Voice**

<b>Phone Services</b>	<b>Qty</b>	<b>Pricing</b>	<b>Term</b>
Advanced Analog Line	5	\$175.00	monthly charge
Caller ID Name and Number	1	\$0.00	monthly charge
<b>Other Services</b>	<b>Qty</b>	<b>Pricing</b>	<b>Term</b>
Long Distance Interstate Rate		\$0.06	metered charge
Long Distance Intrastate Rate		\$0.06	metered charge



**Location Summary**

**3000 W Main Street Suite 200 Sedalia, MO 65301 Business Voice**

<b>Phone Services</b>	<b>Qty</b>	<b>Pricing</b>	<b>Term</b>
Advanced Analog Line	4	\$140.00	monthly charge
Call Forwarding Variable/Always (*72)	4	\$0.00	monthly charge
Call Waiting	4	\$0.00	monthly charge
Call Waiting ID	4	\$0.00	monthly charge
Caller ID Name and Number	4	\$0.00	monthly charge
<b>Other Services</b>	<b>Qty</b>	<b>Pricing</b>	<b>Term</b>
Long Distance Interstate Rate		\$0.06	metered charge
Long Distance Intrastate Rate		\$0.06	metered charge

**Location Summary**

**1700 West 3rd Street Liberty Pool Sedalia, MO 65301 Business Voice**

<b>Phone Services</b>	<b>Qty</b>	<b>Pricing</b>	<b>Term</b>
Advanced Analog Line	1	\$35.00	monthly charge
Call Forwarding Variable/Always (*72)	1	\$0.00	monthly charge
Call Waiting	1	\$0.00	monthly charge
Call Waiting ID	1	\$0.00	monthly charge
Caller ID Name and Number	1	\$0.00	monthly charge
Selective Call Accept (*64)	1	\$0.00	monthly charge
<b>Other Services</b>	<b>Qty</b>	<b>Pricing</b>	<b>Term</b>
Long Distance Interstate Rate		\$0.06	metered charge
Long Distance Intrastate Rate		\$0.06	metered charge

This Telecommunications Service Contract ("TSC") sets out the Terms and Conditions for regulated telecommunications services and non-regulated data and ancillary services ("Services"). This contract is made by and between Socket Telecom, LLC ("Socket" or "Seller") and City of Sedalia ("Customer" or "Buyer").

1. Term - This contract shall be effective as of date the TSC is approved and accepted by Seller (the "Effective Date") as reflected on the Contract: Summary of Service. The contract shall remain effective for a period of 12 months after the Service Delivery Date. The Service Delivery Date shall be the date upon which service is ready to be activated. At the end of the Term, unless previously terminated by either party by providing 30 days prior written notice, the terms and conditions contained in this contract will remain in full force and effect until terminated by either party by providing at least thirty (30) days prior written notice to the other party.
2. Socket will provide the Services specified in the Contract: Summary of Service. Socket may provide some or all of the specified Services through an affiliate, subsidiary, or subcontractor. Socket shall use reasonable efforts to provision necessary facilities to provide the specified Services. In the event suitable facilities are unavailable or special construction is required, the Seller reserves the right to refuse service or assess additional non-recurring construction charges beyond normal installation charges. In the event the Seller seeks to assess special construction charges, the Customer will have the option of paying the charges or declining service prior to any work taking place.
3. Customer agrees to pay special construction, installation, non-recurring, and recurring charges as specified in the Contract: Summary of Service. Socket will bill in full monthly increments with no proration for partial service periods when service ends in the middle of a billing cycle.
4. Services will be invoiced monthly. Payment is due 20 days after date of invoice. Accounts are in default if payment is not received within 45 days after date of invoice. If Customer's payment is returned to Socket, unpaid customer is immediately in default and subject to a \$25 return check charge from Socket. Accounts in default may have their service interrupted. Such interruption does not relieve customer from the obligation to pay the monthly charge. Accounts in default are subject to an interest charge of 1.5% per month on the outstanding balance. If customer's state law does not allow an interest rate of 1.5% per month, the maximum allowable rate of customer's state will be charged. If customer defaults, customer agrees to pay Socket its reasonable expenses, including attorney and collection agency fees, incurred in enforcing its rights under these Terms and Conditions.
5. In the event the Customer terminates Services prior to the end of the Term, the customer agrees on the next monthly bill to pay Socket, as liquidated damages and not as a penalty, the amounts set forth as follows:
  - \* For all non-hosted Services, customer agrees to pay an amount equal to 75% of the monthly payments remaining on the term period and all previously waived and/or unpaid set up and installation charges.
  - \* For Hosted Services, customer agrees to pay an amount equal to 100% of the monthly payments remaining on the term period for the Hosted Services.The customer agrees that the actual damage to Socket is difficult to ascertain and that the amounts fixed for liquidated damages are a reasonable estimate of the actual reduction in value of this TSC that Socket will sustain. Any modification or changes in Services requires the written approval of Seller. Customer must provide cancellation notice in writing.
6. All regulated services are provided subject to the terms of the applicable tariff or tariffs and Socket's Acceptable Use Policy ("AUP"), which are herein incorporated by reference. In the event the rate or rates for a regulated service or services specified in the applicable tariff is changed, Socket will provide advance notice of the increase to the Customer. In the event that Socket increases the rate charged to the Customer for a regulated service during this Term, the Customer will have the option to terminate the services without incurring any early termination charges. Customer must exercise such option within 30 days of the date of the first invoice applying the increased rate. In the event of a conflict between tariffs and this TSC, the terms of the tariff shall prevail.



7. All transport services will be treated as interstate for regulatory purposes. Customer may certify transport service as being intrastate (for regulatory purposes only) by requesting to designate them as such in this Order above, but only where the transport services are sold on a stand-alone basis, the end points for the service are located in the same state and neither end point is a Carrier-provided IP port ("Intrastate Services"). Where Customer requests that services be designated as Intrastate Services, Customer certifies that not more than 10% of Customer's traffic utilizing the Intrastate Services will be originated or terminated outside of the state in which the Intrastate Services are provided. Such election will apply prospectively only, and will apply to all Intrastate Services stated in this Order.
8. Customer agrees to provide sixty (60) days advance notice to Socket if Customer seeks to move Services to a different location. Socket may either (a) allow Customer to provide 60 days advance notice to move Services to new location and pay any applicable installation charges or (b) terminate affected Services if Customer is moving to location where Socket does not provide Services. If Customer moves services, Customer will be required to enter into a new TSC for such new location for a Term equal to or greater than the Term of the original TSC. Monthly charges may also be affected. In the event Socket terminates affected Services or customer does not enter into a new TSC for a Term equal to or greater than the Term of the original TSC, Socket will apply the liquidated damages set forth in Section 5 for the terminated location. Customer agrees to pay the cost and expenses, if any, incurred by Socket to cancel the terminated circuit, including without limitation, any applicable third-party terminating liability charges.
9. All taxes and government-approved fees will be added to Customer's bill. Any customer Exemption from any taxes or government fees requires proper documentation before the Exemption can apply. Exemptions for billing prior to proper documentation being provided will not be credited.
10. The services provided under this contract may only be used for lawful purposes. Transmission of any material in violation of any International, U.S., or state law or regulation is prohibited. This includes, but is not limited to, transmission of materials in violation of copyright protections, material legally judged to be threatening or obscene, or material in violation of trade laws or trade secret protections. Customer agrees to indemnify, defend, and hold harmless Socket from any claims resulting from customer's use of the service or breach of these Terms and Conditions or Socket's Acceptable Use Policy which result in damage to Customer or another party.
11. In compliance with FCC rules, Socket will not release a customer's Customer Proprietary and Network Information to any non-affiliated company without the customer's consent and will take appropriate measures to safeguard that information from unauthorized disclosure.
12. Socket shall use reasonable efforts to make Services available by the estimated Service Delivery Date. Socket shall not be liable for any damages whatsoever for late delivery, including delays incurred for reasons beyond the reasonable control of Socket such as casualty, condemnation, loss of rights-of-way, delays in obtaining necessary regulatory approvals, and weather related delays in actual construction work (Force Majeure Events). If Customer is not ready to accept Socket Services on the actual Service Delivery Date, Socket shall nevertheless commence billing.
13. Socket disclaims all express or implied warranties, obligations, or liabilities, including but not limited to the implied warranties of merchantability and fitness for a particular purpose, except for any limited warranties expressly set forth herein or in the applicable tariffs. The products, including software, are provided as is without warranty of any kind, either express or implied. Socket does not warrant that equipment sold, if any, including software and security software, will be uninterrupted or error free in its operation or prevent third party hacking or access to customer's networks. Socket shall not be liable for loss of data, the inability to use data, or damage or expense arising from the use or inability to use the service, either separately or in combination with any other system, whether or not Socket has received notice of the possibility of such damages.



- 14. Customer is responsible for returning Customer Premise Equipment furnished by Socket in good working condition upon the termination of service. In the event the Customer does not return Customer Premise Equipment, Customer will be billed by Socket for the cost of Customer Premise Equipment. In the event Customer Premise Equipment is damaged or destroyed, Customer is responsible for the cost of replacing Customer Premise Equipment. Customer Premise Equipment that Socket uses in the normal course of business is subject to a 10% restocking fee while Customer Premise Equipment that Socket does not stock in the normal course of business will be subject to a 25% restocking fee in the event Customer cancels service prior to the turn up of service.
- 15. These Terms and Conditions supersede all previous representations, understandings or agreements and shall prevail notwithstanding any variance with terms and conditions of any order submitted. The signed contract constitutes acceptance of the Terms and Conditions. This Agreement constitutes a legally enforceable contract between the Buyer and Seller hereto and shall be construed, interpreted, and governed by, the laws of the State of Missouri, with Boone County as the proper and accepted Venue.
- 16. Customer gives Socket, its vendors, or contractors all necessary rights of access and entry to the property to install, provide, maintain, repair, and upgrade Services. In the event that Socket, its vendors, or contractors install fiber-optic facilities and related equipment to serve Customer, Customer gives Socket permission to place such facilities in existing conduits and riser facilities if Socket determines such existing conduits and riser facilities have sufficient capacity. Customer also gives Socket the right to connect to and use existing customer-owned cabling. Customer may not modify, move, remove, alter, use, occupy, or damage Socket's facilities, including Socket installed conduits, without the prior written consent of Socket.

**Customer hereby agrees to the Terms and Conditions, Authorization to Change Service Provider(s) and other provisions of this Agreement.**

**Customer Authorization**

**Socket Authorization**

\_\_\_\_\_  
Customer Signature

\_\_\_\_\_  
Socket Signature

\_\_\_\_\_  
Customer Printed Name/Title

\_\_\_\_\_  
Carson Coffman,  
President/COO

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



On behalf of City of Sedalia, I hereby authorize Socket Telecom, LLC ("Socket Telecom") to change the company's provider(s) for the following services from the current telecommunications carrier(s) to Socket Telecom.

Check all that are applicable:

Local

Intrastate IntraLATA Long Distance (local toll)

Interstate and InterLATA Long Distance

8XX number Tolls and charges

I represent that I am at least 18 years of age. I also represent that I am the person identified in the account records of the company's local telephone provider as responsible for payment or that I have the authority to change telecommunications carriers for each of the telephone numbers identified below. I understand that I have the right to obtain long distance and local exchange services from different providers. I also understand that I may designate only one local exchange carrier for any one telephone account and only one primary interstate/interLATA interexchange carrier for any one telephone account.

I understand that charges may apply for these changes and that I may consult Socket Telecom as to whether a charge applies to change from the company's current telecommunications carrier(s) to Socket Telecom. I further understand that Socket Telecom's rates do not include taxes or applicable governmental fees or surcharges.

I choose Socket Telecom to act as agent for me and the company in order to effectuate the change(s) and authorize Socket Telecom to handle on my behalf and on behalf of the company all arrangements, including ordering, porting numbers listed below, changing and/or maintaining service, with my local telephone company(s), interexchange carrier(s), joint user group(s), equipment vendor(s) and consultant(s). I understand our vendor(s) and/or consultant(s) may impose charges for their work. In addition, I authorize Socket Telecom to issue all necessary instructions to the foregoing for the purpose of fulfilling its agency on our behalf. This authorization will remain in effect until revoked in writing by the company.

I designate RespOrg ID# LQX01 as the Responsible Organization ("Resporg") for each of the 8XX numbers specified on this form and authorize RespOrg ID# LQX01 and Inteliquent to arrange with my existing carrier or RespOrg for transfer of each. I release any third party from liability for acting in accordance with these instructions.

Signature \_\_\_\_\_

Printed Name \_\_\_\_\_

Address \_\_\_\_\_

Date \_\_\_\_\_

Local Numbers to be Ported:

(660) 827-5839 (660) 827-3885 (660) 827-7800 (660) 827-7818 (660) 851-0613 (660) 826-4333 (660) 826-4932 (660) 829-2959  
(660) 826-2590 (660) 826-7040 (660) 829-0301 (660) 829-2966 (660) 827-3202 (660) 826-4545 (660) 827-2363 (660) 827-2894  
(660) 827-7899



**AMC Contract (Adds, Moves, Changes)**

Customer: City of Sedalia  
 Service Address: 3000 W Main St, St 300  
 Sedalia MO  
 Account Manager: Steve Bremer

Description	Qty	Unit Monthly Price	Total Monthly Price	Installation
<i>Address Correction (there are two separate NIDs for this address)</i>				
660-827-2894 is at 3000 W Main St, Ste 200	-1	\$35.00	-\$35.00	\$0.00
660-826-4545 is at 3000 W Main St, Ste 200	-1	\$35.00	-\$35.00	\$0.00
660-827-2894 is at 3000 W Main St, Ste 300	1	\$35.00	\$35.00	\$0.00
660-826-4545 is at 3000 W Main St, Ste 300	1	\$35.00	\$35.00	\$0.00
<i>*no change to existing contract term.</i>				
<b>monthly charge</b>			\$ -	
<b>Install/Set-up Fee (one-time)</b>				\$ -

**Terms and Conditions:**  
*Shipping Fees not included*  
*Sales tax not included*  
*Original Contract Terms & Conditions apply*

\_\_\_\_\_  
**Accepted by/Date:**

BILL NO. \_\_\_\_\_

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AUTHORIZING THE ACCEPTANCE OF A STATE AND LOCAL CYBERSECURITY GRANT.**

**WHEREAS**, the City of Sedalia is eligible to accept a grant from the Missouri Department of Public Safety and Homeland Security to assist with managing and reducing systemic cyber risk; and

**WHEREAS**, said funding has been approved and the Missouri Department of Public Safety and Homeland Security has awarded a grant to the City of Sedalia, Missouri in the amount of One Hundred Sixty-One Thousand Two Hundred Twenty-Four Dollars and Sixty-Four Cents (\$161,224.64) with a match by the City in the amount of Seventeen Thousand Nine Hundred Thirteen Dollars and Eighty-Five cents (\$17,913.85) for cybersecurity to assist state and local efforts with managing and reducing systemic cyber risk; said agreement is attached to this Ordinance and incorporated by reference.

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI**, as follows:

**Section 1.** The Council of the City of Sedalia, Missouri hereby approves and accepts the agreement by and between the City of Sedalia, Missouri and the Missouri Department of Public Safety and Homeland Security in substantively the same form and content as the agreement has been proposed.

**Section 2.** The City Administrator is authorized and directed to execute and the City Clerk is hereby authorized and directed to attest and fix the seal of the City of Sedalia, Missouri on the agreement in substantively the same form and content as it has been proposed.

**Section 3.** The City Clerk is hereby directed to file in his office a duplicate or copy of the agreement after it has been executed by the parties or their duly authorized representatives.

**Section 4.** This ordinance shall be in full force and effect from and after its passage and approval.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 6<sup>th</sup> day of March 2023.

\_\_\_\_\_  
Presiding Officer of the Council

Approved by the Mayor of said City this 6<sup>th</sup> day of March 2023.

\_\_\_\_\_  
Andrew L. Dawson, Mayor

ATTEST:

\_\_\_\_\_  
Jason S. Myers  
City Clerk



Missouri Department of Public Safety  
 Office of Homeland Security  
 Division of Grants  
 P.O. Box 749, Jefferson City, MO 65101  
 Telephone: 573-526-6125 Fax: 573-526-9012

**SUBAWARD AGREEMENT**

DATE 02/21/2023	
FEDERAL IDENTIFICATION NUMBER EMW-2022-CY-00031	OHS CONTROL NUMBER NR6
UEI NUMBER NBRKXF5U79J4	

SUBRECIPIENT NAME Sedalia Police Department		FEDERAL AWARD DATE 12/01/2022	
ADDRESS 200 West 2 <sup>nd</sup> Street			
CITY Sedalia	STATE MO	ZIP CODE 65301	
TOTAL AMOUNT OF THE FEDERAL AWARD \$179,138.49		AMOUNT OF FEDERAL FUNDS OBLIGATED BY THIS ACTION \$161,224.64	
TOTAL AMOUNT OF FEDERAL FUNDS OBLIGATED TO THE SUBRECIPIENT \$161,224.64		TOTAL APPROVED COST SHARING OR MATCHING \$17,913.85	
PROJECT PERIOD FROM 12/01/2022	PROJECT PERIOD TO 11/30/2025	FEDERAL AWARD DATE 12/01/2022	
PROJECT TITLE FY 2022 SLCGP-Non-Rural – Sedalia Police Department		FUNDED BY FY 2022 State and Local Cybersecurity Grant Program	
FEDERAL AWARDOING AGENCY Department of Homeland Security	PASS THROUGH ENTITY MO Department of Public Safety/Office of Homeland Security	IS THIS AWARD R&D YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	INDIRECT COST RATE YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> AMOUNT
CATALOG OF FEDERAL DOMESTIC ASSISTANCE (CFDA) NUMBER 97.137		METHOD OF PAYMENT (Reimbursement -- Advanced) Reimbursement	

**CONTACT INFORMATION**

OHS GRANT SPECIALIST		SUBRECIPIENT PROJECT DIRECTOR	
NAME Chelse Dowell		NAME Monte Richardson, IT Director	
E-MAIL ADDRESS Chelse.Dowell@dps.mo.gov		ADDRESS (if different from above) 200 South Osage Avenue	
TELEPHONE (573) 751-3879		CITY, STATE AND ZIP CODE Sedalia, MO 65301	
PROGRAM MANAGER Joni McCarter		TELEPHONE 660-851-7625	E-MAIL ADDRESS mrichardson@sedalia.com

SUMMARY DESCRIPTION OF PROJECT  
 The purpose of the Fiscal Year 2022 State and Local Cybersecurity Grant Program (SLCGP) is to assist state, local, and territorial (SLT) governments with managing and reducing systemic cyber risk. Through funding from the Infrastructure Investment and Jobs Act, also known as the Bipartisan Infrastructure Law, the SLCGP enables DHS to make targeted cybersecurity investments in SLT government agencies, thus improving the security of critical infrastructure and improving the resilience of the services SLT governments provide their community.

**AWARDING AGENCY APPROVAL**

**SUBRECIPIENT AUTHORIZED OFFICIAL**

TYPED NAME AND TITLE OF DPS OFFICIAL Sandra K. Karsten, Director		TYPED NAME & TITLE OF SUBRECIPIENT AUTHORIZED OFFICIAL Kelvin Shaw, City Administrator	
SIGNATURE OF APPROVING DPS OFFICIAL	DATE	SIGNATURE OF SUBRECIPIENT AUTHORIZED OFFICIAL	DATE

**THIS SUBAWARD IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS SET FORTH ON THE ATTACHED SPECIAL CONDITION(S). BY SIGNING THIS SUBAWARD AGREEMENT THE SUBRECIPIENT IS AGREEING TO READ AND COMPLY WITH ALL SPECIAL CONDITIONS.**

GRANT PROGRAM FY 2022 State and Local Cybersecurity Grant Program	SUBRECIPIENT Sedalia Police Department
AWARD NUMBER EMW-2022-CY-00031-NR6	DATE 02/21/2023
<b>SUBAWARD AGREEMENT</b>	
<b>ARTICLES OF AGREEMENT</b>	

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AUTHORIZED OFFICIAL INITIALS
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GRANT PROGRAM FY 2022 State and Local Cybersecurity Grant Program	SUBRECIPIENT Sedalia Police Department
AWARD NUMBER EMW-2022-CY-00031-NR6	DATE 02/21/2023
<b>SUBAWARD AGREEMENT</b>	
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**Article I – Summary Description of Award**

The purpose of the FY 2022 HSGP is to support state and local efforts to prevent terrorism and other catastrophic events and to prepare the Nation for the threats and hazards that pose the greatest risk to the security of the United States. The HSGP provides funding to implement investments that build, sustain, and deliver the 32 core capabilities essential to achieving the National Preparedness Goal of a secure and resilient Nation. Among the five basic homeland security missions noted in the DHS Quadrennial Homeland Security Review, HSGP supports the goal to Strengthen National Preparedness and Resilience. The building, sustainment, and delivery of these core capabilities are not exclusive to any single level of government, organization, or community, but rather, require the combined effort of the whole community.

**Article II – DHS Standard Terms and Conditions Generally**

The Fiscal Year (FY) 2022 DHS Standard Terms and Conditions apply to all new federal financial assistance awards funded in FY 2022. These terms and conditions flow down to subrecipients unless an award term or condition specifically indicates otherwise. The United States has the right to seek judicial enforcement of these obligations.

All legislation and digital resources are referenced with no digital links. The FY 2022 DHS Standard Terms and Conditions will be housed on dhs.gov at [www.dhs.gov/publication/fy15-dhs-standard-terms-and-conditions](http://www.dhs.gov/publication/fy15-dhs-standard-terms-and-conditions).

**Article III – Assurances, Administrative Requirements, Cost Principles, Representations and Certifications**

I. DHS financial assistance recipients must complete either the Office of Management and Budget (OMB) Standard Form 424B Assurances – Non-Construction Programs, or OMB Standard Form 424D Assurances – Construction Programs, as applicable. Certain assurances in these documents may not be applicable to your program, and the DHS financial assistance office (DHS FAO) may require applicants to certify additional assurances. Applicants are required to fill out the assurances applicable to their program as instructed by the awarding agency.

II. DHS/OHS financial assistance subrecipients are required to follow the applicable provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards located at Title 2 Code of Federal Regulations (C.F.R.) Part 200 and adopted by DHS at 2 C.F.R. Part 3002.

III. By accepting this agreement the subrecipient and its executives, as defined in 2 C.F.R. section 170.315, certify that the subrecipient’s policies are in accordance with OMB’s guidance located at 2 C.F.R. Part 200, all applicable federal laws, and relevant Executive guidance.

**Article IV – General Acknowledgements and Assurances**

All subrecipients, successors, transferees, and assignees must acknowledge and agree to comply with applicable provisions governing DHS access to records, accounts, documents, information, facilities and staff.

AUTHORIZED OFFICIAL INITIALS
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GRANT PROGRAM FY 2022 State and Local Cybersecurity Grant Program	SUBRECIPIENT Sedalia Police Department
AWARD NUMBER EMW-2022-CY-00031-NR6	DATE 02/21/2023
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1. Subrecipients must cooperate with any compliance reviews or compliance investigations conducted by DHS/OHS.
2. Subrecipients must give DHS/OHS access to, and the right to examine and copy records, accounts and other documents and sources of information related to the award and permit access to facilities or personnel.
3. Subrecipients must submit timely, complete and accurate reports to the appropriate DHS/OHS officials and maintain appropriate backup documentation to support the reports.
4. Subrecipients must comply with all other special reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.
5. Recipients (as defined in 2 C.F.R. Part 200 and including recipients acting as pass-through entities) of federal financial assistance from DHS or one of its awarding component agencies must complete the *DHS Civil Rights Evaluation Tool* within thirty (30) days of receipt of the Notice of Award for the first award under which this term applies. Recipients of multiple awards of DHS financial assistance should only submit one completed tool for their organization, not per award. After the initial submission, recipients are required to complete the tool once every two (2) years if they have an active award, not every time an award is made. Recipients should submit the completed tool, including supporting materials, to [CivilRightsEvaluation@hq.dhs.gov](mailto:CivilRightsEvaluation@hq.dhs.gov). This tool clarifies the civil rights obligations and related reporting requirements contained in the DHS Standard Terms and Conditions. Subrecipients are not required to complete and submit this tool to DHS. The evaluation tool can be found at <https://www.dhs.gov/publication/dhs-civil-rights-evaluation-tool>.

The DHS Office for Civil Rights and Civil Liberties will consider, in its discretion, granting an extension if the recipient identified steps and a timeline for completing the tool. Recipients should request extensions by emailing the request to [civilrightsevaluation@hq.dhs.gov](mailto:civilrightsevaluation@hq.dhs.gov) prior to expiration of the 30-day deadline.

**Article V – Acknowledgement of Federal Funding from DHS**

Subrecipients must acknowledge their use of federal funding when issuing statements, press releases, requests for proposals, bid invitations, and other documents describing projects or programs funded in whole or in part with Federal funds.

**Article VI – Activities Conducted Abroad**

Subrecipients must ensure that project activities performed outside the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.

**Article VII – Age Discrimination Act of 1975**

Subrecipients must comply with the requirements of the Age Discrimination Act of 1975, Pub. L. No. 94-135 (1975) (codified as amended at Title 42, U.S. Code, section 6101 et seq.), which prohibits discrimination on the basis of age in any program or activity receiving federal financial assistance.

AUTHORIZED OFFICIAL INITIALS
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GRANT PROGRAM FY 2022 State and Local Cybersecurity Grant Program	SUBRECIPIENT Sedalia Police Department
AWARD NUMBER EMW-2022-CY-00031-NR6	DATE 02/21/2023

## SUBAWARD AGREEMENT

### ARTICLES OF AGREEMENT

#### **Article VIII – Americans with Disabilities Act of 1990**

Subrecipients must comply with the requirements of Titles, I, II and III of the Americans with Disabilities Act, Pub. L. No. 101-336 (1990) (codified as amended 42 U.S.C. sections 12101-12213), which prohibits subrecipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities.

#### **Article IX – Best Practices for Collection and Use of Personally Identifiable Information (PII)**

Subrecipients who collect personally identifiable information (PII) are required to have a publicly available privacy policy that describes standards on the usage and maintenance of PII they collect. DHS defines PII as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. Subrecipients may also find the DHS Privacy Impact Assessments: Privacy Guidance and Privacy template as useful resources respectively.

#### **Article X – Civil Rights Act of 1964 – Title VI**

Subrecipients must comply with the requirements of Title VI of the Civil Rights Act of 1964 (codified as amended at 42 U.S.C. section 2000d et seq.), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. DHS implementing regulations for the Act are found at 6 C.F.R. Part 21 and 44 C.F.R. Part 7.

#### **Article XI – Civil Rights Act of 1968**

Subrecipients must comply with Title VIII of the Civil Rights Act of 1968, Pub. L. No. 90-284, as amended through Pub. L. 113-4, which prohibits subrecipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex (see 42 U.S.C. section 3601 et seq.), as implemented by the U.S. Department of Housing and Urban Development at 24 C.F.R. Part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units—i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators) - be designed and constructed with certain accessible features. (See 24 C.F.R. Part 100, Subpart D.)

#### **Article XII – Copyright**

Subrecipients must affix the applicable copyright notices of 17 U.S.C. sections 401 or 402 and an acknowledgement of U. S. Government sponsorship (including the award number) to any work first produced under federal financial assistance awards.

#### **Article XIII – Debarment and Suspension**

Subrecipients are subject to the non-procurement debarment and suspension regulations implementing Executive Orders (E.O.) 12549 and 12689, which are at 2 C.F.R. Part 180, as adopted by DHS at 2 C.F.R. Part 3000. These regulations restrict federal financial assistance awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs and activities.

AUTHORIZED OFFICIAL INITIALS

GRANT PROGRAM FY 2022 State and Local Cybersecurity Grant Program	SUBRECIPIENT Sedalia Police Department
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**Article XIV – Drug-Free Workplace Regulations**

Subrecipients must comply with drug-free workplace requirements in Subpart B (or Subpart C, if the subrecipient is an individual) of 2 C.F.R. Part 3001, which adopts the Government-wide implementation (2 C.F.R. Part 182) of Sec. 5152-5158 of the Drug-Free Workplace Act of 1988 (41 U.S.C. sections 8101-8106).

**Article XV – Duplication of Benefits**

Any cost allocable to a particular federal financial assistance award provided for in 2 C.F.R. Part 200, Subpart E may not be charged to other federal financial assistance awards to overcome fund deficiencies; to avoid restrictions imposed by federal statutes, regulations, or federal financial assistance award terms and conditions; or for other reasons. However, these prohibitions would not preclude subrecipients from shifting costs that are allowable under two or more awards in accordance with existing federal statutes, regulations, or the federal financial assistance award terms and conditions.

**Article XVI – Education Amendments of 1972 (Equal Opportunity in Education Act) – Title IX**

Subrecipients must comply with the requirements of Title IX of the Education Amendments of 1972, Pub. L. No. 92-318 (1972) (codified as amended at 20 U.S.C. section 1681 et seq.), which provide that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance. DHS implementing regulations are codified at 6 C.F.R. Part 17 and 44 C.F.R. Part 19.

**Article XVII – Energy Policy and Conservation Act**

Subrecipients must comply with the requirements of the Energy Policy and Conservation Act, Pub. L. No. 94-163 (1975) (codified as amended at 42 U.S.C. section 6201 et seq.), which contain policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with this Act.

**Article XVIII – False Claims Act and Program Fraud Civil Remedies**

Subrecipients must comply with the requirements of the False Claims Act, 31 U.S.C. sections 3729-3733, which prohibits the submission of false or fraudulent claims for payment to the federal government. (See 31 U.S.C. sections 3801-3812, which details the administrative remedies for false claims and statements made.)

**Article XIX – Federal Debt Status**

All subrecipients are required to be non-delinquent in their repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. (See OMB Circular A-129.)

**Article XX– Federal Leadership on Reducing Text Messaging while Driving**

Subrecipients are encouraged to adopt and enforce policies that ban text messaging while driving as described in E.O. 13513, including conducting initiatives described in Section 3(a) of the Order when on official Government business or when performing any work for or on behalf of the federal government.

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**Article XXI – Fly America Act of 1974**

Subrecipients must comply with Preference for U.S. Flag Air Carriers (air carriers holding certificates under 49 U.S.C.) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974, 49 U.S.C. section 40118, and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.

**Article XXII – Hotel and Motel Fire Safety Act of 1990**

Subrecipients must ensure that all conference, meeting, convention, or training space funded in whole or in part with federal funds complies with the fire prevention and control guidelines Section 6 of the Hotel and Motel Fire Safety Act of 1990, 15 U.S.C. section 2225a.

**Article XXIII – John S. McCain National Defense Authorization Act of Fiscal Year 2019**

Subrecipients, their contractors, and subcontractors are subject to the prohibitions described in section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. No. 115-232 (2018) and 2 C.F.R. sections 200.216, 200.327, 200.471, and Appendix II to 2 C.F.R. Part 200. Beginning August 13, 2020, the statute – as it applies to DHS recipients, subrecipients, and their contractors, and subcontractors – prohibits obligating or expending federal award funds on certain telecommunications and video surveillance products and contracting with certain entities for national security reasons.

**Article XXIV – Limited English Proficiency (Civil Rights Act of 1964, Title VI)**

Subrecipients must comply with the Title VI of the Civil Rights Act of 1964 (42 U.S.C. section 2000d et seq.) prohibition against discrimination on the basis of national origin, which requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance <https://www.dhs.gov/guidance-published-help-department-supported-organizations-provide-meaningful-access-people-limited> and additional resources on <http://www.lep.gov>.

**Article XXV– Lobbying Prohibitions**

Subrecipients must comply with 31 U.S.C. section 1352, which provides that none of the funds provided under a federal financial assistance award may be expended by the subrecipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any federal action related to the federal award or contract, including any extension, continuation, renewal, amendment, or modification.

**Article XXVI – National Environmental Policy Act**

Subrecipients must comply with the requirements of the National Environmental Policy Act of 1969, Pub. L. No. 91-190 (1970) (codified as amended at 43 U.S.C. section 4321 et seq.) (NEPA) and the Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA, which require subrecipients to use all practicable means within their authority, and consistent with other essential considerations of national policy, to create and maintain conditions under which people and nature can

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exist in productive harmony and fulfill the social, economic, and other needs of present and future generations of Americans.

**Article XXVII – Nondiscrimination in Matters Pertaining to Faith-Based Organizations**

It is DHS policy to ensure the equal treatment of faith-based organizations in social service programs administered or supported by DHS or its component agencies, enabling those organizations to participate in providing important social services to beneficiaries. Subrecipients must comply with the equal treatment policies and requirements contained in 6 C.F.R. Part 19 and other applicable statutes, regulations, and guidance governing the participations of faith-based organizations in individual DHS programs.

**Article XXVIII – Non-Supplanting Requirement**

Subrecipients receiving federal financial assistance awards made under programs that prohibit supplanting by law must ensure that federal funds do not replace (supplant) funds that have been budgeted for the same purpose through non-federal sources.

**Article XXIX – Notice of Funding Opportunity Requirements**

All of the instructions, guidance, limitations, and other conditions set forth in the Notice of Funding Opportunity (NOFO) for this program are incorporated here by reference in the award terms and conditions. All subrecipients must comply with any such requirements set forth in the program NOFO.

**Article XXX – Patents and Intellectual Property Rights**

Subrecipients are subject to the Bayh-Dole Act, 35 U.S.C. section 200 et seq., unless otherwise provided by law. Subrecipients are subject to the specific requirements governing the development, reporting, and disposition of rights to inventions and patents resulting from federal financial assistance awards located at 37 C.F.R. Part 401 and the standard patent rights clause located at 37 C.F.R. section 401.14.

**Article XXXI – Procurement of Recovered Materials**

Subrecipients must comply with section 6002 of the Solid Waste Disposal Act, Pub. L. No. 89-272 (1965), (codified as amended by the Resource Conservation and Recovery Act, 42 U.S.C. section 6962.) The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.

**Article XXXII – Rehabilitation Act of 1973**

Subrecipients must comply with the requirements of Section 504 of the Rehabilitation Act of 1973, Pub. L. No. 93-112 (1973) (codified as amended at 29 U.S.C. section 794), which provides that no otherwise qualified handicapped individuals in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

**Article XXXIII – Reporting of Matters Related to Recipient Integrity and Performance**

If the total value of the subrecipient's currently active grants, cooperative agreements, and procurement contracts from all federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this federal award, you must comply with the requirements set forth in the government-wide Award Term and Condition for Recipient Integrity and Performance Matters located at 2 C.F.R. Part

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200, Appendix XII, the full text of which is incorporated here by reference in the award terms and conditions.

**Article XXXIV – Reporting Subawards and Executive Compensation**

Subrecipients are required to comply with the requirements set forth in the government-wide award term on Reporting Subawards and Executive Compensation located at 2 C.F. R. Part 170, Appendix A, the full text of which is incorporated here by the reference in the award terms and conditions.

**Article XXXV – Required Use of American Iron, Steel, Manufactured Products, and Construction Materials**

Subrecipients must comply with the Build America, Buy America Act (BABAA), which was enacted as part of the Infrastructure Investment and Jobs Act Sections 70901-70927, Pub. L. No. 117-58 (2021); and Executive Order 14005, Ensuring the Future is Made in All of America by All of America’s Workers. See also Office of Management and Budget (OMB), Memorandum M-22-11, Initial Implementation Guidance on Application of Buy America Preference in Federal Financial Assistance Programs for Infrastructure.

Subrecipients of federal financial assistance programs for infrastructure are hereby notified that none of the funds provided under this award may be used for a project for infrastructure unless:

1. All iron and steel used in the project are produced in the United States – this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States;
2. All manufactured products used in the project are produced in the United States – this means the manufactured product was manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation; and
3. All construction materials are manufactured in the United States – this means that all manufacturing processes for the construction material occurred in the United States.

The Buy America preference only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America preference apply to equipment and furnishings, such as movable chairs, desk, and portable computer equipment, that are used at or within the finished infrastructure project, but are not an integral part of the structure or permanently affixed to the infrastructure project.

**Waivers**

When necessary, subrecipients may apply for, and the agency may grant, a waiver from these requirements.

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a. When the federal agency has made a determination that one of the following exceptions applies, the awarding official may waive the application of the domestic content procurement preference in any case in which the agency determines that:

1. Applying the domestic content procurement preference would be inconsistent with public interest;
2. The types of iron, steel, manufactured products, or construction materials are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality; or
3. The inclusion of iron, steel, manufactured products, or construction materials produced in the United States will increase the cost of the overall project by more than 25 percent.

A request to waive the application of the domestic content procurement preference must be in writing. The agency will provide instructions on the format, contents, and supporting materials required for any waiver request. Waiver requests are subject to public comment periods of no less than 15 days and must be reviewed by the OMB Made in America Office. There may be instances where an award qualifies, in whole, or in part, for an existing waiver described. For awards by the Federal Emergency Management Agency (FEMA), existing waivers are available and the waiver process is described at "Buy America" Preference in FEMA Financial Assistance Programs for Infrastructure. For awards by other DHS components, please contact the applicable DHS FAO.

To see whether a particular DHS federal financial assistance program is considered an infrastructure program and thus required to include a Buy America preference, please either contact the applicable DHS FAO, or for FEMA awards, please see Programs and Definitions: Build America, Buy America Act.

**Article XXXVI – SAFECOM**

Subrecipients receiving federal financial assistance awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications.

**Article XXXVII – Terrorist Financing**

Subrecipients must comply with E.O. 13224 and U.S. law that prohibit transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. Subrecipients are legally responsible to ensure compliance with the Order and laws.

**Article XXXVIII – Trafficking Victims Protection Act of 2000 (TVPA)**

Subrecipients must comply with the requirements of the government-wide financial assistance award term which implements Section 106 (g) of the Trafficking Victims Protection Act of 2000, (TVPA) (codified as amended by 22 U.S.C. section 7104). The award term is located at 2 C.F.R. section 175.15, the full text of which is incorporated here by reference.

**Article XXXIX – Universal Identifier and System of Award Management**

Subrecipients are required to comply with the requirements set forth in the government-wide financial assistance award term regarding the System for Award Management and Universal Identifier Requirements located at 2 C.F.R. Part 25, Appendix A, the full text of which is incorporated here by reference.

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**Article XL– USA PATRIOT Act of 2001**

Subrecipients must comply with requirements of Section 817 of the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act of 2001 (USA PATRIOT Act), which amends 18 U.S.C. sections 175-175c.

**Article XLI – Use of DHS Seal, Logo and Flags**

Subrecipients must obtain permission from their DHS FAO prior to using the DHS seal(s), logos, crests or reproductions of flags or likenesses of DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials.

**Article XLII – Whistleblower Protection Act**

Subrecipients must comply with the statutory requirements for whistleblower protections (if applicable) at 10 U.S.C. section 2409, 41 U.S.C. 4712, and 10 U.S.C. section 2324, 41 U.S.C. sections 4304 and 4310.

**Article XLIII – Environmental Planning and Historic Preservation (EHP) Review**

DHS/FEMA funded activities that may require an Environmental Planning and Historic Preservation (EHP) review are subject to the FEMA EHP review process. This review does not address all federal, state, and local requirements. Acceptance of federal funding required subrecipient to comply with all federal, state, and local laws.

DHS/FEMA is required to consider the potential impacts to natural and cultural resources of all projects funded by DHS/FEMA grant funds, through its EHP review process, as mandated by: the National Environmental Policy Act; National Historic Preservation Act of 1966, as amended; National Flood Insurance Program regulations; and, any other applicable laws and executive orders. To access the FEMA EHP screening form and instructions, go to the DHS/FEMA website. In order to initiate EHP review of your project(s), you must complete all relevant sections of this form and submit it to the OHS/Grant Programs Directorate (GPD) along with all other pertinent project information. The EHP review process must be completed before funds are released to carry out the proposed project; otherwise DHS/FEMA may not be able to fund the project due to noncompliance with EHP laws, executive orders, regulations, and policies.

If ground disturbing activities occur during construction, applicant will monitor ground disturbance, and if any potential archeological resources are discovered, applicant will immediately cease work in that area and notify the pass-through entity, if applicable, and DHS/FEMA.

**Article XLIV – Disposition of Equipment Acquired Under the Federal Award**

For purposes of original or replacement equipment acquired under this award, state subrecipients must follow the disposition requirements in accordance with state laws and procedures.

**Article XLV – Office of Homeland Security, Specific**

By accepting this award, the subrecipient agrees:

1. To utilize standard resource management concepts, such as typing inventorying, organizing and tracking resources that facilitate the identification, dispatch, deployment and recovery of their resources.

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2. To coordinate with their stakeholders to examine how they integrate preparedness activities across disciplines, agencies, and levels of government.
3. Equipment means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost, which equals or exceeds the lesser of the capitalization level established by the non-federal entity for financial statement purposes, or \$1,000. Expenditures for equipment shall be in accordance with the approved budget. The subrecipient shall use and manage equipment in accordance with its procedures as long as the equipment is used for its intended purposes. When original or replacement equipment acquired under this award by the subrecipient is no longer needed for the original project or program or for other activities currently or previously supported by OHS, you must request instructions from OHS to make proper disposition of the equipment pursuant to 2 C.F.R. § 200.313 and the OHS Administrative Guide.
4. Expenditures for supplies and operating expenses shall be in accordance with the approved budget and documentation in the form of paid bills and vouchers shall support each expenditure. Care shall be given to assure that all items purchased directly relate to the specific project objectives for which the contract was approved.
5. For Contractual Services the following general requirements will be followed when subcontracting for work or services contained in this grant award:
  - a. All consultant and contractual services shall be supported by written contracts stating the services to be performed, rate of compensation and length of time over which the services will be provided, which shall not exceed the length of the grant period.
  - b. As described in the OHS Administrative Guide for Homeland Security Grants, a copy of any contractual agreement made as a result of this award must be forwarded to OHS for review or be readily available for review prior to execution of the contract.
6. OHS reserves the right to terminate any contract entered into as a result of this grant award at its sole discretion and without penalty or recourse by giving a thirty (30) day written notice to the subrecipient of the effective date of termination. In the event of termination pursuant to this paragraph, all documents, data, and reports prepared by the subrecipient under the contract shall, at the option of the OHS, become property of the State of Missouri. The subrecipient shall be entitled to receive just and equitable compensation for that work completed prior to the effective date of termination.
7. It is understood and agreed upon that in the event funds from state and/or federal sources are not appropriated and continued at an aggregate level sufficient to cover the contract costs, or in the event of a change in federal or state laws relevant to these costs, the obligations of each party hereunder shall thereupon be terminated immediately upon receipt of written notice.

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8. To follow the grant program guidelines as stated in the OHS Administrative Guide for Homeland Security Grants, as well as the Information Bulletins released by OHS to provide important updates, clarifications and policy statements related to the State and Local Cybersecurity Grant Program (SLCGP).
9. To follow requirements of the DHS Grant Programs Directorate Information Bulletins.
10. In the event OHS determines that changes are necessary to the award document after an award has been made, including changes to period of performance or Articles of Agreement, the subrecipient will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate subrecipient acceptance of the changes to the award.
11. Prior written approval from OHS is required prior to making any change to the OHS approved budget for this award.
12. To submit Grant Status Reports to OHS by the due dates of July 10 and January 10 throughout the grant period, which must include the status updates of the milestones achieved. Final Status Reports are due to OHS within 45 days after the end of the project period.
13. All items that meet the OHS definition of equipment that are purchased with State and Local Cybersecurity Grant Funds must be tagged "Purchased with U.S. Department of Homeland Security Funds."
14. Projects that involve changes to the natural or built environment require the completion and approval of an Environmental Historic Preservation Screening Form (EHP) prior to initiating any work on the project. Changes to the project after the approval of the EHP requires OHS review and approval. Changes to the project may require the submission and approval of an updated EHP Screening Form. DHS/FEMA is required to consider the potential impacts to natural and cultural resources of all projects funded by DHS/FEMA grant funds, through its EHP Review process, as mandated by the National Environmental Policy Act; National Historic Preservation Act of 1966, as amended; Nation Flood Insurance Program regulation; and, any other applicable laws and Executive Orders.
15. Purchases from a single feasible source must have prior approval from the OHS.
16. **National Incident-Based Reporting System (NIBRS) formerly Uniform Crime Reporting (UCR):** Subrecipients that are a law enforcement agency, assure its agency is in compliance with the state provisions of Section 43.505 RSMo which states each law enforcement agency is required to submit crime incident reports to the department of public safety on forms or in the format prescribed by the department, and submit any other crime incident information which may be required by the department of public safety. Law enforcement agencies will be considered non-compliant if they have not submitted MIBRS reports for three or more months. The subrecipient must remain compliant with section 43.505 RSMo for the duration of the grant period of performance.

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17. **Vehicle Stops Report:** Subrecipients that are a law enforcement agency, assure its agency is in compliance with the state provisions of Section 590.650.3 RSMo relating to vehicle stop reporting and will remain in full compliance for the duration of the grant period of performance.
18. **Police Use of Force Transparency Act of 2021:** Subrecipients that are a law enforcement agency, assure its agency is in compliance with the state provisions of Section 590.1265 RSMo relating to use of force incidents reporting standards and procedures, and publication of report data, analysis report. The subrecipient must remain compliant with section 590.1265 for the duration of the grant period of performance.
19. **Custodial Interrogations:** Subrecipients that are a law enforcement agency, assure its agency is in compliance with the state provisions of Section 590.700.4 RSMo relating to custodial interrogations and has adopted a written policy to record custodial interrogations of persons suspected of committing or attempting to commit the felony crimes described in subsection 2 of this section.
20. **Intoxication-Related Traffic Offenses:** Subrecipients that are a law enforcement agency, assure its agency is in compliance with the state provisions of Section 590.030 RSMo. The law enforcement agency shall enroll in the state and federal Rap Back programs on or before January 1, 2022 and will continue to remain enrolled. The law enforcement agency shall take all necessary steps to maintain officer enrollment for all officers commissioned with that agency in the Rap Back program. An officer shall submit to being fingerprinted at any law enforcement agency upon commissioning and for as long as the officer is commissioned with that agency.
21. **Rap Back Program Participation:** Subrecipients that are a law enforcement agency, assure its agency is in compliance with the state provisions of Section 43.544 RSMo relating to forwarding intoxication-related offenses and has adopted a written policy to forward arrest information for all intoxication-related traffic offenses to the central repository as required by Section 43.503 RSMo.
22. **Fire Department Registration:** Subrecipients that are a fire protection agency, assure its agency is in compliance with the state provisions of Section 320.271 RSMo relating to fire department registration. All fire protection districts, fire departments, and all volunteer fire protection associations as defined in section 320.300 shall complete and file with the state fire marshal within sixty days after January 1, 2008, and annually thereafter, a fire department form provided by the state fire marshal.
23. Subrecipient is required to complete the Nationwide Cybersecurity Review (NCSR) each year throughout the grant period of performance. The NCSR enables agencies to benchmark and measure progress of improving their cybersecurity posture. The Chief Information Officer (CIO), Chief Information Security Officer (CISO), or equivalent for each recipient and subrecipient should complete the NCSR. If there is no CIO or CISO, the most senior cybersecurity professional should complete the assessment. The NCSR is available at no cost to the user and takes approximately 2-3 hours to complete. The NCSR will be open

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October 1 and must be completed by each subrecipient and the Completion Certified submitted to the OHS no later than December 31.

24. When purchasing information technology and/or cybersecurity services and equipment with SLCGP funds, please ensure that you have researched critical vulnerabilities, data security, point of origin, overseas manufacturers and supply chain risks pertaining to the product/brand you wish to acquire. In 2020 DHS published the following Data Security Business Policy: [https://www.dhs.gov/sites/default/files/publications/20\\_1222\\_data-security-business-advisory.pdf](https://www.dhs.gov/sites/default/files/publications/20_1222_data-security-business-advisory.pdf). FEMA also has an Authorized Equipment List: <https://www.fema.gov/grants/tools/authorized-equipment-list>. If you still have questions or need additional information call: 573-526-0153.

25. If the subrecipient's cybersecurity posture does not contain the following benchmarks: (1) cybersecurity and/or data security policies, (2) cybersecurity training awareness program, (3) cybersecurity incident response plan, and (4) receive cybersecurity threat intelligence, the subrecipient must achieve these benchmarks during the grant period of performance. The subrecipient will be required to document work towards these benchmarks as part of the Narrative Project Progress component of each Status Report. The OHS has resources available to assist with these benchmarks. If assistance is needed, please contact the OHS Cybersecurity Team by phone at 573-526-0153 or by email at [securityintel@mshp.dps.mo.gov](mailto:securityintel@mshp.dps.mo.gov).

26. Subrecipients must subscribe to the Missouri Office of Homeland Security (OHS) Cybersecurity Program and participate in information sharing with federal, state, and local agencies. (i.e., Missouri Office of Homeland Security (OHS), Missouri Information Analysis Center (MIAC), St Louis Fusion Center, Kansas City Regional Fusion Center). Entities can subscribe to the OHS Cybersecurity Program by emailing [securityintel@mshp.dps.mo.gov](mailto:securityintel@mshp.dps.mo.gov) with your name, agency/entity, title, desk phone, work phone, and email address.

27. Subrecipients are required to participate in the following free services by CISA:

1. Web Application Scanning is an "internet scanning-as-a-service." This service assess the "health" of your publicly accessible web applications by checking for known vulnerabilities and weak configurations. Additionally, CISA can recommend ways to enhance security in accordance with industry and government best practices and standards.

2. Vulnerability Scanning evaluates external network presence by executing continuous scans of public, static, IPs for accessible services and vulnerabilities. This service provides weekly vulnerability reports and ad-hoc alerts.

To register for these services, email [vulnerability\\_info@cisa.dhs.gov](mailto:vulnerability_info@cisa.dhs.gov) with the subject line "Requesting Cyber Hygiene Services – SLCGP" to get started. Indicate in the body of your email that you are requesting this service as part of the SLCGP. For more information, visit [CISA's Cyber Hygiene Information Page](#).

28. The subrecipient agency must attend and complete the FY 2022 State and Local Cybersecurity Grant Program (SLCGP) Compliance Workshop. No claims will be reimbursed

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by the OHS until a member of the subrecipient agency has completed the Compliance Workshop.

**Article XLVI – Special Conditions**

1. Funding for this program is on hold by DHS/FEMA. The subrecipient agency will be contacted by the OHS when this funding hold has been released and project activities can begin.

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BILL NO. \_\_\_\_\_

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AUTHORIZING A GRANT APPLICATION FOR DWI ENFORCEMENT.**

**WHEREAS**, the City of Sedalia, Missouri approves and accepts the terms of Missouri Department of Transportation Highway Safety and Traffic Division's DWI Enforcement Grant; and

**WHEREAS**, the City of Sedalia, Missouri accepts and approves the DWI Enforcement Grant for the Sedalia Police Department in the amount of Sixty-one Thousand Seven Hundred Ninety-five Dollars (\$61,795.00) attached hereto and incorporated by reference herein.

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI**, as follows:

**Section 1.** The Council of the City of Sedalia, Missouri hereby approves and accepts the DWI Enforcement Grant by and between the City of Sedalia, Missouri and the Missouri Department of Transportation Highway Safety and Traffic Division in substantively the same form and content as the application has been proposed.

**Section 2.** The City Council and Mayor are authorized and directed to execute and the City Clerk is hereby authorized and directed to attest and fix the seal of the City of Sedalia, Missouri on the authorization in substantively the same form and content as it has been proposed.

**Section 3.** The City Clerk is hereby directed to file in his office a duplicate or copy of the authorization after it has been executed by the parties or their duly authorized representatives.

**Section 4.** This ordinance shall be in full force and effect from and after its passage and approval.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 6<sup>th</sup> day of March 2023.

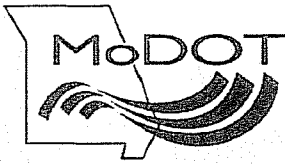
\_\_\_\_\_  
Presiding Officer of the Council

Approved by the Mayor of said City this 6<sup>th</sup> day of March 2023.

\_\_\_\_\_  
Andrew L. Dawson, Mayor

ATTEST:

\_\_\_\_\_  
Jason S. Myers  
City Clerk



**Highway Safety and Traffic Division  
 TRAFFIC ENFORCEMENT APPLICATION  
 October 01, 2023 through September 30, 2024  
 (Application due by March 01, 2023)**

Highway Safety and Traffic Division  
 P.O. Box 270  
 830 MoDOT Drive  
 Jefferson City, MO 65102

<b>Agency:</b>	Sedalia Police Dept.	<b>Agency ORI#:</b>	MO0800300
<b>Address:</b>	201 W. Second St.	<b>Federal Tax ID#:</b>	12493333
		<b>DUNS #:</b>	NBRKXF5U79J4
<b>City:</b>	Sedalia	<b>State:</b>	MO
		<b>Zip:</b>	65301-4334
		<b>County:</b>	Pettis
<b>Phone:</b>	660-826-8100	<b>Fax:</b>	660-826-7040
<b>Contact:</b>	Corp. A.J. Silvey	<b>Email:</b>	ajsilvey@sedaliapolice.com
<b>Jurisdiction:</b>	Urban	<b>Jurisdiction Population:</b>	21,521
<b>Targeted Population:</b>	Impaired Drivers		

<b>Project activity for which your agency is requesting funding:</b>
Impaired Driving

<b>Project Title:</b>	DWI Enforcement FY24	<b>Requested Amount:</b>	\$61,795.00
<b>Brief Description:</b>	DWI Enforcement		

\_\_\_\_\_  
 Matt Wirt  
 Authorizing Official

\_\_\_\_\_  
  
 Authorizing Official Signature

\_\_\_\_\_  
 Chief  
 Authorizing Official Title

## PROBLEM IDENTIFICATION

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Substance-impaired drivers contributed to 22.0 percent of Missouri's traffic crash fatalities during the past five years. Alcohol remains the primary contributor to substance-impaired driving crashes; however, the number of persons under the influence of prescription medications and/or illicit drugs continues to increase. Male drivers were more likely than females to be involved in substance-impaired driving crashes. During the past five years, males were responsible for 81.7 percent of substance-impaired driving fatalities. Ten percent of the children less than 15 years of age, who were killed in motor vehicle crashes over the last five years, were riding with a substance-impaired driver.

Sedalia, MO recorded 75 alcohol-related crashes for the years of 2019-2021. Despite 312 DWI arrests made during this timeframe DWI continues to be a problem in Sedalia. Sedalia PD's DWI Unit consistently makes DWI arrests nearly every night of the year.



## GOALS/OBJECTIVES

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### Core Performance Measure Goals

1. Based on our goal of 0 fatalities by 2030, Missouri is projecting a five-year average target of 276.8 alcohol-impaired driving involved fatalities by December 31, 2023.

The Sedalia PD added two additional officers to its Traffic Unit in the first of 2023. These Officers have been placed on opposite night rotations with a focus on DWI enforcement.

The goal of the unit, using grant funds, is to aggressively pursue DWI violations and reduce or eliminate alcohol-related crashes and injuries.

## PROJECT DESCRIPTION

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Officers will use grant funding to detect and arrest DWI violations within the city of Sedalia. Officers will work between the hours of 2200 and 0600 and deploy as single-unit patrol units. The Officer will search for any traffic violation while ultimately looking for DWI violations.

Additionally, the Sedalia PD is requesting funds to purchase and outfit a Dodge Durango with the sole purpose for DWI enforcement. As it stands the Sedalia PD Traffic unit only has one vehicle and it is dedicated to crash investigations. It does not have a partition nor any other safety features for prisoner transportation. With the addition of two more traffic officers assigned to DWI enforcement, the unit will be in need of an additional vehicle for these officers to utilize.

Highway Safety should take note of Officers Franken and Schmitt who perform the lion's share of DWI enforcement.

Officer Franken: In the three years of 2020, 2021 and 2022 Officer Franken has made 255 DWI arrests. He has attended ARIDE and will be sent to DRE school soon. Officer Franken aggressively pursues DWI violations.

Officer Schmitt: In the three years of 2020, 2021 and 2022 Officer Schmitt has made 307 DWI arrests. SFST Instructor. Type 2 permit holder. He is a current Missouri DRE and is the recipient of the 2022 LETSAC Officer of the Year Award. Officer Schmitt continues his personal development in DWI enforcement and will be attending advanced crash investigation training.

These two officers have effectively made 562 DWI arrests in the years of 2020, 2021 and 2022. They are valuable assets to the City of Sedalia and statistics show that since they began aggressively pursuing DWI violations, crashes have dropped by 22% during the night time hours. We have also not have a single fatal crash during the night time hours in these three years. These Officers efforts have proven to make Sedalia's roadways safer.

As it stands, these Officers are required to take whatever patrol vehicle is available that evening. These cars are not consistent with DWI enforcement.

The Sedalia PD understands that this is a large budget item but Officers Franken and Schmitt have proven, through hard work and dedication, that their efforts directly contribute to the safety of the citizens of Sedalia. This Durango would go directly to the Sedalia PD Traffic Unit, specifically the DWI Unit, and will be assigned to Officers Franken and Schmitt. It will be catered to DWI enforcement to aid their efforts.

This Durango is projected to cost approximately \$55,045 but the life or lives saved from it will be invaluable. An itemized list of expenses is attached to this application.

## SUPPLEMENTAL INFORMATION

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<u>Question</u>	<u>Answer</u>
<b>You must answer the following questions.</b>	
1 Does your agency have and enforce an internal safety belt policy for all personnel?	Yes
2 Does your agency have and enforce a policy restricting cell phone use while driving?	Yes
3 Does your agency report racial profiling data annually?	Yes
4 Does your agency report to STARS?	Yes
5 Does your agency report MIBRS information annually?	Yes
6 Please explain any NO answer(s) to questions 1-5:	
7 Have any of your officers/personnel been debarred and are therefore not eligible to receive federal funds for reimbursement of salary, fringe benefits, or overtime?	No
8 Does your agency have adequate manpower to fully expend the funds requested in this application?	Yes
9 If NO, please explain.	
10 Have any significant changes occurred with your agency within the last year that would affect performance, including personnel or system changes?	No
11 If YES, please explain.	
12 Are you aware of any fraud, waste or abuse on grant projects in your office/agency within the last 5 years?	No
13 If YES, please explain.	
14 If your agency received Highway Safety grant funding in the last three (3) fiscal years and there were unexpended balances, please explain why.  Sedalia PD historically expends all grant funds, often times requesting additional.	
15 Did your political entity receive more than 80% of its annual gross revenues in Federal Awards in your preceding fiscal year?	No
16 Did your political entity receive \$25,000,000 or more in Federal Awards in your preceding fiscal year?	No
17 If you answered NO to either question 15 and 16, DO NOT answer this question. If you answered YES to both question 15 and 16, and the public does not have access to this information, list the names and compensation amounts of the five most highly compensated employees in your business or organization (the legal entity to which the DUNS number it provided belongs).	

**Please use the most current 12-months of data available for answering questions 18-23.  
INCLUDE ALL OF YOUR AGENCY'S STATISTICS, NOT JUST THOSE ISSUED DURING GRANT  
ACTIVITY.**

18 Total number of DWI violations written by your agency.	308
19 Total number of speeding citations written by your agency.	529
20 Total number of HMV citations written by your agency.	666
21 Total number of child safety/booster seat citations written by your agency.	13
22 Total number of safety belt citations written by your agency.	17
23 Total number of warnings issued.	764

**Use the most current three years crash data from the Missouri State Highway Patrol (MSHP)  
or your internal record management system for questions 24-34.**

24 Total number of traffic crashes.	2384
25 Total number of traffic crashes resulting in a fatality.	6
26 Total number of traffic crashes resulting in a serious injury.	45
27 Total number of speed-related traffic crashes.	213
28 Total number of speed-related traffic crashes resulting in a fatality.	3
29 Total number of speed-related traffic crashes resulting in a serious injury.	7
30 Total number of alcohol-related traffic crashes.	75
31 Total number of alcohol-related traffic crashes resulting in a fatality.	1
32 Total number of alcohol-related traffic crashes resulting in a serious injury.	4
33 Total number of unbuckled fatalities.	2
34 Total number of unbuckled serious injuries.	7

**Enter your agency's information below.**

35 Total number of commissioned law enforcement officers.	42
36 Total number of commissioned patrol and traffic officers.	28
37 Total number of commissioned law enforcement officers available for overtime enforcement.	42
38 Total number of vehicles available for enforcement.	12

39 Total number of radars/lasers.	14
40 Total number of in-car video cameras.	12
41 Total number of PBTs.	8
42 Total number of Breath Instruments.	1

**The following information explains the strategies your agency will use to address the traffic crash problem. This information is considered to be the Project Description and should be specific to the crash problem.**

43 Identify primary enforcement locations. All roadways within Sedalia, MO	
44 Enter the number of enforcement periods your agency will conduct each month.	1
45 Enter the months in which enforcement will be conducted. All months of the year	
46 Enter the days of the week in which enforcement will be conducted. All days of the week	
47 Enter the time of day in which enforcement will be conducted. 9:00pm to 6:00am	
48 Enter the number of officers assigned during the enforcement period.	1
49 If equipment or supplies are requested to conduct this project, explain below why it is needed and how it will be used.	

The Sedalia PD is requesting funds to purchase and outfit a Dodge Durango with the sole purpose for DWI enforcement. As it stands the Sedalia PD Traffic unit only has one vehicle and it is dedicated to crash investigations. It does not have a partition nor any other safety features for prisoner transportation. With the addition of two more traffic officers assigned to DWI enforcement, the unit will be in need of an additional vehicle for these officers to utilize.

Highway Safety should take note of Officers Franken and Schmitt who perform the lion's share of DWI enforcement.

Officer Franken: In the three years of 2020, 2021 and 2022 Officer Franken has made 255 DWI arrests. He has attended ARIDE and will be sent to DRE school soon. Officer Franken aggressively pursues DWI violations.

Officer Schmitt: In the three years of 2020, 2021 and 2022 Officer Schmitt has made 307 DWI arrests. SFST Instructor. Type 2 permit holder. He is a current Missouri DRE and is the recipient of the 2022 LETSAC Officer of the Year Award. Officer Schmitt continues his personal development in DWI enforcement and will be attending advanced crash investigation training.

These two officers have effectively made 562 DWI arrests in the years of 2020, 2021 and 2022. They are valuable assets to the City of Sedalia and statistics show that since they began aggressively pursuing DWI violations, crashes have dropped by 22% during the overnight hours. We have also not have a single fatal crash during the night time hours in these three years. These Officers efforts have proven to make Sedalia's roadways safer.

As it stands, these Officers are required to take whatever patrol vehicle is available that evening. These cars are not consistent with DWI enforcement and many are often down for maintenance.

The Sedalia PD understands that this is a large budget item but Officers Franken and Schmitt have proven, through hard work and dedication, that their efforts directly contribute to the safety of the citizens of Sedalia. This Durango would go directly to the Sedalia PD Traffic Unit, specifically the DWI Unit, and will be assigned to Officers Franken and Schmitt. It will be catered to DWI enforcement to aid their efforts.

This Durango is projected to cost approximately \$55,045 but the life or lives saved from it will be invaluable. An itemized list of expenses is attached to this application.

## PROJECT EVALUATION

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The MHTC will administratively evaluate this project. Evaluation will be based, at a minimum, upon the following:

1. Law enforcement compliance with state UCR, Racial Profiling, and STARS reporting requirements (law enforcement contracts only)
2. Timely submission of monthly reimbursement vouchers and appropriate documentation to support reimbursement for expenditures (i.e., personal services, equipment, materials)
3. Timely submission of periodic reports (i.e., monthly, quarterly, semi-annual) as required
4. Timely submission of the Year End Report of activity (due within 30 days after contract completion date)
5. Attaining the Goals set forth in this contract
6. Accomplishing the Objectives\* established to meet the project Goals, such as:
  - Enforcement activities (planned activities compared with actual activities)
  - Programs (number and success of programs held compared to planned programs, evaluations if available)
  - Training (actual vs. anticipated enrollment, student evaluations of the class, student test scores on course examinations, location of classes, class cancellation information)
  - Equipment purchases (timely purchase of equipment utilized to support and enhance the traffic safety effort; documentation of equipment use and frequency of use)
  - Public awareness activities (media releases, promotion events, or education materials produced or purchased)
  - Other (any other information or material that supports the Objectives)
7. The project will be evaluated by the Highway Safety and Traffic Division through annual crash analysis .

Evaluation results will be used to determine:

- The success of this type of activity in general and this particular project specifically ;
- Whether similar activities should be supported in the future; and
- Whether grantee will receive funding for future projects.

Like any DWI grant, this project will be evaluated by analysis of statistics and crash data. It is the goal of the Sedalia PD to continue lowering crashes and crash-related injuries in Sedalia. Overnight crashes have dropped by 22% since the DWI Unit has been aggressively pursuing DWI violations.

## ADDITIONAL FUNDING SOURCES

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JAG: \$8,565

FY22-SHSP-PSTCP: \$14,755

FY22-SHSP-CTO: \$3927.99



**BUDGET**

Category	Item	Description	Quantity	Unit Cost	Total	Match	Total Requested
<b>Equipment</b>							
	Vehicle	Used Kansas Highway Patrol Dodge Durango, outfitted - Model Year TBD. KHP Durango's come with some equipment in place. These items are highlighted in itemized budget attached to app.	1	\$55,045.00	\$55,045.00	\$0.00	\$55,045.00
					\$55,045.00	\$0.00	\$55,045.00
<b>Personnel</b>							
	Overtime and Fringe	150 Overtime hours at double time	150	\$45.00	\$6,750.00	\$0.00	\$6,750.00
					\$6,750.00	\$0.00	\$6,750.00
<b>Total Contract</b>					<b>\$61,795.00</b>	<b>\$0.00</b>	<b>\$61,795.00</b>

## ATTACHMENTS

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<u>Document Type</u>	<u>Description</u>	<u>Original File Name</u>	<u>Date Added</u>
PDF	PDF Document	Franken Ticket Report - 2020-2022.pdf	02/11/2023
PDF	PDF Document	Schmitt Ticket Report - 2020-2022.pdf	02/11/2023
PDF	PDF Document	Durango Proposal Itemized.pdf	02/11/2023

**BILL NO.** \_\_\_\_\_

**ORDINANCE NO.** \_\_\_\_\_

**AN ORDINANCE AUTHORIZING A GRANT APPLICATION FOR HAZARDOUS MOVING VIOLATIONS.**

**WHEREAS**, the City of Sedalia, Missouri approves and accepts the terms of Missouri Department of Transportation Highway Safety and Traffic Division's Hazardous Moving Violation Grant; and

**WHEREAS**, the City of Sedalia, Missouri accepts and approves the Hazardous Moving Violation Grant for the Sedalia Police Department in the amount of Seventeen Thousand Six Hundred Fifty Dollars (\$17,650.00) attached hereto and incorporated by reference herein.

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI**, as follows:

**Section 1.** The Council of the City of Sedalia, Missouri hereby approves and accepts the Hazardous Moving Violation Grant by and between the City of Sedalia, Missouri and the Missouri Department of Transportation Highway Safety and Traffic Division in substantively the same form and content as the application has been proposed.

**Section 2.** The City Council and Mayor are authorized and directed to execute and the City Clerk is hereby authorized and directed to attest and fix the seal of the City of Sedalia, Missouri on the authorization in substantively the same form and content as it has been proposed.

**Section 3.** The City Clerk is hereby directed to file in his office a duplicate or copy of the authorization after it has been executed by the parties or their duly authorized representatives.

**Section 4.** This ordinance shall be in full force and effect from and after its passage and approval.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 6<sup>th</sup> day of March 2023.

\_\_\_\_\_  
Presiding Officer of the Council

Approved by the Mayor of said City this 6<sup>th</sup> day of March, 2023.

\_\_\_\_\_  
Andrew L. Dawson, Mayor

ATTEST:

\_\_\_\_\_  
Jason S. Myers  
City Clerk



**Highway Safety and Traffic Division**  
**TRAFFIC ENFORCEMENT APPLICATION**  
**October 01, 2023 through September 30, 2024**  
 (Application due by March 01, 2023)

Highway Safety and Traffic Division  
 P.O. Box 270  
 830 MoDOT Drive  
 Jefferson City, MO 65102

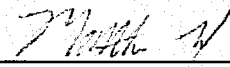
<b>Agency:</b>	Sedalia Police Dept.	<b>Agency ORI#:</b>	MO0800300
<b>Address:</b>	201 W. Second St.	<b>Federal Tax ID#:</b>	12493333
		<b>DUNS #:</b>	NBRKXF5U79J4
<b>City:</b>	Sedalia	<b>State:</b>	MO
		<b>Zip:</b>	65301-4334
		<b>County:</b>	Pettis
<b>Phone:</b>	660-826-8100	<b>Fax:</b>	660-826-7040
<b>Contact:</b>	Corp. A.J. Silvey	<b>Email:</b>	ajsilvey@sedaliapolice.com
<b>Jurisdiction:</b>	Urban	<b>Jurisdiction Population:</b>	21,521
<b>Targeted Population:</b>	All Drivers		

**Project activity for which your agency is requesting funding:**

Hazardous Moving Violation

<b>Project Title:</b>	HMV Enforcement - 2024	<b>Requested Amount:</b>	\$17,650.00
<b>Brief Description:</b>	HMV Enforcement		

\_\_\_\_\_  
 Matt Wirt  
 Authorizing Official

\_\_\_\_\_  
  
 Authorizing Official Signature

\_\_\_\_\_  
 Chief  
 Authorizing Official Title

## PROBLEM IDENTIFICATION

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Aggressive driving can be any one of us, when we make the choice to drive over the speed limit; change lanes several times in a short distance and/or follow too closely. Aggressive driving is a costly decision, often made in an instant, but can have lifelong consequences. According to the National Highway Traffic Safety Administration, aggressive driving is when an individual commits a combination of moving traffic offenses so as to endanger other persons or property. During the last five years (2016-2020), the combination of aggressive driving behaviors contributed to 53 percent of fatalities and 44 percent of serious injuries in Missouri. Speed-related conditions, including exceeding the speed limit and too fast for conditions, accounted for the most fatalities of all aggressive driving behaviors. Thirty-seven percent of all Missouri fatalities over the last five years were speed related.

Sedalia MO is ranked 23rd amongst Missouri cities for total crashes between 2020 and 2022. It was previously ranked 22nd. Sedalia, MO, according to MSHP static crash reports, documented 2,384 crashes during this time frame.

In the year of 2022 Sedalia had 737 crashes, down from 830 in 2021. 84 percent of these crashes occur between the hours of 0700 and 2000.

These crashes resulted in 273 injuries, 16 of which were disabling, and 2 fatalities. Injuries per crash rose from 35 percent to 37 percent.

In order to better utilize these funds crash locations were also analyzed. These locations are included with this application and will be considered in project locations.

## GOALS/OBJECTIVES

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### Core Performance Measure Goals

1. Based on our goal of 0 fatalities by 2030, Missouri is projecting a five-year average target of 362.4 speed related fatalities by December 31, 2023.

Sedalia PD's goal is to continue using these grant funds to reduce traffic crashes and crash-related injuries in our city.

Sedalia met it's FY2023 grant goal of reducing traffic crashes from 2022. The FY2024 grant will seek the same accomplishment.

## PROJECT DESCRIPTION

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Sedalia PD Officers will utilize these funds to saturate the targeted high-crash times and locations. Officers will use marked patrol vehicles and deploy to these locations. They will then address any hazardous moving violations, while also checking for seatbelt use.

Sedalia PD has been able to replace the fleet's radars through grant funds. These radars will directly contribute to the success of this project.

Additionally, the Sedalia PD recently expanded it's Traffic Management Unit from two officers to four. The unit seeks to develop and maintain it's skill and abilities. Given this, four (4) LETSAC conference funds are being requested to ensure the entire unit can attend the training together. The Sedalia PD TMU is highly effective and has worked tirelessly toward it's mission of reducing crashes and enforcement on Sedalia's roadways.

## SUPPLEMENTAL INFORMATION

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<u>Question</u>	<u>Answer</u>
<b>You must answer the following questions.</b>	
1 Does your agency have and enforce an internal safety belt policy for all personnel?	Yes
2 Does your agency have and enforce a policy restricting cell phone use while driving?	Yes
3 Does your agency report racial profiling data annually?	Yes
4 Does your agency report to STARS?	Yes
5 Does your agency report MIBRS information annually?	Yes
6 Please explain any NO answer(s) to questions 1-5:	
7 Have any of your officers/personnel been debarred and are therefore not eligible to receive federal funds for reimbursement of salary, fringe benefits, or overtime?	No
8 Does your agency have adequate manpower to fully expend the funds requested in this application?	Yes
9 If NO, please explain.	
10 Have any significant changes occurred with your agency within the last year that would affect performance, including personnel or system changes?	No
11 If YES, please explain.	
12 Are you aware of any fraud, waste or abuse on grant projects in your office/agency within the last 5 years?	No
13 If YES, please explain.	
14 If your agency received Highway Safety grant funding in the last three (3) fiscal years and there were unexpended balances, please explain why.  Sedalia PD historically expends all funding received by Highway Safety, often times requesting additional funding to continue projects.	
15 Did your political entity receive more than 80% of its annual gross revenues in Federal Awards in your preceding fiscal year?	No
16 Did your political entity receive \$25,000,000 or more in Federal Awards in your preceding fiscal year?	No
17 If you answered NO to either question 15 and 16, DO NOT answer this question. If you answered YES to both question 15 and 16, and the public does not have access to this information, list the names and compensation amounts of the five most highly compensated employees in your business or organization (the legal entity to which the DUNS number it provided belongs).	



**Please use the most current 12-months of data available for answering questions 18-23. INCLUDE ALL OF YOUR AGENCY'S STATISTICS, NOT JUST THOSE ISSUED DURING GRANT ACTIVITY.**

18 Total number of DWI violations written by your agency.	308
19 Total number of speeding citations written by your agency.	529
20 Total number of HMV citations written by your agency.	666
21 Total number of child safety/booster seat citations written by your agency.	13
22 Total number of safety belt citations written by your agency.	17
23 Total number of warnings issued.	764

**Use the most current three years crash data from the Missouri State Highway Patrol (MSHP) or your internal record management system for questions 24-34.**

24 Total number of traffic crashes.	2384
25 Total number of traffic crashes resulting in a fatality.	6
26 Total number of traffic crashes resulting in a serious injury.	45
27 Total number of speed-related traffic crashes.	213
28 Total number of speed-related traffic crashes resulting in a fatality.	3
29 Total number of speed-related traffic crashes resulting in a serious injury.	7
30 Total number of alcohol-related traffic crashes.	75
31 Total number of alcohol-related traffic crashes resulting in a fatality.	1
32 Total number of alcohol-related traffic crashes resulting in a serious injury.	4
33 Total number of unbuckled fatalities.	2
34 Total number of unbuckled serious injuries.	7

**Enter your agency's information below.**

35 Total number of commissioned law enforcement officers.	42
36 Total number of commissioned patrol and traffic officers.	28
37 Total number of commissioned law enforcement officers available for overtime enforcement.	42
38 Total number of vehicles available for enforcement.	12

39 Total number of radars/lasers.	14
40 Total number of in-car video cameras.	12
41 Total number of PBTs.	8
42 Total number of Breath Instruments.	1

**The following information explains the strategies your agency will use to address the traffic crash problem. This information is considered to be the Project Description and should be specific to the crash problem.**

43 Identify primary enforcement locations.

US 50, US 65, Winchester Dr, State Fair Blvd, Thompson Blvd, W 16th St.

44 Enter the number of enforcement periods your agency will conduct each month. 5

45 Enter the months in which enforcement will be conducted.

Data reflects January as the slowest crash month however crash totals are spread across all months. All months will be enforced with January reserved as a suspension month if needed.

46 Enter the days of the week in which enforcement will be conducted.

78 percent of crashes occur Monday to Friday. Priority will be given to week days with specialized enforcement directed at holiday weekends if applicable.

47 Enter the time of day in which enforcement will be conducted.

84 percent of crashes occur between 7:00am and 8:00pm.

48 Enter the number of officers assigned during the enforcement period. 1

49 If equipment or supplies are requested to conduct this project, explain below why it is needed and how it will be used.

No equipment requested in FY24 grant.

## PROJECT EVALUATION

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The MHTC will administratively evaluate this project. Evaluation will be based, at a minimum, upon the following:

1. Law enforcement compliance with state UCR, Racial Profiling, and STARS reporting requirements (law enforcement contracts only)
2. Timely submission of monthly reimbursement vouchers and appropriate documentation to support reimbursement for expenditures (i.e., personal services, equipment, materials)
3. Timely submission of periodic reports (i.e., monthly, quarterly, semi-annual) as required
4. Timely submission of the Year End Report of activity (due within 30 days after contract completion date)
5. Attaining the Goals set forth in this contract
6. Accomplishing the Objectives\* established to meet the project Goals, such as:
  - Enforcement activities (planned activities compared with actual activities)
  - Programs (number and success of programs held compared to planned programs, evaluations if available)
  - Training (actual vs. anticipated enrollment, student evaluations of the class, student test scores on course examinations, location of classes, class cancellation information)
  - Equipment purchases (timely purchase of equipment utilized to support and enhance the traffic safety effort ; documentation of equipment use and frequency of use)
  - Public awareness activities (media releases, promotion events, or education materials produced or purchased)
  - Other (any other information or material that supports the Objectives)
7. The project will be evaluated by the Highway Safety and Traffic Division through annual crash analysis .

Evaluation results will be used to determine:

- The success of this type of activity in general and this particular project specifically ;
- Whether similar activities should be supported in the future; and
- Whether grantee will receive funding for future projects.

Project success will be determined by use of data and statistics gathered at the end of it. These statistics will consist of hours worked and enforcement efforts.

ADDITIONAL FUNDING SOURCES

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JAG: \$8,565

FY22-SHSP-PSTCP: \$14,755

FY22-SHSP-CTO: \$3927.99

**BUDGET**

Category	Item	Description	Quantity	Unit Cost	Total	Match	Total Requested
<b>Personnel</b>							
	Overtime and Fringe	250 overtime hours at double time pay	250	\$45.00	\$11,250.00	\$0.00	\$11,250.00
					\$11,250.00	\$0.00	\$11,250.00
<b>Training</b>							
	Training Conducted	4x LETSAC Conferences for Sedalia PD Traffic Unit	4	\$1,000.00	\$4,000.00	\$0.00	\$4,000.00
	Training Conducted	4x Show-Me-Zero Blueprint Conference for Traffic Unit	4	\$600.00	\$2,400.00	\$0.00	\$2,400.00
					\$6,400.00	\$0.00	\$6,400.00
<b>Total Contract</b>					<b>\$17,650.00</b>	<b>\$0.00</b>	<b>\$17,650.00</b>

## ATTACHMENTS

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<u>Document Type</u>	<u>Description</u>	<u>Original File Name</u>	<u>Date Added</u>
PDF	PDF Document	2022 - DOW Crash Report.pdf	02/11/2023
PDF	PDF Document	2022 - Injury Report.pdf	02/11/2023
PDF	PDF Document	2022 Ticket Statistics.pdf	02/11/2023
PDF	PDF Document	Top Crash Locations Report.pdf	02/11/2023

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**Sedalia Police Department**  
**INTRA-DEPARTMENTAL MEMORANDUM**

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**To :** Mayor Andrew Dawson  
City Council Members

**From :** Tina Zaremba   
Chief Office Administrator

**Date :** March 1, 2023

**Ref :** Request for Destruction of Records

Sirs and Ma'am's:

The following list of items have been verified for destruction in accordance to the August 2021 (most recent) Missouri General Records Retention Schedule. I am requesting approval for destruction of the following records:

Internal Affairs Complaints and Investigations involving all individuals that have since separated from SPD from 1978 to 2017.

This memorandum is respectfully submitted.

 #407

**BILL NO.** \_\_\_\_\_

**ORDINANCE NO.** \_\_\_\_\_

**AN ORDINANCE ADOPTING A POLICY REGARDING ALCOHOL IN CITY PARKS.**

**WHEREAS**, the Sedalia Parks and Recreation Department and Park Board recommend adoption of a policy regarding the allowance of alcohol at certain approved events held on Park property as more fully described in the Policy attached to this Ordinance and incorporated by reference.

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI** as follows:

**Section 1.** The Council of the City of Sedalia, Missouri hereby approves the adoption of an Alcohol Policy regarding alcohol in City Parks.

**Section 2.** The City Clerk is hereby directed to file in his office a copy of the policy after it's passage and adoption.

**Section 3.** This ordinance shall be in full force and effect from and after its passage and approval.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 6<sup>th</sup> day of March 2023.

\_\_\_\_\_  
Presiding Officer of the Council

Approved by the Mayor of said City this 6<sup>th</sup> day of March 2023.

\_\_\_\_\_  
Andrew L. Dawson, Mayor

ATTEST:

\_\_\_\_\_  
Jason S. Myers  
City Clerk





# Sedalia Parks & Recreation Department

1800 W. 3rd St. Sedalia, MO 65301

(660) 826-4930

[www.sedaliaparks.com](http://www.sedaliaparks.com)

[info@sedaliaparks.com](mailto:info@sedaliaparks.com)

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Date: March 3, 2023  
To: City of Sedalia Council Members  
From: Amy Epple, Director of Parks & Recreation  
Re: Policy regarding Alcohol in Parks

At the Sedalia Park Board meeting held on February 16, 2023, the Park Board approved a policy which would allow alcohol at certain approved events on Park property. If an event is approved, the event host has strict criteria to follow, as outlined in the policy. The vote was approved with 7 yes votes and 1 no vote.

**Amy Epple**  
*Director of Parks & Recreation*  
[aepple@sedaliaparks.com](mailto:aepple@sedaliaparks.com)

**Jeff Coleman**  
*Parks Superintendent*  
[jcoleman@sedaliaparks.com](mailto:jcoleman@sedaliaparks.com)

**Courtney Fry**  
*Recreation Superintendent*  
[cfry@sedaliaparks.com](mailto:cfry@sedaliaparks.com)



## SEDALIA PARKS & RECREATION

### Alcohol in the Parks Policy Adoption Draft

- Must fill out application at a minimum of 90 days before the event is advertised.
  - Application has to be approved by Park Board and then sent to City Council for approval (this process can take 60 days).
- Event **MUST** be blocked off to the public with gate/fence, if outside. Purchasing, set up, and tear down of fencing or gates is the responsibility of the applicant/group. Any staking, post driving, etc must be approved by SPR staff prior to event due to underground utilities. Inside it **MUST** be in a closed/private space not open to the public
- Event only for guest 21 years and older, ID's **MUST** be checked at the event
- Off Duty Officer **MUST** be hired for the event at the expense of the applicant/group Minimum of one officer per 100 guests in attendance.
- Event **CAN NOT** last longer than 4hours and **MUST** end by 9pm
- **ALL** City Policies and Ordinances Must be followed and Permits Approved If your event requires the use of a cash bar (i.e. event attendees pay for alcoholic beverages), you are required by State Law to have all alcoholic beverage service catered from a vendor with a valid liquor license.
- Glass containers are prohibited.
- Pick up/Remove all litter/trash from rooms, sidewalks, and parking lot.
- Certificate of Liability insurance listing City of Sedalia and Sedalia Parks and Recreation as certificate holder and additional insured.

BILL NO. \_\_\_\_\_

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE APPROVING A SPECIAL WARRANTY DEED FOR THE SALE OF PROPERTY COMMONLY KNOWN AS \_\_\_\_\_ FROM THE CITY OF SEDALIA, MISSOURI TO \_\_\_\_\_.

WHEREAS, The City of Sedalia, Missouri has received a proposal from \_\_\_\_\_, to purchase property commonly known as \_\_\_\_\_ for the sum and amount of \_\_\_\_\_ as contained in the contract for sale of real estate and special warranty deed attached hereto and incorporated by reference.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI, AS FOLLOWS:

**Section 1.** The Council of the City of Sedalia, Missouri approves and accepts the terms as contained in the contract for sale of real estate in substantially the same form and content as proposed.

Section 2. The Council of the City of Sedalia, Missouri, hereby approves the giving of a special warranty deed by the City of Sedalia, Missouri to \_\_\_\_\_, for the conveyance of property commonly known as \_\_\_\_\_ in substantially the same form and content as proposed.

**Section 3.** The City Administrator is authorized to accept said contract, sign said contract and deed and execute any and all closing documents on behalf of the City of Sedalia, Missouri and the City Clerk is hereby authorized and directed to file in his office the said contract and deed after recording said deed and ordinance with the Pettis County Recorder of Deeds.

**Section 4.** This ordinance shall be in full force and effect from and after its passage and approval.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 6<sup>th</sup> day of March, 2023.

\_\_\_\_\_  
Presiding Officer of the Council

Approved by the Mayor of said City this 6<sup>th</sup> day of March, 2023.

\_\_\_\_\_  
Andrew L. Dawson, Mayor

ATTEST:

\_\_\_\_\_  
Jason S. Myers  
City Clerk

BILL NO. \_\_\_\_\_

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE APPROVING AND ACCEPTING AN ADDENDUM TO THE \_\_\_\_\_  
MEMORANDUM OF UNDERSTANDING.**

**WHEREAS**, the \_\_\_\_\_ and the City of Sedalia, Missouri share a common desire to abate and alleviate the impacts of the \_\_\_\_\_ epidemic in Missouri; and

**WHEREAS**, the \_\_\_\_\_ and certain political subdivisions previously entered into a Memorandum of Understanding in \_\_\_\_\_ to maximize and facilitate the distribution of the proceeds of settlement agreements allocated to the \_\_\_\_\_ in the national \_\_\_\_\_ litigation; and

**WHEREAS**, the City Council for the City of Sedalia finds it to be in the best interest of the City of Sedalia to approve and accept an Addendum to the \_\_\_\_\_ Memorandum of Understanding to maximize and facilitate the distribution of proceeds of subsequent settlements as more fully described in the addendum attached to this Ordinance and incorporated by reference herein.

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI**, as follows:

**Section 1.** The Council of the City of Sedalia, Missouri, hereby approves and accepts the Addendum to the \_\_\_\_\_ Memorandum of Understanding in substantively the same form and content as it has been proposed.

**Section 2.** The City Clerk is hereby directed to file a duplicate or copy of the Amendment in his office after it has been executed by the parties or their duly authorized representatives.

**Section 3.** The City Clerk is hereby directed to furnish a certified copy of this Ordinance to the Missouri Attorney General.

**Section 4.** This ordinance shall take effect and be in full force and effect from and after its passage and approval.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 6<sup>th</sup> day of March, 2023.

\_\_\_\_\_  
Presiding Officer of the Council

Approved by the Mayor of said City this 6<sup>th</sup> day of March, 2023.

ATTEST:

\_\_\_\_\_  
Andrew L. Dawson, Mayor

\_\_\_\_\_  
Jason S. Myers City Clerk