



City Council Meeting Agenda

Tuesday, February 22, 2022 – 6:30 p.m.
City Hall, 200 South Osage, Sedalia MO

MAYOR: JOHN KEHDE

MAYOR PRO-TEM: JEFF LEEMAN

- A. CALL TO ORDER** – Mayor Kehde – Council Chambers
- B. PRAYER & PLEDGE OF ALLEGIANCE**
- C. ROLL CALL**
- D. SERVICE AWARDS** – None
- E. SPECIAL AWARDS**
 - 1. Presentation – Sedalia Fire Department – (2) Badge Pinnings
 - Nathaniel Nevels
 - Cameron Smith
- F. RETIREMENT AWARDS** - None
- I. APPROVAL OF PREVIOUS SESSION MINUTES**
 - A. Council Meeting – February 7, 2022
- II. REPORT OF SPECIAL BOARDS, COMMISSIONS AND COMMITTEES**
 - A. Acceptance of Citizens Traffic Advisory Commission minutes dated January 12, 2022
- III. ROLL CALL OF STANDING COMMITTEES**
 - A. FINANCE / ADMINISTRATION** – Chairman Steve Bloess; Vice Chairwoman Rhiannon Foster
 - 1. Presentation – Calendar Year 2021 & FY 2023 Budget Preview (Kelvin Shaw, Presenter)
 - 2. Presentation – Financial Update (Dawn Jennings, Presenter)
 - 3. Microsoft Exchange Software – Shi International Corporation - \$16,180.98
 - Council Discussion led by Chairman Bloess
 - Call for Ordinance accepting a quote for the purchase of Microsoft Exchange 2019 email software – Mayor Kehde
 - 4. Anti-virus software – Blue Tree Technology - \$7,275.45
 - Council Discussion led by Chairman Bloess
 - Call for Ordinance accepting a quote for a one-year contract renewal of desktop and server anti-virus software – Mayor Kehde
 - 5. Revised Financial Policies
 - Council Discussion led by Chairman Bloess
 - Call for Ordinance adopting revised Financial Management Policies and repealing Ordinance Number 11341 – Mayor Kehde
 - 6. Ordinance Amendment – Worker Offenders – Tipton Correctional Center
 - Council Discussion led by Chairman Bloess

- Call for Ordinance amending Ordinance Number 11500 to amend wording regarding the number of worker offenders to state “up to 15 worker offenders per day” provided by Tipton Correctional Center – Mayor Kehde

B. PUBLIC SAFETY – Chairwoman Tina Boggess; Vice Chairman Bob Cross

1. E-Ticketing software – Code Enforcement & Animal Services – Tyler Technologies – Code Enforcement \$10,931.50/Animal Services \$10,895.50

Council Discussion led by Chairwoman Boggess

- Call for Ordinance authorizing an agreement for the implementation of Brazos Solution E-Ticketing software and associated hardware for Code Enforcement and Animal Services – Mayor Kehde

2. Agreement – K-9 training services – Boone County Sheriff’s Office - \$3,600.00

Council Discussion led by Chairwoman Boggess

- Call for Ordinance authorizing a cooperative agreement for K-9 basic training services between the City of Sedalia, Missouri, Sedalia Police Department and the Boone County Sheriff’s Office – Mayor Kehde

C. PUBLIC WORKS – Chairman Thomas Oldham; Vice Chairman Lucas Richardson

1. Budget Amendment – Sanitation Department – Vehicle & Equipment repair/parts expenses and landfill charges

Council Discussion led by Chairman Oldham

- R Call for Resolution authorizing an increase in budgeted expenditures for the fiscal year 2021-2022 relating to the vehicle and equipment repair and parts and landfill expenses for the Sanitation Department – Mayor Kehde

- Call for Ordinance amending the budget for the fiscal year 2021-2022 regarding the vehicle and equipment repair and parts expenses and the landfill charges of the Sanitation Department – Mayor Kehde

2. City Code update – Sewers and Local Limits

Council Discussion led by Chairman Oldham

- Call for Ordinance amending sections 60-95 through 60-108, 60-123 through 60-136, 60-160 through 60-163 and 60-195 through 60-199 of the Code of Ordinances of the City of Sedalia, Missouri related to sewers and local limits – Mayor Kehde

3. Agreement – Alliance Water Resources - \$218,376.00

Council Discussion led by Chairman Oldham

- Call for Ordinance authorizing a professional services agreement between the City of Sedalia, Missouri and Alliance Water Resources, Inc. for operational oversight, maintenance and management of wastewater facilities and collection system – Mayor Kehde

4. Stop Sign – Mitchell Road at intersection of West 10th Street

Council Discussion led by Chairman Oldham

- Call for Ordinance establishing a stop sign on Mitchell Road at the intersection of West 10th Street – Mayor Kehde

D. COMMUNITY DEVELOPMENT – Chairman Andrew Dawson; Vice Chairman Jeff Leeman

1. Grant submission – Marketing Heritage and Cultural Tourism in Rural Missouri Grant - \$5,000.00

Council Discussion led by Chairman Dawson

- R Call for Resolution supporting the submission of a Marketing Heritage and Cultural Tourism in Rural Missouri Grant application for downtown alleyway revitalization – Mayor Kehde

2. Presentation – Potential alternate location and model for Mercy Rest Stop (Kelvin Shaw, Presenter)

IV. **OTHER BUSINESS**

A. **APPOINTMENTS** – None

B. **LIQUOR LICENSES**

New:

*Liz Van Leer dba Sacred Heart Foundation – 416 W 3rd – Picnic License - \$37.50 (Annual Fund Drive Trivia Night – February 26, 2022)

Renewal:

*Scott Hewett dba Colton’s Steakhouse And Grill – 4101 W Broadway – Liquor By The Drink & Sunday Sales - \$750

*Christopher Robinson dba Osage Gun & Pawn – 116 W Main – Packaged Liquor - \$150

V. **MISCELLANEOUS ITEMS FROM MAYOR, CITY COUNCIL AND CITY ADMINISTRATOR**

VI. **GOOD AND WELFARE** – *Any items from anyone in the audience*

VII. **Closed Door Meeting** – Motion and Second to move into closed door meeting in the upstairs conference room pursuant to Subsections 1 (Legal Advice) and 2 (Real Estate) of Section 610.021 RSMo.

A. Roll Call Vote for Closed Door Meeting

B. Discussion of closed items

C. Vote on matters, if necessary (require a Roll Call Vote)

D. Motion and Second with Roll Call Vote to adjourn closed door meeting and return to open meeting

VIII. **ADJOURN MEETING**

A. Motion and second to adjourn meeting

NOTE: Due to the COVID-19 pandemic emergency, which constitutes good cause, the Mayor and City Council may choose to participate in this meeting by videoconferencing, telephone or other voice or electronic means.

Please join the meeting by clicking or touching this link from your smartphone, computer, tablet, or iPad:

<https://global.gotomeeting.com/join/578973061>

If this is the **first time** you have joined a GoToMeeting you will be asked to identify yourself. Please fill in this information. If you would like, and we suggest you do, go ahead and set your preferences to make it easier to join next time. If you are new to GoToMeeting? We suggest to get the app through the following link:

<https://global.gotomeeting.com/install/578973061> This will make joining these meetings quick and easy.

Once you have followed the link above and identified yourself you will be given options for how you want to join in with **audio**.

For **smartphones**: tap on one of the phone numbers and it will dial the phone and the meeting numbers.

For **other devices**: use the feature of call me. The phone audio will be much better than through your computer. This should come up if you have your preferences set up to show it. If it does not, in the upper right hand corner of the GoToMeeting screen you will see an icon that looks like a gear. Click on the gear and then look for “Phone” and if it is not highlighted click on it. One of the options should be to call me. Put the phone number you want to be called on (direct dial) into the box provided and then click the “Call Me” button. Once the system calls you, you will be asked to hit pound.

Please be mindful of others on the call by eliminating as much background noise as you can. Mute yourself until you are ready to speak. Do not put the call on hold, if you need to leave even for a short time, hang up as you can always dial back in after your other call. If you hear an echo or squeal, you may have your computer speakers on as well as the phone, mute your computer speakers to eliminate this.

If you want to join in ***listen only*** mode you can dial the following number and enter the access code.

(For supported devices, tap a one-touch number below to join instantly.)

United States (Toll Free): 1 866 899 4679

- One-touch: <tel:+18668994679,,578973061#>

United States: +1 (669) 224-3318

- One-touch: <tel:+16692243318,,578973061#>

Access Code: 578-973-061


The City Council reserves the right to discuss any other topics that are broached during the course of this meeting.

IF YOU HAVE SPECIAL NEEDS, WHICH REQUIRE ACCOMMODATION, PLEASE NOTIFY THE CITY CLERK'S OFFICE AT 827-3000. ACCOMMODATIONS WILL BE MADE FOR YOUR NEEDS.

POSTED ON FEBRUARY 18, 2022 AT 3:30 P.M. AT THE SEDALIA MUNICIPAL BUILDING, BOONSLICK REGIONAL LIBRARY, SEDALIA PUBLIC LIBRARY AND ON THE CITY'S WEBSITE AT WWW.CITYOFSEDALIA.COM



OFFICE OF THE CITY ADMINISTRATOR

To: Honorable Mayor John Kehde & City Council Members
From: Kelvin Shaw, City Administrator 
Re: Agenda items for City Council meeting on Tuesday, February 22, 2022, 6:30 p.m.

Finance/Administration Committee - There are six items for consideration through the Finance / Administration Committee.

1. I will give a presentation on the status of the budget development. We will look at the overall financial condition of the City and the budget from a 5,000 foot level to set the stage for the more detailed look at the budget work session on the 25th. We will also look at some overriding issues, such as revenue projections and wages, to get consensus on those as a basis for other decisions to be made at the next meeting.
2. Dawn Jennings, Finance Director, will give a brief update on the tax revenue collections.
3. The City utilizes Microsoft Exchange Server 2010 as the software package that manages our email communications. Since this software is out of date and no longer supported by Microsoft, they do not release security patches for it. This significantly increases our cyber security risks. Further, our cyber insurance carriers are now requiring multi-factor authentication, which is not achievable with our current version. Therefore, staff recommends upgrading to a newer version. However, the latest version is only sold on a subscription basis that would greatly increase the annual costs. Staff's recommendation is to purchase the newest version that still allows perpetual licensing, which is Microsoft Exchange 2019 at a cost of \$16,180.98.
4. The antivirus software the City uses to protect its networks is due for renewal. The current software package is Sophos and their designated vendor for sales and support is BlueTree Technology. Due to the complexities of how all of our networks and hardware are intertwined with the firewalls and antivirus software, changing to a different system would be a large task and expense. Staff therefore, recommends that for practical purposes this should be considered a sole source vendor relationship in accordance with our procurement policies. The quote for renewal is under budget at \$7,275.45, and staff recommends approval of the sole source purchase.
5. In accordance with best practices, we conduct a comprehensive review each year at this time of our established financial management policies. During her review, Dawn Jennings, Finance Director, noted a lack of clarity between budget adjustments versus budget amendments. Therefore, she has recommended some added language to make it more clear what a budget adjustment is along with the approval process.
6. During your January 18th meeting, you approved an amendment to extend the contract with Tipton Correctional Facility for the work release program. The Department of Corrections requested a wording change in the Ordinance to clarify that the agreement is to provide "up to" 15 workers per day that was inadvertently left out of the previous ordinance. Staff recommends approval.

Public Safety Committee – There are two items for consideration through the Public Safety Committee.

1. As indicated in the strategic planning sessions for Property Maintenance Code Enforcement and Animal Control, these departments would like to add the capabilities for electronic ticketing implemented by the police department this last year. These systems are much more efficient and eliminate duplication of efforts. With the current paper versions of ticketing, the officer has to write out the citation with the correct coding, submit it to staff that has access to the electronic court filing system to enter for the prosecutor to review and submit to the court. The electronic process not only automates the process of issuing the citation, but also eliminates the need for manually keying it in later. The costs are included in each department's budget proposal that will be coming before you for approval over the next couple of meetings. Due to the lead times involved in the implementation, staff recommends proceeding with the approval of the contract with these budget implications in mind at this time. The total up-front, one-time expenditures for this project are \$19,249.00, and the annual, ongoing fees are \$2,578.00.
2. In connection with the recent acquisition of our newest K9, staff recommends approval of an agreement with the Boone County Sheriff's Office to provide customized training for K9 Rocky and his handler Officer John Hammond. The training is expected to be spread over an eight-week period with not less than forty sessions of eight hours each. The total cost is \$3,600.00 for this essential training.

Public Works Committee – There are four items for consideration through the Public Works Committee.

1. The sanitation department has experienced material unanticipated repairs to equipment along with increased rates and tonnage charges at the landfill. Staff recommend increasing the appropriations for these two line items by a total of \$56,406.40.
2. As part of the City's permitting process related to the sewer systems with the Department of Natural Resources (DNR), we submitted the required evaluation reports. In order to ensure compliance with such permits, we must establish limits on industrial contributors to share in the established local discharge limitations. Now that the review is complete, staff recommends codification of the updated local discharge limitations.
3. The City contracts with Alliance Water Resources, Inc. to provide technical oversight and management of our sewer systems. In August, these services were bid out and the current firm was the only bidder. Staff recommends approval of a one-year contract with provisions for an additional four one-year extensions. The compensation under this agreement amounts to \$18,198 per month, which is a 2.1% increase over the current level.
4. With the recent development that included the extension of 10th Street beyond the intersection with Mitchell Road, there is now a need for added traffic control at the intersection. The Citizen's Traffic Advisory Commission reviewed the situation and recommends establishing a stop sign on Mitchell Road at the intersection of 10th Street. Staff also recommends approval.

Community Development Committee – There are two items for consideration through the Community Development Committee.

1. Joleigh Cornine, Planner/Downtown Specialist, has located a grant we could apply for to utilize American Rescue Plan Act (ARPA) funds to assist us in the initiative to transform our

downtown alleys as discussed during our strategic planning. Staff requests authorization from Council to apply for \$5,000 grant funds while committing to an additional \$5,000 matching funds to make our application stronger. The project would entail creating a mural in the alleyway between 209 S Ohio and 211 S Ohio that would help Sedalia tell its story through artwork, which will attract tourist and residents to the area.

2. I will make a presentation for Council consideration of a potential offer to the organizers of the Mercy Rest Stop for an alternate location incorporating a slightly different service model.



**CITY OF SEDALIA, MISSOURI
CITY COUNCIL MEETING
FEBRUARY 7, 2022**

"In light of the current COVID-19 Pandemic and the concern among the public about attending public functions, the City has an on-line broadcast of Council Meetings available both live and recorded by going to <https://global.gotomeeting.com/join/578973061>".

The Council of the City of Sedalia, Missouri duly met on Monday, February 7, 2022 at 6:30 p.m. at the Municipal Building in the Council Chambers with Mayor John Kehde presiding. City Administrator Kelvin Shaw was present by Video Conference. Mayor Kehde called the meeting to order and asked for a moment of prayer led by Chaplain Byron Matson followed by the Pledge of Allegiance.

ROLL CALL:

Jeff Leeman	Present	Lucas Richardson	Present
Thomas Oldham	Present	Bob Cross	Present
Andrew Dawson	Present	Rhiannon Foster	Present
Tina Boggess	Present	Steve Bloess	Present

SERVICE AWARDS:

10 Year Pin/Certificate	Brandon Hill	Equipment Operator I	Sanitation
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SPECIAL AWARDS: None

RETIREMENT AWARDS:

- K9 Charlie – Police Department – Retired January 24, 2022
K9 Charlie attended the Little Rock K9 Academy with his handler, Corporal Travis Lorenz. Charlie became a certified tracking Police K9 and was used by surrounding county and state agencies. Police Chief Matt Wirt presented Corporal Lorenz and K9 Charlie with a plaque.
- Harry Hayward – Cemetery Department – 5 years 6 months of service – Retired February 1, 2022. Mr. Hayward received a retirement certificate.

MINUTES: The Council Meeting minutes of January 18, 2022 were approved on motion by Oldham, seconded by Leeman. All in favor.

REPORTS OF SPECIAL BOARDS, COMMISSIONS & COMMITTEES: None

ROLL CALL OF STANDING COMMITTEES:

FINANCE & ADMINISTRATION – Steve Bloess, Chairman; Rhiannon Foster, Vice Chairwoman

- The current sick leave policies will be combined into 1 category of sick leave that simplify reporting. Deleted Section 5.3 regarding checks being handed out – now direct deposit.

BILL NO. 2022-17, ORDINANCE NO. 11511 – AN ORDINANCE AMENDING THE PERSONNEL REGULATIONS MANUAL OF THE CITY OF SEDALIA, MISSOURI BY REMOVING SECTION 6.3 (EMERGENCY LEAVE) AND AMENDING SECTION 5.3 (COMPENSATION GUIDELINES) AND SECTION 6.2 (SICK LEAVE) was read once by title.

2nd Reading – Motion by Oldham, 2nd by Leeman. All in favor.

Final Passage – Motion by Oldham, 2nd by Foster. All in favor.

Roll Call Vote: Voting “Yes” were Leeman, Oldham, Dawson, Boggess, Richardson, Cross, Foster and Bloess. No one voted “No”.

PUBLIC SAFETY – Tina Boggess, Chairwoman; Bob Cross, Vice Chairman

- The Firefighter’s Pension Plan is not performing well and is underfunded. Before Fire employees are moved into LAGERS, the actuary report must be made available to the public for a 45-day comment period. After the 45 days council can consider whether or not to transfer fire employees from the current plan to LAGERS. The 45 day comment period was started on motion by Leeman, seconded by Oldham. All in favor.

PUBLIC WORKS – Thomas Oldham, Chairman; Lucas Richardson, Vice Chairman

- Supervisory Control and Data Acquisition Software is used to manage sewer facility checkpoints and provide alerts when systems aren’t functioning. Staff recommends a 1 year contract extension with Olsson, Inc. with expected cost to be under \$25,000.00.

BILL NO. 2022-18, ORDINANCE NO. 11512 – AN ORDINANCE AUTHORIZING A ONE YEAR CONTRACT WITH OLSSON, INC. FOR SCADA SYSTEM SOFTWARE USED FOR THE CITY’S WASTEWATER TREATMENT PLANTS was read once by title.

2nd Reading – Motion by Oldham, 2nd by Leeman. All in favor.

Final Passage – Motion by Leeman, 2nd by Oldham. All in favor.

Roll Call Vote: Voting “Yes” were Leeman, Oldham, Dawson, Boggess, Richardson, Cross, Foster and Bloess. No one voted “No”.

- During the Main Street Lift Station rehabilitation project, an electric chain hoist used for equipment maintenance failed. Change Order number 2 is for the replacement of the hoist at a cost of \$4,323.57.

BILL NO. 2022-19, ORDINANCE NO. 11513 – AN ORDINANCE AUTHORIZING CHANGE ORDER NUMBER TWO FOR THE MAIN STREET LIFT STATION REHABILITATION PROJECT was read once by title.

2nd Reading – Motion by Oldham, 2nd by Richardson. All in favor.

Final Passage – Motion by Oldham, 2nd by Richardson. All in favor.

Roll Call Vote: Voting “Yes” were Leeman, Oldham, Dawson, Boggess, Richardson, Cross, Foster and Bloess. No one voted “No”.

- At the January 18, 2022 Council Meeting, a “No Parking” zone during school hours on the South side of West 5th Street from South Warren Avenue to South Limit Avenue was approved. The School District has requested that the start time be an hour earlier which changes the time from 8:00 a.m. to 4:00 p.m. to 7:00 a.m. to 4:00 p.m.

BILL NO. 2022-20, ORDINANCE NO. 11514 – AN ORDINANCE AMENDING ORDINANCE NO. 11505 BY CHANGING “NO PARKING” TIMES TO 7:00 A.M. TO 4:00 P.M. ON SCHOOL DAYS ON THE SOUTH SIDE OF WEST 5TH STREET FROM SOUTH WARREN AVENUE TO SOUTH LIMIT AVENUE was read once by title.

2nd Reading – Motion by Oldham, 2nd by Richardson. All in favor.

Final Passage – Motion by Leeman, 2nd by Oldham. All in favor.

Roll Call Vote: Voting "Yes" were Leeman, Oldham, Dawson, Boggess, Richardson, Cross, Foster and Bloess. No one voted "No".

- UV3000 Plus Disinfection System supplies are used in the disinfection process for the Central and Southeast Wastewater Treatment Facilities. UV Doctor Lamps, LLC has agreed to a 1-year contract extension at a cost of \$25,500.00.

BILL NO. 2022-21, ORDINANCE NO. 11515 – AN ORDINANCE AUTHORIZING A ONE-YEAR CONTRACT EXTENSION BETWEEN THE CITY OF SEDALIA, MISSOURI AND UV DOCTOR LAMPS, LLC FOR UV3000 PLUS DISINFECTION SYSTEM SUPPLIES FOR THE WASTEWATER TREATMENT PLANTS was read once by title.

2nd Reading – Motion by Oldham, 2nd by Richardson. All in favor.

Final Passage – Motion by Oldham, 2nd by Bloess. All in favor.

Roll Call Vote: Voting "Yes" were Leeman, Oldham, Dawson, Boggess, Richardson, Cross, Foster and Bloess. No one voted "No".

COMMUNITY DEVELOPMENT – Andrew Dawson, Chairman; Jeff Leeman, Vice Chairman – None

APPOINTMENTS/REAPPOINTMENTS: The following new appointment/reappointments were read and approved on motion by Oldham, seconded by Dawson. All in favor.

New Appointment

Planning & Zoning Commission

*Jerry Ross – 920 S Harrison – Completing Jordan Tatum's Term Expiring June 2023

Reappointments

Central Business & Cultural District Board of Directors – 3 Year Terms

*Deidre Esquivel – 1715 W 18th – Expiring January 2025

*Jim Fischer – 1415 S Beacon - Expiring January 2025

*Mark Quattlebaum – 3305 Buckingham Ct. - Expiring January 2025

*Christopher Paszkiewicz – 712 W Broadway - Expiring January 2025

BIDS: None

LIQUOR LICENSES: The following renewal Liquor Licenses were read and approved on motion by Oldham, seconded by Bloess. All in favor.

*Payton Burton dba Bandana's BBQ, 2909 W Broadway – Beer & Wine & Sunday Sales

*Gloria Ayala dba El Espolon – 2400 S Limit – Liquor By The Drink & Sunday Sales

*Gloria Ayala dba Tacos Degollado, 813 Thompson Blvd., Liquor By The Drink & Sunday Sales

*Erica Eisenmenger dba Ivory Grille LLC, 317 S Ohio, Sunday Sales

*Cathy Geotz dba Break Time #3079, 2801 W Broadway, Packaged Liquor

*Tyler Singer dba Aldi #88, 3701 W Broadway, Packaged Liquor & Sunday Sales

MISCELLANEOUS ITEMS FROM MAYOR/COUNCIL/ADMINISTRATOR:

Mayor Kehde commended the Public Works Department on the recent snow removal.

GOOD & WELFARE: None

The meeting adjourned at 6:49 p.m. on motion by Oldham, seconded by Leeman to a closed door meeting in the upstairs conference room pursuant to subsections 1 (Legal Advice) and 2

(Real Estate) 610.021 RSMo. Roll Call Vote: Voting "Yes" were Leeman, Oldham, Dawson, Boggess, Richardson, Cross, Foster and Bloess. No one voted "No".

The regular meeting reopened at 8:09 p.m. on motion by Oldham, seconded by Leeman. All in favor.

ROLL CALL:

Jeff Leeman	Present	Lucas Richardson	Present
Thomas Oldham	Present	Bob Cross	Present
Andrew Dawson	Present	Rhiannon Foster	Present
Tina Boggess	Present	Steve Bloess	Present

BUSINESS RELATED TO CLOSED DOOR SESSION:

BILL NO. 2022-22, ORDINANCE NO. 11516 – AN ORDINANCE APPROVING A SPECIAL WARRANTY DEED FOR THE SALE OF PROPERTY COMMONLY KNOWN AS SPRING FORK LAKE FROM THE CITY OF SEDALIA, MISSOURI TO AGRARIAN TECHNOLOGY DEVELOPMENT COMPANY, LLC was read once by title.

2nd Reading – Motion by Oldham, 2nd by Richardson. All in favor.

Final Passage – Motion by Oldham, 2nd by Richardson. All in favor.

Roll Call Vote: Voting "Yes" were Leeman, Oldham, Dawson, Boggess, Richardson, Cross, Foster and Bloess. No one voted "No".

Councilman Oldham inquired if there was any objection to having staff contact the Tax Commission in order to get the Pettis County Assessor to properly do his job so the County and School District are no longer losing revenue. City Administrator Kelvin Shaw stated that he contacted the State Auditor in August 2021 regarding the County Assessor not having personal property assessments entered in a timely manner. There were no objections.

Councilman Cross inquired if Council should meet with the County Commissioners regarding the proposed landfill to let constituents know that the City Council is against it. Councilman Dawson commented that the only thing that makes him nervous about that is it is already hard enough to raise sanitation rates and added that if the current landfill reaches capacity in a year there isn't anywhere else to go with it which could cause sanitation fees to triple by having it shipped to a different location. Mayor Kehde suggested pushing for landfill restrictions to help regulate the use of the landfill and ensure the area stays free of litter.

The regular meeting adjourned at 8:16 p.m. on motion by Leeman, seconded by Foster. All in favor.

THE CITY OF SEDALIA, MISSOURI



John Kehde, Mayor



Arlene Silvey, MPCC City Clerk

TRAFFIC ADVISORY COMMISSION MEETING

JANUARY 12, 2022

The Traffic Advisory Commission duly met on Wednesday, January 12, 2022 at 12:00 p.m. at the City of Sedalia Municipal Building. The meeting was called to order by Chairman Esquivel.

ROLL CALL:

Members		Ex-Officio Members	
Deidre Esquivel	Present	AJ Silvey	Not Present
James Callis	Present	Matt Irwin	Not Present
John Rucker	Present	Brenda Ardrey	Present
Dennis Henderson	Present		
Byron Matson	Present	Secretary	Elizabeth Nations
Sherry Broyles	Not Present		
Charles Leftwich	Present		

Guests: City Administrator Kelvin Shaw

Minutes from the December 15, 2021 meeting were approved.

OLD BUSINESS:

None

NEW BUSINESS:

Sacred Heart School

Ms. Ardrey gave an update on this school zone. After the paving project on W. 3rd St. was completed, City Staff repainted School on the roadway and the mid-street sign "Yield To Pedestrians in Crosswalk" was delivered to the school. Staff will continue to monitor the school zone.

Intersection of W. 10th St. and Mitchell Rd.

The new addition of roadway was accepted into the City system. City Staff recommends the placement of a 3 way stop at this intersection. The developer has indicated the completion of W. 10th St. within the next 18 to 24 months. Staff may need to revisit this intersection upon completion. Mitchell Rd. currently dead ends. The Manual on Uniform Traffic Control Devices indicates if a road "T"s the road you stop is the road that dead ends. Mr. Shaw asked if until there is actually traffic continuing on W. 10th St. could a stop sign be placed on Mitchell Rd. Ms. Ardrey indicated motorists after reviewing traffic flow are currently stopping from all directions at this intersection.

Mr. Callis made the motion to place a stop sign on Mitchell Rd. at the intersection of W. 10th St. at the new roadway.

Mr. Leftwich seconded. All were in favor.

OTHER ITEMS FOR DISCUSSION:

Mr. Rucker mentioned a sign near his home had been struck by a vehicle and need to be turned and straightened back up.

Mr. Rucker also inquired about the number of speed limit signs along the roadway on S. Engineer Ave. from W. 16th St. to Saline St. as well as the actual speed limit. Ms. Ardrey stated the ordinance reads unless otherwise posted the speed limit is 25 mph within the City limits. Ms. Ardrey stated a Traffic Engineer is currently reviewing S. Engineer Ave.

There was general discussion about various county roadways and projects. Mr. Shaw and Ms. Ardrey indicated for further information on these items contact could be made to the County Commissioners.

The next meeting date is February 16, 2022

The meeting adjourned at 12:25 p.m.

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE ACCEPTING A QUOTE FOR THE PURCHASE OF MICROSOFT EXCHANGE 2019 EMAIL SOFTWARE.

WHEREAS, the City of Sedalia, Missouri has received a quote from Shi International Corporation, for Microsoft Exchange 2019 in order to update the City of Sedalia's email software; and

WHEREAS, under the quote, the City of Sedalia shall pay the sum and amount of Sixteen Thousand One Hundred Eighty Dollars and Ninety-Eight Cents (\$16,180.98) to Shi International Corporation for said software as more fully described in the quote attached hereto as Exhibit A and incorporated by reference herein.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI as follows:

Section 1. The Council of the City of Sedalia, Missouri hereby approves and accepts the quote by and between the City of Sedalia, Missouri and Shi International Corporation in substantively the same form and content as the quote has been proposed.

Section 2. The Mayor or City Administrator are authorized and directed to execute and the City Clerk is hereby authorized and directed to attest and fix the seal of the City of Sedalia, Missouri on the quote in substantively the same form and content as the quote has been proposed.

Section 3. The City Clerk is hereby directed to file in her office a duplicate or copy of the quote after it has been executed by the parties or their duly authorized representatives.

Section 4. This ordinance shall be in full force and effect from and after its passage and approval.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 22nd day of February, 2022.

Presiding Officer of the Council

Approved by the Mayor of said City this 22nd day of February, 2022.

John Kehde, Mayor

ATTEST:

Arlene Silvey, MPCC
City Clerk



Pricing Proposal
Quotation #: 21440181
Created On: 1/6/2022
Valid Until: 1/31/2022

City of Sedalia

Monte Richardson

MO
United States
Phone: 660-827-3000 x 1152
Fax:
Email: mrichardson@cityofsedalia.com

Inside Account Executive - SLED

Nick Payne

SHI International Corp
P.O. Box 952121
Dallas, TX 75395-2121
Phone: 732-652-7653
Fax: 732-507-1555
Email: Nick_Payne@SHI.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Microsoft Exchange Server 2019 Standard - License - 1 server - Select Plus - Win - Single Language Microsoft - Part#: 312-04418 Note: No SA	2	\$523.29	\$1,046.58
2 Microsoft Exchange Server 2019 Enterprise CAL - License - 1 user CAL - OLP: Government - without services - Win - Single Language Microsoft - Part#: PGI-00905 Note: No SA	20	\$40.07	\$801.40
3 Microsoft Exchange Server 2019 Standard CAL - License - 1 user CAL - volume - Win - Single Language Microsoft - Part#: 381-04518 Note: No SA	220	\$65.15	\$14,333.00
Total			\$16,180.98

Additional Comments

SHI SPIN: #143012572

SHI-GS SPIN (For Texas customers ONLY): #143028315

For E-rate SPI orders, applicant shall be responsible for payment of any outstanding or ineligible costs if USAC rejects reimbursement claim in whole or in part.

Please note, if Emergency Connectivity Funds (ECF) will be used to pay for all or part of this quote, please let us know as we will need to ensure compliance with the funding program.

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date set above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order.

SHI International Corp. is 100% Minority Owned, Woman Owned Business.
TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

City of Sedalia
Information Technology Services
200 S. Osage, Sedalia, MO 65301

To: Kelvin Shaw, C.P.A., City Administrator

From: Monte Richardson MWR

Date: 01/13/22

Re: Microsoft Exchange Software Purchase

Sir:

As you and I have discussed this year, our email software needs to be updated. We are currently running on Microsoft Exchange Server 2010. That puts us four generations behind the latest release Exchange 2022, coming out later this month or next. Exchange 2010 is no longer supported or updated and is a security risk. Updating to a current version would also allow us to implement Multi-Factor Authentication which appears to be mandatory for Cyber Insurance.

I am recommending that we purchase Exchange 2019. It is the last version of Exchange that will allow "perpetual" user licensing. In contrast, Exchange 2022 will only be licensed through a subscription model with a monthly fee for use and a sizable price increase to boot.

I would like to purchase the following Exchange/Email licensing immediately to ensure that we can get perpetual licensing before the release of Exchange 2022 late this month or next month.

• Exchange Server License x 2,	\$ 1,046.58
• Exchange Server Enterprise CALs x 20	\$ 801.40
• Exchange Server Standard CALs x 220	<u>\$14,333.00</u>
	\$16,180.98

1. Two Exchange Server Licenses. – To allow failover and migration in accordance with Microsoft Licensing Terms. This configuration also provides data protection in case of hardware failure because the database will exist on two different servers simultaneously.
2. Enterprise CALs – These are advanced "user" licenses needed for archiving purposes for department heads and others that generate a lot of email that needs to be stored for long periods of time. The archive feature moves the older email a different database to preserve day to day functionality on the main accounts.
3. Standard CALs – These are for any person that has an email account as well as some of the standalone email accounts for departments etc.

This purchase is budgeted for this FY. I would like to move forward under emergency circumstances as this licensing model is set to expire as soon as Microsoft releases Exchange 2022, literally any time now. The included quote is from SHI International Corp. They are the prime vendor for technology products for the State of Missouri. This purchase and our relationship with SHI fall under the cooperative procurement agreement that we have with the State of Missouri.

As part of the approval process I am including links to three licensing related documents from Microsoft that identify the legal terms of use for Exchange in particular and Microsoft products in general.

- Exchange Server License Terms <https://www.microsoft.com/licensing/terms/productoffering/ExchangeServer/SS#LicenseModel>
- Universal License Terms <https://www.microsoft.com/licensing/terms/product/ForallSoftware/all>

Respectfully submitted.

BILL NO. _____

ORDINANCE NO. _____

**AN ORDINANCE ACCEPTING A QUOTE FOR A ONE-YEAR CONTRACT RENEWAL OF
DESKTOP AND SERVER ANTI-VIRUS SOFTWARE.**

WHEREAS, the City of Sedalia, Missouri has received a quote from Blue Tree Technology, LLC, for a 1-year contract renewal for City of Sedalia servers and desktop computer anti-virus software; and

WHEREAS, under the quote, the City of Sedalia shall pay the sum and amount of Seven Thousand Two Hundred Seventy-Five Dollars and Forty-Five Cents (\$7,275.45) to Blue Tree Technology, LLC, for said software as more fully described in the proposed quote attached hereto as Exhibit A and incorporated by reference herein.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI as follows:

Section 1. The Council of the City of Sedalia, Missouri hereby approves and accepts the quote by and between the City of Sedalia, Missouri and Blue Tree Technology, LLC in substantively the same form and content as the quote has been proposed.

Section 2. The Mayor or City Administrator are authorized and directed to execute and the City Clerk is hereby authorized and directed to attest and fix the seal of the City of Sedalia, Missouri on the quote in substantively the same form and content as the quote has been proposed.

Section 3. The City Clerk is hereby directed to file in her office a duplicate or copy of the quote after it has been executed by the parties or their duly authorized representatives.

Section 4. This ordinance shall be in full force and effect from and after its passage and approval.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 22nd day of February, 2022.

Presiding Officer of the Council

Approved by the Mayor of said City this 22nd day of February, 2022.

John Kehde, Mayor

ATTEST:

Arlene Silvey, MPCC
City Clerk



Renewal Proposal

Client:

City of Sedalia

Delivered
on:

December 30, 2021



Quote

Welcome

Dear Monte

I wanted to thank you for the opportunity to submit a proposal.

Our goal is to do everything we can to make this an effortless process. I understand your time is valuable and I appreciate you allowing us to serve you!

Regards,

A handwritten signature in black ink, appearing to read "Isadora Horning", written over a horizontal line.

Isadora Horning and the team at Blue Tree Technology





ABOUT BLUE TREE TECHNOLOGY

Who are we?

We're a vibrant, minority women-owned IT firm located in Riverside, Missouri. We love giving world-class friendly IT Support.

Our IT support staff has over one hundred years of combined experience in installing, configuring, and maintaining IT Infrastructure for Small and Medium Businesses. We are able, to understand our clients' needs and plan and implement solutions that work for your business, both in the short term and long term.

As we are also a small business, we can offer you a much more personalized service when you are dealing with us.

Core Values

One of the best indicators that we will be a great solution for your IT needs is to review our Core Values. If our Core Values matchup with your Core Values, then you can expect that we will be a great fit for your business, and you will be a great fit for our also.

- Service Excellence:
 - Respectful
 - Patient Listening
 - Compassionately Helpful
- Teachable:
 - Curious
 - Critical Thinking
 - Shares Knowledge
- Calm Under Stress:
 - De-escalating
 - Confident
 - Good Humor
- Grace:
 - Speaks truth with love



Quote

Blue Tree Technology
1827 NW Vivion Road
Riverside, MO 64150
United States

T: 816-994-8282

Quote # 5638
Date December 30, 2021
Expires January 29, 2022
Contact Glen Sharp

Prepared for City of Sedalia
Monte Richardson
200 South Osage Avenue
Sedalia, MO 65301
United States

T: 660-827-3000
E: mrichardson@sedalia.com

ACCEPT QUOTE

City of Sedalia - Intercept X Renewal 2021

One-Time Fees

Item	Qty	Price	Total
CTXH1GTAA Central Intercept X Advanced - 100-199 USERS - 12 MOS - RENEWAL - GOV	180	\$33.47	\$6,024.00 \$4,518.45 [†]
25% Item Discount (\$1,506.15)			
CSAG1GTAA Central Intercept X Advanced for Server - 50-99 SERVERS - 12 MOS - RENEWAL - GOV	50	\$73.52	\$3,676.00 \$2,757.00 [†]
25% Item Discount (\$919.00)			
One-Time Subtotal			\$9,700.60
Discount			(\$2,425.15)
State Of Missouri (7.1%)			\$0.00
Total One-Time			\$7,275.45 USD

[†] Non-taxable item

Please contact us if you have any questions.

ACCEPT QUOTE

Cost Breakdown

Category	One-Time Fees
Sophos / Endpoint Protection	\$9,700.60
Discount	(\$2,425.15)
State Of Missouri	—
Total	\$7,275.45 USD

City of Sedalia
Information Technology Services
200 S. Osage, Sedalia, MO 65301

To: Kelvin Shaw, C.P.A., City Administrator

From: Monte Richardson MWR

Date: 01/13/21

Re: Anti-Virus Renewal

Sir:

It is time to renew our anti-virus software for the next year. Anti-Virus software is one of several pieces in the defense of the City's network, data, desktops, and servers. These layers of defense are necessary as threats can come from many different sources and methods.

As in years past I am proposing that we continue with Sophos and their software, and BlueTree Technology as the vendor. We have had good success with Sophos anti-virus in the past. They are a good fit for our size and level of technical complexity. Their products also work together in the layered defense methodology, monitoring for threats and identifying root causes, remediating problems as they occur.

BlueTree Technology has been our vendor and technical support for firewalls and networking for several years. I consider them an important and valuable tool in our security toolbox. BlueTree Technology is also our assigned vendor from Sophos. In the past I have checked the pricing that BlueTree quotes us compared to other vendors. Their pricing has always been competitive. Add to that the value added benefits of our relationship and I consider them a sole source provider for our Sophos products.

This purchase is part of the IT annual budget for FY22. This quote is \$1,524.55 under budget at \$7,275.45. I would request that this purchase be approved immediately. Our anti-virus is set to expire in 15 days. Renewal was delayed because I was on leave, recuperating from surgery.

Information regarding our legal relationship with Sophos can be found at

- <https://www.sophos.com/en-us/legal>,
- <https://www.sophos.com/en-us/legal/sophos-end-user-license-agreement>,
- <https://www.sophos.com/en-us/legal/addendum-for-government-licensees-or-users>.

Please see the attached quote from Blue Tree Technology for desktop and server anti-virus for \$7,275.45.

Respectfully submitted.

BILL NO. _____

ORDINANCE NO. _____

**AN ORDINANCE ADOPTING REVISED FINANCIAL MANAGEMENT POLICIES AND
REPEALING ORDINANCE NUMBER 11341.**

WHEREAS, the City Council of the City of Sedalia, Missouri (the “City Council”) finds it is in the best interest of the public to establish certain policies and guidelines for the management of the City’s finances; and

WHEREAS, the City Council also finds it in the best interest of the public to periodically review such Financial Management Policies and update them as necessary to ensure current applicability and best practices. Towards this end Council has directed staff to review such policies during each annual budget development process and bring forth such policies, updated as appropriate, to Council for adoption.

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF
SEDALIA, MISSOURI** as follows:

Section 1. The Financial Management Policies attached hereto and incorporated herein as though set out in full are hereby adopted.

Section 2. That if any section, subsection, sentence, clause, phrase or portion of the Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

Section 3. That Ordinance 11341 regarding the previously adopted Financial Management Policies is hereby repealed in its entirety and replaced with this Ordinance.

Section 4. That all other ordinances or parts of ordinance regarding the subject matter herein are hereby repealed and replaced with this Ordinance.

Section 5. This ordinance shall be in full force and effect from and after its passage and approval.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 22nd day of February 2022.

Presiding Officer of the Council

Approved by the Mayor of said City this 22nd day of February 2022.

John Kehde, Mayor

ATTEST:

Arlene Silvey, MPCC
City Clerk



Let's Cross Paths

City of Sedalia

Finance Department

200 S. Osage

Sedalia, MO 65301

(660) 827-3000 www.sedalia.com

MEMORANDUM

To: Kelvin Shaw, City Administrator

From: Dawn Jennings, Finance Director

Date: February 14, 2022

RE: Purchase of Springbrook Employee Self Service Module

In accordance with the established policy, I have conducted the annual review of the Financial Management Policies adopted March 15, 2021, and have one suggested revision. Council previously provided for budget adjustments under the Accounting Policy, paragraph 5, on page 1, but further distinction between budget amendments and budget adjustments is necessary to clarify when the use of each is appropriate. I would suggest the addition of paragraph 15, on page 3 of the proposed Financial Management Policies attached, which would allow the City Administrator to approve budget adjustments for amounts previously appropriated that are within the spirit and intent of such appropriation.

I believe the suggested revision to be a best practice in financial management, as budget adjustments provides a more efficient use of resources, as well as allows the budget to be used more effectively as a planning tool by allowing under budget conditions in one line to be moved to other lines to offset overages and/or to further expand service levels.

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE AMENDING ORDINANCE NUMBER 11500 TO AMEND WORDING REGARDING THE NUMBER OF WORKER OFFENDERS TO STATE “UP TO 15 WORKER OFFENDERS PER DAY” PROVIDED BY TIPTON CORRECTIONAL CENTER.

WHEREAS, the City Council of the City of Sedalia, Missouri passed Ordinance No. 11500 at the Council Meeting of January 18, 2022; and

WHEREAS, said Ordinance stated that Tipton Correctional Center would provide 15 worker offenders per day per week for up to one year to assist the City in maintaining its cemetery, airport, and streets; and

WHEREAS, said wording needs to be amended to read that Tipton Correctional Center would provide up to 15 worker offenders per day per week for up to one year to assist the City in maintaining its cemetery, airport, and streets.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI as follows:

Section 1. The Council of the City of Sedalia, Missouri, hereby approves amending Ordinance Number 11500 passed January 18, 2022 to reflect the wording change of “15 worker offenders per day” to “up to 15 worker offenders per day”.

Section 2. This ordinance shall be in full force and effect from and after its passage and approval.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 22nd day of February, 2022.

Presiding Officer of the Council

Approved by Mayor of said City this 22nd day of February, 2022.

John Kehde, Mayor

ATTEST:

Arlene Silvey, MPCC
City Clerk

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING AN AGREEMENT FOR THE IMPLEMENTATION OF BRAZOS SOLUTION E-TICKETING SOFTWARE AND ASSOCIATED HARDWARE FOR CODE ENFORCEMENT AND ANIMAL SERVICES.

WHEREAS, The City of Sedalia, Missouri, has received a proposal from Tyler Technologies, Inc., a Delaware Corporation, for implementation of Brazos Solution E-Ticketing software and associated hardware for Code Enforcement and Animal Services; and

WHEREAS, under the terms of the proposal, the City of Sedalia shall pay the total sum and amount of Twenty-One Thousand Eight Hundred Twenty-Seven Dollars (\$21,827.00) broken down as follows:

- **Code Enforcement - \$9,375.00 Up-Front/\$1,556.50 Annual Fee**
- **Animal Services - \$9,874.00 Up-Front/1,021.50 Annual Fee**

to Tyler Technologies, Inc., a Delaware Corporation for said software and hardware as more fully described in the proposal attached to this ordinance as Exhibit A and incorporated by reference herein.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI, as follows:

Section 1. The Council of the City of Sedalia, Missouri, hereby approves and accepts the proposal by and between the City of Sedalia, Missouri, and Tyler Technologies, Inc., a Delaware Corporation, in substantively the same form and content as it has been proposed.

Section 2. The City Administrator is authorized and directed to execute and the City Clerk is hereby authorized and directed to attest and fix the seal of the City of Sedalia, Missouri on the proposal in substantively the same form and content as it has been proposed.

Section 3. The City Clerk is hereby directed to file in her office a duplicate or copy of the proposal after it has been executed by the parties or their duly authorized representatives.

Section 4. This ordinance shall take effect and be in full force and effect from and after its passage and approval.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 22nd day of February, 2022.

Presiding Officer of the Council

Approved by the Mayor of said City this 22nd day of February, 2022.

ATTEST:

John Kebde, Mayor

Arlene Silvey, MPCC
City Clerk

To: Kelvin Shaw
From: Devin Lake & Randi Battson
Date: January 31, 2022
Subject: Tyler Technologies Brazos Contract for Code Enforcement and Animal Control

Attached is a contract for the implementation of E-Ticketing for Code Enforcement and Animal Control. The costs associated with this contract are as follows:

	Code Enforcement	Animal Control	TOTAL
Up-Front (1 time)	\$9,375.00	\$9,874.00	\$19,249.00
Annual Fees	\$1,556.50	\$1,021.50	\$2,578.00

The above up-front costs are currently budgeted for FY 2023 and the annual fees will be budgeted in future budget years as required. This technology will allow both departments to more efficiently write citations for Municipal Court. Animal Control will have both a handheld PDA and a desktop version while Code Enforcement will utilize the desktop version only since all citations issued by them are mailed and not hand delivered.

We recommend that Council approve and accept the attached contract with Tyler Technologies. The estimated timeframe for complete implementation is 6-8 months.

Thank you

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING A COOPERATIVE AGREEMENT FOR K-9 BASIC TRAINING SERVICES BETWEEN THE CITY OF SEDALIA, MISSOURI, SEDALIA POLICE DEPARTMENT AND THE BOONE COUNTY SHERIFF'S OFFICE.

WHEREAS, the City of Sedalia, Missouri, has received a proposed agreement from the Boone County Sheriff's Office to provide K-9 basic training through its certified training staff to the Sedalia Police Department; and

WHEREAS, under the terms of the agreement, the Sedalia Police Department shall pay the sum and amount of Three Thousand Six Hundred Dollars (\$3,600.00) for said K-9 training as more fully described in the agreement attached to this Ordinance as Exhibit A and incorporated by reference herein.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI, as follows:

Section 1. The Council of the City of Sedalia, Missouri hereby approves and accepts the K-9 basic training Agreement between the City of Sedalia, Sedalia Police Department and the Boone County Sheriff's Office in substantively the same form and content as it has been proposed.

Section 2. The City Administrator or Police Chief are authorized and directed to execute and the City Clerk is hereby authorized and directed to attest and fix the seal of the City of Sedalia, Missouri on the agreement in substantively the same form and content as it has been proposed.

Section 3. The City Clerk is hereby directed to file in her office a duplicate or copy of the agreement after it has been executed by the parties or their duly authorized representatives.

Section 4. This Ordinance shall be in full force and effect from and after its passage and approval.

Read two times by title, copies of the proposed Ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 22nd day of February, 2022.

Presiding Officer of the Council

Approved by the Mayor of said City this 22nd day of February, 2022.

John Kehde, Mayor

ATTEST:

Arlene Silvey, MPCC
City Clerk

COOPERATIVE AGREEMENT FOR K-9 BASIC TRAINING SERVICES

THIS AGREEMENT dated the ____ day of _____, 202__, is entered into by and between Boone County, Missouri (County), by and through the Boone County Sheriff's Office (BCSO), and City of Sedalia Police Department, Missouri (Agency):

WHEREAS, BCSO can provide K-9 basic training through its certified K-9 training staff; and

WHEREAS, BCSO can assist Agency in selecting a canine for purchase from an approved vendor to receive the training; and

WHEREAS, Agency desires to procure a canine to receive training from a vendor approved by County and train one of Agency's officers as that canine's handler through the BCSO's K-9 basic training program; and

WHEREAS, County and Agency have the authority to cooperate with each other for the purposes of this Agreement pursuant to RSMo §70.220;

NOW, THEREFORE, it is agreed by and between the parties as follows:

1. **ASSISTANCE WITH PROCUREMENT OF CANINE.** County's K-9 trainer will provide advice on the selection of an appropriate canine from a vendor approved by County. The approved vendor will provide a minimum of a 6-month trainability guarantee and a 1-year health guarantee on a purchased canine that will run to the benefit of Agency. County will provide Agency with information about approved vendors.
2. **TRAINING.** BCSO agrees to provide Agency's K-9 handler and canine basic training by and through BCSO's certified staff. Training areas will include obedience, tracking, area search, article search, building search, and narcotics detection with respect to cocaine, heroin, and methamphetamines. The training shall consist of not less than forty (40) sessions, with each session consisting of approximately one, 8-hour day. The training will be conducted over a period of eight (8) weeks, Monday – Friday, in regularly-scheduled sessions during that 8-week period. Agency will receive a certificate documenting successful completion of the BCSO's program if the K-9 team meets the standards and requirements of the Missouri Police Canine Association at the conclusion of the training contemplated herein.
3. **EMPLOYED STATUS OF K-9 HANDLER.** Agency agrees that the training contemplated herein is within the scope and course of its handler's employment and Agency will be responsible for all appropriate compensation and the provision of Worker's Compensation coverage to Agency's employee. Agency's handler will execute a Waiver & Release as set out in the attached Exhibit "A" prior to being permitted to participate in the training.
4. **CONTRACT PRICE AND PAYMENT.** Agency shall pay County a total sum of Three Thousand Six Hundred Dollars (\$3,600.00) for the training contemplated herein, calculated at a rate of \$90.00/session. Agency may pay the full amount upon execution of this contract or, at Agency's option, Agency shall pay one-half, or \$1,800.00, upon execution of this contract and the remaining one-half, or \$1,800.00, after twenty (20) sessions have been completed.
5. **TERM AND TERMINATION.** The Agreement contemplates training sessions to commence on or about the 14th day of February, 2022, and sessions will proceed consecutively, Monday – Friday, for a period of eight (8) weeks as scheduled by County. Either party may terminate this

Agreement at any time by providing the other written notice of their intent to terminate. Upon termination for convenience by either party, the parties will reconcile the payments paid and/or due based on the number of sessions attended at the rate of \$90.00 per session (with each session being approximately one, 8-hour day).

6. **MODIFICATION AND WAIVER.** No modification or waiver of any provision of this Agreement nor consent to any departure therefrom, shall in any event be effective, unless the same shall be in writing and signed by County and Agency and then such modification, waiver or consent shall be effective only in the specific instance and for the specific purpose for which mutually agreed.
7. **FUTURE COOPERATION.** The parties agree to fully cooperate with each other to give full force and effect to the terms and intent of this Agreement.
8. **ENTIRE AGREEMENT.** The parties state that this document contains the entire agreement between the parties, and there are no other oral, written, express or implied promises, agreements, representations or inducements not specified herein.
9. **AUTHORITY.** The signatories to this Agreement warrant and certify that they have obtained the necessary authority, by resolution or otherwise, to execute this Agreement on behalf of the named party for whom they are signing.

SO AGREED.

AGENCY: _____
By: _____

Printed Name: _____

Dated: _____

ATTEST:

BOONE COUNTY, MISSOURI

By: _____

Daniel K. Atwill, Presiding Commissioner

Dated: _____

ATTEST:

Brianna L. Lennon, County Clerk

APPROVED – BCSO:

Dwayne Carey, Sheriff

APPROVED AS TO FORM:

C.J. Dykhouse, Boone County Counselor

Exhibit "A"

INFORMED CONSENT WAIVER AND RELEASE

ASSUMPTION OF RISKS: I acknowledge that participation in the BCSO Basic Dual Purpose K-9 Training Class [hereinafter the "Program"] involves physical activities which, by their very nature, carry certain inherent risks that cannot be eliminated regardless of the care taken to avoid injuries. These physical activities involve strenuous exertions of strength using various muscle groups and also involve quick movements using speed and change of direction, all of which could result in injury. These risks range from minor bruises and scratches to more severe injuries, including the risk of heart attacks or other catastrophic injuries. I understand and appreciate that these physical activities carry certain inherent risks and I hereby assert that my participation is voluntary and that I knowingly assume all such risks.

WAIVER AND RELEASE: In consideration of accepting my entry into this Program, I hereby, for myself, my heirs, executors, administrators, or anyone else who might claim on my behalf, covenant not to sue, and waive, release and discharge the Boone County Sheriff's Office, Boone County, Missouri, and/or its employees and agents engaged by them for any purpose relating to the Program that I have been permitted to participate in. This release and waiver extends to all claims of every kind of nature, whatsoever, foreseen or unforeseen, known or unknown.

INDEMNIFICATION AND HOLD HARMLESS: To the extent permitted by law, I also agree to indemnify and hold harmless the Boone County Sheriff's Department, Boone County, Missouri, and/or its employees and agents all from any and all claims, actions, suits, procedures, costs, expenses, damages, and liabilities, including attorney's fees, that result from my participation in or involvement with the Program.

Waivers and Releases for minors are accepted only with a parent/guardian signature.

Signature of Participant/Date

Printed Name of Participant

Boone County Sheriff's Office

INVOICE

2121 County Drive
Columbia, MO 65202

573-875-1111

SOLD TO:
Sedalia Police Department
300 W 3rd Street
Sedalia, Missouri 65301

SHIPPED TO:
N/A

INVOICE NUMBER	
INVOICE DATE	1/11/2022
OUR ORDER NO.	
YOUR ORDER NO.	
TERMS	
SALES REP	B. Leer
SHIPPED VIA	
F.O.B.	
PREPAID or COLLECT	

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1	BCSO K-9 Dual Purpose Training Class Columbia, MO (February 2022 Class) \$1,800.00 due upon execution of contract. Remainder due upon completion of 20 training sessions. Agency may pay full amount up front if desired.	3,600.00	\$3,600.00
		SUBTOTAL	3,600.00
		TAX	0.00
		FREIGHT	
			\$3,600.00
			PAY THIS AMOUNT

DIRECT ALL INQUIRIES TO:
Cpt. Brian Leer
573-875-1111
bleer@boonecountymmo.org

MAKE ALL CHECKS PAYABLE TO:
Boone County
2121 County Dr
Columbia, MO 65202
573-875-1111

THANK YOU FOR YOUR BUSINESS!

Sedalia Police Department
DEPARTMENTAL MEMORANDUM
Office of the Chief of Police

To : City Administrator Kelvin Shaw

From : Chief Matthew Wirt_____

Date : February 17, 2022

Ref : K9 Agreement

The Boone County Sheriff's Office (BCSO) has provided K9 training and contracted maintenance training to the Sedalia Police Department for many years. Their program has provided professional training and assistance to our department. BCSO has agreed to provide initial training for K9 Rocky and Officer John Hammond. The agreement will provide training for obedience, tracking, area search, article search, building search, and narcotics detection with respect to cocaine, heroin, and methamphetamines. In addition, after successful completion of the program SPD will receive a certificate documenting successful completion of the BCSO's program certification through the Missouri Police Canine Association.

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING AN INCREASE IN BUDGETED EXPENDITURES FOR THE FISCAL YEAR 2021-2022 RELATING TO THE VEHICLE AND EQUIPMENT REPAIR AND PARTS AND LANDFILL EXPENSES FOR THE SANITATION DEPARTMENT.

WHEREAS, the Sanitation Department has experienced the need for repair and maintenance to vehicles and equipment as well as landfill charges in this fiscal year that exceeds the amount previously budgeted for such expenses; and

WHEREAS, a budget amendment is necessary for the proper administration, documentation, and increased expense referenced above.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI as follows:

Section 1. The City Council of the City of Sedalia, Missouri hereby authorizes the increase in expenditures for vehicle and equipment repair and parts for the Sanitation Department in the sum of Twenty-Seven Thousand Five Hundred Fourteen Dollars and 40/100 (\$27,514.40).

Section 2. The City Council of the City of Sedalia, Missouri hereby authorizes the increase in expenditures for the landfill charges in the sum of Thirty-One Thousand Eight Hundred Ninety-Two Dollars (\$31,892.00).

Section 3. This resolution shall be in full force and effect from and after its passage and approval.

PASSED by the Council of the City of Sedalia, Missouri, this 22nd day of February 2022.

Presiding Officer of the Council

ATTEST:

Arlene Silvey, MPCC
City Clerk

BILL NO. _____

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE BUDGET FOR THE FISCAL YEAR 2021-2022
REGARDING THE VEHICLE AND EQUIPMENT REPAIR AND PARTS EXPENSES
AND THE LANDFILL CHARGES OF THE SANITATION DEPARTMENT.**

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF
SEDALIA, MISSOURI** as follows:

Section 1. The 2021-2022 fiscal year budget beginning April 1, 2021 and ending March 31, 2022 is hereby amended to increase the expenditures related to the vehicle and equipment repair and maintenance and landfill charges of the Sanitation Department as they appear on the attached schedule and made a part hereof as Exhibit A as if fully set out herein.

Section 2. This ordinance shall be in full force and effect from and after its passage and approval.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 22nd day of February 2022.

Presiding Officer of the Council

Approved by the Mayor of said City this 22nd day of February 2022.


John Kehde, Mayor

ATTEST:

Arlene Silvey, MPCC
City Clerk

Exhibit A
City of Sedalia
FY22 Budget Amendment 2/22/2022 - Additional Vehicle and Equipment Repair & Landfill Charges for the Sanitation Department

Account / Description	Current Budget	Change	Amended Budget	Comments
Expenditures / Uses of Funds				
65-15-222-02 Vehicle and Equipment Repair & Parts	36,485.60	27,514.40	64,000.00	Repair and parts exceeding original budgeted amount
65-15-253-00 Landfill Charges	307,542.00	31,892.00	339,434.00	Landfill charges exceeding original budgeted amount
Total Expenditures / Uses of Funds		59,406.40		
		<u>(59,406.40)</u>		Net Decrease In Projected Fund Balance

TO: Kelvin Shaw
THROUGH: Brenda Ardrey 
FROM: Bill Garrigus
DATE: Feb. 4, 2022
REF: Budget Amendment – Sanitation

The Public Works Department's Sanitation Division is requesting a budget amendment for the following line items, which will exceed our current budget authority by year-end and which we do not have sufficient funds from other line items to re-align expenditures to remain within the existing budget:

65-15-222-02 Vehicle & Equipment Repair & Parts	Current Budget	\$39,458
	Requested Amendment	<u>\$64,000</u>
	Increase requested	\$24,542

Previous large work

Turbo and injector replacement on rear-load truck	\$8,400
Turbo replacement on second rear-load truck	\$4,000
Packer cylinder (all three automated trucks)	\$6,000
Brakes on two of the automated trucks	\$3,200
Exhaust gas regen on one rear-load truck	\$1,900
Hub bearing failure includes ABS hub gear	\$1,600

Current – in-process

Rebuild of hydraulic arm on one of the three automated trucks.	Est. \$3,000
Failed leaf springs in one of the three automated trucks.	Est. \$3,300

The average costs for repair and parts this fiscal year is running approx. \$5,300 per month. We have had unanticipated repairs and the costs of parts and shipping have gone up significantly in recent months.

65-15-253-00 Landfill Charges	Current Budget	\$307,542
	Requested Amendment	<u>\$339,434</u>
	Increase requested	\$ 31,892

The volume of waste going to the landfill has increased at a greater rate than projected in the budget originally requested which is beyond our control.

Your consideration of this request is appreciated.

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTIONS 60-95 THROUGH 60-108, 60-123 THROUGH 60-136, 60-160 THROUGH 60-163 AND 60-195 THROUGH 60-199 OF THE CODE OF ORDINANCES OF THE CITY OF SEDALIA, MISSOURI RELATED TO SEWERS AND LOCAL LIMITS.

WHEREAS, on August 17, 2020, the City Council of the City of Sedalia, Missouri passed Resolution No. 1908 authorizing the submission of an evaluation of industrial pre-treatment local limits and draft update to City Code related to sewers and local limits to the Missouri Department of Natural Resources; and

WHEREAS, the Missouri Department of Natural Resources provided comments back and approval of the revisions to the above referenced City Code related to sewers and local limits;

WHEREAS, on January 18, 2022, the City Council of the City of Sedalia, Missouri passed Resolution No. 1951 authorizing the re-submission of the same draft documents to the Missouri Department of Natural Resources in error; and

WHEREAS, the draft was approved by the Missouri Department of Natural Resources and it is in order to proceed with the amendments to Sections 60-95 through 60-108, 60-123 through 60-136, 60-160 through 60-163 and 60-195 through 60-199 of the Code of Ordinances of the City of Sedalia Missouri related to sewers and local limits as more fully described in Exhibit A attached to this Ordinance and incorporated by reference herein.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI, AS FOLLOWS:

Section 1. Sections 60-95 to and including 60-108, 60-123 to and including 60-136, 60-160 to and including 60-163 and 60-195 to and including 60-199 of the Code of Ordinances of the City of Sedalia, Missouri are hereby amended as attached in Exhibit A and incorporated by reference.

Section 2. This ordinance shall be in full force and effect from and after its passage and approval by said council.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 22nd day of February, 2022.

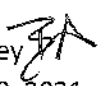
Presiding Officer of the Council

Approved by the Mayor of said City this 22nd day of February, 2022.

John Kehde, Mayor

ATTEST:

Arlene Silvey, MPCC City Clerk

To: Kelvin Shaw
Through: Brenda Ardrey 
Date: December 30, 2021
Subject: Update to City Code related to Sewers pursuant to MDNR Permitting Requirements and Evaluation of Industrial Pretreatment Local Limits

Attached for approval from Council is an update to City Code related to sewers and local limits as submitted in draft form and approved by the Missouri Department of Natural Resources.

Pursuant to requirements in the Missouri State Operating Permit Numbers MO-0023019, MO-0023027 and MO-0101567 for the City of Sedalia's Central, North and Southeast Wastewater Treatment Plants which became effective on April 1, 2019, the City was required to submit a detailed reevaluation of the City's industrial pretreatment program including local limits during each permit cycle. This local limits review and the City Code related to the City's pretreatment program are the methods used to ensure wastewater effluent returned to local streams is within the permit limits for specific pollutants. In order to meet these limits, industrial contributors within the City are required to apply for a permit for wastewater contribution and each of the industrial contributors are provided a share of the local limit for each pollutant they contribute to wastewater treated at the City's facilities. (Note: The City currently permits: Maxion Wheels, Nucor Steel Sedalia, WCA-Central Missouri Landfill, Inter-State Studios and Publishing, Stanley-Black and Decker and Sierra Bullets/Starline Brass. We are in the process of finally determining permits with Lyne Plastics, MPW Industrial Wastewater and PrintLynx. Owens-Corning is directly permitted by MDNR.)

Thank you.

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF SEDALIA, MISSOURI AND ALLIANCE WATER RESOURCES, INC. FOR OPERATIONAL OVERSIGHT, MAINTENANCE AND MANAGEMENT OF WASTEWATER FACILITIES AND COLLECTION SYSTEM.

WHEREAS, The City of Sedalia, Missouri, has received a proposal from Alliance Water Resources, Inc., a Missouri Corporation, for a one-year contract for operational oversight, maintenance and management of wastewater facilities and collection system; and

WHEREAS, under the terms of the proposal, the City of Sedalia shall pay the sum and amount of Two Hundred Eighteen Thousand Three Hundred Seventy-Six Dollars (\$218,376.00) to Alliance Water Resources, Inc., a Missouri Corporation, for said services as more fully described in the agreement attached to this ordinance as Exhibit A and incorporated by reference herein.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI, as follows:

Section 1. The Council of the City of Sedalia, Missouri, hereby approves and accepts the agreement by and between the City of Sedalia, Missouri and Alliance Water Resources, Inc. in substantively the same form and content as the agreement has been proposed.

Section 2. The City Administrator is authorized and directed to execute and the City Clerk is hereby authorized and directed to attest and fix the seal of the City of Sedalia, Missouri, on the agreement in substantively the same form and content as the agreement has been proposed.

Section 3. The City Clerk is hereby directed to file in her office a duplicate or copy of the agreement after it has been executed by the parties or their duly authorized representatives.

Section 4. This ordinance shall take effect and be in full force and effect from and after its passage and approval.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 22nd day of February, 2022.

Presiding Officer of the Council

Approved by the Mayor of said City this 22nd Day of February, 2022.

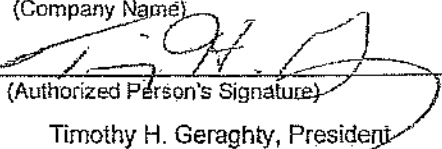
ATTEST:

John Kehde, Mayor

Arlene Silvey, MPCC
City Clerk

 COPY

CITY OF SEDALIA
RFP #2022-011
PRICING FORM


SUBMITTED BY: Alliance Water Resources, Inc.
(Company Name)
BY: 
(Authorized Person's Signature)
Timothy H. Geraghty, President
(Print or type name and title of signer)

Pursuant to and in accordance with the above stated RFP, the above signed hereby declares that they have examined the RFP documents and scope of work for the service(s) listed within the scope of services of this RFP provided by the City and the proposer's response. The above signed proposes and agrees, if their response is accepted, to furnish the service(s) contained within the City's scope of work and the proposer's response in accordance with the prices for services information submitted below.

Item #	Description	Number of P.E. Hours	Unit Price	Total Annual Price
01	Firm-fixed price, including base P.E. hours	<u>16</u> hours included in monthly price	<u>\$18,198.00</u> per month	<u>\$ 218,376.00</u> per year
02	Additional number of P.E. hours available to the City. <u>16</u> number of hours		<u>\$ 145.00</u> per hour rate for additional P.E. hours on an as needed, if needed basis by the City	

Item #	Description	Method
A.	Method used for pricing adjustments on an annual basis for the four 1-year extensions, if elected by the City.	Per current Agreement between the City and Alliance; based upon Consumer Price Index data

Item #	Description	Performance Bond
B.	<p>Performance bond is required by the City and will be obtained by the proposing firm upon award of contract.</p> <p>Bond provider/insurer name and contact information or copy of letter attesting to availability attached to proposal: <u>Travelers Casualty & Surety Company (Marsh & McLennan broker)</u> (Bond provider/insurer Name) <u>Marsh & McLennan Agency, 825 Maryville Center Dr.</u> (Address) <u>St. Louis, MO 63017</u> (City/State/Zip) <u>314.594.2700</u> (Telephone/E-mail)</p>	<u>\$ 218,376.00</u> amount of bond provided by Contractor for year 1 of contract.

To: Kelvin Shaw
Through: Brenda Ardrey 
Date: February 8, 2022
Subject: Proposed Contract with Alliance Water Resources – Operational Oversight, Maintenance and Management Services – Wastewater

The Public Works Department bid for Operational Oversight, Maintenance and Management Services in August, 2021 and received only one bid from Alliance Water Resources, Inc., the current contractor. Attached is a draft contract with Alliance Water Resources for a one-year period beginning April 1, 2022 and with a provision for an additional four 1-year extensions. The amount of the current one-year contract is \$218,376 (\$18,198 per month) which is a 2.1% increase from the current contract with Alliance Water Resources for city fiscal year (CFY) 2022.

The terms and conditions of this contract carry forward the terms and conditions of the contract originally entered into in CFY 2018 and extended through CFY 2022. Additions or significant modifications within the 2018 Agreement and carried forward into the 2023 Agreement included the following:

- Paragraph 2. – Definitions – Added words/abbreviations used in Agreement that had not been defined for clarity.
- Subparagraph 3.7 – Added requirement for Alliance not to employ or subcontract with unauthorized aliens in connection with this Agreement (285.530.2 RSMo).
- Subparagraph 3.8 - Non-appropriation or insufficient funds available provision.
- Paragraph 4. - Scope of Services – Language similar to the request for proposal more clearly delineating services terms between the City and Alliance.
 - 4.1.h. Reduction in billing by Alliance during periods when Alliance staff positions in Sedalia are vacant.
 - 4.1.i. Notice requirements modified to allow for immediate actions related to Alliance staff for specific violations of contractual terms (i.e., alcohol, drugs, fighting, falsification of reports, loss of Class A license, etc.)
- Paragraph 5 – Compensation – Language and reference to CPI-U clarified and percentage increase set for allowing between a no less than 1percent and no more than 5 percent per year adjustment based on the Consumer Price Index as compared to a no less than 3 percent to no more than 6 percent per year adjustment in the prior contract. (Note: Modification based on CPI change observed over prior 5-year period.)

Alliance pursuant to the contract and environmental permits with the Missouri Department of Natural Resources is required to provide a Class A operator to oversee and manage the wastewater treatment plants. With Bob Summers retirement from Alliance Water Resources at the end of March, 2022, Alliance has agreed to provide an A licensed operator other than the one on-site for part of calendar year 2021.

Thank you for your consideration of this request.

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE ESTABLISHING A STOP SIGN ON MITCHELL ROAD AT THE INTERSECTION OF WEST 10TH STREET.

WHEREAS, the Citizen's Traffic Advisory Commission received a request to establish a stop sign on Mitchell Road at the intersection of West 10th Street; and

WHEREAS, the Citizen's Traffic Advisory Commission met on January 12, 2022, and is recommending to the City Council by a vote of 6 "Yes" to 0 "No" to establish a stop sign on Mitchell Road at the intersection of West 10th Street.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI, AS FOLLOWS:

Section 1. The Council of the City of Sedalia, Missouri hereby approves to establish a stop sign on Mitchell Road at the intersection of West 10th Street.

Section 2. The City Street Department is ordered to install a stop sign accordingly and the City Clerk is ordered to modify the City's Master Schedule of Traffic Restrictions accordingly.

Section 3. This Ordinance shall take effect and be in full force from and after its passage and approval.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 22nd day of February, 2022.

Presiding Officer of the Council

Approved by the Mayor of said City this 22nd day of February, 2022.

John Kehde, Mayor

ATTEST:

Arlene Silvey, MPCC
City Clerk

RESOLUTION NO. _____

A RESOLUTION SUPPORTING THE SUBMISSION OF A MARKETING HERITAGE AND CULTURAL TOURISM IN RURAL MISSOURI GRANT APPLICATION FOR DOWNTOWN ALLEYWAY REVITALIZATION.

WHEREAS, the Missouri Humanities Council through the American Rescue Plan Act has requested grant applications for a Marketing Heritage and Cultural Tourism in Rural Missouri Grant; and

WHEREAS, the City of Sedalia, Missouri desires to apply for said grant and to use the funds for revitalizing downtown alleyways to attract pedestrians and increase safety and aesthetic components.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI as follows:

Section 1. The Council of the City of Sedalia, Missouri, hereby supports the submission of a Marketing Heritage and Cultural Tourism in Rural Missouri Grant application through the American Rescue Plan Act to seek funds to be used for alleyway revitalization in the downtown area.

Section 2. The Mayor of City Administrator and City Staff are hereby authorized to prepare and submit documents necessary in applying for said funding.

Section 3. This resolution shall be in full force and effect from and after its passage and approval.

PASSED by the Council of the City of Sedalia, Missouri, this 22nd day of February, 2022.

Presiding Officer of the Council

ATTEST:

Arlene Silvey, MPCC
City Clerk

Marketing Heritage and Cultural Tourism in Rural Missouri Grant Application 2022

This opportunity is made possible by a grant from Missouri Humanities through the American Rescue Plan Act (ARPA). Missouri Main Street Connection is sponsoring this program in partnership with the Missouri Humanities Council and with support from the National Endowment for the Humanities.

The completed application is due March 1, 2022 by midnight central time.

Please contact Diane Hannah, Program Assistant at diane@momainstreet.org with any questions or call our office at 417-334-3014.

General Information

In partnership with the Missouri Humanities Council (MHC), Missouri Main Street Connection (MMSC) is excited to announce the Marketing Heritage and Cultural Tourism in Rural Missouri (MHCT) grant. MMSC proposes to assist rural Main Street communities that are not connected to or are not represented by the large, regional Destination Marketing Organizations (DMO) funded by the Missouri Division of Tourism's grant programs. MMSC will focus on the promotion of heritage and cultural tourism which is an economic development tool for many small communities.

Workshop Information

Missouri Main Street Connection (MMSC) will conduct two state-wide workshops. The first, on January 26th in Jefferson City, to help network communities learn about cultural tourism and how to market their community as a destination. The focus will be on learning how to highlight what the community already has to promote cultural and heritage tourism.

After developing a marketing plan for their community at the workshop, Accredited, Associate,



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Street program that has an agreement with MMSC and is in good standing is welcome to attend the workshop. The application will be reviewed during the workshop.

Attendance at the marketing workshop is mandatory for any Main Street community wanting to apply for the grant. The community must have an agreement with MMSC and be in compliance. Each community selected will be awarded a MHCT grant from MMSC in the amount of \$5,000 to help implement their marketing plan.

The second workshop is recommended for the communities that are awarded the MHCT grant and will be held during our 2022 conference in Kansas City August 3rd - 5th. This workshop will supplement the information shared at the first workshop, but also share new insights into heritage tourism. Any community is welcome to attend this session at conference.

Grant Information

The communities awarded the grant will be selected through an application process according to the quality of their marketing plan, demonstrated need and capacity, and MMSC's knowledge of the community in addition to reviewing the individual application. This grant will not require a match from the recipient and can cover expenses such as promotion, marketing, advertising, graphic design, construction, development of materials, artists fees, and other project-related expenses that focus on increasing heritage & cultural tourism in the applicant community. Eligible expenses must be new expenses to attract cultural tourism. Ineligible expenses are anything that is an ongoing expense such as rent, salary, or project expenses related to an activity that already occurs in the community.

In order to be selected for this grant, a community must be in compliance with their agreement from the Accredited, Associate, or Affiliate Tier.

Six grants will be awarded to communities with populations from 15,000 to 50,000 and six will be awarded to communities with populations under 15,000. MMSC will seek to serve the most vulnerable communities within all population categories. Grants will be awarded by a competitive application process taking into consideration the capacity and need of the applicant.

This is an excellent opportunity to access resources to help you promote your community.



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since the pandemic.

This grant is made possible by a grant from Missouri Humanities Council through the American Rescue Plan Act (ARPA). Missouri Main Street Connection is sponsoring this program in partnership with the Missouri Humanities Council and with support from the National Endowment for the Humanities.

Scoring Criteria

The following are the scoring criteria that will be considered in awarding this grant:

- Creative projects that capture the heritage and cultural significance of your community.
- How this project responds to the effects COVID-19 had on your community's heritage and cultural tourism.
- The degree to which this project highlights your community's heritage and cultural significance.
- The strength and effectiveness of your identified metrics.
- The ability and inclusion of a cash or in-kind match (a match either cash or in-kind is not required to be awarded, but strengthens your application).
- Being in compliance with your agreement with MMSC.
- All required questions answered.

Project Timeline Criteria

- Workshop: January 26, 2022
- Applications due: March 1, 2022 by midnight central time
- Grant awards made by: March 15, 2022
- Reimbursements requested by: September 30, 2022
- Final Report due: September 30, 2022



Reimbursement and Reporting

Receipts equal to or greater than the amount of grant award will be submitted to MMSC prior to September 30, 2022, accompanied by photos, a testimonial from a local volunteer about how cultural and heritage tourism affects your community, and the final report to be reimbursed. The final report must include documentation regarding the nature of the space utilized for your cultural or heritage project indicating private or public space along with proper documentation. (For example: a mural on private property). The report will also include progress on approved metrics to measure the project's impact.



Progress



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MEMO

To: City Administrator Kelvin Shaw

From: Joleigh Cornine, Planner/Downtown Specialist

Date: February 4, 2022

Subject: Resolution Authorizing Application for a Marketing Heritage and Cultural Tourism in Rural Missouri (MHCT) grant

I am requesting authorization from the Sedalia City Council to pursue a Marketing Heritage and Cultural Tourism in Rural Missouri (MHCT) grant from Missouri Humanities through the American Rescue Plan Act (ARPA). Missouri Main Street Connection is sponsoring this program in partnership with the Missouri Humanities Council and with support from the National Endowment for the Humanities. I've attached the grant application guidelines.

This grant spotlights the effect COVID-19 has had on our community's heritage and cultural tourism and, if awarded, may support a project that "re-grows" and even advances the way we share our city's story.

During the City's Strategic Planning Session in January, within the Major Needs Initiatives, alley reactivation was ranked 6 out of 25 projects listed within the Capital Improvement Funds category. This ranking reflects the city council's interest in transforming our downtown alleyways from being strictly utilitarian to those attractive to pedestrians due to their increased safety and aesthetic components.

While the grant award is \$5,000 with no match requirement, I am requesting \$5,000 cash or in-kind match as this will strengthen the quality of our application. The City's \$5,000 would come from the budgeted line item "Alley Activation". The City intends on installing lighting and paving the alleys for pedestrian safety. By agreeing to match the MHCT's grant dollars, the City would also further our first alley reactivation by installing artwork to attract tourists and residents alike. I am proposing that this funding be used to create a mural in the alleyway between 209 S. Ohio Avenue and 211 S. Ohio Avenue.