

REQUEST FOR QUALIFICATION (RFQ)

OWNER'S REPRESENTATIVE SERVICES

The City of Sedalia, Missouri is requesting qualifications for owner's representative services for the following Design-Build Project: Upgrades to Central Wastewater Treatment Plant and Associated Infrastructure. The owner's representative services required may include assistance in preparing any necessary documents and specifications, evaluations of design-build proposals, and represent the City of Sedalia during design and construction. Owner's representative must be an engineer duly licensed in the state of Missouri. Funding for the project is through the Missouri Department of Natural Resources' Financial Assistance Center.

Qualification information provided to the City of Sedalia shall include:

- A. The specialized experience and technical competence of the firm with respect to the type of services required (15 points);
- B. The capacity and capability of the firm to perform the work in question, including specialized services, within the limitations fixed for the completion of the project (15 points);
- C. The past record of performance of the firm with respect to such factors as control of costs, quality of work and ability to meet schedules (15 points);
- D. The firm's proximity to and familiarity with the area in which the project is located (15 points); and
- E. The firm's professional experience in design-build delivery method and experience in wastewater systems (15 points).

The applicant shall submit five (5) hard copies and a copy on a Thumb Drive no later than 3:00PM CST, March 5, 2024 to the following:

City of Sedalia
ATTN: City Clerk
PROJECT: RFQ – Owner's Representative Services CWWTP
200 S. Osage Ave.
Sedalia, Missouri 65301

or emailed to: bidresponse@sedalia.com

Selection Process: Once the City of Sedalia selects the most qualified firm based on the above qualification evaluation, an engineering agreement will be negotiated. The engineering agreement may include services other than owner's representative services including, but not limited to, assistance with environmental reviews, planning updates, assistance with attaining easements or real property, user rate analysis, geotechnical analysis, surveying, or other services

as needed. The owner's representative will not be allowed to submit proposals for or be part of the design-build team for the project.

The City of Sedalia is an equal Opportunity Employer.

Evaluation Committee: An evaluation committee established by the City will review the Submission of Qualifications (SOQ) in accordance with the Evaluation Criteria set within this RFQ. The committee may ask the respondent to supplement their SOQ with additional information. The committee will consist of approximately 5 members from within and or outside the City of Sedalia.